

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

April 13, 2023

6:00 PM

Auditorium of the Middle School

AGENDA

1. Call to Order/Pledge of Allegiance

Approval of Agenda

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of April 13, 2023.

Motion for approval by _____, seconded by _____, all in favor ____-____.

2. Presentations:

- Student Presentation – Leavenworth Middle School
 - Lilah Bundy, 5th Grade
- North Rose-Wolcott High School– Scott Bradley
 - School Improvement Plan – Update
- Cougar Ops – Mark Mathews
- New Course Presentation – Crystal Rupp
 - Computer Science

3. Reports and Correspondence:

- Board of Education Building Liaisons
 - Elementary School –Linda Eygnor
 - Middle School – Paul Statskey
 - High School – Tina Reed
- Four County Update – Linda Eygnor
- Handbook Committee – Lucinda Collier, Tina Reed, Jasen Sloan
- Audit Committee –John Boogaard, Shelly Cahoon, Linda Eygnor
- Building & Grounds/Capital Project/Energy Committee – Jasen Sloan, Shelly Cahoon, Paul Statskey
- District Safety Committee – Jasen Sloan
- Alternative Learning Center – Jasen Sloan
- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

6000	Personnel	
6150	Alcohol, Tobacco, Drugs, Vaping and Other Substances (Staff)	Revised
6160	Professional Growth/Staff Development	Revised
7000	Students	
7320	Alcohol, Tobacco, Drugs, Vaping and other Substances (Students)	Revised
7450	Student Voter Registration and Pre-Registration	New
7511	Immunization of Students	Revised

4. Public Access to the Board:

This time is provided for residents of the District to address the Board of Education. Persons wishing to speak must complete the sign in sheet and be recognized by the President. The speaker will be allowed three minutes to address the Board of Education.

5. Consent Agenda:

A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by _____, and seconded by _____ any discussion- All in favor ___ - ___.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of March 23, 2023.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated March 8, 13, 14, 15, 21, 22, 27, 29, 30, 31, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13898	13897	13652	12955	14859	13665	14761	14685	14514	11722
14264	14786	14513	14858	14853	12275	14340	14199	13685	12328
13664	13725	14092	14057	12547	14753	14541	13076	14686	14668
14670	14016	14588	13170	13717					

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for February 2023.

e. Participation in Cooperative Bid- WFL BOCES

WHEREAS, The Board of Education, North Rose-Wolcott School Central District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, North Rose-Wolcott School Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, North Rose-Wolcott School Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, North Rose-Wolcott Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, North Rose-Wolcott School Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above...And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The North Rose-Wolcott School Central on behalf of the Board of Education, North Rose-Wolcott School Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

f. Resolution to Authorize the Board President to Award Bids Prior to a Scheduled Meeting for the Purchase of Vehicles

WHEREAS, The North Rose-Wolcott CSD wishes to purchase vehicles, and

WHEREAS, vehicle dealers around the State have not been actively participating in the NYS Office of Governmental Services Vehicle Marketplace “mini bid” process in recent months, and

WHEREAS, due to current market conditions including a lack of inventory and the expectation that dealers will not be willing to reserve vehicles for an extended period, we are requesting that the Board President be authorized to award any recommendations for vehicles prior to a regularly scheduled Board of Education meeting, therefore.

BE IT RESOLVED, to authorize the Board President to make awards prior to a regularly scheduled Board of Education meeting for the purchase of vehicles for the North Rose-Wolcott CSD.

g. Personnel Items:

1. Letter of Resignation – Kathleen Stark

Kathleen Stark has submitted a letter of resignation as Food Service Helper.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Kathleen Stark as Food Service Helper effective March 23, 2023.

2. Letter of Resignation –Andrea Bazin

Andrea Bazin has submitted a letter of resignation as Reading Teacher.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Andrea Bazin as Reading Teacher effective April 21, 2023.

3. Letter of Resignation –Scott Bradley

Scott Bradley has submitted a letter of resignation as High School Principal.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Scott Bradley as High School Principal effective June 30, 2023.

4. Letter of Resignation –Paris Graziano

Paris Graziano has submitted a letter of resignation as Elementary Teacher.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Paris Graziano as Elementary Teacher effective June 30, 2023.

5. Letter of Resignation – Anthony Gill

Anthony Gill has submitted a letter of resignation as Math Teacher and from any and all other positions held within the District.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Anthony Gill as Math Teacher and any and all other positions held within the District effective March 30, 2023.

6. Appoint Technology Parent Liaison- Allison Denk

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Allison Denk, Technology Parent Liaison at \$15.00/hr. for the 2022-2023 school year effective April 13, 2023.

7. Appoint Maintenance Worker – Mason Fess

Benjamin Stopka recommends Mason Fess to the position of Maintenance Worker.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Mason Fess as a Maintenance Worker, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: April 3, 2023-April 2, 2024

Salary: \$17.50/hr.

8. Program Appointments

The following individuals are being recommended to work in enrichment programs that are funded by grants.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2022-2023 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Chelsea Deon	Grant Program Teacher Aide	\$15.53/hr.

9. Administrative Internship – Julie Gilman

RESOLUTION

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District hereby appoints Julie Gilman as an Administrative Intern, School Building Leader, for a four month period effective February 28, 2023; and

BE IT FURTHER RESOLVED, that Julie Gilman shall be supervised by the Superintendent of Schools and has met all the requirements to hold an Internship Certificate as a School Building Leader by the Commissioner of Education.

10. Appoint Administrative Intern- 7-12 Academic Program - Summer School Principal – Benjamin Stopka

RESOLUTION

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District hereby appoints Benjamin Stopka as an Administrative Intern, 7-12 Academic Program, Summer School Principal for the period of April 14, 2023 through August 23, 2023; and

BE IT FURTHER RESOLVED, that Benjamin Stopka shall be supervised by the Assistant Superintendent for Instruction and School Improvement and has met all the requirements to hold an Internship Certificate as a School Building Leader by the Commissioner of Education.

11. Appoint Transportation Supervisor – Todd Henry

Fred Prince recommends Todd Henry to the position of Transportation Supervisor.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Todd Henry as Transportation Supervisor, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: May 15, 2023-November 13, 2023

Salary: Contract is on file with the District Clerk

12. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2022-2023 school year.

Rachael Williams

Janelle Cooper

Mikayla Dincher

6. Board Appointments and Other Designations:

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions with

stipends as stated for the 2022-2023 school year.

A motion for approval of the following Board Appointments, Item B is made by _____, and seconded by _____ any discussion- All in favor ___-___.

a) The following positions must be appointed but need not be reappointed annually:

Position	2022-2023	2022-2023
Dignity Act Coordinator		
• District	Megan Paliotti – effective July 1, 2022	Megan Paliotti – effective July 1, 2022
• High School	Julie Gilman – effective July 1, 2022	Alexandrea Zoccali, effective April 14, 2023
• Middle School	Mary Finn – August 30, 2022	Mary Finn – August 30, 2022
• North Rose Elementary	John Bittner – effective July 1, 2022	John Bittner – effective July 1, 2022

7. Policies

A motion for approval of items as listed under Policies is made by _____, and seconded by _____ any discussion- All in favor ___-___.

1. Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

6000	Personnel	
6213	Registration and Professional Learning	Revised
6572	Employment of Retired Persons	Revised
7000	Students	
7133	Students in Temporary Housing	Revised
7221	Participation in Graduation Ceremonies and Activities	Revised
7240	Student Record: Access and Challenge (Cont'd)	Revised

8. Items requiring a roll call vote:

A motion for approval of Adoption of the 2023-2024 Budget Spending Plan is made by _____, and seconded by _____. The following votes were cast.

a) Adoption of the 2023-2024 Budget Spending Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the proposed 2023-2024 budget spending plan in the amount of \$34,710,447.

Lucinda Collier	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no

A motion for approval of Real Property Tax Report Card is made by _____, and seconded by _____. The following votes were cast.

b) Approval of Real Property Tax Report Card

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the North Rose-Wolcott Central School District's Real Property Tax Report Card for the 2023-2024 tax year.

Lucinda Collier	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no

Board Member Requests/Comments/Discussion:

Good News

Informational Items:

- Claims Auditor Reports

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by ____, seconded by ____, with motion approved __-__. Time adjourned: __:__ p.m

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES

March 23, 2023

5:15 PM

Auditorium of the High School

PRESENT:

BOE Members: Lucinda Collier, John Boogaard, Shelly Cahoon, Linda Eygnor, Paul Statskey, Tina Reed, Jasen Sloan

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 12 students, staff and guests.

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 5:15p.m.

Approval of Agenda:

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with the motion approved 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 23, 2023.

2. EXECUTIVE SESSION:

A motion was requested to enter executive session for the purpose to discuss a legal matter.

The motion was made by Jasen Sloan and seconded by Shelly Cahoon with motion approved 7-0.

Time entered: 5:17p.m.

Return to regular session at 6:01p.m.

3. Presentations:

- Budget Presentation– Gary Barno and Megan Paliotti
- Superintendent Update – Michael Pullen
 - Mr. Pullen presented the 2025 Midway Point Progress

4. Reports and Correspondence: Committee chairperson or liaison provided an update.

- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

6000	Personnel	
6213	Registration and Professional Learning	Revised
6572	Employment of Retired Persons	Revised
7000	Students	
7133	Students in Temporary Housing	Revised
7221	Participation in Graduation Ceremonies and Activities	Revised
7240	Student Record: Access and Challenge (Cont'd)	Revised

5. Public Access to the Board:

- No one addressed the Board of Education

6. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard

and seconded by Paul Statskey with the motion approved 7-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of March 9, 2023.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated January 25, February 14, March 2, 3, 6, 7, 9, 13, 15, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13434	14349	14499	14504	13780	12799	12539	13304	14687
13776	12972	14753	12070	14857	14793	14503	13296	
IEP Amendments:								
14868								

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. 2023-2024 Board of Education Meeting Calendar

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law adopts the 2023-2024 Board of Education Meeting Calendar.

e. Personnel Items:

1. Letter of Resignation –Jeremy Barnes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jeremy Barnes as Transportation Supervisor effective April 7, 2023.

2. Letter of Resignation –Lucien Macro

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Lucien Macro as Recreation Assistant – Fitness Center effective March 10, 2023.

3. Letter of Resignation –Jena Bozeat

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jena Bozeat as Teaching Assistant effective March 31, 2023.

4. Letter of Resignation –Wendy Jason

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law accepts the resignation from Wendy Jason as Senior Bus Driver effective June 23, 2023

5. Letter of Resignation –MaryEllen Stacklyn

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from MaryEllen Stacklyn as an English Teacher effective April 20, 2023.

6. Letter of Resignation – Keri McQuown

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon her appointment as Cook, from Keri McQuown effective with the close of business March 26, 2023.

7. Appoint Cook – Keri McQuown

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the 52- week probationary appointment of Keri McQuown as Cook conditional upon a criminal history record check according to commissioners Regulation §801.11 and Part 87 as follows:

Probationary Period: March 27, 2023-March 26, 2024

Salary: \$15.00/hr.

8. Letter of Resignation – Brandon Jones

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon his appointment as Head Custodian, from Brandon Jones effective with the close of business March 19, 2023.

9. Provisionally Appoint Head Custodian – Brandon Jones

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the provisional appointment of Brandon Jones as Head Custodian conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 at a rate of \$20.00/hr. effective March 20, 2023.

10. Appoint Alternate Chairperson for the Annual Budget Vote and Election of Board Members

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Carrie Brown as the Alternate Chairperson of the Annual Budget Vote and Election of Board Member on May 16, 2023.

11. Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2022-2023 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
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Christine Schwind	Grant Program Teacher	\$33.50/hr.
Nicole Smith	Grant Program Teaching Assistant	\$20.00/hr.
Crystal Shaft	Grant Program Teacher Aide	\$15.00/hr.

12. Appoint Mental Health Counselor Intern –Site Supervisor – John Bittner

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of John Bittner as Mental Health Counselor Intern-Site Supervisor at a rate of pay of \$2,500 prorated for the 2022-2023 school year.

13. Appoint Network Technician –Hunter Victorious

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the provisional appointment of Hunter Victorious as the Network Technician, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 effective April 3, 2023.
Salary: \$25.00/hr.

14. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2022-2023 school year.

Gayle Schmiegel

Delicia Crippen

7. Policies

A motion for approval of the following items as listed under Policies is made by Paul Statskey and seconded by Tina Reed with the motion approved 7-0.

1. Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

6000	Personnel	
6215	Probation and Tenure	Revised
6220	Temporary Personnel	Revised
6411	Use of Email in the District	Revised
6550	Leaves of Absence	Revised

8. Items Requiring a Roll Call Vote:

A motion for approval of item a is made by Linda Eygnor and seconded by John Boogaard,

a) SEORA Resolution – 2023-2024 Capital Outlay Project

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEORA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking the 2023-24 Capital Outlay project (the "Project")

consisting of interior reconstruction at the North Rose High School Library, and

WHEREAS, the proposed elements of the Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, SEI Design Group has reviewed the scope of the Project and has advised the District that the Project constitutes a Type II Action pursuant Part 617.5(c)(10) of the Regulations, and as such is not subject to review under SEQRA; and

WHEREAS, the Board of Education of the District has carefully reviewed the criteria contained in Part 617.5(c)(10) of the Regulations, together with the recommendations provided by SEI Design Group; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the Project is a Type II Action as such term is defined in the Regulations.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were -7- votes in favor of the resolution and -0- votes against the resolution as follows:

Lucinda Collier	Voting	<u> X </u>	yes	_____	no
Jasen Sloan	Voting	<u> X </u>	yes	_____	no
John Boogaard	Voting	<u> X </u>	yes	_____	no
Shelly Cahoon	Voting	<u> X </u>	yes	_____	no
Linda Eygnor	Voting	<u> X </u>	yes	_____	no
Tina Reed	Voting	<u> X </u>	yes	_____	no
Paul Statskey	Voting	<u> X </u>	yes	_____	no

The resolution was thereafter declared adopted.

Additions to the Agenda:

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the March 23, 2023 meeting agenda.

Motion for approval was made by Jasen Sloan and seconded by Shelly Cahoon with the motion approved 7-0

A motion for approval of the items as listed under the Additions to the Agenda is made by Linda Eygnor and seconded by Jasen Sloan with the motion approved 7-0.

1. Written Agreement between the Superintendent and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an employee of the District, executed on March 20, 2023, respectively, and the resignation of such employee effective March 20, 2023.

Board Member Requests/Comments/Discussion:

- Linda Eygnor highlighted the Wayne County Bicentennial publication that is available

Good News:

- Various Newspaper Articles
- Four County SBA Spring Conference on March 24th
- BOE Budget Workshop on April 6th
- Districtwide Concert

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Shelly Cahoon with motion approved 7-0.

Time adjourned: 6:53p.m.

Tina St. John, Clerk of the Board of Education

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

FOR THE MONTH ENDING FEBRUARY 28, 2023

- 1 CASH SUMMARY REPORT (ALL FUNDS)
- 2 CASH ANALYSIS REPORT (ALL FUNDS)
- 3 REVENUE STATUS REPORTS
 - a) General Fund
 - b) School Lunch Fund
 - c) Miscellaneous Special Revenue Fund
 - d) Special Aid Fund
 - e) Capital Fund
 - f) Trust Custodial Fund
 - g) Debt Service Fund
- 4 BUDGET STATUS REPORTS
 - a) General Fund
 - b) School Lunch Fund
 - d) Special Aid Fund
 - e) Capital Fund
 - f) Trust Custodial Fund
 - g) Debt Service Fund

Submitted by:



Treasurer of School District

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
CASH SUMMARY
FOR THE PERIOD ENDING FEBRUARY 28, 2023**

<u>CASH</u>	<u>GENERAL</u>	<u>SCHOOL</u>	<u>MISC SPECIAL</u>	<u>SPECIAL AID</u>	<u>CAPITAL</u>	<u>TRUST</u>	<u>DEBT SERVICE</u>	<u>DISTRICT</u>
	<u>FUND</u>	<u>LUNCH FUND</u>	<u>REVENUE FUND</u>	<u>FUND</u>	<u>FUND</u>	<u>CUSTODIAL FUND</u>	<u>FUND</u>	<u>TOTALS</u>
Checking / Savings	\$ 3,770,192.45	\$ 443,158.24	\$ 19,536.63	\$ 203,952.92	\$ 682,609.27	\$ 194,294.38	\$ 1,569,988.82	\$ 6,883,732.71
Money Market	204,542.51	-	-	-	-	-	-	204,542.51
LIQUID Investments \ NYCLASS	9,378,361.77	-	64,901.98	-	847,736.16	-	-	10,290,999.91
Fund Totals	\$ 13,353,096.73	\$ 443,158.24	\$ 84,438.61	\$ 203,952.92	\$ 1,530,345.43	\$ 194,294.38	\$ 1,569,988.82	\$ 17,379,275.13
<u>RESERVE FUNDS</u>								
Workers' Compensation Reserve	\$ 153,805.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,805.15
Unemployment Insurance Reserve	31,933.18	-	-	-	-	-	-	31,933.18
ERS Retirement Contribution Reserve	1,276,809.14	-	-	-	-	-	-	1,276,809.14
Retirement Contribution Reserve - TRS Subfund	415,301.41	-	-	-	-	-	-	415,301.41
Liability Reserve	988,339.30	-	-	-	-	-	-	988,339.30
Tax Certiorari Reserve	42,863.54	-	-	-	-	-	-	42,863.54
Employee Benefit Reserve	201,910.92	-	-	-	-	-	-	201,910.92
Capital Bus Reserve - 2019	1,275,371.43	-	-	-	-	-	-	1,275,371.43
Capital Building Reserve - 2022	2,294,877.93	-	-	-	-	-	-	2,294,877.93
Debt Service Reserve	-	-	-	-	-	-	1,569,988.82	1,569,988.82
Reserve Fund Totals	\$ 6,681,212.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,569,988.82	\$ 8,251,200.82

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
ANALYSIS OF CHANGE IN CASH
FOR THE PERIOD ENDING FEBRUARY 28, 2023**

	GENERAL FUND	SCHOOL LUNCH	MISC SPECIAL REVENUE FUND	SPECIAL AID FUND	CAPITAL FUND	TRUST CUSTODIAL FUND	DEBT SERVICE FUND	DISTRICT TOTALS
Cash Balances - Beginning of Month	\$ 12,537,888.36	\$ 470,732.66	\$ 84,124.19	\$ 81,047.17	\$ 1,965,390.21	\$ 192,487.91	\$ 1,669,243.90	17,000,914.40
Add: Cash Receipts								
Interest Earnings	28,364.76	-	214.42	-	3,636.66	-	744.92	32,960.76
Taxes / Penalties / PILOTS/STAR Aid	-	-	-	-	-	-	-	-
State Aid / SCA / FEMA	2,424,870.70	-	-	-	-	-	-	2,424,870.70
Medicaid Claims	-	-	-	-	-	-	-	-
BOCES Aid	-	-	-	-	-	-	-	-
Insurance Recoveries	6,464.17	-	-	-	-	-	-	6,464.17
Meal Sales / Catering / Vending Machines	-	4,767.37	-	-	-	-	-	4,767.37
Online Prepayments	-	750.00	-	-	-	-	-	750.00
Grant Aid	-	-	-	525,089.77	-	-	-	525,089.77
School Lunch Aid / Meal Claims	-	-	-	-	-	-	-	-
Memorial Awards / Scholarships	-	-	-	-	-	-	-	-
Miscellaneous Receipts	677.61	-	-	-	-	4,307.95	-	4,985.56
Total Cash Receipts	\$ 2,460,377.24	\$ 5,517.37	\$ 214.42	\$ 525,089.77	\$ 3,636.66	\$ 4,307.95	\$ 744.92	\$ 2,999,888.33
Less: Cash Disbursements								
Payroll Transfers & Disbursements	993,674.62	28,890.45	-	207,941.54	-	-	-	1,230,506.61
Check Disbursements	882,106.07	14.16	-	67,733.99	438,665.29	2,501.48	-	1,391,020.99
Debt Service Payments	-	-	-	-	-	-	-	-
Total Cash Disbursements	\$ 1,875,780.69	\$ 28,904.61	\$ -	\$ 275,675.53	\$ 438,665.29	\$ 2,501.48	\$ -	\$ 2,621,527.60
Net Transfers In (Out)	230,611.82	(4,187.18)	100.00	(126,508.49)	(16.15)	-	(100,000.00)	-
Cash Balances - End of Month	\$ 13,353,096.73	\$ 443,158.24	\$ 84,438.61	\$ 203,952.92	\$ 1,530,345.43	\$ 194,294.38	\$ 1,569,988.82	\$ 17,379,275.13
Bank Reconciliation								
Outstanding Checks	61,095.57	-	1,150.00	18,982.11	26,403.94	-	-	107,631.62
Items in Transit	-	(135.00)	-	-	-	-	-	(135.00)
Bank Statement Balances	\$ 13,414,192.30	\$ 443,023.24	\$ 85,588.61	\$ 222,935.03	\$ 1,556,749.37	\$ 194,294.38	\$ 1,569,988.82	\$ 17,486,771.75

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Tax Items	10,368,093.00	0.00	10,368,093.00	9,311,092.46	1,057,000.54	
1081.000		Oth. Paymts in Lieu of Ta	11,400.00	0.00	11,400.00	15,691.88		4,291.88
1085.000		STAR Reimbursement	0.00	0.00	0.00	1,048,072.74		1,048,072.74
1090.000		Int. & Penal. on Real Pro	20,000.00	0.00	20,000.00	10,766.02	9,233.98	
1120.001		Sales Tax Revenue	440,000.00	0.00	440,000.00	0.00	440,000.00	
1335.000		Oth Student Fee/Charges (3,000.00	0.00	3,000.00	1,353.00	1,647.00	
1489.010		Other Charges-AM Swim	0.00	0.00	0.00	5.00		5.00
1489.011		Other Charges- Swim	2,500.00	0.00	2,500.00	2,315.00	185.00	
1489.070		Other Charges-Driving Range	750.00	0.00	750.00	2,481.00		1,731.00
1489.080		Other Charges-Fitness Center M	2,000.00	0.00	2,000.00	1,635.00	365.00	
2308.000		Trans for BOCES	40,000.00	0.00	40,000.00	-0.30	40,000.30	
2350.000		Trans-Youth Serv-Oth Gov-SumSc	0.00	0.00	0.00	-7,450.00	7,450.00	
2401.000		Interest & Earnings	5,000.00	0.00	5,000.00	163,662.15		158,662.15
2650.000		Sale Scrap & Excess Material	0.00	0.00	0.00	192.86		192.86
2680.000		Insurance Recoveries-Othe	0.00	29,644.41	29,644.41	36,108.58		6,464.17
2683.000		Self Insurance Recoveries	0.00	0.00	0.00	5,165.21		5,165.21
2701.000		BOCES Svs Aprve for Aid-R	200,000.00	0.00	200,000.00	0.00	200,000.00	
2701.001		Refund PY exp-payables	5,000.00	0.00	5,000.00	745.81	4,254.19	
2703.000		Other-Not Transp-Ref PrYr	0.00	0.00	0.00	100,740.06		100,740.06
2705.000		Gifts and Donations	0.00	1,000.00	1,000.00	4,330.00		3,330.00
2770.000		Other Unclassified Rev.(S	10,000.00	0.00	10,000.00	20,513.31		10,513.31
3101.000		Basic Formula Aid-Gen Aid	17,558,692.00	0.00	17,558,692.00	5,373,555.89	12,185,136.11	
3101.010		Basic Formula Aid-Excess	596,250.00	0.00	596,250.00	568,560.25	27,689.75	
3102.000		Lottery Aid (Sect 3609a E	1,375,000.00	0.00	1,375,000.00	1,673,939.86		298,939.86
3102.010		Lottery Grant	0.00	0.00	0.00	738,241.15		738,241.15
3103.000		BOCES Aid (Sect 3609a Ed	1,808,941.00	0.00	1,808,941.00	145.00	1,808,796.00	
3260.000		Textbook Aid (Incl Txtbk/	63,411.00	0.00	63,411.00	16,005.00	47,406.00	
3262.000		Computer Software Aid	34,724.00	0.00	34,724.00	0.00	34,724.00	
3263.000		Library A/V Loan Program	6,906.00	0.00	6,906.00	0.00	6,906.00	
4601.000		Medic.Ass't-Sch Age-Sch Y	100,000.00	0.00	100,000.00	87,776.66	12,223.34	
4960.000		Emerg Disaster Assist-FEMA	0.00	0.00	0.00	45,357.58		45,357.58
5031.080		Interfund Transfers (Not D. Se	0.00	0.00	0.00	3,321.00		3,321.00
5050.000		Interfund Trans. for Debt	100,000.00	0.00	100,000.00	100,000.00		

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
Total GENERAL FUND			32,751,667.00	30,644.41	32,782,311.41	19,324,322.17	15,883,017.21	2,425,027.97

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1440.000		Sale of A Lunch	2,000.00	0.00	2,000.00	361.44	1,638.56	
1445.000		Other Cafeteria Sales	27,000.00	0.00	27,000.00	18,225.19	8,774.81	
2705.000		Gifts and Donations	0.00	0.00	0.00	26.10		26.10
2770.000		Misc Rev Local Sources (S	2,000.00	0.00	2,000.00	40,421.78		38,421.78
2770.010		Vending Machine Sales	21,000.00	0.00	21,000.00	19,564.21	1,435.79	
3190.010		State Reimburse-Brk	10,000.00	0.00	10,000.00	5,469.00	4,531.00	
3190.020		State Reimburse-Lnch	8,000.00	0.00	8,000.00	4,665.00	3,335.00	
3190.060		Sum Food Svs Prog for Chi	1,000.00	0.00	1,000.00	930.00	70.00	
4190.000		Emer Oper Cost Reimb Prog	0.00	0.00	0.00	1,884.00		1,884.00
4190.010		Fed Reimbursement-Brk	260,000.00	0.00	260,000.00	150,615.00	109,385.00	
4190.020		Fed Reimbursement-Lnch	562,000.00	0.00	562,000.00	285,230.00	276,770.00	
4190.030		Fed Reimb-Surplus Food	45,000.00	0.00	45,000.00	0.00	45,000.00	
4190.040		Fed Reimbursement (Snack)	10,000.00	0.00	10,000.00	3,191.00	6,809.00	
4192.000		Sum Food Svs Prog for Chi	23,000.00	0.00	23,000.00	28,196.00		5,196.00
5031.000		Transfer from General Fun	30,000.00	0.00	30,000.00	0.00	30,000.00	
Total SCHOOL LUNCH FUND			1,001,000.00	0.00	1,001,000.00	558,778.72	487,749.16	45,527.88

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: CM MISC SPECIAL REVENUE FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
SCH-2401.000	SCH	Interest and Earnings	0.00	0.00	0.00	1,256.20		1,256.20
SCH-2705.000	SCH	Gifts and Donations	0.00	0.00	0.00	8,635.00		8,635.00
Total MISC SPECIAL REVENUE FUND			0.00	0.00	0.00	9,891.20	0.00	9,891.20

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
A22-4289.018	A22	21ST CENTURY-OTHER FEDERA	0.00	0.00	0.00	81,114.12		81,114.12
ACY-4289.000	ACY	Oth Fed-	12,900.00	0.00	12,900.00	2,580.00	10,320.00	
ARC-4289.000	ARC	Oth Fed-	259,878.00	0.00	259,878.00	51,965.00	207,913.00	
ARH-4289.000	ARH	Oth Fed-	8,134.14	0.00	8,134.14	1,310.14	6,824.00	
ARI-4289.000	ARI	Oth Fed-	66,924.00	0.00	66,924.00	13,384.00	53,540.00	
ARJ-4289.000	ARJ	Oth Fed-	7,413.00	0.00	7,413.00	1,482.00	5,931.00	
ARL-4289.000	ARL	Oth Fed-	1,053,819.39	0.00	1,053,819.39	123,858.39	929,961.00	
ARP-4289.000	ARP	Oth Fed-	1,909,350.46	0.00	1,909,350.46	253,396.59	1,655,953.87	
ARS-4289.000	ARS	Oth Fed-	259,603.00	0.00	259,603.00	160,880.00	98,723.00	
BJ1-4289.000	BJ1	Oth Fed-	327,159.00	0.00	327,159.00	0.00	327,159.00	
BJA-4289.000	BJA	Oth Fed-	183,826.24	0.00	183,826.24	103,405.24	80,421.00	
C23-3289.018	C23	UPK for 4YO	609,469.00	0.00	609,469.00	304,734.00	304,735.00	
CNG-4289.000	CNG	Oth Fed-	20,000.00	0.00	20,000.00	0.00	20,000.00	
E22-4289.018	E22	MKV BASELINE	0.00	0.00	0.00	784.53		784.53
E23-4289.018	E23	MKV BASELINE	125,000.00	0.00	125,000.00	25,000.00	100,000.00	
ESD-4289.000	ESD	Other Federal Aid	73,320.00	0.00	73,320.00	10,357.00	62,963.00	
ESL-2705.000	ESL	Gifts and Donations	25,000.00	0.00	25,000.00	25,000.00		
ESS-4289.000	ESS	Other Federal Aid	0.00	0.00	0.00	37,683.99		37,683.99
F22-4289.018	F22	MKV ENHANCED	0.00	0.00	0.00	36.00		36.00
G22-4289.018	G22	NRE 21ST CCLC ELEM	0.00	0.00	0.00	187,920.77		187,920.77
HWB-3289.002	HWB	Other State Aid	20,991.75	0.00	20,991.75	20,991.75		
I22-4256.018	I22	Indiv. w/Disab	0.00	0.00	0.00	14,956.90		14,956.90
I23-4256.018	I23	Indiv. w/Disab	365,261.00	0.00	365,261.00	73,052.00	292,209.00	
J23-4256.018	J23	Indiv. w/Disab	19,927.00	0.00	19,927.00	3,870.00	16,057.00	
LTG-3289.014	LTG	Learning Technology	61,992.00	0.00	61,992.00	0.00	61,992.00	
M23-4129.000	M23	ESEA-Title IV Safe & Drug	27,603.00	0.00	27,603.00	5,520.00	22,083.00	
MH1-4289.000	MH1	Oth Federal Aid	125,000.00	0.00	125,000.00	86,000.00	39,000.00	
MHG-4289.000	MHG	Oth Federal Aid	78,145.32	0.00	78,145.32	109,063.45		30,918.13
N22-4126.000	N22	ESEA-Title I, Title II	5,735.15	0.00	5,735.15	1,211.27	4,523.88	
N23-4126.000	N23	ESEA-Title I, Title II	350,296.00	0.00	350,296.00	70,059.00	280,237.00	
O23-4289.000	O23	Other Federal Aid	41,503.00	0.00	41,503.00	8,300.00	33,203.00	
OH1-4289.000	OH1	Oth Federal Aid	52,800.00	0.00	52,800.00	13,163.00	39,637.00	
OHI-4289.000	OHI	Oth Federal Aid	14,665.90	0.00	14,665.90	14,665.90		
OMH-3289.002	OMH	Other State Aid	174,996.00	0.00	174,996.00	0.00	174,996.00	
PP1-3289.100	PP1	Miscellaneous State Aid	11,239.00	0.00	11,239.00	0.00	11,239.00	

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
SR1-4289.022	SR1	Other Federal Aid	62,000.00	0.00	62,000.00	20,006.00	41,994.00	
SRA-4289.022	SRA	Other Federal Aid	7,126.03	0.00	7,126.03	4,664.65	2,461.38	
SV1-3289.100	SV1	Miscellaneous State Aid	349,959.00	0.00	349,959.00	87,489.00	262,470.00	
SVP-3289.100	SVP	Miscellaneous State Aid	0.00	0.00	0.00	4,194.96		4,194.96
TEC-3289.014	TEC	Learning Technology	0.00	0.00	0.00	11,010.00		11,010.00
W22-4289.000	W22	Other Federal Aid	0.00	0.00	0.00	-244.82	244.82	
X22-4289.000	X22	Other Federal Aid	53,912.39	0.00	53,912.39	53,628.24	284.15	
X23-4289.000	X23	Other Federal Aid	65,000.00	0.00	65,000.00	29,182.00	35,818.00	
Z22-4289.021	Z22	Other Federal Aid	11,977.45	0.00	11,977.45	10,346.21	1,631.24	
Z23-4289.021	Z23	Other Federal Aid	14,625.00	0.00	14,625.00	0.00	14,625.00	
Total SPECIAL AID FUND			6,856,551.22	0.00	6,856,551.22	2,026,021.28	5,199,149.34	368,619.40

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: H CAPITAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
BUS-5031.000	BUS	Interfund Transfers	0.00	0.00	0.00	526,700.00		526,700.00
CAP-2680.000	CAP	Insurance Recoveries	0.00	0.00	0.00	126,876.54		126,876.54
CAP-5031.080	CAP	Interfund Transfers	0.00	0.00	0.00	100,000.00		100,000.00
Total CAPITAL FUND			0.00	0.00	0.00	753,576.54	0.00	753,576.54

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: TC CUSTODIAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
SDP-2770.000	SDP	Unclassified Revenues	0.00	0.00	0.00	17,674.09		17,674.09
Total CUSTODIAL FUND			0.00	0.00	0.00	17,674.09	0.00	17,674.09

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: V DEBT SERVICE

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
2401.000		Interest and Earnings	0.00	0.00	0.00	47,590.70		47,590.70
5032.000		Interfund Transfers, Other	0.00	0.00	0.00	1,532.00		1,532.00
Total DEBT SERVICE			0.00	0.00	0.00	49,122.70	0.00	49,122.70

Selection Criteria

Criteria Name: Last Run
 As Of Date: 02/28/2023
 Suppress revenue accounts with no activity
 Sort by: Fund
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* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.
 These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1 GENERAL SUPPORT							
1010	Board Of Education	41,980.00	0.00	41,980.00	13,707.48	6,195.30	22,077.22
1040	District Clerk	7,803.00	0.00	7,803.00	4,586.21	2,203.28	1,013.51
1060	District Meeting	5,241.00	500.00	5,741.00	193.28	2,500.00	3,047.72
1240	Chief School Administrator	283,265.00	1,006.00	284,271.00	179,612.44	88,326.69	16,331.87
1310	Business Administration	500,400.00	5,070.25	505,470.25	309,484.19	170,872.59	25,113.47
1320	Auditing	26,481.00	0.00	26,481.00	14,907.96	3,341.54	8,231.50
1325	Treasurer	570.00	0.00	570.00	510.00	0.00	60.00
1330	Tax Collector	15,851.00	2,166.00	18,017.00	13,021.34	1,612.72	3,382.94
1345	Purchasing	54,776.00	6,374.00	61,150.00	41,276.68	18,202.32	1,671.00
1420	Legal	109,710.00	2,200.00	111,910.00	73,838.50	26,959.54	11,111.96
1430	Personnel	106,464.00	0.00	106,464.00	52,580.86	25,824.69	28,058.45
1480	Public Information and Services	118,607.00	0.00	118,607.00	66,717.36	45,422.54	6,467.10
1620	Operation of Plant	1,762,172.00	87,999.20	1,850,171.20	1,130,690.74	556,096.73	163,383.73
1621	Maintenance of Plant	280,512.00	69,470.59	349,982.59	169,725.36	39,231.12	141,026.11
1670	Central Printing & Mailing	26,475.00	0.00	26,475.00	17,817.21	182.79	8,475.00
1680	Central Data Processing	349,879.00	-6,397.00	343,482.00	202,822.37	79,879.78	60,779.85
1910	Unallocated Insurance	148,625.00	0.00	148,625.00	127,355.16	0.00	21,269.84
1920	School Association Dues	11,274.00	0.00	11,274.00	8,954.00	300.00	2,020.00
1950	Assessments on School Property	22,550.00	-1,675.00	20,875.00	20,872.83	0.00	2.17
1964	Refund on Real Property Taxes	1,025.00	1,675.00	2,700.00	452.90	0.00	2,247.10
1981	BOCES Administrative Costs	227,504.00	0.00	227,504.00	114,760.85	76,507.21	36,235.94
Subtotal of 1 GENERAL SUPPORT		4,101,164.00	168,389.04	4,269,553.04	2,563,887.72	1,143,658.84	562,006.48
2 INSTRUCTION							
2010	Curriculum Devel and Suprvsn	322,768.00	-14,248.00	308,520.00	157,404.64	87,722.01	63,393.35
2020	Supervision-Regular School	803,370.00	9,496.03	812,866.03	433,653.24	224,937.14	154,275.65
2070	Inservice Training-Instruction	128,757.00	16,000.00	144,757.00	42,603.91	46,331.85	55,821.24
2110	Teaching-Regular School	6,592,468.00	47,463.04	6,639,931.04	3,053,069.67	2,426,077.93	1,160,783.44
2250	Prg For Sdnts w/Disabil-Med Elgble	5,158,791.00	94,177.18	5,252,968.18	2,045,534.84	2,272,127.96	935,305.38
2280	Occupational Education(Grades 9-12)	633,436.00	16,581.00	650,017.00	390,010.20	260,006.80	0.00
2330	Teaching-Special Schools	191,901.00	-6,905.00	184,996.00	18,082.63	68.00	166,845.37
2610	School Library & AV	266,208.00	1,940.87	268,148.87	101,742.88	65,180.04	101,225.95
2630	Computer Assisted Instruction	1,268,795.00	81,292.49	1,350,087.49	644,074.58	280,879.68	425,133.23
2810	Guidance-Regular School	345,234.00	23,838.79	369,072.79	210,690.66	145,496.51	12,885.62
2815	Health Srvc-Regular School	152,854.00	1,453.13	154,307.13	64,766.15	78,306.97	11,234.01
2820	Psychological Srvc-Reg Schl	227,526.00	-13,355.00	214,171.00	103,819.44	87,260.56	23,091.00
2825	Social Work Srvc-Regular School	63,875.00	0.00	63,875.00	28,476.00	26,976.00	8,423.00
2850	Co-Curricular Activ-Reg Schl	113,430.00	0.00	113,430.00	710.00	81,401.00	31,319.00
2855	Interscholastic Athletics-Reg Schl	493,281.00	18,364.54	511,645.54	239,942.78	196,774.46	74,928.30
Subtotal of 2 INSTRUCTION		16,762,694.00	276,099.07	17,038,793.07	7,534,581.62	6,279,546.91	3,224,664.54

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5 PUPIL TRANSPORTATION							
5510	District Transportation Services	1,488,966.00	152,294.49	1,641,260.49	898,662.66	549,822.73	192,775.10
5530	Garage Building	63,885.00	53,766.85	117,651.85	64,798.71	4,445.93	48,407.21
5581	Transportation from Boces	10,295.00	0.00	10,295.00	6,328.32	2,624.44	1,342.24
Subtotal of 5 PUPIL TRANSPORTATION		1,563,146.00	206,061.34	1,769,207.34	969,789.69	556,893.10	242,524.55
7 COMMUNITY SERVICES							
7310	Youth Program	142,036.00	-24,000.00	118,036.00	0.00	6,800.00	111,236.00
8060	Civic Activities	82,978.00	5,027.59	88,005.59	22,892.31	1,402.50	63,710.78
Subtotal of 7 COMMUNITY SERVICES		225,014.00	-18,972.41	206,041.59	22,892.31	8,202.50	174,946.78
9 UNDISTRIBUTED							
9010	State Retirement	450,543.00	0.00	450,543.00	207,226.72	114,429.28	128,887.00
9020	Teachers' Retirement	1,096,348.00	0.00	1,096,348.00	454,478.78	371,944.87	269,924.35
9030	Social Security	991,325.00	0.00	991,325.00	469,832.49	368,422.90	153,069.61
9040	Workers' Compensation	156,200.00	3,000.00	159,200.00	159,030.50	0.00	169.50
9045	Life Insurance	3,762.00	300.00	4,062.00	1,200.00	2,200.00	662.00
9050	Unemployment Insurance	54,500.00	0.00	54,500.00	97.50	0.00	54,402.50
9060	Hospital, Medical, Dental Insurance	4,664,736.00	-62,169.00	4,602,567.00	2,728,230.65	0.00	1,874,336.35
9089	Other (specify)	64,035.00	0.00	64,035.00	21,300.00	0.00	42,735.00
9711	Serial Bonds-School Construction	3,071,200.00	0.00	3,071,200.00	240,600.00	0.00	2,830,600.00
9901	Transfer to Other Funds	92,000.00	16,500.00	108,500.00	0.00	0.00	108,500.00
9950	Transfer to Capital Fund	200,000.00	442,250.00	642,250.00	626,700.00	0.00	15,550.00
Subtotal of 9 UNDISTRIBUTED		10,844,649.00	399,881.00	11,244,530.00	4,908,696.64	856,997.05	5,478,836.31
Total GENERAL FUND		33,496,667.00	1,031,458.04	34,528,125.04	15,999,847.98	8,845,298.40	9,682,978.66

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
160 Noninstructional Sal		312,000.00	0.00	312,000.00	175,157.68	127,782.55	9,059.77
200 Equipment		3,000.00	0.00	3,000.00	423.78	0.00	2,576.22
400 Contractual SFSP		12,000.00	600.00	12,600.00	1,596.73	3,381.89	7,621.38
414 Food		465,000.00	0.00	465,000.00	209,314.19	170,004.29	85,681.52
419 Net Cost of Food Used		45,000.00	0.00	45,000.00	0.00	0.00	45,000.00
450 Materials & Supplies SFSP		43,000.00	0.00	43,000.00	13,710.09	14,060.11	15,229.80
800 Employee Benefits		117,000.00	0.00	117,000.00	51,508.33	9,775.39	55,716.28
802 ERS		2,000.00	0.00	2,000.00	13,969.71	10,225.89	-22,195.60
806 Employee Benefits HRA		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
Total SCHOOL LUNCH FUND		1,001,000.00	600.00	1,001,600.00	465,680.51	335,230.12	200,689.37

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: CM MISC SPECIAL REVENUE FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2915 Scholarships		0.00	0.00	0.00	0.00	0.00	0.00
Total MISC SPECIAL REVENUE FUND		0.00	0.00	0.00	0.00	0.00	0.00

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
A22 21st Century Grant		500.00	81,114.12	81,614.12	79,995.17	775.00	843.95
ACY ARPA HCY II		12,900.00	0.00	12,900.00	0.00	0.00	12,900.00
ARC ARP SLR Comprehens		259,878.00	0.00	259,878.00	31,388.09	300.00	228,189.91
ARH ARPA Homeless Child & Yth		8,134.14	0.00	8,134.14	1,403.12	0.00	6,731.02
ARI ARP IDEA Sect 611		66,924.00	0.00	66,924.00	0.00	0.00	66,924.00
ARJ ARP IDEA Sect 619		7,413.00	0.00	7,413.00	0.00	0.00	7,413.00
ARL ARP SLR Learning Loss		1,053,819.39	0.00	1,053,819.39	168,235.83	60,495.19	825,088.37
ARP American Rescue Plan Act		1,909,350.46	53,417.13	1,962,767.59	325,501.44	97,906.05	1,539,360.10
ARS ARP SLR Summer Enr		259,603.00	0.00	259,603.00	160,880.35	0.00	98,722.65
BJ1 STOP School Violence Gran		327,159.00	0.00	327,159.00	131,229.76	90,810.28	105,118.96
BJA STOP School Violence Gran		183,826.24	0.00	183,826.24	101,797.41	29,213.25	52,815.58
C22 4 Year Old UPK Grant		2,885.22	8,531.01	11,416.23	0.00	0.00	11,416.23
C23 4 Year Old UPK Grant		609,469.00	0.00	609,469.00	300,207.02	206,489.41	102,772.57
CNG Child Nutrition Equip Gra		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
E22 McKinney-Vento Baseline		2,323.64	7,249.34	9,572.98	784.53	0.00	8,788.45
E23 McKinney-Vento Baseline		125,000.00	0.00	125,000.00	26,684.36	70,449.79	27,865.85
ECF Emergency Connectivity Fu		-138,809.00	0.00	-138,809.00	0.00	0.00	-138,809.00
ESD Ext Sch Day - Sodus		73,320.00	0.00	73,320.00	14,701.74	13,066.18	45,552.08
ESL ESL Community Impact Fund		25,000.00	0.00	25,000.00	4,161.83	0.00	20,838.17
ESR CRRSA ESSER 2		281.62	0.00	281.62	0.00	0.00	281.62
ESS Ext Sch Day - Sodus		9,891.74	37,687.99	47,579.73	37,683.99	0.00	9,895.74
F22 McKinney-Vento Enhanced		0.14	2,031.86	2,032.00	36.00	0.00	1,996.00
G22 21st CCLC Elem		13,782.52	181,671.25	195,453.77	187,920.77	0.00	7,533.00
H22 July/Aug Summer School		97,654.65	26,572.65	124,227.30	0.00	26,572.65	97,654.65
H23 July/Aug Summer School		276,650.00	0.00	276,650.00	237,541.42	15,569.90	23,538.68
HWB Healthcare Worker Bonus		20,991.75	0.00	20,991.75	19,377.00	0.00	1,614.75
I22 Section 611		40,558.99	2,949.23	43,508.22	14,956.90	2,085.00	26,466.32
I23 Section 611		365,261.00	208,645.00	573,906.00	317,025.63	218,003.79	38,876.58
J22 Section 619		5,291.03	0.00	5,291.03	0.00	0.00	5,291.03
J23 Section 619		19,350.00	11,896.00	31,246.00	9,232.24	8,673.51	13,340.25
LTG Learning Technology - So		61,992.00	0.00	61,992.00	33,397.66	5,897.00	22,697.34
M23 Title IV 2022-23		27,603.00	9,712.00	37,315.00	27,590.14	0.00	9,724.86
MH1 Mental Hlth Awareness Tra		125,000.00	0.00	125,000.00	12,973.40	40,978.72	71,047.88
MHG Mental Hlth Awareness Tra		78,145.32	30,918.13	109,063.45	79,100.99	318.13	29,644.33
N22 Title I A&D Improv		5,354.79	380.36	5,735.15	1,211.27	0.00	4,523.88
N23 Title I A&D Improv		350,296.00	54,834.00	405,130.00	182,517.65	127,347.71	95,264.64
O22 Title IIA, Teach/Pr		84.17	0.00	84.17	0.00	0.00	84.17
O23 Title IIA, Teach/Pr		41,503.00	8,756.00	50,259.00	23,746.67	12,106.35	14,405.98
OH1 Optimal Health Initiative		52,800.00	0.00	52,800.00	19,629.41	18,469.52	14,701.07
OHI Optimal Health Initiative		14,665.90	0.00	14,665.90	14,665.90	0.00	0.00

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
OMH Office of Mental Health		174,996.00	0.00	174,996.00	3,364.45	22,514.61	149,116.94
PP1 Primary Project		11,239.00	0.00	11,239.00	6,413.60	3,341.75	1,483.65
PPR Primary Project		1,074.55	0.00	1,074.55	0.00	0.00	1,074.55
SR1 Sexual Risk Avoidance Edu		62,000.00	0.00	62,000.00	28,496.80	17,224.00	16,279.20
SRA Sexual Risk Avoidance Edu		7,126.03	0.00	7,126.03	4,664.65	0.00	2,461.38
SV1 School Violence Preventio		349,959.00	0.00	349,959.00	146,628.93	133,691.46	69,638.61
SVP School Violence Preventio		6,762.88	5,179.08	11,941.96	2,834.13	0.00	9,107.83
TEC Learning Technology - So		0.00	11,010.00	11,010.00	9,590.00	0.00	1,420.00
V22 Section 4201		17,636.32	0.00	17,636.32	0.00	0.00	17,636.32
V23 Section 4201		90,000.00	0.00	90,000.00	54,730.32	30,469.68	4,800.00
W22 Title IIIA Newcomers		2,294.18	0.00	2,294.18	-244.82	0.00	2,539.00
X22 Full Serv Comm Sch- Sodus		53,912.29	0.00	53,912.29	53,628.24	1,190.97	-906.92
X23 Full Serv Comm Sch- Sodus		65,000.00	0.00	65,000.00	41,010.51	17,149.04	6,840.45
Y22 Mental Hlth Demo Grant- S		103.78	0.00	103.78	0.00	0.00	103.78
Y23 Mental Hlth Demo Grant- S		0.00	0.00	0.00	1,076.50	0.00	-1,076.50
Z22 School Safety Grant-Sodus		11,977.45	0.00	11,977.45	10,346.21	0.00	1,631.24
Z23 School Safety Grant-Sodus		14,625.00	0.00	14,625.00	671.23	656.38	13,297.39
Total SPECIAL AID FUND		7,284,560.19	742,555.15	8,027,115.34	2,928,788.44	1,271,765.32	3,826,561.58

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
BUS CAPITAL BUS							
0000 Building level		0.00	0.00	0.00	3,321.00	0.00	-3,321.00
2023 2022-23		526,700.00	0.00	526,700.00	0.00	526,699.05	0.95
Subtotal of BUS CAPITAL BUS		526,700.00	0.00	526,700.00	3,321.00	526,699.05	-3,320.05
CAP CAPITAL PHASE							
0000 Building level		0.00	0.00	0.00	6,816.00	0.00	-6,816.00
CO22 2022 CAPITAL OUTLAY PROJECT		0.00	1,339.00	1,339.00	0.00	1,339.00	0.00
CO23 2022-23 Cap Outlay		100,000.00	0.00	100,000.00	5,250.00	2,250.00	92,500.00
ER22 ES EMERGENCY ROOF PROJ 2022		210,000.00	0.00	210,000.00	168,210.86	4,689.14	37,100.00
HSRT HS RTU Project \$300K		300,000.00	0.00	300,000.00	1,807.47	6,390.82	291,801.71
PR17 Capital Project Vote 2-28-17 \$30,590,000		0.00	2,171,457.88	2,171,457.88	1,589,083.10	605,812.27	-23,437.49
PR21 Capital Project Vote 12-16-21 \$11,100,00		9,895,315.00	903,220.48	10,798,535.48	1,311,738.40	825,662.08	8,661,135.00
Subtotal of CAP CAPITAL PHASE		10,505,315.00	3,076,017.36	13,581,332.36	3,082,905.83	1,446,143.31	9,052,283.22
Total CAPITAL FUND		11,032,015.00	3,076,017.36	14,108,032.36	3,086,226.83	1,972,842.36	9,048,963.17

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: TC CUSTODIAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
SDP Self-Insured Dental Plan							
9089	Other Employee Benefits	0.00	0.00	0.00	15,438.93	0.00	-15,438.93
Subtotal of SDP Self-Insured Dental Plan		0.00	0.00	0.00	15,438.93	0.00	-15,438.93
Total CUSTODIAL FUND		0.00	0.00	0.00	15,438.93	0.00	-15,438.93

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 02/28/2023

Fiscal Year: 2023

Fund: V DEBT SERVICE

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9901 Interfund Transfers		0.00	0.00	0.00	100,000.00	0.00	-100,000.00
Total DEBT SERVICE		0.00	0.00	0.00	100,000.00	0.00	-100,000.00

Property Tax Report Card

651501 - NORTH ROSE-WOLCOTT C

2022-2023 - Page 1
 Official - as of 04/03/2023 01:00 PM

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2023-24 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 24, 2023

Form Preparer Name:
 Preparer's Telephone Number:

GARY BARNO
315 594-3150

<u>Shaded Fields Will Calculate</u>	Budgeted 2022-23 (A)	Proposed Budget 2023-24 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	33,496,667	34,710,447	3.62 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	10,368,093	10,668,559	
B. Tax Levy to Support Library Debt, if Applicable			
C. Tax Levy for Non-Excludable Propositions, if Applicable ²			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	10,368,093	10,668,559	2.90 %
F. Permissible Exclusions to the School Tax Levy Limit	0	0	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	10,556,170	10,826,862	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	10,368,093	10,668,559	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	188,077	158,303	

Public School Enrollment
Consumer Price Index

1,045	1,052	0.67	%
		8.0	%

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2023-24, includes any carryover from 2022-23 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2022-23 (D)	Estimated 2023-24 (E)
Adjusted Restricted Fund Balance	7,067,934	7,098,878
Assigned Appropriated Fund Balance	200,000	150,000
Adjusted Unrestricted Fund Balance	1,278,066	1,365,000
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.82 %	3.93 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/23 Actual Balance	6/30/23 Estimated Ending Balance	Intended Use of the Reserve in the 2023-24 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	CAPITAL RESERVE	For the cost of any object or purpose for which bonds may be issued.	2,294,878	2,794,878	None
Capital	BUS PURCHASE RESERVE	For the cost of any object or purpose for which bonds may be issued.	1,271,683	1,250,000	Intended for 2023-24 Bus Purchases
Repair		For the cost of repairs to capital improvements or equipment.			
Workers Compensation	WORKERS COMP RESERVE	For self-insured Workers Compensation and benefits.	153,805	154,000	To offset workers comp claims

Unemployment Insurance	UNEMPLOYMENT INS RES	For reimbursement to the State Unemployment Insurance Fund.	31,933	32,000	To offset Unemployment costs
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	DEBT SERVICE RES	For proceeds from the sale of district capital assets or improvement, restricted to debt service.	1,715,725	1,625,000	To offset debt service costs
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability + (add)	LIABILITY RESERVE	To cover incurred liability claims.	988,339	990,000	To cover potential liability claims
Tax Certiorari	TAX CERTIORARI RES	For tax certiorari settlements.	42,864	43,000	To cover tax certiorari claims
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBALR RESERVE	For accrued 'employee benefits' due to employees upon termination of service.	201,911	185,000	To cover accrued sick time costs at retirement
Retirement Contribution	ERS RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	1,276,809	1,250,000	To offset ERS costs
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			

Single Other TRS RESERVE Reserve

415,301	400,000
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To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)

*** NYSED Reserve Guidance:**

http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance: <http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2023-24. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
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GENERAL RESOLUTION
FOR THE PURPOSE OF
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Various Commodities and/or Services

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services. And...

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, North Rose-Wolcott School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, North Rose-Wolcott School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, North Rose-Wolcott School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education North Rose-Wolcott School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The North Rose-Wolcott on behalf of the Board of Education, North Rose-Wolcott School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Date

Supt. of Schools/ Designated Rep.

North Rose-Wolcott CSD
School District

COOPERATIVE BIDS

The Board of Cooperative Educational Services of Ontario, Seneca, Wayne, and Yates Counties intends to solicit for the bids listed below in the name of the participants in accordance with their expressed needs. *Check yes or no*, if you are interested in participating, at this time, for any of the bids listed herein. Component districts will be surveyed for participation for all cooperatives prior to issuance during the fiscal year.

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO
<i>A) Miscellaneous:</i>				
	09	Athletic Supplies & Equipment	X	
	28	Batteries	X	
	27	Calculators	X	
	10	First Aid	X	
	06	Paper: Copy, Card Computer, NCR, Misc. & Envelopes	X	
	08	Physical Education Supplies & Equipment	X	
<i>B) Food Service:</i>				
	14	Bread & Bread Products	X	
	15	Cafeteria Paper, Supplies & Cleaning Products <i>(for Gloves look under O&M Supplies)</i>	X	
	04	Grocery	X	
	09	Fresh Fruits & Vegetables	X	
	16	Ice Cream & Frozen Desserts	X	
	11	Milk & Dairy Products	X	
<i>C) Operations & Maintenance Supplies:</i>				
	61	Custodial Supplies	X	
	64	Custodial Paper Products	X	
	63	Gloves: Cafeteria, Custodial & Medical	X	
	62	Trash Bags	X	
	57	HVAC Filters & Boiler Maintenance Kits	X	

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO

D) Operations & Maintenance Time and Materials:

53PW	Electrical Sevices	<u>X</u>	<u> </u>
52PW	General Construction Services	<u>X</u>	<u> </u>
51PW	HVAC Services	<u>X</u>	<u> </u>
60PW	Moving Services	<u>X</u>	<u> </u>
55PW	Plumbing Services	<u>X</u>	<u> </u>
54PW	Roofing Services	<u>X</u>	<u> </u>

E) Transportation:

31	Brake Parts & Related Items	<u>X</u>	<u> </u>
32	Electrical Parts & Supplies	<u>X</u>	<u> </u>
33	OEM Parts & Labor	<u>X</u>	<u> </u>
34	Exhaust Parts & Related Items	<u>X</u>	<u> </u>
35	Vehicle Chassis & Related Parts	<u>X</u>	<u> </u>
37	Belts, Hoses & Wiper Products	<u>X</u>	<u> </u>
38	Nuts, Bolts, Fasteners, Hose Clamps & Brass Fittings	<u>X</u>	<u> </u>
40	Fuel, Emissions & Misc. Engine Parts	<u>X</u>	<u> </u>
41	Batteries, Starters & Alternators	<u>X</u>	<u> </u>
42	Automotive Filters	<u>X</u>	<u> </u>

F) Utilities:

12	Electricity Supply	<u>X</u>	<u> </u>
19	Natural Gas Supply	<u>X</u>	<u> </u>

CATEGORY	BID# WFL	BID NAME	PARTICIPATION	
			YES	NO
G) Miscellaneous RFP'S:				
	23	Internal Audit Services	<u>X</u>	<u> </u>
	24	Independent Audit Services	<u>X</u>	<u> </u>
	48	Unemployment Insurance	<u>X</u>	<u> </u>

North Rose-Wocott CSD

School District	
315-594-3150	315-594-2352
Phone	Fax
Gary Barno	Director of Business & Operations
Name	Title
X	
Signature	
Gbarno@nrwcs.org	
Email Address	



WAYNE - FINGER LAKES
Board of Cooperative Educational Services

Andrew DiBlasi
Assistant Superintendent
for Administration
Andrew.DiBlasi@wflboces.org
Office: 315.332.7428

Linda I. McClean, CPPB
Purchasing Director
Linda.McClean@wflboces.org
Office: 315.332-7458

Business Office
Eisenhower Building
131 Drumlin Court
Newark, NY 14513-1863
Fax: 315.332-7409

To: School Business Officials

From: Linda McClean, CPPB

A handwritten signature in black ink, appearing to be 'Linda McClean', written over the 'From:' line.

Date: March 27, 2023

Re: Cooperative Bid Resolutions 2023-2024

Each year we are required to have on file, a resolution authorizing your participation in our cooperative bids. ***Please have the attached resolution passed by your Board and forward a completed copy to me by May 9, 2022.***

If you have any questions regarding any of the bids, please don't hesitate to contact me at (315) 332-7458 or wflpurchasing@wflboces.org.

Thanks for your cooperation.

Personnel

SUBJECT: — ALCOHOL, DRUGS AND OTHER SUBSTANCES

The Board of Education, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff members the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, shall set a positive example for students.

The Board, therefore, prohibits the consumption, sharing and/or selling, use and/or possession of illegal drugs (including prescription drugs for which the employee does not have a prescription), counterfeit and designer drugs, the misuse of over-the-counter drugs, or alcoholic beverages in the workplace, or when the effects of such drugs and/or alcohol use may impair an employee's job performance.

Information about drug and alcohol counseling and/or rehabilitation programs shall be made available to employees. Confidentiality shall be ensured as required by state and federal law. Employees will also be made aware of the range of penalties or consequences, up to and including, termination of employment that may be imposed, in accordance with relevant law and any applicable collective bargaining agreement for violations of this policy.

The Superintendent or designee shall periodically review the drug and alcohol abuse prevention program to determine its effectiveness and support appropriate modifications, as needed.

Safe and Drug-Free Schools and Communities Act, 20 USC § 7101, et seq. as amended by the Every Student Succeeds Act of 2015 (ESSA)

Civil Service Law § 75

Education Law §§ 913, 1711(2)(e), 2508(5) and 3020-a

NOTE: — Refer also to Policies #3410 — Code of Conduct on School Property
 — #6560 — Employee Assistance Program (EAP)
 — #7320 — Alcohol, Tobacco, Drugs, and Other Substances
 — *District Code of Conduct*

Adopted: 1992

Revised: 11/12/03; 3/24/20

Personnel

SUBJECT: ALCOHOL, TOBACCO, DRUGS, VAPING AND OTHER SUBSTANCES (STAFF)**Prohibited Conduct**

The District, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, will set a positive example for students.

Accordingly, when in the workplace or when the effects of these actions may impair job performance, staff are prohibited from consuming, sharing, selling, using, and/or possessing:

- a) Illegal drugs;
- b) Cannabis (marijuana) or any other controlled substance in schedules I through V of the Controlled Substances Act;
- c) Counterfeit and designer drugs;
- d) Drug paraphernalia; or
- e) Alcohol.

Exceptions may exist for authorized medical cannabis use.

Additionally, the misuse and/or unprescribed use of prescription and over-the-counter drugs is prohibited in the workplace or when the effects of these actions may impair job performance.

Further, all staff are bound by the conduct prohibitions contained in District policy #5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use.

Disciplinary Measures

Staff will be informed of the range of penalties or consequences, up to and including termination of employment, that may be imposed for engaging in prohibited conduct. Penalties and consequences will be in accordance with any applicable law, District policy, collective bargaining agreement, and/or other similar document.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

*The designated individual(s) for the District is/are: Compliance Officers.

(Continued)

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, VAPING AND OTHER SUBSTANCES
(STAFF) (Cont'd)**

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
41 USC § 8101 et seq.
Cannabis Law § 127
Civil Service Law § 75
Education Law §§ 409, 2801, 3020-a, and 3038
Labor Law § 201-d
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

NOTE: Refer also to Policies #3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#7320 -- Alcohol, Tobacco, Drugs, Vaping and Other Substances
(Students)
District Code of Conduct

**Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.*

Adopted: 1992

Revised: 11/12/03; 3/24/20;

Personnel

SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT

The District will work to provide staff with professional learning opportunities. These opportunities will be designed to foster the professional growth of staff, help staff remain current with their profession, and meet the learning needs of students. Opportunities that may be provided for, include, but are not limited to:

- a) Planned in-service programs, courses, seminars, and workshops offered both within and outside the District.
- b) Videoconferences, prerecorded videos, and/or online discussion boards.
- c) Visits to other classrooms and schools, as well as attendance at professional meetings, for the purpose of improving instruction and/or educational services.
- d) Orientation or re-orientation of staff members to program and/or organizational changes, as well as District expectations.

Attendance at professional learning programs must be directly related to the duties and responsibilities of the staff member. Consequently, staff members are encouraged to participate in the planning of staff development programs designed to meet their specific needs.

Staff members are also encouraged to continue their formal education, as well as to attend work-related workshops, conferences, and meetings.

Funds for participating in conferences, conventions, and other similar professional learning programs will be budgeted for by the Board on an annual basis. Reimbursement to staff members for all actual and necessary registration fees, expenses of travel, meals and lodging, as well as all necessary tuition fees incurred in connection with attendance at conferences, will be in accordance with District documents which address conference attendance and expense reimbursement.

Professional Learning Plans

By September 1 of each school year, the District will adopt or, in the case of multi-year plans, readopt a professional learning plan that meets the content requirements specified in the Commissioner's regulations. The professional learning plan will be structured in a format consistent with the Commissioner's guidelines and will include, among other things, a description of:

- a) The professional learning activities provided to all professional staff and supplementary school personnel who work with students with exceptional learning needs, particularly students with disabilities, English language learners, students who are gifted and talented, and students with low literacy levels, to enable them to identify these students and provide instruction based on the needs of these students.

(Continued)

Personnel

SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT (Cont'd.)

- b) How professional learning related to educator practice and curriculum development are culturally responsive and reflect the needs of the community that the District serves.
- c) Expected participation in continuing teacher and leader education (CTLE), as well as other professional learning opportunities provided by the District.

The professional learning plan will be developed through collaboration with a professional learning team. The Board will appoint the members of this team in accordance with the Commissioner's regulations.

Mentoring Program

The District's professional learning plan will include a provision for a mentoring program. The purpose of the mentoring program is to provide guidance and support for educators who hold an initial certificate in the classroom teaching service or as a school building leader to ease the transition from teacher and school building leader preparation to practice in order to increase retention of teachers and school building leaders. Additionally, the mentoring program is intended to increase the skills of new teachers and school building leaders in order to improve student achievement.

The mentoring program will be developed and implemented consistent with any collective bargaining agreement.

Education Law §§ 1604, 1608, 1716, 1950, 2118, and 2601-a
General Municipal Law §§ 77-b and 77-c
8 NYCRR § 100.2(dd)

NOTE: Refer also to Policies #6161 -- Conference/Travel Expense Reimbursement
#6213 -- Registration and Professional Learning

Revised: 6/24/97; 1/9/07;

SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT

It is the policy of the District that attention be given to in-service, pre-service, and other staff development programs which are believed to be of benefit to the School District and its students. The Superintendent, in consultation with the appropriate administrative staff and/or teacher committees, is directed to arrange in-service programs and other staff development opportunities which will provide for the selection of subjects pertinent to the curriculum in the schools, to build from these subjects those topics or courses for in-service or staff development which will help employees acquire new methods of performing their job responsibility or help staff improve on those techniques which are already being used in the schools, with the object of improving professional competencies.

It is recommended that administration develop meaningful in-service and/or staff development programs which will achieve the following:

- a) Contribute to the instructional program of the schools;
- b) Contribute to improved education for students;
- c) Achieve state mandates;
- d) Enhance the professional competencies and/or instructional abilities of staff members.

The Board of Education, therefore, encourages all employees to improve their competencies beyond that which they may obtain through the regular performance of their assigned duties. Opportunities should be provided for:

- a) Planned in-service programs, courses, seminars, and workshops offered both within the School System and outside the District.
- b) Visits to other classrooms and schools, as well as attendance at professional meetings, for the purpose of improving instruction and/or education services.
- c) Orientation/re-orientation of staff members to program and/or organizational changes as well as District expectations.

Attendance at such professional development programs must be directly linked to the duties and responsibilities comprising the job description of the employee. Consequently, employees are encouraged to participate in the planning of staff development programs designed to meet their specific needs.

Members of the staff are also encouraged to continue their formal education as well as to attend their respective work-related workshops, conferences and meetings.

(Continued)

SUBJECT: ~~PROFESSIONAL GROWTH/STAFF DEVELOPMENT (Cont'd.)~~

~~— Funds for participating at such conferences, conventions, and other similar professional development programs will be budgeted for by the Board of Education on an annual basis. Reimbursement to District staff for all actual and necessary registration fees, expenses of travel, meals and lodging, and all necessary tuition fees incurred in connection with attendance at conferences and the like will be in accordance with established regulations for conference attendance and expense reimbursement.~~

~~— The Superintendent of Schools or his/her designee has authority to approve release time and expenses for staff members' attendance at professional training conferences, study councils, in-service courses, workshops, summer study grants, school visitations, professional organizations and the like within budgetary constraints.~~

~~— A conference request form/course approval form must be submitted by the employee and approved by the designated administrator prior to the employee's attendance at such conference or other professional development program.~~

~~Mentoring Programs for First-Year Teachers~~

~~— Effective February 2, 2006, first year teachers must participate in a mentoring program as a component of the School District's Professional Development Plan. The purpose of the mentoring program is to increase the retention of new teachers and improve their ability to assist students in attaining State learning standards. The mentor's role is to provide guidance and support to a new teacher. However, additional mentor responsibilities may be negotiated and reflected in a collective bargaining agreement.~~

Education Law Sections 1604(27), 3004 and 3006

General Municipal Law Sections 77-b and 77-e

8 New York Code of Rules and Regulations (NYCRR)

Sections 52.21(b)(3)(xvi), 52.21(b)(3)(xvii), 80-3.4(b)(2), 80-5.13, 80-5.14 and Part 100.2(dd)

Students

SUBJECT: —ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES

The Board recognizes that the misuse of alcohol, drugs, tobacco, electronic cigarettes (e-cigarettes), and other illegal substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, or possession of alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs is prohibited at any school-sponsored function, on school grounds, and on school buses at all times. The unauthorized use or misuse of prescription and over-the-counter drugs, vitamins, supplements, herbs, or other similar substances is also prohibited.

Students are not permitted to be under the influence of alcohol or other prohibited substances on school grounds or at school-sponsored events. A school-sponsored function includes a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place.

Non-Medical Use of Prescription Drugs

— Non-medical use of prescription drugs is prohibited. If a student is found to be in possession of these substances, he or she will be disciplined in accordance with the *District Code of Conduct*.

Disciplinary Measures

Disciplinary measures for students consuming, sharing, selling, using, or possessing alcoholic beverages, tobacco products, e-cigarettes, illegal drugs, counterfeit and designer drugs, or paraphernalia for the use of these drugs are outlined in the *District Code of Conduct*.

Education Law §§ 409 and 2801(1)
Public Health Law § 1399-o

NOTE: — Refer also to Policies #3270 — Use of School Facilities, Materials, and Equipment
#3410 — Code of Conduct on School Property
#5640 — Smoking/Tobacco Use
#8210 — Safety Conditions and Prevention Instruction
District Code of Conduct

Adopted: 1992
Revised: 11/12/03; 1/9/07; 10/28/08; 1/9/18; 3/12/19

Students

SUBJECT: ALCOHOL, TOBACCO, DRUGS, VAPING AND OTHER SUBSTANCES (STUDENTS)**Prohibited Conduct**

The Board recognizes that the misuse of alcohol, tobacco, electronic cigarettes (e-cigarettes), cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances is a serious problem with legal, physical, emotional, and social implications for our students, as well as the entire community. Therefore, the consumption, sharing, selling, use, and/or possession of these and similar substances, as well as tobacco products and drug paraphernalia are prohibited in accordance with law and regulation, District policy, the District *Code of Conduct*, and/or other similar documents.

Students are not permitted to be under the influence of alcohol, cannabis (marijuana), drugs, or other prohibited substances on school grounds or at school functions. "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

Exceptions may exist for authorized medical cannabis use.

Disciplinary Measures

Students will be disciplined in accordance with District policy, the District *Code of Conduct*, and/or other similar documents for the consumption, sharing, selling, use, and/or possession of alcohol, tobacco, e-cigarettes, cannabis (marijuana), drugs, counterfeit and designer drugs, over-the-counter drugs, prescription drugs, vitamins, supplements, herbs, and other similar substances, as well as tobacco products and drug paraphernalia.

Information on Substance Use Related Services

The Superintendent has designated one or more individuals to provide information regarding where and how to find available substance use related services to students, parents, and staff.

* The designated individual(s) for the District is/are: **Compliance Officers**

Any information provided by a student, parent, or staff member to the designated individual(s) will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

20 USC §§ 6083(a), 7118, and 7973(a)
Cannabis Law § 127
Education Law §§ 409, 2801, and 3038
Penal Law § 222.10
Public Health Law §§ 1399-n and 1399-o

***Customize to District -- Indicate a job title rather than a name to minimize revisions due to changes in staff.**

(Continued)

Students

**SUBJECT: ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)
(Cont'd.)**

NOTE: Refer also to Policies #3280 -- Use of School Facilities, Materials, and Equipment
#3410 -- Code of Conduct
#5640 -- Smoking, Tobacco, and Cannabis (Marijuana) Use
#6150 -- Alcohol, Tobacco, Drugs, Vaping and Other Substances
(Staff)
#8240 -- Instruction in Certain Subjects
District *Code of Conduct*

Students

SUBJECT: STUDENT VOTER REGISTRATION AND PRE-REGISTRATION

The District recognizes the importance of voting and civic engagement. As such, the District seeks to encourage student voter registration and pre-registration. A person who is at least sixteen years of age and who is otherwise qualified to register to vote may pre-register to vote, and will then be automatically registered to vote upon reaching the age of eligibility as provided by law.

*The District promotes student voter registration and pre-registration through, but not limited to, the following means:

- a) Collaborating with county boards of elections to conduct voter registration and pre-registration in the District's high school(s); and
- b) Encouraging voter registration and pre-registration at various student events throughout the year.

The completion and submission of voter registration or pre-registration forms will not be a course requirement or graded assignment for District students.

Election Law § 5-507

**Customize to District -- Some examples of how a district may encourage student voter registration and pre-registration have been provided. However, the District should customize this list to reflect its actual practices.*

Adoption Date

Students

SUBJECT: IMMUNIZATION OF STUDENTS

Every child entering or attending a District school must present proof of immunization or proof of immunity by serology (blood test) if applicable unless a New York State licensed physician certifies that the immunization ~~is~~ **may be** detrimental to the child's health. The requirement for that immunization is waived until the immunization is no longer detrimental to the child's health. **Medical exemptions must be reissued annually.**

Except for ~~this~~ **a valid medical** exemption, the District ~~may~~ **will** not permit a child lacking **acceptable** evidence of **required** immunizations to remain in school for more than 14 days, or more than 30 days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

~~The administration will notify the local health authority of the name and address of excluded children and provide the parent or person in parental relation a statement of his or her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school will cooperate with the local health authorities to provide a time and place for the immunization of these children.~~

Whenever a child has been refused admission to or continued attendance at a District school for lack of acceptable evidence of immunization, immunity, or exemption, the principal of the school will:

- a) Notify the person in parental relation to the child of his or her responsibility to have the child immunized and of the public resources available for doing so;
- b) Notify the local health authority of the name and address of the excluded child and of the immunization or immunizations which the child lacks; and
- c) Provide, with the cooperation of the local health authority, for a time and place at which the required immunization or immunizations may be administered.

For homeless children, the enrolling school must immediately refer the ~~parent or guardian~~ **person in parental relation to** ~~of~~ the child to the District's homeless liaison, who must assist them in obtaining the necessary immunizations, ~~or immunization~~ or medical records.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

All schools will also post educational information on influenza and the benefits of influenza immunization which will be in plain view and available to ~~parents~~ **persons in parental relation.**

Education Law §§ 310 and 914
Public Health Law §§ 613 and 2164
8 NYCRR §§ 100.2 and 136.3
10 NYCRR Subpart 66-1

NOTE: Refer also to Policy #7133 -- Education of Students in Temporary Housing

Adopted: 1992

Revised: 6/24/97; 11/12/03; 1/9/07; 10/28/08; 4/9/13; 6/9/15; 12/12/17; 11/12/19;

SUBJECT: REGISTRATION AND PROFESSIONAL DEVELOPMENT LEARNING**Registration**

All employees who are certificate holders must register with the State Education Department (SED) every five years through the TEACH system. An employee is a certificate holder if ~~he or she~~ **they** holds a permanent or professional certificate in the classroom teaching service, a permanent or professional certificate in the educational leadership service (i.e., school building leader, school district leader, or school district business leader), or a Level III Teaching Assistant certificate. Only registered employees may teach or supervise in the District.

Employees who were certificate holders prior to July 1, 2016 had to apply for initial registration during the 2016-2017 school year and each subsequent five-year period thereafter.

Any individual who is issued a new certificate is automatically registered with SED. These certificate holders must renew their registration every five years during their birth month.

Any certificate holder who fails to register by the beginning of the appropriate registration period may be subject to late filing penalties.

Certificate holders must notify SED of any change of name or mailing address within 30 days of such change through the TEACH system. Any certificate holder who willfully fails to inform SED of changes to ~~his or her~~ **their** name and/or address within 180 days of such change may be subject to moral character review.

Continuing Teacher and Leader Education (CTLE) Credit Hours

All continuing teacher and leader education certificate holders (CTLE certificate holders) must successfully complete a minimum of 100 hours of acceptable CTLE hours during each five-year registration period to maintain a valid certificate. An employee is a CTLE certificate holder if ~~he or she~~ **they** holds a professional certificate in the classroom teaching service, a professional certificate in educational leadership service, or a Level III Teaching Assistant certificate. This requirement may be completed at any time over the course of a five-year period. Credit hours cannot carry over to subsequent registration periods.

SED sets high standards for courses, programs, and activities that qualify for CTLE credit, and it must approve all CTLE sponsors. Generally, acceptable CTLE will be in the content area of any certificate title held by an individual or in pedagogy. ~~Further, the CTLE will be aligned with professional development standards created by the New York Professional Standards and Practices Board for Teaching.~~

(Continued)

Personnel

**SUBJECT: REGISTRATION AND PROFESSIONAL DEVELOPMENT LEARNING
(Cont'd.)**

The District will describe opportunities for teachers and administrators to engage in CTLE in its Professional Development Learning Plan. The District will annually certify, in a format and on a timetable prescribed by the Commissioner of Education, that the requirements to have a professional development learning plan for the succeeding school year have been met and that it has complied with the professional development learning plan for the current school year.

The District will provide CTLE opportunities that are designed to improve the teacher or leader's pedagogical and/or leadership skills and are targeted at improving student performance, among other things. A peer-review teacher or principal acting as an independent trained evaluator who conducts a classroom observation as part of a teacher evaluation under relevant sections of the Education Law may apply the observation time to fulfilling CTLE requirements. Time spent mentoring may also be counted toward required CTLE credit hours.

Language Acquisition CTLE and Exemption

Employees holding an English to speakers of other languages (all grades) certificate or a bilingual extension are required to complete a minimum of 50% of the required CTLE hours in language acquisition aligned with the core content area of instruction taught, including a focus on best practices for co-teaching strategies, and integrating language and content instruction for English Language Learner (ELL) students. All other certificate holders must complete a minimum of 15% of the required CTLE hours dedicated to language acquisition addressing the needs of ELLs, including a focus on best practices for co-teaching strategies and integrating language and content instruction for ELLs. A minimum of 15% of the required CTLE hours for employees holding a Level III Teaching Assistant certificate will be dedicated to language acquisition addressing the needs of ELLs and integrating language and content instruction for ELLs.

Employees holding school district business leader certificates are exempt from the language acquisition CTLE requirements for each year that they are employed in the District. Instead, they must complete a minimum of 15% of the required CTLE hours dedicated to the needs of ELLs and federal, state, and local mandates for ELLs.

Employees may be eligible for a waiver of language acquisition CTLE requirements. Each school year when there are fewer than 30 ELLs students enrolled in the District or ELLs make up less than 5% of the total student population, the District may obtain an exemption. If the District obtains this exemption, employees would be exempt from the language acquisition CTLE requirement for each year that they are employed in the District.

CTLE Adjustments

The Commissioner may adjust an employee's number of CTLE hours and/or time to complete them due to poor health, as certified by a health-care provider; extended active duty in the Armed Forces; or other acceptable good cause.

(Continued)

Personnel

**SUBJECT: REGISTRATION AND PROFESSIONAL ~~DEVELOPMENT~~LEARNING
(Cont'd.)**

Any employee holding a certificate in the classroom teaching service who obtains certification from the National Board for Professional Teaching Standards will be considered CTLE-compliant for the registration period in which ~~he or she~~ they obtains this certification. However, ~~the~~ the employee must still meet any language acquisition requirements, ~~however~~.

Recordkeeping and Reporting Requirements

Employees must maintain a record of completed CTLE hours for at least three years from the end of the applicable registration period. The record must include the title of the program, the total number of hours completed, the number of hours completed in language acquisition addressing the need of ELLs, the sponsor's name, any identifying number, attendance verification, and the date and location of the program.

The District will maintain a record of any professional ~~development~~ learning it conducts or provides for educators for at least seven years from the date of completion. ~~These records will be available for review by SED. The District will submit to SED, in a form and timetable prescribed by SED, information concerning the completion of professional development for regularly employed certificate holders.~~

Education Law §§ 3006, 3006-a, and 3012-d
8 NYCRR Subpart 80-6
8 NYCRR §§ 100.2(dd) and 154-2.3(k)

NOTE: Refer also to Policy #6160 -- Professional Growth/Staff Development

Adopted: 11/27/07
Revised: 12/12/17; 3/24/20;

Personnel

SUBJECT: EMPLOYMENT OF RETIRED PERSONS

A retired person may be employed and earn compensation in a position in the School District, without any effect on his or her status as retired and without suspension or diminution of his or her retirement allowance subject to the conditions enumerated in Retirement and Social Security Law Section 211(1). However, there shall be no earning limitations on or after the calendar year in which any retired person attains age 65.

No retired person may be employed in the District except upon approval of the Civil Service Commission or the Commissioner of Education unless otherwise authorized in accordance with law, ~~as discussed below.~~

Two sections of the Retirement and Social Security Law (RSSL Section 211 and 212) affect a retiree's return to public employment in New York State. If a retiree returns to public employment, he or she may still be able to collect his or her pension depending upon:

- a) How much is earned after returning to work; and
- b) The retiree's age.

If a retiree is under age 65, he or she can return to public employment without approval or reduction in retirement benefits as long as his or her calendar year earnings do not exceed \$30,000 ~~(the RSSL the Section 212 limit)~~. If a retiree's earnings will be more than the Section 212 limits, the employer must request and receive prior approval from the appropriate agency to hire the retiree under Section 211. ~~This may help avoid a reduction or suspension of the retiree's pension. (Refer to subheading below for more information regarding RSSL Section 211 and the approval process.)~~

Section 211 waivers are provided for "unclassified service" positions. Retired police officers employed by a school district as a School Resource Officer fall under the "classified service" but may have the earnings limitation waived at the discretion of the Commissioner of Education, as long as all of the requirements for waivers in the unclassified service are fulfilled.

There is generally no restriction on a retiree's earnings beginning in the calendar year he or she turns 65, unless returning to public office.

~~RSSL~~ Section 211 Approval Process

Approval for post-retirement employment of a person under the age of 65 or a retired police officer employed as a School Resource Officer whose calendar year earnings exceed ~~\$30,000~~ the Section 212 limit may be granted only on the written request of the District giving detailed reasons related to the standards set forth in Section 211; and on a finding of satisfactory evidence by the Civil Service Commission or the Commissioner of Education that the retired person is duly qualified, competent, and physically fit for the performance of the duties of the position in which he or she is to be employed and is properly certified where certification is required.

(Continued)

Personnel

SUBJECT: EMPLOYMENT OF RETIRED PERSONS (Cont'd.)

The District will prepare a detailed recruitment plan to fill such vacancy on a permanent basis when the need arises and will undertake extensive recruitment efforts to fill the vacancy prior to making a determination that there are no available non-retired persons qualified to perform the duties of such position.

Approvals to hire retired individuals may be granted for periods not exceeding two years each, provided that a person may not return to work in the same or similar position for a period of one year following retirement. However, in accordance with RSSL Section 212, a retiree may return to work in the same or similar position within the same year following retirement if his or her earnings are under ~~\$30,000~~ the Section 212 limit or if he or she receives a Section 212 waiver, or other conditions exist as enumerated in law.

Reporting Requirements and Disclosure

- a) The ~~School~~ District shall report all money earned by a retired person in its employ in excess of the earnings limitation outlined in ~~Retirement and Social Security Law~~ Section 212 to the retirement system administered by the ~~State state~~ or any of its political subdivisions from which the retired person is collecting his or her retirement allowance.
- b) The ~~School~~ District, when employing a retired person who is eligible to collect or is already collecting a retirement allowance from a retirement system administered by the state or any of its political subdivisions, shall report on an annual basis to the retirement system paying such retirement allowance and to the State Comptroller. This report shall consist of the re-employed retiree's name, date of birth, place of employment, current position, and all earnings.

Public Record

Any request for approval of the employment of a retired person, including the reasons stated, and the findings and determination of such request shall be a public record open for inspection in the Office of the Civil Service Commission, the Commissioner of Education, or the Board ~~of Education~~ making such findings and determination as specified in ~~Retirement and Social Security Law~~ Section 211.

Education Law §§ 525

Retirement and Social Security Law §§ 111, 211, 212, 217, and 411

8 NYCRR § 80-5.5(b)

Adopted: 7/7/09

Revised: 5/5/15;

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING

The Board recognizes the unique challenges that face students in temporary housing (i.e., homeless children and youth) and will provide these students with access to the same free and appropriate public education, including public preschool education, as other students, as well as access to educational and other services necessary to be successful in school. The District will ensure that these students are not separated from the mainstream school environment. The Board is also committed to eliminating barriers to the identification, enrollment, attendance, and success of students in temporary housing.

Identification of Students in Temporary Housing

All districts are obligated to affirmatively identify all students in temporary housing. Therefore, the District will determine whether there are students in temporary housing within the District by using a housing questionnaire to determine the nighttime residence of all newly enrolled students and all students whose address changes during the school year. The housing questionnaire must be included as the first page of the District's enrollment packet. Not all students in temporary housing can be identified through social service agencies or shelters, as children may be sharing the housing of other persons, such as family or friends, due to loss of housing, economic hardship, or other similar reason. For this reason, the District uses a housing questionnaire that asks for a description of the current living arrangements of the child or youth to determine whether the child or youth meets the definition of a homeless child.

In addition to using the housing questionnaire, the District will also contact the local department of social services (LDSS) (i.e., the social services district) to identify students in temporary housing, as well as the local runaway and homeless youth shelter, and any other shelters located within District boundaries to ensure all students in temporary housing are properly identified and served.

Definitions

a) Feeder school means:

1. A preschool whose students are entitled to attend a specified elementary school or group of elementary schools upon completion of that preschool;
2. A school whose students are entitled to attend a specified elementary, middle, intermediate, or high school or group of specified elementary, middle, intermediate, or high schools upon completion of the terminal grade of such school; or
3. A school that sends its students to a receiving school in a neighboring school district.

b) Homeless child means:

1. A child or youth who lacks a fixed, regular, and adequate nighttime residence, including a child or youth who is:

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- (a) Sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason (sometimes referred to as "doubled-up");
 - (b) Living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
 - (c) Abandoned in hospitals;
 - (d) A migratory child who qualifies as homeless under (a), (b), or (c) of this subparagraph or item 2) below; or
 - (e) An unaccompanied youth; or
2. A child or youth who has a primary nighttime location that is:
- (a) A supervised, publicly, or privately operated shelter designed to provide temporary living accommodations, including, but not limited to, shelters operated or approved by the state or LDSS, and residential programs for runaway and homeless youth established in accordance with applicable law; or
 - (b) A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings, including a child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting.
- c) Migratory child means a child or youth who made a qualifying move in the preceding 36 months:
- 1. As a migratory agricultural worker or a migratory fisher; or
 - 2. With, or to join, a parent or spouse who is a migratory agricultural worker or a migratory fisher.
 - 3. A qualifying move is either: when the child has moved from one school district to another, is in a state that is comprised of a single school district and has moved from one administrative area to another within such district, or resides in a school district of more than 15,000 square miles and migrates 20 miles or more to a temporary residence to engage in a fishing activity.
- d) Preschool means a publicly funded prekindergarten program or a Head Start program administered by the District and/or services under the Individuals with Disabilities Act administered by the District.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- e) Receiving school means:
1. A school that enrolls students from a specified or group of preschools, elementary schools, middle schools, intermediate schools, or high schools; or
 2. A school that enrolls students from a feeder school in a neighboring local educational agency.
- f) Regional placement plan means a comprehensive regional approach to the provision of educational placements for homeless children that has been approved by the Commissioner of Education.
- g) School district of current location means the public school district within New York State in which the hotel, motel, shelter or other temporary housing arrangement of a homeless child, or the residential program for runaway and homeless youth, is located, which is different from the school district of origin.
- h) School district of origin means the school district within New York State in which:
1. The homeless child was attending a public school or preschool on a tuition-free basis or was entitled to attend when circumstances arose that caused the child to become homeless, which is different from the school district of current location;
 2. The child was residing when circumstances arose that caused the child to become homeless if the child was eligible to apply, register, or enroll in public preschool or kindergarten at the time the child became homeless; or
 3. The homeless child has a sibling who attends a school in the school district in which the child was residing when circumstances arose that caused the child to become homeless.
- i) School of origin means:
1. The public school that the child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool or a charter school;
 2. The designated receiving school at the next grade level for all feeder schools for a student in temporary housing who completes the final grade level served by the school of origin; and
 3. The public school or preschool in which the child would have been entitled or eligible to attend based on the child's last residence before the circumstances arose which caused the child to become homeless if the child becomes homeless after the child is eligible to apply, register, or enroll in the public preschool or kindergarten or if the child is living with a school-age sibling who attends school in the school district of origin.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- j) Unaccompanied youth means a homeless child or youth who is not in the physical custody of a parent or legal guardian. This does not include those living with someone other than a parent or guardian solely to take advantage of the District's schools.

The McKinney-Vento Liaison for Students in Temporary Housing

The District will designate an appropriate staff person, who may also be a coordinator for other federal programs, as the District liaison for students in temporary housing (otherwise referred to as the McKinney-Vento liaison). The District's McKinney-Vento liaison serves as one of the primary contacts between families experiencing homelessness and school staff, ~~district~~ District personnel, shelter workers, and other service providers. The McKinney-Vento liaison coordinates services to ensure that homeless children and youth enroll in school and have the opportunity to succeed.

The District's McKinney-Vento liaison must ensure that:

- a) Students in temporary housing are identified by school personnel and through coordination activities with other entities and agencies;
- b) Students in temporary housing enroll in, and have full and equal opportunity to succeed in, the District's schools;
- c) Students in temporary housing and their families receive educational services for which they are eligible, including Head Start programs administered by a local educational agency, Early Head Start, early intervention services under part C of the Individuals with Disabilities Education Act, and other preschool programs administered by the District.
- d) Students and parents in temporary housing receive referrals to health care services, dental services, mental health and substance abuse services, housing services and other appropriate services;
- e) Parents or guardians of students in temporary housing are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children;
- f) Parents and guardians of students in temporary housing, and unaccompanied youth, are fully informed of all transportation services, including transportation to and from the school district of origin and are assisted in accessing transportation services;
- g) Disputes regarding eligibility, school selection, enrollment and/or transportation are mediated in accordance with applicable laws and regulations;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- h) Assistance in commencing an appeal, in accordance with applicable law, of a final determination regarding eligibility, enrollment, school selection, and/or transportation is provided to the student in temporary housing's parent or guardian or the unaccompanied youth;
- i) A record is maintained of all appeals of enrollment, school selection, and transportation;
- j) Public notice of the educational rights of students in temporary housing is posted in locations where these students receive services, such as schools, shelters, public libraries, and soup kitchens, in a manner and form understandable to the parents and guardians of students in temporary housing, and unaccompanied youth;
- k) School personnel providing services to students in temporary housing receive professional **development learning** and other support;
- l) Unaccompanied youths:
 - 1. Are enrolled in school;
 - 2. Have opportunities to meet the same challenging state academic standards as the state establishes for other children and youth, including receiving credit for full or partial coursework earned in a prior school pursuant to Commissioner's regulations; and
 - 3. Are informed of their status as independent students under **section Section** 480 of the Higher Education Act of 1965 and that the youths may obtain assistance from the McKinney-Vento liaison to receive verification of this status for purposes of the Free Application for Federal Student Aid (FAFSA);
- m) School personnel, service providers, advocates working with students in temporary housing, parents and guardians of students in temporary housing, and students in temporary housing are informed of the duties of the McKinney-Vento liaison;
- n) Coordinate with the nutrition department to ensure students in temporary housing receive free school meals in accordance with federal law; and
- o) Assistance with obtaining any necessary immunizations or screenings, or immunization or other required health records is provided to the parents or guardians of the students in temporary housing.

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**School District and School Designations**

A designator will make the initial decision about which school district and school a student in temporary housing will attend. A designator is:

- a) The parent or person in parental relation (guardian) to a student in temporary housing;
- b) The student in temporary housing, together with the McKinney-Vento liaison, in the case of an unaccompanied youth; or
- c) The director of a residential program for runaway and homeless youth, in consultation with the student in temporary housing, where the student is living in that program.

The District will ask the designator to designate one of the following as the school district of attendance for the student in temporary housing:

- a) The school district of current location;
- b) The school district of origin; or
- c) A school district participating in a regional placement plan.

The District will also ask the designator to designate one of the following as the school where a student in temporary housing seeks to attend:

- a) The school of origin; or
- b) Any school that permanent housed children and youth who live in the attendance area in which the child or youth is actually living are eligible to attend, including a preschool.

A student in temporary housing is entitled to attend the schools of the school district of origin without the payment of tuition for the duration of ~~his or her~~ **their** homelessness and through the remainder of the school year in which the student becomes permanently housed and for one additional year if that year constitutes the student's terminal year in that school building, subject to a best interest determination.

Designation/STAC 202 Form

The District will identify all students in temporary housing, and a designation form will be completed by the designator for all these students and any other student who claims homelessness. Designations must be made on the STAC 202 form provided by the Commissioner.

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

The appropriate designator must complete the designation form. The District makes designation forms available to a student in temporary housing who seeks admission to school or to the parent or person in parental relation who seeks to enroll the child in school.

The District will provide completed designation forms to the McKinney-Vento liaison immediately, but no later than two business days from the earlier date on which the child or youth either:

- a) Sought enrollment in school; or
- b) Was placed in a temporary housing facility or residential facility for runaway and homeless youth.

Copies of the STAC 202 form should be given to:

- a) State Education Department, STAC Unit, if the student was last permanently housed in a different district in NYS from the district of attendance;
- b) School district of attendance;
- c) School district of origin;
- d) School district where the student was most recently enrolled;
- e) Parent/Guardian/Unaccompanied youth/director of a residential program for runaway and homeless youth; and
- f) LDSS, only if the student was placed in temporary housing by LDSS.

Where a parent or person in parental relation or a child who is neither placed in a temporary housing facility by the LDSS nor housed in a residential program for runaway homeless youth, designates the District as the school district of current location, the District will forward to the State Education Department a completed designation form and a statement of the basis for its determination that the child is a homeless child entitled to attend the District's schools.

Immediate Enrollment and Best Interest Determinations

Upon identification of a child who is in temporary housing and/or receipt of a completed designation/STAC 202 form, the District will:

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- a) Immediately review the designation form to ensure that it has been completed and immediately enroll the student in temporary housing even if the child or youth is unable to produce records normally required for enrollment, such as previous academic records, medical records, immunization records, proof of residency or other documentation and even if the child or youth has missed application deadlines;
- b) Determine whether the designation made by the designator is consistent with the best interests of the student in temporary housing. In making best interests decisions the District will:
 1. Presume that keeping the child in the school of origin is in the child's best interest, except when doing so is contrary to the wishes of the parent or guardian (or youth in the case of an unaccompanied youth); and
 2. Consider student-centered factors such as the effect of mobility on student achievement, education, health, and safety of the child, giving priority to the wishes of the child's parent or guardian (or the youth, if a homeless unaccompanied youth).
 3. If the District determines that it is in the best interest of the student in temporary housing to attend a school other than the school of origin or the designated school, the District will provide the parent or guardian (or youth, if an unaccompanied youth) with a written explanation of its determination in a manner and form understandable to such parent, guardian, or unaccompanied youth. This explanation must include information regarding the right to a timely appeal. The homeless student must be enrolled in the designated school during the pendency of all available appeals.
- c) Provide the child with access to all of the District's programs, activities and services to the same extent as they are provided to resident students;
- d) Immediately contact the school district where the child's records are located in order to obtain a copy of these records (the student's former school must send all records to the requesting school within five days of the receiving the request) and coordinate the transmittal of records for students with disabilities pursuant to applicable laws and regulations;
- e) Immediately refer the parent or guardian of the student in temporary housing to the McKinney-Vento liaison who must assist in obtaining necessary immunizations or immunization or medical records if the child or youth needs to obtain immunizations or immunization or medical records;
- f) Forward the STAC 202 form to the Commissioner and the school district of origin, where applicable. In all cases, the District will give a copy of the completed STAC 202 form to the designator and keep a copy of the STAC 202 form for the District's records;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- g) Arrange for transportation in accordance with applicable laws and regulations; and
- h) Arrange for the child to receive free school meals.

Request for Records

Within five days of receipt of a request for school records from a new school, the District will forward, in a manner consistent with state and federal law, a complete copy of the student in temporary housing's records, including, but not limited to, proof of age, academic records, evaluations, immunization records, and guardianship papers, if applicable.

Tuition Reimbursement

The District is eligible to request reimbursement from the State Education Department for the direct costs of educational services to students in temporary housing that are not otherwise reimbursed under special federal programs, when:

- a) The District of the designated school is not the district of the student's last residence;
- b) The District is either the school district of current location or a school district participating in a regional placement plan;
- c) The District is designated as the school district of attendance; and
- d) The school district of origin for the student in temporary housing is within New York State.

All claims for reimbursement will be made on the STAC 202 form prescribed by the Commissioner of the State Education Department.

The school district of origin must, in turn, reimburse the State Education Department for its expenditure on behalf of the student.

In addition, the District is eligible for reimbursement for the direct costs of educational services, including transportation costs for students who continue enrollment in the District schools after finding permanent housing midyear in a different school district within New York State. In these cases, the District will directly bill the new district where the student permanently resides for all direct costs of educational services, including transportation, that are not otherwise reimbursed under special federal programs.

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SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**Transportation Responsibilities**

The LDSS is responsible for providing transportation to students in temporary housing who are eligible for benefits under Social Services Law § Section 350-j, including those in preschool and students with disabilities whose IEPs include special transportation services and placed in temporary housing arrangements outside their designated districts. Where the LDSS requests that the District provide or arrange for transportation for a student in temporary housing in the circumstances above, the District will provide or arrange for the transportation and directly bill the LDSS so that the ~~district~~ District will be fully and promptly reimbursed for the cost of the transportation.

If the District is the designated school district of attendance, the District will provide for the transportation of each student in temporary housing who is living in a residential program for runaway and homeless youth, including if the temporary housing is located outside the school district. The costs for transportation for each student in temporary housing who lives in a residential program for runaway youth and homeless youth located outside of the designated school district will be reimbursed by the State Education Department, to the extent funds are provided for the purpose, with the submission of a Runaway and Homeless Youth Act Transportation Program Form. Where the District provides transportation for a student living in a Runaway and Homeless Youth facility, the District will promptly request reimbursement using the Runaway and Homeless Youth Act Transportation Form.

The District will transport any student in temporary housing to their school of origin, including preschools and charter schools, where it is the designated district of attendance and the student in temporary housing is not entitled to receive transportation from the Department of Social Services.

When the District is designated as the school district of current location for a student in temporary housing and the student does not attend the school of origin, the District will provide transportation on the same basis as it is provided to resident students, unless the local transportation policy represents a barrier to the student's attendance in school.

If the student in temporary housing designates the District as the school district of attendance, transportation will not exceed 50 miles each way, unless the Commissioner determines that it is in the best interest of the child.

The designated school district or applicable social services district must provide transportation services to students in temporary housing to and from extracurricular or academic activities when:

- a) The student participates in or would like to participate in an extracurricular or academic activity, including an after-school activity, at the school;
- b) The student meets the eligibility criteria for the activity; and
- c) The lack of transportation poses a barrier to the student's participation in the activity.

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

Where the District is designated as the school district of attendance, it will provide transportation as described above for the duration of homelessness, unless the LDSS is responsible for providing transportation. After the student becomes permanently housed, the District will provide transportation to the school of origin until the end of the school year and for one additional year if that year constitutes the child's terminal year in the school building.

Dispute Resolution Process

The District has established the following procedures for the prompt resolution of disputes regarding school selection or enrollment of a homeless child or youth:

- a) The District will provide a written explanation, including:
 1. An explanation of the school's decision;
 2. A statement regarding the right to appeal, to the parent or guardian of a student in temporary housing, or to an unaccompanied youth, if the District determines that the District is not required to either enroll and/or transport the child or youth to the school of origin or a school requested by the parent or guardian or unaccompanied youth, or if there is a disagreement about a child's or youth's status as a homeless child or unaccompanied youth;
 3. The petition form used to file an appeal with the Commissioner; and
 4. The McKinney-Vento liaison's availability to help the parent, guardian, or unaccompanied youth with any appeal and the contact information for the liaison, including the liaison's name, post office address, and phone number.
- b) The District will immediately enroll the student in the school in which enrollment is sought by the parent or guardian or unaccompanied youth, provide transportation to the school, and will delay for 30 days the implementation of a final determination to decline to either enroll in and/or transport the student in temporary housing to the school of origin or a school requested by the parent or guardian or unaccompanied youth.
- c) If the parent or guardian of a student in temporary housing or unaccompanied youth commences an appeal to the Commissioner within 30 days of such final determination, the student will be permitted to continue to attend the school he or she is enrolled in at the time of the appeal and/or receive transportation to that school pending the resolution of all available appeals.

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**Appeal Process**

- a) The parent, guardian, or unaccompanied youth may appeal the District's decision to the Commissioner of Education within 30 days of the written determination letter sent by the District.
- b) The student must remain enrolled throughout the entire appeal process.
- c) On appeal, the Commissioner will uphold the District's decision unless the decision was arbitrary and capricious.
- d) The Commissioner will make his or her decision on a case-by-case basis.

The McKinney-Vento Liaison's Dispute Resolution Responsibilities

The District's McKinney-Vento liaison must assist the student in temporary housing's parent or guardian or unaccompanied youth in bringing an appeal to the Commissioner of a final school district decision regarding enrollment, school selection and/or transportation. In the event of a dispute regarding eligibility, enrollment, school selection, and/or transportation, the District's McKinney-Vento liaison will:

- a) Provide the parent or guardian or unaccompanied youth with a copy of the form petition;
- b) Assist the parent or guardian or unaccompanied youth in completing the form petition;
- c) Arrange for the copying of the form petition and supporting documents for the parent or guardian or unaccompanied youth, without cost to the parent or guardian or unaccompanied youth;
- d) Accept service of the form petition and supporting papers on behalf of any District employee or officer named as a party, or the District if it is named as a party, or arrange for service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;
- e) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgment verifying that ~~he or she has~~ they have received the form petition and supporting documents, and will either accept service of these documents on behalf of the District employee or officer or District, or effect service by mail by mailing the form petition and supporting documents to any District employee or officer named as a party, and, if the District is named as a party, to a person in the office of the Superintendent who has been designated by the Board to accept service on behalf of the District;

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- f) Transmit on behalf of the parent or guardian or unaccompanied youth, within five days after the service of, the form petition or any pleading or paper to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- g) Provide the parent or guardian or unaccompanied youth with a signed and dated acknowledgement verifying that they have received the form petition and supporting documents and will transmit these documents on behalf of the parent, guardian or unaccompanied youth to the Office of Counsel, New York State Education Department, State Education Building, Albany, New York 12234;
- g h) Accept service of any subsequent pleadings or papers, including any correspondence related to the appeal, if the parent or guardian or unaccompanied youth so elects. He or she will also make this correspondence available to the parent or guardian or unaccompanied youth; and
- h i) Maintain a record of all appeals of enrollment, school selection, and transportation determinations.

Coordination

The District will coordinate the provision of services described in this policy with local social services agencies, housing providers and other agencies or programs providing services to students in temporary housing and their families, including services and programs funded under the Runaway and Homeless Youth Act.

The District will coordinate with other school districts on inter-district issues, such as transportation or transfer of school records.

The District will coordinate implementation of the above provision of services with the requirements of the Individuals with Disabilities Education Act (IDEA) for students with disabilities.

Coordination with Title I

The District acknowledges that students in temporary housing are eligible for services under Title I, Part A, whether or not they live in a Title I school attendance area or meet the academic requirements required of other children. The District will ensure that:

- a) Title I, Part A funds are set aside as are necessary to provide students in temporary housing, who may have unique needs that differ from their permanently housed peers, with educationally related support services;
- b) Its local plan includes a description of how the plan is coordinated with McKinney-Vento;
- c) Its local plan describes the services provided to students in temporary housing;

(Continued)

Students

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)

- d) Its local plan describes the efforts it made to identify students in temporary housing, including unaccompanied youth, if the District reports that there are no students in temporary housing enrolled in the District. These efforts will include contacting the LDSS or Office of Children and Family Services (OCFS) to verify that there are no students in temporary housing in the District; and
- e) Its housing questionnaire ~~is on the first page of the enrollment packet and~~ asks about the living arrangements of the child or unaccompanied youth, including asking if ~~he or she is~~ **they are** living in a shelter; with relatives or others due to loss of housing or economic hardship; in an abandoned apartment/building; in a motel/hotel, camping ground, car, train/bus station or other similar situation due to the lack of alternative, adequate housing. Documentation of the District's efforts to identify students in temporary housing will be maintained on file and a copy of the housing questionnaire will also be kept on file.

Reporting Requirements

The District will collect and transmit to the Commissioner of Education, at the time and in the manner as the Commissioner may require, a report containing information as the Commissioner determines is necessary, including the numbers of homeless students, their grade, and their nighttime residence.

Access to Free Meals

The District will provide free meals to all children identified as homeless. They do not have to complete a free or reduced-price meal application. When the McKinney-Vento liaison or a shelter director provides a child's name to the District's school food service office, free school meals will commence immediately.

Removal of Barriers

The District will review and revise its policies that may act as barriers to the identification of students in temporary housing and their enrollment and retention in school, including barriers to enrollment and retention due to outstanding fees or fines, or absences.

Comparable Services

The District will provide services to students in temporary housing comparable to those offered to other students in the District, including: transportation services; educational services for which the child or youth meets the relevant criteria, such as services provided under Title I or similar state or local programs; educational programs for students with disabilities; educational programs for English learners; programs in career and technical education; programs for gifted and talented students; and school nutrition programs.

(Continued)

SUBJECT: EDUCATION OF STUDENTS IN TEMPORARY HOUSING (Cont'd.)**Student Privacy**

Information about a student in temporary housing's living situation will be treated as a student education record and will not be deemed to be directory information under the Family Educational Rights and Privacy Act (FERPA). A parent or guardian or unaccompanied youth may consent to the release of a student's address information in the same way they would for other student education records under FERPA.

Training

All school enrollment staff, secretaries, school counselors, school social workers, and principals will be trained on the requirements for enrollment of students in temporary housing. Other staff members including school nutrition staff, school registered professional nurses, teachers, and bus drivers will receive training on homelessness that is specific to their field.

~~McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act (ESSA) of 2015,
42 USC § 11431, et seq.~~

~~Education Law §§ 902(b) and 3209~~

~~Executive Law Article 19-H~~

~~8 NYCRR § 100.2(x) NYSED, Dear Colleagues Letter (2021)~~

~~NYS TEACHS~~

McKinney-Vento Homeless Assistance Act, as amended by the Every Student Succeeds Act (ESSA) of 2015, 42
USC § 11431 et seq.

Education Law §-3209

Executive Law Article 19-H

8 NYCRR § 100.2(x)

Adopted: 1/27/04

Revised: 1/9/07; 10/28/08; 12/12/17; 5/25/21;

Students

SUBJECT: PARTICIPATION IN GRADUATION CEREMONIES AND ACTIVITIES

Any student who has satisfactorily completed all graduation requirements will be permitted to participate in the graduation ceremony and all related graduation activities of their graduating class subject to certain exceptions. Students may be prohibited from participating in the graduation ceremony or related graduation activities as a consequence of violating the District's *Code of Conduct*.

The District permits any student to participate in the graduation ceremony and all related graduation activities of his or her high school graduating class, if the student has been awarded a Skills and Achievement Commencement Credential or a Career Development and Occupational Studies (CDOS) Commencement Credential, but has not otherwise qualified to receive a Regents or local diploma. While permitted to participate, these students are not required to participate in the graduation ceremony or related graduation activities of their high school graduating class. For purposes of this policy, a student's high school graduating class is the twelfth grade class with which they entered into ninth grade.

The District will provide annual written notice of this policy and any related procedures to all students and their parents or guardians.

Education Law § 3204(4-b)
8 NYCRR § 100.2(oo)

Adopted: 7/3/18
Revised:

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE (Cont'd.)

- h) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Challenge to Student Records

Parents/guardians or eligible students will have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data-contained therein.

Release of Information to the Non-Custodial Parent

The District may presume that the non-custodial parent has the authority to request information concerning his or her child and release this information upon request. If the custodial parent wishes to limit the non-custodial parent's access to the records, it is his or her responsibility to obtain and present to the school a legally binding instrument that prevents the release of information related to the child.

Parents' Bill of Rights

~~—The District posts a parents' bill of rights for data privacy and security on its website, and it includes this bill of rights with every contract it enters into with a third-party contractor that receives student, teacher, or principal data. The bill of rights informs parents of the legal requirements regarding privacy, security, and use of student data.~~

Family Educational Rights and Privacy Act of 1974, 20 USC§ 1232g
34 CFR Part 99
Education Law § 2-d

NOTE: Refer also to Policies [#5676 -- Privacy and Security for Student Data and Teacher and Principal Data](#)
[#7241 -- Student Directory Information](#)
[#7242 -- Military Recruiters and Institutions of Higher Education](#)
[#7643 -- Transfer Students with Disabilities](#)

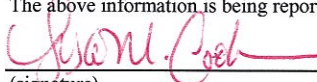
Adopted: 1992
Revised: 1/9/07; 10/28/08; 4/7/09; 12/18/12; 4/14/15; 12/12/17; 5/25/21; 6/22/21;

Report of the Claims Auditor

Date of Warrant: 3/10/2023 Warrant #0047

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
Claims which had minor deficiencies however approved by the claims auditor:						
Interpretek	3/7/2023	146356	2250-400-05-1000	567.00	No PO	PO before invoice
<u>Claims held for additional information:</u>						
<u>Claims Rejected:</u>						

The above information is being reported to you as part of the duties of the claims auditor.

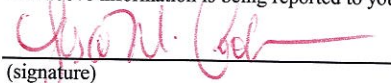

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Report of the Claims Auditor

Date of Warrant: 3/17/2023 Warrant #0049

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
Claims which had minor deficiencies however approved by the claims auditor:						
RCSD	3/15/2023	146408	2250-400-05-1000	1,126.02	No PO	PO before invoice
Genecco Produce	8/23/2022	13026	C-2860-414-05-GENE	2,698.05	incorrect total - invoice is difficult to read	changed to \$2697.95 - ok to pay
Real Property Tax	3/6/2023	146417	A-1330-400-05-1000	2,947.00	PO dated 3/6/23; invoice dated 2/1/23	PO before invoice
Claims held for additional information:						
Claims Rejected:						

The above information is being reported to you as part of the duties of the claims auditor.

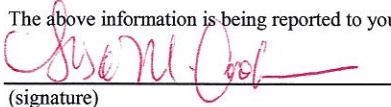

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Report of the Claims Auditor

Date of Warrant: 3/24/2023 Warrant #0050

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
Claims which had minor deficiencies however approved by the claims auditor:						
<u>Propio Language</u>	<u>3/20/2023</u>	<u>146444</u>	<u>2250-400-05-1000</u>	<u>50.00</u>	<u>No PO</u>	<u>PO before invoice</u>
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Claims Rejected:						
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The above information is being reported to you as part of the duties of the claims auditor.

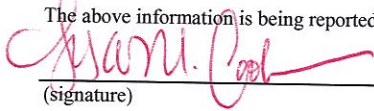

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Report of the Claims Auditor

Date of Warrant: 3/31/2023 Warrant #0052

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
Claims which had minor deficiencies however approved by the claims auditor:						
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Claims held for additional information:						
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Claims Rejected:						
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- No findings to report -

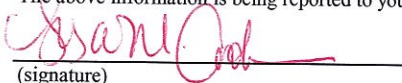
The above information is being reported to you as part of the duties of the claims auditor.

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Report of the Claims Auditor

Date of Warrant: 4/6/2023 Warrant #0053

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
Claims which had minor deficiencies however approved by the claims auditor:						
<u>NYSAHPERD</u>	<u>3/3/2023</u>	<u>146501</u>	<u>A-2855-400-04-1000</u>	<u>30.00</u>	<u>No conference request form attached</u>	<u>Submitted - ok to pay</u>
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Claims held for additional information:						
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Claims Rejected:						
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The above information is being reported to you as part of the duties of the claims auditor.


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