

**WAYNE CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING AGENDA**



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**DATE:** May 29, 2002  
**TIME:** 7:00 p.m.  
**PLACE:** District Office Board Room

7:00 Call to Order/Executive Session

7:30 Pledge of Allegiance/Approval of Agenda/Approval of [MINUTES](#) Att. 1

7:35 Public Comment

7:40 Board Member Comments

7:45 Board President's Comments 0

7:50 Action Item Report

7:55 Superintendent's Report

1. Freewill In the News
2. Reading Recovery Program
3. Graduation Ceremonies
4. Coca-Cola Contract Update
5. Student Questions

RECESS

8:30 Items for Board Action:

1. Building Project Propositions
2. Request to Solicit Proposals
3. Certification of Vote

9:00 [POLICIES](#) - Second Readings Att. 2

9:05 Public Comment/Board Comments

Adjournment

**Next Meeting: June 12, 2002**

**7:30 p.m.**

**District Office Board Room**

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***District Mission Statement***

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*



Mr. Havens introduced each of the three (3) school trustee candidates present and invited each to make brief comments.

Mr. Triou offered a **MOTION** to close the public hearing at 7:35 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

IV. **RECESS:** 7:36 p.m.

V. **RECONVENE:** 7:43 p.m.

VI. **APPROVAL OF AGENDA & MINUTES** (April 24, 2002)

Mr. Johnson offered a **MOTION** to approve the agenda for this evening's meeting as presented. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

Mr. Triou offered a **MOTION** to approve the minutes of the meeting of April 24, 2002

Mr. Wyse presented the following clarification of his comments on *Page 8588, Para 8* :

**Replace "the" with "as an" before the word "option" and delete the words "to include" before "all capital project items" in the sentence in that paragraph.**

On the question, the minutes were approved, as revised, by a vote of 7 Ayes, 0 Nays, 1 Absent (Mr. Robusto), 1 Abstention (Mr. Griswold). Carried.

#### A. VII. PUBLIC COMMENT

Mr. Wyse noted that the Board of Education recognizes its responsibility to hear and respond to public comment, and therefore encourages public participation at school board meetings. A reasonable period of time, not to exceed 30 minutes, may be set aside at board meetings for public comment. People wishing to speak should first be recognized by the board president, then identify themselves, any organization they may be representing at the meeting, and the agenda topic they wish to discuss. Comments should be kept as brief as possible and relate to school matters.

A. Deborah German, 4314 Cream Ridge Road, Macedon, read a prepared statement from Frank Guelli, Walworth Town Supervisor, in support of keeping the Hopeworks coordinator as a full-time position in 2002-2003 school year. He noted that the Town of Walworth was a charter member of Hopeworks four (4) years ago and has contributed staff time, meeting space, in-kind services and town-supported recreation programs for youth referred through the program. His letter encouraged the Board of Education to continue to support both the collaborative services and asset building portions of the position and to continue to address the needs of local students and families (copy of letter attached to these minutes in the minute book)

B. Mrs. Germain, supra, spoke as a parent, resident and town recreation director who has worked on the Hopeworks effort since its inception. She urged the Board of Education to restore the Hopeworks coordinator position to full-time rather than shared with duties as an Eagle Ventures counselor at the middle school. She noted that the Hopeworks coordinator works with students and families after other school sources are exhausted and play an important role in linking them to services from health and human service agencies. She feels it is unrealistic for taxpayers to expect the proposed budget to decrease, that each of

the counselors already have a full caseload and asked why the proposed budget is less than a contingency budget.

- C. Craig Connelly, 734 Jacobs Road, Macedon, a junior, stated that he attended workshops in March and April on character asset building and has participated in student-based activities organized through Hopeworks. He also noted the many positive asset building activities conducted, including announcement today of art contest winners at the high school, and the presentation by our students at the recent county-wide youth asset conference in Palmyra.
- D. Orrin Madden, 5615 Walworth-Ontario Road, Ontario, a senior at the high school, noted the benefits and value of the Eagle Ventures program in his freshman year and encouraged the Board of Education to continue the program.
- E. Cathy Connelly, 734 Jacobs Road, Macedon, stated that she participated in the steering committee for Hopeworks during its origin as a PTSA officer and noted the large amount of positive energy developed by the program, including current planning for an after-school program for middle school students who would otherwise go to an empty home.

#### VIII. BOARD MEMBER COMMENTS

- A. Mrs. Lyke relayed comments by a neighbor on their positive experience as a **“reading buddy”** at Ontario Primary School and the progress exhibited by the students during the past year. She is pleased that the program will continue next year.
- B. Mr. Johnson reported on his recent visit to students in **Team A at Freewill Elementary School** to speak about the role of a school trustee and extended compliments to the teachers for their efforts to include community resources in their classes. He was pleased to observe the students’ enthusiasm during his visit.

#### IX. BOARD PRESIDENT’S COMMENTS

- A. Mr. Wyse reported on his attendance at a recent Saturday meeting of the executive committee of the **Four County School Boards Association** that was very productive and addressed several issues.
- B. Mr. Wyse stated he his pleased to serve this year as a scorekeeper for the **varsity boys’ baseball team** and noted the recent achievement by Josh Frechette on a no hitter with one walk. He noted the team effort that was required for that achievement.
- C. Mr. Wyse noted he had the opportunity to attend the recent **spring concert for Ontario Primary School** and found it one of the best he has attended for children at that age level. He extended compliments to Mrs. Melnick, the students and others who were involved.
- D. Mr. Wyse noted that band and choral groups from the **middle school** traveled to Maryland for the **Annapolis Music Festival** and earned ratings of superior and excellent. He extended compliments to the students, their teachers and persons who chaperoned the trip for a great job and reports of excellent behavior.

E. Mr. Wyse extended **condolences** to the family of Marge Taylor, a former bus driver, on her recent demise.

**X. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS**

A. Mr. Havens reported on a recent meeting of school officials with Mr. John Robert of Secor Hardware on the procurement process for school districts.

**XI. REPORTS OF THE SUPERINTENDENT OF SCHOOLS**

**RECOGNITION OF STUDENT ACHIEVEMENT • ERIK LARSON**

Mr. Havens introduced Mr. Robert Armocida, middle school principal, who introduced Edward Currier, science department chairperson, and eighth grader Erik Larson for a presentation on Erik's award-winning **study on the water quality** of the Mill Creek watershed in Walworth and Ontario. Mr. Currier noted the excellent research and work skills exhibited by Erik during his study and reviewed the ten-(10) awards Erik earned for his project in the recent science congress and the tremendous support of Erik's parents in the effort.

Erik reviewed the monitoring and research he conducted over the past year and answered questions about the results of his study.

On behalf of the Board of Education, Trustee Anderson presented An *Award of Excellence* to Erik. Trustees, school personnel and visitors extended a round of applause for Erik, his parents and Mr. Currier.

**UPDATE • ATTENDANCE REGULATIONS COMMITTEE**

**Mrs. Lyke reported on current review by a committee of students, parents, and staff members of new state regulations to monitor patterns or concerns of student attendance in class. She serves as trustee liaison to the committee, which is developing policies for review by district administrators and the school board later this spring. She added that a public hearing on the committee's recommendations will also occur and noted the excellent leadership by Ms. Young and Mr. Shaffer in the committee's work.**

**UPDATE • STATE AID & STATE BUDGET**

Mr. Havens stated that no new information was available from state legislators on state aid allocations as of today's date.

**UPDATE • ASSESSED VALUE OF NUCLEAR POWER STATION**

Mr. Havens noted that a meeting is planned with Town of Ontario officials on preliminary discussions about a PILOT (payment in lieu of taxes) agreement to end the annual decrease in assessed value of the nuclear power plant. He added that Trustee Robusto has agreed to serve on this committee, with Trustee Ratcliffe as alternate.

Mr. Ratcliffe asked what assessed value might exist if a PILOT agreement was developed to replace the current practice of reducing the assessed value by \$13 to \$15 million each year. Mr. Havens reviewed the impact of varied PILOT agreements on the local tax base.

Mr. Anderson asked if any new information is available on the renewal process for the nuclear station's operating license. Mr. Triou noted that the process is moving along smoothly.

#### AGENDA ITEMS FOR THREE BOARD MEETING • MAY 20, 2002

Mr. Havens noted the joint meeting of the school board and Walworth and Ontario Town Boards set for Monday, May 20, 2002 at 7:30 p.m. at the Casey Park Recreation Center. He has submitted topics of capital improvement projects and town participation in support of Hopeworks as agenda topics.

#### STUDENT QUESTIONS

Orin Madden, *supra*, expressed support for a shift to independent league competition for soccer to provide a more challenging competition for athletes.

## XII. ITEMS FOR BOARD OF EDUCATION ACTION

### A. PERSONNEL CHANGES

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

#### ***INSTRUCTIONAL STAFF***

##### RESIGNATIONS:

**Shelly LaLonde-Koeberle**, elementary teacher assigned to Ontario Elementary School, effective June 30, 2002 (personal reasons)

**Elena R. Samson**, social studies teacher assigned to the middle school, effective June 30, 2002 (personal reasons)

##### APPOINTMENTS:

**Danielle R. Butler**, technology teacher assigned to the middle school, a three-year probationary appointment effective September 1, 2002 through August 31, 2005 at \$32,750. (replacement for Brian Jeary, resigned)

**Jessica Harper**, health teacher assigned to the high school, a temporary appointment effective June 3 through June 30, 2002, at \$32,000 prorated (replacement for Nicki Miller, on a leave of absence)

**Amy Hmurcik**, reading teacher assigned to the middle school, a probationary appointment effective September 1, 2002 through June 30, 2004, at \$33,800. (filled position in 2001-2002 on a temporary basis)

**Lisa M. Reid**, English Teacher assigned to the high school, a temporary appointment effective September 1, 2002 through June 30, 2003, at \$33,280 (Replacement for Lisa Golubjatnikov, on a leave of absence)

**Mary Rosdahl**, special education teacher assigned to Ontario Primary School, a probationary appointment effective September 1, 2002 through August 31, 2004 at \$34,580. (filled position on a temporary basis, 2001-2002 and replaces Trista Wilson, resigned)

**Andris Silins**, technology teacher assigned to the middle school, a probationary appointment effective September 1, 2002 through August 31, 2004 at \$34,320 (filled a temporary appointment at the high school, 2001-2002)

**Faye Thompson**, English Teacher (.40 FTE), assigned to the high school, a temporary appointment effective April 1 through June 30, 2002 at \$47,886 prorated (WCSD retiree, replaces Lisa Reid, accepted another position)

**Jennifer L. Vaccarella**, art teacher assigned to the high school, a temporary appointment effective September 1, 2002 through June 30, 2003, at \$33,280. (replacement for Mary Kate Pilletteri, on an unpaid leave of absence)

#### **Continuing Education Faculty • 2001 – 2002 School Year**

George Komorowski, Introduction to Computers, 4 weeks, @ 2.5 hours/week @ \$20/hour

#### **LEAVES OF ABSENCE:**

**Lisa R. Cook**, reading recovery teacher (.50 FTE), assigned to Freewill Elementary School, an unpaid leave of absence effective September 1, 2002 through June 30, 2003 (child rearing)

**Megan M. Stuart**, elementary teacher, assigned to Ontario Elementary School, an unpaid leave of absence effective September 1, 2002 through June 30 2004 (personal reasons)

#### **SUPPORTIVE STAFF**

#### **RESIGNATIONS:**

**Eve Galek**, teacher aide, assigned to the high school, effective June 30, 2002 (personal reasons)

**Kevin Halstead**, maintenance person, district-wide, effective May 2, 2002 (personal reasons)

**Bonnie Walden**, registered professional nurse, assigned to the middle school, effective June 30, 2002 (personal reasons)

#### **APPOINTMENTS:**

**Paul Blake**, bus driver, a six-month probationary appointment effective April 22 through December 21, 2002 at \$11.40/hour. (replacement for Janice Rowley, resigned)

**Dave Brandon**, bus driver, a temporary appointment effective April 29 through June 30, 2002 at \$11.40/hour. (replacement for Tammy Nappi, on an unpaid leave of absence)



**Joyce Jackson**, registered professional nurse, assigned to the middle school, a six-month probationary appointment effective September 1, 2002 through February 28, 2003, at \$15.18/hour. (replacement for Bonnie Walden, resigned)

**Nancy Ottnod**, typist, assigned to the middle school, a permanent civil service appointment effective May 11, 2002 at current salary (having served a successful probationary period)

**Margaret Wachob**, senior typist, assigned to the high school office, a change in civil service title, effective April 11, 2002

**Denise West**, teacher aide (1:1), assigned to the middle school, a temporary civil service appointment effective April 2 through June 30, 2002 at \$7.25/hour (replacement for Beth Burns, on an unpaid leave of absence)

**LEAVES OF ABSENCE:**

**Thomas Brandt**, senior custodian, assigned to the middle school, unpaid FMLA intermittent leave of absence, effective May 2 through May 27, 2002 (medical reasons)

**Linda Fisher**, teacher aide, assigned to Freewill Elementary School, an unpaid FMLA intermittent leave of absence, effective May 1 through June 30, 2002. (personal reasons)

**Tammy Nappi**, bus driver, an unpaid leave of absence, effective April 29 through June 30, 2002. (personal reasons)

Mr. Johnson offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

**B. CSE & CPSE PLACEMENT RECOMMENDATIONS**

Mr. Havens presented the pupil placement recommendations of the Committees on Special Education and Pre-School Special Education for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION**, seconded by Mrs. Lyke, to adopt the following **RESOLUTIONS** for pupil placements by the CSE/CPSE, **TO WIT:**

(1) to approve the recommendation for CSE pupil placements,

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE  
COMMITTEE ON SPECIAL EDUCATION AND  
AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

(2) to approve the recommendation for CPSE pupil placements:

**RESOLUTION TO APPROVE RECOMMENDATIONS OF THE  
COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND  
AUTHORIZE ARRANGEMENT OF RECOMMENDED  
SPECIAL PROGRAMS & SERVICES**

**RESOLVED**, that the Board of Education approves the recommendations of the Committee on Pre-School Special Education and authorizes the Director of Student Services to arrange the recommended special programs and services.

On the question, the **RESOLUTIONS** were adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto).

### C. CONSENSUS AGENDA

- (1) Reports of the School District Treasurer (A/O 2/28/02 & 3/31/02)
- (2) Approve 2002-2003 Private/Parochial Transportation Requests
- (3) Accept Gifts to the District (Ontario Primary School, Freewill Elementary School)
- (4) Approve Health Contract with Brighton Central School District
- (5) Approve Health Contract with Pittsford Central School District
- (6) Award Physical Education and Health Bid for Supplies & Equipment
- (7) Appoint School Election Personnel, May 21, 2002

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mr. Triou asked if efforts are underway to explore the reasons why resident students chose to attend non-public schools outside of the school district. Mr. Havens stated they are.

Mr. Triou offered a **MOTION**, seconded by Mr. Johnson, to approve/adopt the consensus agenda, as presented by the superintendent of schools, as follows:

- (1) Receive & file **reports of the school district treasurer** for the periods ending February 28, 2002 & March 31, 2002 (copies attached to these minutes in the minute book)
- (2) Approve **transportation requests for non-public schools** for the 2002-2003 school year (see listing, clerk's agenda file, this meeting)
- (3) Accept **gifts to the school district**, as follows:

*From the Ontario Primary-Elementary PTA for Ontario Primary School*

- (1) A gift of \$300 for a field trip to the Strong Museum for 2<sup>nd</sup> level students.
- (2) A gift of \$184.50 for a field trip the Seneca Park Zoo for kindergarten children
- (3) A gift of \$360 for 1<sup>st</sup> level students to attend a field trip to the Cummings Nature Center.
- (4) A gift of \$114 for a field trip to "Our Changing Seasons" at the Strasenburg Planetarium for the 1<sup>st</sup> and 2<sup>nd</sup> level multiage class

*From BJ's Wholesale Club, a gift of \$1,000 on behalf of Adopt-A-School for Freewill Elementary School*

- (4) Adopt a **RESOLUTION** for a non-public health services contract with Brighton Central School District, **TO WIT:**

**RESOLUTION TO APPROVE A HEALTH SERVICES CONTRACY  
WITH THE BRIGHTON CENTRAL SCHOOL DISTRICT FOR NON-PUBLIC STUDENTS  
(2001-2002)**

**BE IT RESOLVED** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Brighton Central School District for the 2001/2002 school year, and hereby authorizes the board president superintendent of schools, and district clerk to execute the contract (copy filed in clerk's agenda files)

- (5) Adopt a **RESOLUTION** for a non-public health services contract with Pittsford Central School District, **TO WIT:**

**Commented [DB1]:** Page: 10

Check to see who has to sign the contract. May need to add superintendent and delete others.

**RESOLUTION TO APPROVE A HEALTH SERVICES CONTRACY  
WITH THE PITTSFORD CENTRAL SCHOOL DISTRICT FOR NON-PUBLIC STUDENTS**

(2001-2002)

**BE IT RESOLVED** that the Board of Education of the Wayne Central School District hereby approves the contract for health services with the Pittsford Central School District for the 2001/2002 school year, and hereby authorizes the board president, superintendent of schools, and district clerk to execute the contract (copy filed in clerk's agenda files)

- (6) Award **bids for physical education, interscholastic athletics and health supplies and equipment** to the lowest responsible bidders, multiple bid award (copies of bids in clerk's files)
- (7) Appointment of **school election personnel** for May 21, 2002 (see listing, clerk's agenda file, this meeting)

On the question, the consensus agenda was approved/adopted by a vote of 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto).

**XIII. POLICY ITEMS**

**First Reading:** Policy 2237 School Tax Collector                      Policy 2350 Board Meeting Procedures

**Second Reading:**

4000	District Mission Statement	4300 Curriculum Content	4720 Testing Programs
4311.1R	Display of the American Flag	4322 Enrichment Programs	
4327R	Homebound Instruction Regulations	4331 Summer Schools	

Mr. Triou presented revisions and additions to policy statements for first and second reading as as noted above.

Mrs. Brunner asked if the proposed revisions to the school board procedure policy are permanent. Mr. Triou noted the policy states that the procedures are general in nature. Mrs. Lyke noted that trustees can amend or revise the order of business at any meeting.

By **consensus**, trustees approved first reading of policy items noted above.

Mr. Triou offered a **MOTION** to approve second reading of policy revisions as noted above. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

Mr. Triou noted that the policy committee continues its work on review of policy revisions and suggestions with the policy review service from Erie #1 BOCES. The committee's target date for completion of this effort is July 1<sup>st</sup> but that may extend that date if additional time is needed. The committee is working diligently to insure that existing policies are not omitted or overlooked.

The next committee meeting is scheduled for Thursday, May 30, 2002 @ 4 p.m. at the district office.

**XIV. ADDITIONAL PUBLIC COMMENT**

**Commented [DB2]:** Page: 11

Check to see who has to sign the contract. May need to add superintendent and delete others.

Mrs. Mazura, supra, noted that she was very disappointed that additional residents were not present for the public hearing this evening and thanked trustees for their hard work on behalf of residents and students.

**XV. ADDITIONAL BOARD MEMBER COMMENTS**

- A. Mr. Triou noted he had the opportunity to attend the **spring concert by students at Freewill Elementary School** and extended compliments to the director and students for an excellent performance.
- B. Mrs. Lyke stated that her son-in-law was awarded **tenure** in a neighboring district last evening and family members were invited to attend the meeting with him. She suggested that approach for consideration by our district. Resident Matthew Mazura, who is tenured in that district, noted the value of that approach.
- C. Mr. Johnson noted the extensive **efforts by Erik Larson** as demonstrated earlier this evening and wished to acknowledge his work and the work of his parents and Mr. Currier in that effort. He noted this is an example of the many talents of our students and staff members.
- D. Mrs. Lyke noted that each of the **students** who spoke this evening was **very articulate**.
- E. Mr. Wyse noted that former trustee and board president Jeanne Durfee will serve as president of the **Four County School Boards Association** in 2002-2003 and has invited the district and local students to participate in the annual meeting in July
- F. Mr. Ratcliffe noted that his late arrival this evening was due to his attendance at the **booster club meeting** and noted the excellent efforts of the umbrella group in planning and coordinating activities for our many booster groups for the 2002-2003 school year. He noted that Mr. Blankenberg has provided excellent assistance for the group.

**XVI. ADJOURNMENT**

Mr. Triou offered a **MOTION** to adjourn the meeting at 8:43 p.m. 8 Ayes, 0 Nays, 1 Absent (Mr. Robusto), Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF** \_\_\_\_\_ **ES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**May 29, 2002**

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School District Clerk

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES**  
**APPROVED**

**UNOFFICIAL UNTIL**

**DATE:** Monday, May 20, 2002

**TIME:** 7:30 p.m.

**TYPE:** Joint Meeting of the Walworth & Ontario  
Town Boards & the Board of Education

**PLACE:** Casey Park Recreation Center

**PRESENT: Board of Education:** Trustees Donald Anderson, Jackie Brunner, Scott Griswold, Joyce Lyke, Tim Ratcliffe, Frank Robusto, John Triou, Mark Wyse; District Clerk Jim Switzer; Superintendent of Schools Michael Havens, Ass't Superintendent for Business Greg Atseff; **ONTARIO TOWN BOARD:** Richard Clark, Donald Shears, Ronald Fillmore, Town Clerk Cathy Herzog **WALWORTH TOWN BOARD:** Frank Guelli, Dan Keyes, Frank Mascuika, Patricia Marini

**ABSENT:** Trustee Johnson

**GUESTS:** Patrick O'Mahen, *WAYNE COUNTY MAIL*; Roy Herrmann

**I. CALL TO ORDER:** 7:30 p.m. by Mr. Clark, Ontario Town Supervisor

**II. SCHOOL DISTRICT ITEMS**

**Capital Improvement Projects**

Mr. Havens reviewed the capital improvement items at each of the five-(5) schools and at James A. Beneway High School that the Board of Education is considering as part of a possible referendum. The items in the five schools range from roof repairs and asbestos removal to updating school entries to enhance security and updating the district's telephone system. At the high school, items include expansion of the cafeteria dining room, relocating technology classrooms, expansion of the media-center, new science classrooms, upgrades to the track and field, scoreboard and press box, fitness center and improvements to the traffic flow along Route 350. He noted that the project is still in the review stages and the SEQRA environmental review process has started.

In response to community interest and requests, the Board of Education will also present a separate proposal for a swimming pool for voter consideration. Mr. Havens noted that Mr. Blankenberg, director of athletics and physical education, has had preliminary discussions with the Ontario and Walworth recreation directors about pool uses.

*Discussion that followed is generally summarized as follows:*

**Mr. Shears asked about the location of a possible swimming pool. Mr. Havens noted the expected location is at the high school near the existing new gym to allow sharing locker rooms and maximize state aid reimbursement by including it as part of the existing structure.**

**Mr. Shears asked about the amount of state aid; Mr. Havens stated appx two-thirds of approved expenses.**

Mr. Wyse noted the visit by school district and Ontario town officials to the new school-community center and swimming pool in Red Creek and asked if there is any interest by the towns to provide financial support for operation and overhead of a swimming pool. Mr. Clark noted that the Red Creek center charged memberships and was governed by a community board like a YMCA with large number of volunteers providing staff support.

Mr. Shears asked what annual operating costs might be for a pool; Mr. Havens stated appx \$150,000 per year.

(Mr. Guelli entered the meeting @ 7:41 p.m.)

Mr. Havens stated his experience that user fees do not cover operating expenses for a pool.

Mr. Griswold stated that if the residents of the community approve construction of a swimming pool with tax dollars, he doubts they would purchase memberships to cover operating costs.

Mr. Havens stated that some wonderful programs could occur if a pool were available. He suggested that school and town officials meet to discuss the degree of interest in collaborative efforts for operation of a swimming pool.

Mr. Macuiska stated that the Walworth Town Board has not discussed operation of a pool at Wayne Central and has a new Gananda school pool that is located in the Town of Macedon. They have had no recommendations from their recreation advisory board in the issue.

Walworth officials also have a similar dilemma when residents ask them to support a community center at the new Gananda High school site, which would mean spending town tax funds for a project in a neighboring town.

#### *Hopeworks Program Status*

Mr. Havens noted that he and school trustees have received numerous calls, letters and e-mails seeking to have the program continued at full-time status. The proposed school budget reduces the Hopeworks Coordinator to part-time, shared as a counselor for the Eagle Ventures program at the middle school.

The school district was faced with a \$1.8 million budget gap due to revenue reductions in state aid and assessed value. Numerous program reductions and elimination of positions were made.

Mr. Havens added that the school district is committed to continue the efforts made by Hopeworks on a reduced basis despite the budget constraints. He noted that the program has assisted students and parents and acknowledged the excellent support for the program by both towns and many community agencies and religious leaders.

Mr. Maciuska asked how much was saved by the reduction to half-time. Mr. Havens stated appx \$26,000.

Hopeworks representatives did meet with Mr. Havens to discuss the possibility of financial support by the towns to restore the program to full-time. Mr. Clark stated that

town budgets are developed in the fall and the fiscal year is January 1<sup>st</sup> to December 31<sup>st</sup>.

### *III. ONTARIO TOWN BOARD ITEMS*

#### **Cooperative Animal Control Program**

Mr. Clark noted that the Town of Ontario has developed a cooperative effort with the Towns of Williamson and Marion for shared costs of a trained animal control/rabies officer. Each of the towns had provided the service on a part-time basis and the cooperative effort provides better coverage and is cost effective. This year, they are adding the Town of Macedon to the program.

He noted how the costs for, telephone, pager, staff training and animal boarding are shared among the towns and that each town establishes a salary with the shared person. In place of town-owned vehicles, the dog control officer now charges mileage for use of his own vehicle.

Mrs. Lyke complimented the work of the dog control officer in Ontario in recent incident.

Mr. Griswold asked if leash laws vary in each town; Mr. Clark provided details. He noted that a dog census is now underway in the Town of Ontario as well.

Mr. Guelli stated that the Town of Walworth has two part-time dog control/rabies officers and has the largest number of licensed dogs in Wayne County. Mr. Keyes explained the arrangement with a private kennel owner for boarding dogs.

**Mr. Herrmann noted from the audience that this collaborative effort is similar to Hopeworks issue in terms of providing services to residents and families in an effective manner.**

#### **Compost Facility @ Wastewater Treatment Plant**

Mr. Clark noted that the Ontario Town Board has opened bids for construction of a structure at the wastewater treatment plant to mix sludge with wood chips in a controlled temperature environment and render organic materials into an inorganic product for any use except fertilizer for crops consumed by people.

This step was taken when the state-controlled level of inorganic items was exceeded in the prior method of spreading the sludge on the twenty-(20) acres of town owned land south of the wastewater treatment plant. After review of options such as transporting sludge to a sanitary landfill or another municipal facility that burns the product, the decision was made to handle it locally and offer the end product free for use by residents. The highway department provides the wood chips that serve as the bulking agent.

**Bids submitted were less than expected and the final cost is about \$675,000. About one-half of the cost is covered by a grant from the NYS Dept. of Environment Conservation. The facility size will meet the total 1 million gallon capacity of the wastewater treatment plant, which now operates at about one-half capacity. The facility will also handle the sludge created by the treatment of raw water at the intake to the water treatment plan that is now held in a**



**lagoon and transported off site for disposal. Initial products are expected by the end of 2002**

Mr. Robusto asked about the market for the product. Mr. Keyes noted it is common in the western states.

Mrs. Lyke asked what portion of the town sewers serve. Mr. Clark stated 20% to 30%.

(Mr. Anderson left the meeting @ 8:05 p.m.)

Mr. Robusto asked if there are any negatives to the composting effort. Mr. Macuiska noted his experience with the product and a minimal odor. Mr. Herrmann noted the restrictions to use only for non-human consumption.

***Lodge @ Casey Park***

Mr. Clark noted that construction would begin in a few weeks on a new lodge building at Casey Park, near the current center. The structure will provide space for community and recreation program uses. The cost is estimated at \$140,000, with \$40,000 from the 2002 town budget, \$34,000 from a donation by Friends of the Park and the remainder from the parkland development fund. Both town and private crews will help in the construction.

**IV. PROPOSED SCHOOL BUDGET for 2002-2003**

Mr. Havens noted that balloting on the proposed school budget, renewal of the school bus purchase reserve fund and election of three (3) school trustees is set for tomorrow, May 21<sup>st</sup>, from 9 a.m. to 9 p.m. in the lobby of the new gym at James A. Beneway High School.

He noted that the major issue for the Board of Education in developing this budget was revenue, not expenses. Even with a budget less than last year, the estimated tax levy increase is 7.0% and will result in the lowest tax rate in the county.

(Mr. Anderson returned to the meeting @ 8:13 p.m.)

Mr. Wyse noted that incumbents Tim Ratcliffe and Rick Johnson are seeking re-election along with Mrs. Jo-Onna Diller from Walworth. Mr. Anderson is retiring at the end of his term.

Mr. Shears noted that the proposed budget is less than a contingency budget. Mr. Havens noted that the Board of Education could increase the budget to the contingency level if a budget is not approved but that would result in a tax levy increase of appx 12%.

Mr. Shears complimented the school board and school officials for their diligent efforts on the budget.

**V. WALWORTH TOWN BOARD ITEMS**

***First Academy Apartments***

Mr. Guelli noted that the structure at 2264 Academy Street, originally built in 1930 as Walworth High School, was closed last fall by the US Department of Housing & Urban Development and no longer serves as First Academy Apartments (f/k/a/ 3655 High Street). Bidding for sale of the structure is underway.

He noted that the Walworth Town Board is working on details to purchase the building for community recreation programs and about a dozen senior citizen housing units in the one story wing through a not-for-profit corporation formed by the town. These uses would meet current needs and insure the restoration and preservation of an historic structure.

Mr. Havens noted that he has had discussions with Gananda CSD about a jointly operated alternative school program and the former school/apartment building could serve as the setting for such an effort. Mr. Guelli added that the intent is to restore the former gym space at the school since the original floor is still in place.

Mrs. Lyke stated that she is pleased to learn that the Town of Walworth is seeking to obtain and maintain the historic structure.

Mr. Guelli stated that the town is exploring availability of grant funds to help with acquisition and updates. Mr. Macuiska added that a number of ideas for uses of the building, including an open computer center, are under review.

Mr. Keyes noted that the original school bell was removed when the school was closed in 1979-1980 and it is now display in front of the museum operated by the Walworth Historical Society across from the school/apartment site on the north side of Academy Street. The building served as Walworth Elementary School from 1949 to 1979.

#### ***Parkland Development***

Mr. Guelli noted that the Walworth Town Board is working on development of town parkland on the south side of Sherburne Road across from Lorraine Drive and the town hall complex. Initial plans are for development of a trail system and a multi-purpose athletic field. Use of the fields could hopefully occur in 2003. Long-range planning for additional use of the parkland is also underway.

Mr. Keyes noted that the recreation and parks department would still seek use of school fields at Wayne Central. Mr. Havens encouraged town officials to work with Mr. Blankenberg on scheduling those uses or contact him if additional needs arise.

#### ***New Development***

Mr. Guelli noted the new, turn-of-the century business that Bruce Carey is developing on the north side of Walworth-Penfield Road, west of Canandaigua Road. The project has started with a new lake and a restaurant with future plans for an opera house.

Mr. Guelli noted the a developer is working on expansion of Harvest Hills subdivision and construction of some 124 new homes east of and connected to Orchard Street. Homes are expected to range in the \$170,000s. The developer is in the midst of review and approvals by the planning board and will then present a request for cluster development zoning by the town board.

### **VI. RECOGNIZE COMMUNITY SERVICE**

Mrs. Lyke noted the extensive service to the Ontario community of former councilman and town clerk J. Marion Biviano who died this past week at age 95. He was also instrumental in creation of Casey Park. She suggested that the towns develop a method to recognize service and contributions to the community.

Mr. Switzer noted the demise this past week of James W. Eaton, at age 89, who was also a former town justice/councilman in Ontario and long-time election official.

### **VII. NEXT MEETING**

**Walworth Town Board will host the next joint meeting and will work on a date in October, 2002.**

**XIII. ADJOURNMENT** 8:50 p.m.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**May 29, 2002**

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School District Clerk

JES/jes:wp

**WAYNE CENTRAL SCHOOL DISTRICT**  
**Ontario Center, New York 14520**

**BOARD OF EDUCATION MINUTES  
APPROVED**

**UNOFFICIAL**

**UNTIL**

**DATE:** Tuesday, May 21, 2002  
9:00 p.m.

**TIME:** 9:00 a.m. to

**TYPE:** Annual School District Election  
Gymnasium Lobby

**PLACE:** High School

**PRESENT:** District Clerk Switzer, Election Inspectors Jean Bassage, Lyle Bassage, Nancy Benton, Pauline Crombe, Patricia Fisher, Edward Friend, Mary Herring, Carolyn Lyon, Cindy Miller, Arline Taber, Brenda Toal, Thomas Toal; Machine Custodian Harold O'Connor.

**I. OPENING OF THE POLLS - 9:00 a.m., local time**

Inspectors filed their oath of office statements with the school district clerk prior to service as inspectors of election. Each shift of workers designated a chief inspector, as noted on the tally sheet attached to these minutes in the minute book.

The voting machines were opened and inspected by the district clerk and the inspectors of election assigned to the morning shift who certified that all columns & rows were set at zero. Each of the write-in rolls was secured & initialed.

The voting machines were unlocked and prepared for use by eligible voters of the school district.

**II. ANNUAL SCHOOL DISTRICT ELECTION CONCLUDED - 9:00 p.m., local time**

At 9:00 p.m., Mr. Switzer announced that the polls were closed. The poll lists showed a total of 935 persons. The inspectors of election confirmed this tally by comparison to the total of the public counter tally on each of the three-(3) voting machines. Absentee ballots totaled 7.

The voting machines were locked, opened and the tallies on each recorded by the district clerk and the inspectors of election for the evening shift. The tally of votes which appeared on the voting machines for Proposition #1 & Proposition #2 and for school trustee candidates were announced by Mr. Switzer as noted below.

The write-in rolls were inspected and removed from the machines. Write-in ballots for the school trustee seats were canvassed and tallied by the district clerk and inspectors of election as noted below.

Absentee ballots were canvassed and cast by the inspectors of election with names and added to the poll list as noted below.

The results of the vote were confirmed by the inspectors of election as follows:  
*(copy of election inspectors' signed tally sheet attached to these minutes in the minute book)*

**PROPOSITION #1: Proposed 2002-2003 Budget**

	<b>Yes</b>	<b>No</b>	<b>Blank</b>	
Ballot by Machine:	659	267	9	
Absentee Ballots:	3	4	0	
<b>TOTAL:</b>	<b>662</b>	<b>271</b>	<b>9</b>	<b>PROPOSITION APPROVED</b>

**PROPOSITION #2: Renewal of School Bus Purchase Reserve Fund**

	<b>Yes</b>	<b>No</b>	<b>Blank</b>	
Ballot by Machine:	649	223	63	
Absentee Ballots:	4	3	0	
<b>TOTAL:</b>	<b>653</b>	<b>226</b>	<b>63</b>	<b>PROPOSITION APPROVED</b>

**ELECTION OF SCHOOL TRUSTEES** (Vote Tallies by Candidate in Ballot Order)

*Jo-Onna I. Diller    Timothy A. Ratcliffe    Richard A. Johnson*

Ballot by Machine:	663	729	723
Absentee Ballot	5	5	6
<b>TOTAL:</b>	<b>668</b>	<b>734</b>	<b>729</b>

**WRITE-IN CANDIDATES** (Tallies by Candidate in Vote Count Order)

	<i>Voting Machine</i>	<i>Absentee Ballot</i>	<i>Total Vote</i>
Jenifer Litt	1	0	1
Lyle Bassage		1	0
Cris Peters	1	0	1
Don Anderson		1	0

Based on the foregoing vote tallies for school trustee, the following persons were declared elected as school trustees. Their new three-year term begins on July 1, 2002.

<b>Three Year Term</b>	Timothy A. Ratcliffe
<b>Three Year Term</b>	Richard A. Johnson
<b>Three Year Term</b>	Jo-Anna I. Diller

The annual school election was concluded @ 9:30 p.m.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

JES/jes:wp

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented) (corrected as noted) at the meeting of

**May 29, 2002**

.....  
School District Clerk

POLICIES PRESENTED FOR FIRST READING:

None

POLICIES PRESENTED FOR SECOND READING:

2237 School Tax Collector

2350 Board Meeting Procedures

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May 29, 2002

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## SCHOOL TAX COLLECTOR

### Job Description

The School Tax Collector will be appointed by the Board of Education at the annual organization meeting and will be responsible for the collection of all taxes levied upon the property in the school district. The School Tax Collector will deposit such funds in the depository designated by the **Board of Education**. The School Tax Collector is responsible to the Board **of Education** and works under the direction of the [Director of Administrative Operations] **Assistant Superintendent for Business**. The [fee] **stipend** for the School Tax Collector is fixed annually by the Board **of Education**.

The School Tax Collector shall be bonded as required by law.

Upon receipt of a warrant from the Board **of Education** for collection of taxes, the School Tax Collector will publish a notice in the official district newspaper(s) stating that the warrant has been received and noting the time and place that taxes will be collected. The length of time for collection will be within one (1) month from the time of the first notice. Such notice shall be published at least twice.

The School Tax Collector will give a similar notice to taxpayers by mail with individual tax bills. This notice will be given at least twenty (20) days prior to the expiration of the one-month period for tax collection.

Duties and responsibilities will include the following:

- (1) Collection of taxes levied upon real property of the school district in accordance with the tax warrant and resolution issued by the Board **of Education**.
- (2) Preparation of required legal notices for publication in official newspapers detailing the time, place and other pertinent information pertaining to school tax collection.
- (3) Preparation of reports and lists of unpaid taxes
- (4) Submission of a list of unpaid taxes to the Wayne County Treasurer **and Director of Finance for the County of Monroe** by November 15<sup>th</sup>
- (5) Record corrections of addresses, names of owners, and other pertinent information, and provide this information to the town assessors
- (6) Preparation of tax statements for mailing.
- (7) Issue receipts to taxpayers and/or banks as taxes are paid [and], **make** daily deposits **of** tax receipts in the established bank account for credit to the school district and reconcile receipts with the district treasurer daily.
- (8) File reports and records with the school district clerk as needed.



## BOARD MEETING PROCEDURES

Each Board of Education meeting shall be conducted in an orderly manner [which] that provides time for and encourages community involvement. The order of business at each regular meeting shall generally be as follows:

Call to Order/Pledge of Allegiance

**Executive Session (if necessary)**

Approval of Agenda/**Approval of Minutes of Previous Meeting**

[Approval of Minutes of Previous Meeting]

Public Comment

[Program Discussion]

**Board Member Comments**

**Board President Comments**

**Action Item Report from the Superintendent of Schools**

[Items from the Superintendent of Schools]  
[Consensus Agenda Items] [Old business] [New business]

**Reports of the Superintendent of Schools**

**Items for Board of Education Action**

Recess

**Reconvene**

[Public Comment]

Committee Reports

[Board President Comments]

Board Members' Comments

**Public Comment**

Executive session (if necessary)

Adjournment

The regular order of business may be changed at any meeting (and for that meeting only) by an affirmative vote of a majority and voting for the proposed change in the regular order of business. Except in emergencies, the Board of **Education** shall not attempt to decide any question under consideration before examining and evaluating relevant information. The Superintendent of Schools shall be given an opportunity to examine and to evaluate all such information, and to recommend action, before the Board of **Education** attempts to make a decision.