

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES

June 8, 2023

6:00 PM

Auditorium of the Middle School

PRESENT:

BOE Members: Lucinda Collier, John Boogaard, Shelly Cahoon, Linda Eynor, Tina Reed, Jasen Sloan, Paul Statskey

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 12 students, staff and guests.

1. Call to Order/Pledge of Allegiance

President, Lucinda Callier called the meeting to order at 6:00p.m.

Approval of Agenda:

Motion for approval was made by Tina Reed and seconded by Jasen Sloan with the motion approve 7-0.

Prior to the approval of the agenda, Paul Statskey, Policy Committee Chair, asked that Policies 7110 and 7611 be removed from item 3.

Prior to the approval of the agenda, President Lucinda Collier added an addition to the agenda.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of June 8, 2023.

2. Presentations:

- Dr. Ramos Recognition
 - The Superintendent and Board of Education thanked Dr. Ramos for her service and wished her well in her retirement.
- Student Presentation – High School
 - Senior, Jenna Bullard was the student presenter.
- North Rose-Wolcott Directors– Lisa Brower, Rita Lopez, Fred Prince, Ben Stopka
 - NRW Directors presented the update of the School Improvement Plan and answered questions.
- Director of Business Operations & Finance– Gary Barno
 - Mr. Barno presented the Report of Reserve Funds and Use of Reserves Policy
- Superintendent Update – Michael Pullen
 - Mr. Pullen congratulated the 25 middle school schools who were inducted into the National Junior Honor Society.
 - Mr. Pullen congratulated the student athletes were honored at the Athletic Awards Ceremony.
 - Mr. Pullen congratulated the members of the Class of 2023 honored at the WTCC Completion Ceremony.

3. Reports and Correspondence: Committee chairperson or liaison provided an update.

- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

7000	Students	
7110	Comprehensive Student Attendance	Revised
7611	Children with Disabilities	Revised
7613	The Role of the Board in Implementing A Students Individualized Education Program	Revised

8000	Instruction	
8220	Career and Technical (Occupational) education	Revised
8320	Selection of Library and Multimedia Materials	Revised
8241	Patriotism, Citizenship and Human Rights Education	Delete

- The Committee has reviewed the following policies and does not recommend any changes:

7000	Students	
7514	Student Health Records	Reviewed
7612	Grouping by Similarity of Needs	Reviewed
7643	Transfer Students with Disabilities	Reviewed

4. Public Access to the Board:

- No one addressed the Board of Education

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Linda Eygnor and seconded by Shelly Cahoon with the motion approved 7-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 25, 2023.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated May 12, 17, 22, 23 30, June 1, and 5, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13836	14572	14305	14255	13965	14118	14620	14031	13829	14019
14763	13076	14133	14669	14294	13366	14069	13842	14161	14864
14692	14587	14664	14661	14858	14728				

c. Treasurer Report

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for April 2023.

d. Provisional Employment of Staff

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to provisionally employ staff necessary for the Academic and Enrichment Program Appointments for the 2023-2024 school year until their official Board of Education appointment.

e. Final Reserve Fund Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, approves the Report of Reserve Funds and Use of Reserves Policy to be updated annually.

f. Funds Transfer

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfers of up to \$50,000 to the EBALR Reserve, up to \$375,000 to the (ERS) Retirement Contribution Reserve Account, up to \$200,000 to the TRS Reserve Account, up to \$725,000 to the Capital Bus Reserve, and up to \$2,500,000 to the Capital Building Reserve Account to be funded with unexpended funds as of June 30, 2023, in accordance with the District's Funding and Use of Reserves Policy.

g. Reasonable Assurance Letters

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Director of Human Resources to transmit reasonable assurance letters in compliance with Federal Unemployment Act enacted under Public Law 94-566, to all eligible and active employees for the 2023-2024 school year, commencing on July 1, 2023 and ending June 30, 2024.

h. Personnel Items:

1. Letter of Resignation – Victoria Kata

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Victoria Kata as English Teacher effective June 23, 2023.

2. Letter of Resignation – Dylan Bartlett

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Dylan Bartlett as English Teacher effective June 30, 2023.

3. Leave of Absence – Leisel Everdyke

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the unpaid child rearing leave of absence for Leisel Everdyke from approximately October 27, 2023 through December 7, 2023.

4. Appoint Elementary Teacher – Alexis Ball

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four-year probationary appointment of Alexis Ball as an Elementary Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Childhood Education, Grades 1-6, Initial

Tenure Area: Elementary

Probationary Period: August 29, 2023-August 28, 2027

Salary: Step A, \$48,514

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

5. Appoint School Lunch Manger – Rita Lopez

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the probationary appointment of Rita Lopez as School Lunch Manager conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87.

Probationary Period: May 23, 2023-July 17, 2023

Salary: Contract is on file with the District Clerk.

6. Summer Curriculum Writing/Professional Development

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to participate in curriculum writing workshops in July-August 2023 at \$35.00/hr.

Alexis Ball

7. Academic and Enrichment Summer Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from July 1, 2023 through August 19, 2023 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Christina Marriott	Summer Food Service Supervisor	\$20.41/hr.

8. Academic and Enrichment Summer Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various summer academic and enrichment programs from June 1, 2023 through August 19, 2023 conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Laurinda Collins	Grant Program Teaching Assistant	\$19.10/hr.
Allison Thompson	Grant Program Teacher	\$39.78/hr.
Brenda Mitchell	Grant Program Teacher	\$39.78/hr.
Sally Brown	Grant Program Teacher Aide	\$17.25/hr,
Hailey DeNoto	Grant Program Teacher Aide	\$16.00/hr.
Sundra Wendt	Grant Program Teacher Aide	\$17.60/hr.

9. Appoint Extended School Year (ESY) Summer School Staff

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Special Education Summer School, from July 1, 2023 through August 18, 2023.

Name	Position	Salary
Emma Bundy	ESY Teacher Aide	\$15.25/hr.

10. Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2023-2024 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Adam Bishop	Learning Technology Coach	\$35.00/hr.
Meagan Pentycofe	Learning Technology Coach	\$35.00/hr.
Amanda Johnson	Learning Technology Coach	\$35.00/hr.
Joanna Samar	Learning Technology Coach	\$35.00/hr.
Amy Wiktorowicz	Learning Technology Coach	\$35.00/hr.

11. Aquatics Program

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2023-2024 school year.

Name	Position(s)	Rate/Hr.
Jolee Stubee	Lifeguard	\$14.20/hr.
Autumn Davenport	Swim Program Director	\$23.50/hr,

12. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2022-2023 school year.

Irene Interlichia Chelsey Tryon Alexander Wells

6. Policies

A motion for approval of the following items as listed under Policies is made by Paul Statskey and seconded by Tina Reed with the motion approved 7 -0.

1. Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

7000	Students	
7420	Sports and the Athletic Program	Revised
7521	Students with Life Threatening Health Conditions	Revised
7530	Child Abuse and Maltreatment	Revised
7550	Dignity for All Students	Revised
7553	Hazing of Students	Revised
7580	Safe Public School Choice Options	Revised
8000	Instruction	
8130	Equal Educational Opportunities	Revised
8210	Safety Conditions and Prevention Instruction	Delete
8230	Instruction in Certain Subjects	Delete
8440	Home Instruction	Revised

7. Items requiring a roll call vote:

A motion for approval of Item #1 is made by Jasen Sloan and seconded by Paul Statskey and the following votes were cast:

1. Appropriation of Contingent Expense and Emergency Capital Project

WHEREAS, the Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building has failed unexpectedly and requires immediate replacement to avoid substantial impact to the functions of the building and to ensure the health, safety and the welfare of the staff and students.

WHEREAS, pursuant to NYS General Municipal Law 103(4) the Board of Education of North Rose Wolcott Central School District (the "District") has considered of the opinion of architect SEI Design Group regarding their recommendation that immediate steps need to be taken to re-establish an operational Hot Water Boiler System with two storage tanks at North Rose Elementary School used for educational purposes.

WHEREAS, the lack of an operational Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building constitutes an emergency which threatens the health and safety of the occupants of the building and requires the District to take appropriate immediate action which cannot await competitive bidding as otherwise may be required, so as to ensure the protection of District property and the health, safety and welfare of the staff and students.

WHEREAS, the lack of an operational Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building requires the District to take immediate action to remove and replace the hot water boiler system.

WHEREAS, the District recommends the removal and replacement of the hot water boiler system be performed in a manner to be as least burdensome as possible while simultaneously protecting human health and the environment.

WHEREAS, to complete the removal and replacement of the hot water boiler system, the District is required to hire qualified, certified and/or licensed contractor(s) to perform and complete the work.

WHEREAS, the New York State Education Department has determined that expenses incurred to mitigate the effects of an emergency are ordinary contingent expenses that can be funded by a school district's unallocated fund balance.

WHEREAS, the District is authorized to utilize the unallocated fund balance for the current fiscal year to pay the costs to be incurred to complete the removal and replacement of the hot water boiler system.

WHEREAS, the removal and replacement of the hot water boiler system is in the best interests of the District given its emergency nature and impact on District property and student and staff health and safety.

WHEREAS, the District is the lead agency with regard to the proposed project under the provisions of SEQRA.

NOW THEREFORE BE IT RESOLVED as follows:

1. The District declares the removal and replacement of the Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building is an emergency which threatens the health and safety of the staff and students and District property.
2. The District declares that the necessary replacement and repair of the Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building and associated mechanical equipment is a SEQR Type

II Action requiring no further review.

3. The District hereby finds the removal and replacement of the Domestic Hot Water Boiler at the North Rose Wolcott Elementary Building as essential for the protection of the health and safety of the staff and students and for protection of the District's property, requires immediate action which cannot await competitive bidding and hereby declares the project to be an ordinary contingent expense (hereinafter "Project") and authorizes an Emergency Capital Project for approximately \$70,000 to remedy the conditions (the "Expenditure") from the District's unallocated fund balance to complete the Project.
4. The District authorizes the Superintendent to select a licensed and/or certified contractor(s) to conduct removal, repair, operations and maintenance work to complete the necessary responsive action to complete the Project in order to protect District property and the health and safety of the staff and students.
5. The District authorizes the Superintendent to enter into contract(s) with contractor(s) to complete the Project according to terms of a contract(s) approved by counsel to the District.
6. The District declares the Expenditure constitutes an ordinary contingent expense within the meaning of Education Law Section 2023.
7. The Superintendent and all officers and employees of the District are hereby authorized and directed to take all steps reasonably necessary or appropriate to complete the Project and to carry out the intent of this Resolution and to apply for any eligible state building aid, if applicable.
8. This Resolution shall take effect immediately and shall also ratify previous actions undertaken by the District staff to implement the Project, to protect and preserve District property and ensure the health and safety of the staff and students under the circumstances.

The vote on this Resolution was as follows:

Lucinda Collier	Voting	<u> X </u>	yes	___	no
Jasen Sloan	Voting	<u> X </u>	yes	___	no
John Boogaard	Voting	<u> X </u>	yes	___	no
Shelly Cahoon	Voting	<u> X </u>	yes	___	no
Linda Eygnor	Voting	<u> X </u>	yes	___	no
Tina Reed	Voting	<u> X </u>	yes	___	no
Paul Statskey	Voting	<u> X </u>	yes	___	no

A motion for approval of Item #2 is made by John Boogaard and seconded by Tina Reed and the following votes were cast:

2. Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2023-2024 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Casie DeWispelaere	Learning Technology Coach	\$35.00/hr.

Lucinda Collier	Voting	<u> X </u>	yes	___	no
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Jasen Sloan	Voting	<u> X </u> yes	___ no
John Boogaard	Voting	<u> X </u> yes	___ no
Shelly Cahoon	Voting	abstained	
Linda Eygnor	Voting	<u> X </u> yes	___ no
Tina Reed	Voting	<u> X </u> yes	___ no
Paul Statskey	Voting	<u> X </u> yes	___ no

A motion for approval of Item #3 is made by Jasen Sloan and seconded by Paul Statskey and the following votes were cast:

3. Aquatics Program

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2023-2024 school year.

Name	Position(s)	Rate/Hr.
Avery Boogaard	Lifeguard	\$14.20/hr.

Lucinda Collier	Voting	<u> X </u> yes	___ no
Jasen Sloan	Voting	<u> X </u> yes	___ no
John Boogaard	Voting	abstained	
Shelly Cahoon	Voting	<u> X </u> yes	___ no
Linda Eygnor	Voting	<u> X </u> yes	___ no
Tina Reed	Voting	<u> X </u> yes	___ no
Paul Statskey	Voting	<u> X </u> yes	___ no

8. Additions to the Agenda:

A motion for approval of the item as listed under the Additions to the Agenda is made by Linda Eygnor and seconded by Paul Statskey with the motion approved 7-0.

1. Deputy Claims Auditor Payment – Russell Harris

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Director of Business Operations and Finance and pursuant to Education Law authorizes the payment to Russell Harris, Deputy Claims Auditor, in the amount of \$1,000.00.

Board Member Requests/Comments/Discussion:

- There was no discussion

Good News:

- Various Newspaper articles

Informational Items:

- Claims Auditor Reports

EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss a legal matter.

The motion was made by Linda Eynor and seconded by John Boogaard with motion approved 7-0.

Time entered: 7:23 p.m.

Return to regular session at 9:13p.m.

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Linda Eynor and seconded by Tina Reed with motion approved 7-0.

Time adjourned: 9:14p.m.

Tina St. John

Tina St. John, Clerk of the Board of Education