

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES

January 26, 2023

6:00 PM

Auditorium of the Middle School

PRESENT:

BOE Members: Lucinda Collier, Shelly Cahoon, Linda Eynor, Paul Statskey, Tina Reed, Jasen Sloan

Superintendent: Michael Pullen

Absent: John Boogaard

Pro Tem District Clerk: Melanie Geil

Approximately 13 students, staff and guests.

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 6:09p.m.

Approval of Agenda:

Motion for approval was made by Linda Eynor and seconded by Paul Statskey with the motion approved 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of January 26, 2023.

2. Presentations:

- Booster Club
 - Aaron Petrosino provided an overview of the Booster Club
- NRW Directors – Jeremy Barnes, Lisa Brower, Rita Lopez and Ben Stopka
 - The Directors presented the fall School Improvement Plan and answered questions.
- Athletic Update – Marc Blankenberg
 - Marc Blankenberg presented the Athletic School Improvement Plan and answered questions.

3. Reports and Correspondence: Committee chairperson or liaison provided an update.

- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

| | | |
|------|--|--------|
| 3000 | Community Relations | |
| 3220 | Public Participation at Board Meetings | Delete |

4. Public Access to the Board:

- No one addressed the Board of Education

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tina Reed and seconded by Shelly Cahoon with the motion approved 6-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of January 12, 2023.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated January 4, 11, 2023; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

| | | | | | | | | |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|
| 12234 | 12537 | 14842 | 11992 | 14369 | 14481 | 12672 | 13429 | 13076 |
| IEP Amendments: | | | | | | | | |
| 14859 | 14857 | | | | | | | |

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Treasurer Report

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for December 2022.

e. Personnel Items:

1. Letter of Resignation –Dante Vacchetto

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Dante Vacchetto as Head Custodian effective January 30, 2023.

2. Letter of Resignation –Irma Reed-French

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Irma Reed-French as Bus Driver effective January 19, 2023.

3. Letter of Resignation –Victoria Converse

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Victoria Converse as Varsity Girls’ Basketball Coach and all other positions held within the District effective January 17, 2023.

4. Appoint Clerk/Typist – Amy Iddings

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Amy Iddings as a Clerk/Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: February 22, 2023-August 23, 2023
Salary: \$17.00/hour

5. Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2022-2023 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

| Staff | Position | \$/Hr. |
|--------------|-----------------------|-------------|
| Brad LeFevre | Grant Program Teacher | \$33.50/hr. |
| Tammi Murtha | Grant Program Teacher | \$33.50/hr. |

6. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2022-23 school year.

| Name | Bldg. | Title | Step | Year | Salary |
|---------------|-------|---------------------------|------|------|----------|
| Annie Howell | MS | Set Construction/Designer | | | \$437.00 |
| Yvonne Bishop | MS | Costume Designer/Costumer | | | \$437.00 |

7. Coaching and Athletic Department Appointment

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching and athletic appointments for the 2022-23 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

| Name | | Position | Step | Years | Salary |
|--------------|----------|------------------------|------|-------|---|
| Brad Steve | Varsity | Girls Basketball Coach | 1 | 2 | \$5,284 prorated effective 1/18/2023 |
| Brad LeFevre | Modified | Girls Basketball Coach | 2 | 5 | \$3,542 prorated effective 1/13/23-3/6/23 |

8. Creation of Non-Instructional Positions

RESOLUTION

Whereas, the North Rose-Wolcott Central School District has determined that it is necessary to establish other positions according to Wayne County Civil Service Rules, and therefore;

Be it resolved, that the Board of Education hereby establishes the following classified civil service position effective January 27, 2023:

| <u>Position</u> | <u>Classification</u> |
|--|-----------------------|
| 1 – 1.0 Child and Youth SPOA Coordinator | competitive |

9. Provisionally Appoint Child and Youth SPOA Coordinator-Brad Steve

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the provisional appointment of Brad Steve as Child and Youth SPOA Coordinator conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87. Contract is on file with the District Clerk.

10. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2022-2023 school year.

| | | | |
|--------------------|------------------|-------------------|-----------------|
| Shelly Mastrangelo | Melissa Arthur | Heidi Bruni | Julie Smith |
| Jeramie Johnson | Alecia Steves | Tasha Youngman | Chelsie Anjo |
| David Sutton | Nicci Crane | Jakelyne Foro | Sarah Munger |
| Jessica Whitcomb | Danielle Johnson | Christie Bradford | Jennifer Sutton |
| Tina Guerra | | | |

11. Correction Permanent Appointment –Jamie Smith-Bundy

Crystal Rupp recommends Jamie Smith-Bundy to a permanent appointment as Clerk Typist.

RESOLUTION

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Jamie Smith-Bundy as Clerk Typist effective ~~January 24, 2023~~ February 7, 2023.

6. Policies

A motion for approval of the following items as listed under Policies is made by Shelly Cahoon and seconded by Paul Statskey with the motion approved 6-0.

1. Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

| | | |
|-------------|---|---------|
| 5000 | Non-Instructional/Business Operations | |
| 5672 | Information Security Breach and Notification | Revised |
| 5676 | Privacy and Security for Student Data and Teacher and Superintendent Data | Revised |

7. Items requiring a roll call vote:

A motion for approval of item #1 is made by Jasen Sloan and seconded by Tina Reed; it was adopted and the following votes were cast:

1. Revision of Resolution (March 10, 2022 and August 11, 2022) for Installation of Rooftop-Mounted Mechanical Until at High School

Board member Jasen Sloan offered the following resolution and moved its adoption:

WHEREAS, the Board of Education determines, upon the recommendation of the Administration, that there is a need for improved air handling for the cafeteria, kitchen and staff room at the District’s High School Building that could be effectively addressed through the installation of a rooftop-mounted mechanical unit (“RTU”) (the “Project”); and

WHEREAS, the District has federal grant funds available to it pursuant to the American Rescue Plan Elementary and Secondary School Emergency Relief (“ARP-ESSER”) Fund that may be used to fund certain improvements which include the Project; and

WHEREAS, the Administration estimates that the cost of the Project will be \$300,000 and the funding for this expense is available through the ARP-ESSER grant in the amount of \$300,000 and;

WHEREAS, the Board of Education has determined by Resolution dated March 10th that the Project is properly classified as a Type II Action pursuant to the New York State Environmental Quality Review Act (“SEQRA”), and is therefore categorically exempted from any SEQRA review of potential environmental impacts; and

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby determines that: (a) the Project is a necessary and desirable improvement to the High School Building that will benefit both students and staff alike; and (b) the Project qualifies for inclusion under the ARP-ESSER grant funding available to the District; and

IT IS FURTHER RESOLVED, that the Administration is hereby authorized to take such steps as may be necessary consistent with District policies and regulations to proceed with the Project as described at a total cost of \$300,000; and to keep the New York State Department of Education apprised, as appropriate, of the Project’s progress.

This resolution shall take effect immediately upon its adoption.

Seconded by Board Member Tina Reed and duly put to vote, which resulted as follows:

| | | | | | |
|-----------------|--------|------------|--------|-------|----|
| Lucinda Collier | Voting | <u> X </u> | yes | _____ | no |
| Jasen Sloan | Voting | <u> X </u> | yes | _____ | no |
| John Boogaard | Voting | | absent | | |
| Shelly Cahoon | Voting | <u> X </u> | yes | _____ | no |
| Linda Eygnor | Voting | <u> X </u> | yes | _____ | no |
| Tina Reed | Voting | <u> X </u> | yes | _____ | no |
| Paul Statskey | Voting | <u> X </u> | yes | _____ | no |

A motion for approval of item #2 is made by Paul Statskey and seconded by Linda Eygnor; it was adopted and the following votes were cast:

2. AUTHORIZING VIDEO/CONFERENCING TO CONDUCT MEETINGS IN EXTRAORDINARY CIRCUMSTANCES

Board member Paul Statskey offered the following resolution and moved its adoption:

WHEREAS, Public Officers Law § 103-a permits Boards of Education to adopt a resolution authorizing the use of video/conferencing for Board meetings in extraordinary circumstances; and

WHEREAS, Public Officers Law §103-a also requires a public hearing on the use of video/conferencing; and

WHEREAS, Public Officers Law §103-a requires written procedures governing member and public attendance at meetings conducted by video/conference.

NOW BE IT RESOLVED, pursuant to Public Officer's Law §103-a, as follows:

1. The Board of Education for the North Rose Wolcott Central School District has facilitated the prerequisite public hearing and considered all information at its disposal including but not limited to public testimony on the matter.
2. The Board of Education for the North Rose-Wolcott Central School District authorizes the use of video/conferencing for board meetings in extraordinary circumstances as well as Board committees or subcommittees in accordance with Public Officer's Law §103-a.
3. The prerequisite written procedures to use video/conferencing to conduct meetings

have been discussed and are now approved.

- 4. The Board of Education for the North Rose-Wolcott Central School District directs the District Clerk to conspicuously post the written procedures on the District website.
- 5. This Resolution shall take effect immediately.

Seconded by Board Member Linda Eygnor and duly put to vote, which resulted as follows:

| | | | | | |
|-----------------|--------|------------|--------|-------|----|
| Lucinda Collier | Voting | <u> X </u> | yes | _____ | no |
| Jasen Sloan | Voting | <u> X </u> | yes | _____ | no |
| John Boogaard | Voting | | absent | | |
| Shelly Cahoon | Voting | <u> X </u> | yes | _____ | no |
| Linda Eygnor | Voting | <u> X </u> | yes | _____ | no |
| Tina Reed | Voting | <u> X </u> | yes | _____ | no |
| Paul Statskey | Voting | <u> X </u> | yes | _____ | no |

8. Award Bids

A motion for approval of the items listed under Award Bids is made by Jasen Sloan and seconded by Shelly Cahoon with the motion approved 6-0.

a) Bid Awards for NRWCS High School Cafeteria RTU Replacement, SED Control # 65-15-01-06-0-001-021

It is the recommendation of our Architects, SWBR, to award the bids for the High School Roof Top unit (RTU) for Cafeteria AC unit following competitive sealed bids received on December 20, 2022 as follows;

General Construction Contract

Iverson Construction Company
Base Bid Contract Sum \$88,700.00

Mechanical Work Contract

Pipitone Enterprises, LLC
Base Bid Contract Sum \$85,000.00

Electrical Work Contract

NB Electric Services
Base Bid Contract Sum \$62,450.00

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding bids as follows to:

| <u>Contractor</u> | <u>Items</u> | <u>Amount</u> |
|-----------------------------------|---------------------------------------|----------------------|
| Iverson Construction Co. (GC) | High School Roof Top Unit Replacement | \$88,700 |
| Pipitone Enterprises, LLC (HVAC) | High School Roof Top Unit Replacement | \$85,000 |
| NB Electric Services | High School Roof Top Unit Replacement | \$62,450 |

b) Contract Award for NRWCS High School Cafeteria RTU Replacement - SED Control # 65-15-01-06-0-001-021

It is the recommendation of our Architects SWBR, to award NYS OGS Contract # PT-68783 for the High School Roof Top unit (RTU) for the Cafeteria AC unit as follows:

Day Automation Systems, Inc.

Per State Contract

Amount \$42,237.32

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a contract as follows to:

| <u>Contractor</u> | <u>Items</u> | <u>Amount</u> |
|------------------------------|---------------------------------------|---------------|
| Day Automation Systems, Inc. | High School Roof Top Unit Replacement | \$42,237.32 |

Board Member Requests/Comments/Discussion:

- **There was no discussion**

Good News:

- Board Members shared good news

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Jasen Sloan with motion approved 6-0.

Time adjourned: 7:15p.m.



Tina St. John, Clerk of the Board of Education