

# WAYNE CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING AGENDA



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**DATE:** July 24, 2002  
**TIME:** 7:00 p.m.  
**PLACE:** District Office Board Room

- 7:00 Call to Order /Pledge of Allegiance
- Executive Session
- 7:30 Administer Oath of Office – Board Member Elect, Jo-Onna Diller
- 7:35 Approval of Agenda/Approval of [MINUTES](#) Att. 1
- 7:40 Public Comment
- 7:45 Board Member Comments
- 7:50 Board President’s Comments
- 7:55 Superintendent’s Report  
1. Building Project Update
- 8:15 Items for Board Action:  
1. [Personnel](#) Action Att. 2
- 8:20 Public Comment/Board Comments
- 8:25 Adjournment

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Next Meeting: August 21, 2002 7:30 p.m. District Office Board Room

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### *District Mission Statement*

*Based on the belief that all students can learn, the staff of the Wayne Central School District accepts the responsibility to teach all students, regardless of differences, the fundamental skills. We further accept the responsibility to challenge all students to attain*

*higher levels of achievement. Wayne Central will provide the opportunity, environment, and encouragement to meet this goal while developing the whole child, physically, socially, emotionally, and culturally.*



**JAMES E. SWITZER**  
School District Clerk

APPROVAL OF  ES

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**July 24, 2002**

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School District Clerk

JES/jes:wp

**WAYNE CENTRAL SCHOOL DISTRICT**  
Ontario Center, New York 14520

**BOARD OF EDUCATION MINUTES  
APPROVED**

**UNOFFICIAL UNTIL**

**DATE:** July 10, 2002  
p.m.

**TIME:** 7:30

**TYPE:** Organizational Meeting & Business Meeting  
Office

**PLACE:** District

**PRESENT:** Trustees Brunner, Johnson, Lyke, Ratcliffe, Robusto, Wyse (left @ 8:15 p.m.);  
District Clerk Switzer; Administrators Havens, Young, Woodard, Atseff, Spring, Buddington

**ABSENT:** Trustees Griswold & Triou, Trustee-Elect Diller

**GUESTS:** Visitor's Roster filed in clerk's file, this meeting

I. **CALL TO ORDER:** 7:30 p.m. by Mark A. Wyse, School Board President  
2001-2002 School Year

II. **PLEDGE OF ALLEGIANCE**

**ORGANIZATIONAL MEETING FOR THE 2002-2003 YEAR**

III. **OATH ADMINISTERED TO NEWLY ELECTED TRUSTEES**

Newly elected (May, 2002) trustees Richard A. Johnson & Timothy A. Ratcliffe  
assumed their new terms upon taking their oath of office from the district clerk.

IV. **ELECTION OF BOARD OF EDUCATION OFFICERS FOR 2002-2003**

*SCHOOL BOARD PRESIDENT • 2002-2003 SCHOOL YEAR*

**Mr. Switzer, district clerk, opened the floor for nominations for the position of  
President of the Board of Education for the 2002-2003 school year.**

**Mrs. Brunner offered a MOTION to nominate Mr. Johnson for the position of  
President of the Board of Education for the 2002-2003 school year. Mr.  
Switzer asked if there were additional nominations. There were none.**

**Mrs. Lyke offered a MOTION to close the nominations and direct the school district  
clerk to cast one unanimous ballot for Mr. Johnson as President of the Board  
of Education for the 2002-2003 school year. 5 Ayes, 0 Nays, 2 Absent (Mr.  
Griswold, Mr. Triou), 1 Abstention (Mr. Johnson), 1 Vacancy (Trustee-Elect),  
Carried. Mr. Switzer cast one unanimous ballot for Mr. Johnson and declared  
him duly elected as President of the Board of Education for the 2002-2003  
school year.**

*SCHOOL BOARD VICE-PRESIDENT • 2002-2003 SCHOOL YEAR*

Mr. Switzer, district clerk, opened the floor for nominations for the position of Vice-  
President of the Board of Education for the 2002-2003 school year.

Mr. Johnson offered a MOTION to nominate Mr. Ratcliffe for the position of Vice-President of the Board of Education for the 2002-2003 school year. Mr. Switzer asked if there were additional nominations. There were none.

Mrs. Brunner offered a MOTION to close the nominations and direct the school district clerk to cast one ballot for Mr. Ratcliffe as Vice-President of the Board of Education for the 2002-2003 school year. 5 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Abstention (Mr. Ratcliffe), 1 Vacancy (Trustee-Elect), Carried. Mr. Switzer cast one unanimous ballot for Mr. Ratcliffe and declared him duly elected Vice-President of the Board of Education for the 2002-2003 school year.

Mr. Johnson and Mr. Ratcliffe assumed their new duties upon taking their oath of office from the district clerk.

#### V. TRIBUTE TO MR. WYSE

Mr. Johnson thanked Mr. Wyse for his service, leadership and contributions as school board president during the 2001-2002 school year.

Mr. Johnson presented the nameplate and the gavel used during the past school year to Mr. Wyse in recognition of his service. Mr. Wyse extended thanks to trustees and school personnel for their support and cooperation during the past school year.

#### VI. APPOINTMENT OF DISTRICT OFFICERS & OFFICIALS FOR 2002-2003

Mr. Robusto offered a MOTION to appoint district officers & officials for 2002-2003 as follows:

<b>SCHOOL DISTRICT CLERK:</b>	James E. Switzer
<b>DISTRICT CLERK PRO TEM:</b>	Gregory J. Atseff
<b>SCHOOL DISTRICT TREASURER:</b>	Leora Stramonine
<b>INTERNAL CLAIMS AUDITOR:</b>	Russell Harris
<b>SCHOOL TAX COLLECTOR:</b>	Helen Jensen
<b>RECORDS MANAGEMENT OFFICER:</b>	James E. Switzer

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Vacancy (Trustee-Elect), Carried.

#### VII. APPOINTMENT OF SCHOOL DISTRICT OFFICIALS FOR 2002-2003

Mrs. Brunner offered a MOTION to appoint district officials for 2002-2003 as follows:

<b>SCHOOL ATTORNEY:</b>	Wayne Vanderbyl, Attorney at Law
<b>SCHOOL PHYSICIAN:</b>	Cynthia Devore, MD
<b>SCHOOL PHYSICIAN:</b>	Daniel J. Koretz, MD
<b>SCHOOL CENSUS ENUMERATOR:</b>	James E. Switzer
<b>PURCHASING AGENT:</b>	Gregory J. Atseff
<b>ATTENDANCE OFFICER:</b>	James E. Switzer
<b>SCHOOL DISTRICT AUDITOR:</b>	Raymond F. Wager, CPA, PC
<b>EXTRA-CLASSROOM ACTIVITY ACCOUNT TREASURERS:</b>	

Leora Stramonine (Middle School)	Linda Elmer (High School)
<b>TITLE IX COMPLIANCE OFFICER:</b>	Laurence T. Spring
<b>CIVIL SERVICE APPOINTING OFFICER:</b>	Gregory J. Atseff
<b>SCHOOL ARCHITECT:</b>	Clark- Patterson, P.C.
<b>ASBESTOS COMPLIANCE DESIGNEE:</b>	Donald M. Davis
<b>SECTION 504 COMPLIANCE OFFICER:</b>	Sandra Woodard
<b>AMERICAN DISABILITIES ACT COORD:</b>	Sandra Woodard

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Vacancy (Trustee-Elect), Carried.

**VIII. DESIGNATIONS & AUTHORIZATIONS FOR 2002-2003**

Mrs. Lyke offered a **MOTION** to approve additional designations and authorizations for 2002-2003 as follows:

**OFFICIAL DEPOSITORIES:** Chase, Fleet, Key Bank

**OFFICIAL NEWSPAPERS:** *WAYNE COUNTY MAIL* (Ontario) & *THE TIMES* (Walworth-Macedon)

**BOARD OF EDUCATION MEETINGS:** Two (2) times each month @ 7:30 p.m. unless otherwise noted, with dates & locations noted on the Board of Education meeting schedule (copy filed in clerk's agenda file, this meeting)

**Mr. Johnson noted that the intent for an executive session, when necessary, at the start of the meeting of 6:30 p.m. prior to the business meeting at 7:30 p.m. would remain an option during the 2002-2003 school year.**

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Vacancy (Trustee-Elect), Carried.

**IX. AUTHORIZATIONS FOR CHIEF SCHOOL OFFICER for 2002-2003**

Mr. Wyse offered a **MOTION** to approve authorizations for the chief school officer for 2002-2003 as follows:

- Certification of Payrolls
- Approval of attendance at conferences, conventions & workshops
- Approval of budget transfers per Board of Education policy
- Borrow funds up to \$25,000 for short-term cash flow needs, without prior Board of Education approval, per policy
- Approval to invest funds of the general, construction, school lunch, federal & capital fund accounts
- Designation to handle student residency determinations on behalf of the Board of Education pursuant to Part 100.2 (y) of the Regulations of the Commissioner of Education.

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Vacancy (Trustee-Elect), Carried.

**X. BONDING OF PERSONNEL FOR 2002-2003**

Mrs. Brunner offered a **MOTION** to authorize purchase of a blanket bond for each of the following school district officers at the amounts specified for 2002-2003:

<b>SCHOOL DISTRICT TREASURER &amp; ASS'T DISTRICT TREASURER:</b>	\$400,000
<b>SCHOOL TAX COLLECTOR:</b>	\$500,000

INTERNAL CLAIMS AUDITOR: \$ 15,000  
EXTRA-CLASSROOM ACTIVITY FUND TREASURERS (each) \$ 10,000

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1  
Vacancy (Trustee-Elect), Carried.

**XI. ADDITIONAL DESIGNATIONS & AUTHORIZATIONS FOR 2002-2003**

Mr. Robusto offered a **MOTION** to approve additional designations and authorizations for 2002-2003 as follows:

**AUTHORIZED SIGNATURES • EXTRA-CLASSROOM ACTIVITY ACCOUNTS**

**Middle School:** Robert Armocida  
**High School:** Lory Morrin & Linda Elmer

**AUTHORIZED SIGNATURES • ALL DISTRICT CHECKS**

District Treasurer's signature, using check-signing machine, and in her absence, the signature of the assistant superintendent for business, also using check-signing machine

**MILEAGE REIMBURSEMENT RATE:** .365 cents/mile

**COPY CHARGE • REQUESTS FOR RECORDS:** .25 cents/original page  
(Freedom Of Information Law)

**ESTABLISH PETTY CASH FUNDS FOR 2002-2003:**

<b>High School:</b> (Lory Morrin & Margaret Wachob)	\$ 100.00
<b>Middle School:</b> (Robert Armocida)	50.00
<b>District Office:</b> (Gregory Atseff, Helen Jensen & Leora Stramonine)	100.00
<b>School Lunch Fund:</b> (Carol A. Fisher)	260.00
<b>Transportation Office:</b> (Fred Prince)	50.00

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1  
Vacancy (Trustee-Elect), Carried.

**XII. ESTABLISH STAFF RATES FOR BUILDING USE • 2002-2003**

Mrs. Lyke offered a **MOTION** to establish building use staff rates for 2002-2003 as follows:

- (a) Custodial Staff- Building Use \$21.00 per hour
- (b) Food Service Staff -Building Use \$18.95 per hour

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1  
Vacancy (Trustee Elect), Carried.

**XIII. ADDITIONAL TRUSTEE APPOINTMENTS • 2002-2003**

Mr. Johnson asked trustees about their interest in designations for Wayne-Finger Lakes BOCES Board of Education, Four County School Boards Association and local school board committees.



Following discussion, Mr. Wyse offered a **MOTION** to designate trustees to serve as liaisons, alternates and committee members for the 2002-2003 school year, as follows:

**Board of Education • Wayne-Finger Lakes BOCES**

- (a) District Representative - Mrs. Brunner ..
- (b) District Representative – Alternate Mrs. Diller

**Four County School Boards Association (Delegate/Alternate)**

- (a) Executive Committee Mr. Johnson, Mr. Ratcliffe
- (b) Legislative Committee Mrs. Lyke, Mr. Wyse
- (c) Board Development Committee Mr. Wyse Mr. Griswold

**Board of Education Committees/Liaisons**

- (a) Policy Committee: Mr. Triou (chairperson), Mrs. Lyke, Mrs. Duiller
- (b) Facilities Committee Mrs. Brunner, (chairperson), Mr. Robusto, Mr. Griswold
- (c) Liaison, Ginna Valuation Committee Mr. Robusto

On the question, the vote was 6 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Vacancy (Trustee Elect), Carried.

**REGULAR BUSINESS MEETING CONVENED**

**XIV. APPROVAL OF AGENDA & MINUTES** (June 26, 2002)

Mr. Wyse offered a **MOTION** to approve the agenda for this evening's meeting and the minutes of the meeting of June 26, 2002, as presented. 5 Ayes, 0 Nays, 2 Absent (Mr. Griswold, Mr. Triou), 1 Abstention (Mr. Ratcliffe), 1 Vacancy (Trustee-Elect) Carried.

**XV. PUBLIC COMMENT - None**

**XVI. BOARD MEMBER COMMENTS**

- A. Mrs. Brunner extended **welcome to Mrs. Buddington** as she begins her administrative internship as director of human resources.*
- B. Mrs. Lyke extended **thanks to Mr. Wyse** for his service as school board president in 2001-2002 and for the great job he did.*

**XVII. BOARD PRESIDENT COMMENTS**

- A. Mr. Johnson extended best wishes to Mr. Wyse and noted he will look to him and Mrs. Brunner as past-presidents for guidance.**
- B. Mr. Johnson noted that a great deal was accomplished in a short period of time at the special meeting – workshop session among trustees and district and building administrators yesterday. He thanked the plant superintendent**

**at RG&E Ginna Nuclear Station for allowing use of the manor house for that event and he responded he was pleased to make the facility available.**

## **XVIII. REPORTS OFF THE SUPERINTENDENT OF SCHOOLS**

Mr. Havens extended welcome to trustees, school personnel and guests to the first meeting of the 2002-2003 school year.

Mr. Havens extended thanks to trustees and administrators for their participation in the workshop session on July 9<sup>th</sup> for review of student achievement data and development of goals for the 2002-2003 school year. He also noted the fine cooperation from RG&E Ginna Station for use of the manor house for the event and shared a letter and Certificate of Appreciation he will present to plant superintendent Joe Widay in recognition of their corporate good neighborliness.

### **REPORT ON SUMMER RECESS PROJECTS**

Mr. Havens noted that numerous projects and activities are underway in the school district during the summer recess period. They include summer school for elementary students from July 29 to August 23, summer school for secondary students operated by Finger Lakes Community College at the high school, several curriculum development projects, textbook audits for sequential updates, action plans for return of resident students when BOCES programs are re-located, work on new instructional models and placing district curricula on the web for access by staff, parents and others.

In the area of facilities, projects underway include re-organization and new access to the district office, removal of asbestos tiles and installation of new corridor flooring on the second floor at the middle school, and re-location of classroom space in the various schools. Recruitment and selection of staff members is also occurring and orientation for new staff members is planned.

Mrs. Lyke asked about the new staff orientation; Mr. Spring provided details on the orientation and mentoring process. Mrs. Lyke encouraged the district to include the Wayne Teachers' Association in the orientation effort and to continue the community bus tour that was started a few years ago.

### **DISCUSSION OF REFERENDUM DATE • PROPOSED CAPITAL IMPROVEMENT PROJECT**

Mr. Havens stated that the school attorney is preparing required resolutions relative to the proposed capital improvement projects and the SEQRA environmental review for consideration by the Board of Education at the July 24<sup>th</sup> meeting. He added that meetings and walk-through visits to the schools are planned among school officials, the architect and construction management firm to finalize details of a proposed capital improvement project.

He suggested that trustees consider dates during the fall to schedule a referendum on proposed capital improvement projects.

Discussion followed on the proposed total costs for a capital improvement project and the scope of renovations, improvements and additions it would include.

Mr. Wyse suggested a detailed breakdown of the two propositions that the school district would present for voter consideration. He added that trustees also need to assure that all necessary documentation is available to enable a good presentation to the public. He also suggested that trustees not schedule a referendum date that does not allow ample time to present information to the public.

Mrs. Lyke suggested that the school district anticipate questions the public might ask.

Mr. Havens noted that the ad hoc capital facilities planning committee would assist in the process. He added that his approach when presenting information to the community would include seeking support for all components of proposed capital improvements, including the separate proposition for a community pool.

Mr. Ratcliffe asked if there is a record of past referenda votes during the fall season; Mr. Switzer will provide details.

### **PRESENTATION & ADOPTION OF PROPOSED TEXTBOOK • GRADE 3 SOCIAL STUDIES**

Mr. Havens introduced Mr. Spring, assistant superintendent for instruction, and third grade teachers Mrs. Sandy Karpp (Ontario Elementary School) and Mrs. Cynthia Rutan (Freewill Elementary School) to present information about a proposed new third grade social studies textbook.

Mr. Spring noted that the staff committee spent the better part of the past year in review of textbooks based on specific criteria such as skills, readability, ease of use and local and stated curricula and standards.

Mrs. Karpp and Mrs. Rutan shared and reviewed a summary of the committee's recommendations. (copy filed in clerk's agenda file, this meeting). The textbook currently in use is more than twenty (20)-years old. They reviewed the rationale for recommending the Harcourt Brace text, noting how it integrates study skills and literature and makes excellent use of illustrations, timelines, vocabulary and references. It has a suitable readability level for third grade students and includes numerous supplemental materials for students and teachers including tape-recordings. Samples were available for review by trustees.

Mrs. Lyke stated she was pleased with the use of use illustrations and literature items in the text.

Mr. Ratcliffe asked if there was significant cost difference among the three final texts the committee considered. Mrs. Karpp noted that the prices were comparable; their final choice was based on the text that is the user-friendliest and best conveys the material to the children, including many authentic photos and enrichment opportunities.

Mr. Ratcliffe asked if font size of the text would become an issue; Mrs. Rutan the pages were well designed.

Mr. Johnson asked if each child would receive an activity book and how much the textbooks would cost. The teachers stated that each child would purchase an activity book and the proposed text cost is appx, \$40 each.

Mr. Havens noted that the content and curricula for third grade social studies is the communities of the world and is the first exposure for children to cultures and countries outside of their local home community.

Mr. Robusto stated that it appears the committee has made a good selection. He asked what happens to the former textbooks. Mr. Havens stated that policy is in place for disposition of surplus textbooks.

(Mr. Wyse left the meeting @ 8:15 p.m.)

Mrs. Lyke offered a **MOTION** to approve the adoption of the Harcourt Brace "Communities" text for third grade as recommended by the selection committee and the superintendent of schools. 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Triou, Mr. Wyse), 1 Vacancy (Trustee-Elect), Carried.

Mr. Havens thanked the teachers present for the presentation and efforts as a search committee, which also included Mrs. Mordaci.

#### **D. PRESENTATION ON PROPOSED TRIP TO SPAIN BY FOREIGN LANGUAGE STUDENTS**

Mr. Havens presented the outline of a proposed trip by foreign language students to Spain from February 13-22, 2003, during winter recess, for review and consideration by the Board of Education

Ms. Young, assistant high school principal, noted that 88 students have signed up and the event is the next level for immersing local students in the Spanish language. She noted that Mrs. Senecal has developed the itinerary in cooperation with a travel agent and the students are engaged in fund-raising efforts.

Mr. Ratcliffe asked what level of commitment students has made to date; Ms. Young stated that parents have received letters and Mr. Havens noted that students have made their first deposit for the trip.

Mr. Havens noted that Mrs. Morrin, high school principal, and Ms. Young plan to accompany the group and assist as chaperones along with other staff members. He added that the large number of students interested in the event say a lot about our students and staff members.

Mr. Johnson asked Mr. Havens to extend compliments to Mrs. Senecal on the excellent written materials presented to the Board of Education about the proposed trip. He asked if the school district would purchase event insurance. Mr. Havens noted that school board policy provides that parents sign a waiver indicating they would not hold the school district responsible if the trip were cancelled.

Mr. Johnson noted the experience of students and families in another school district where local businesses had to step in to help parents cover costs for a similar trip when a travel agency declared bankruptcy and cancelled a trip.

Mrs. Lyke stated she also feels the proposal and outline for the trip is well developed. She stated that the number of allowed detentions seems high and asked if it is the same for the senior trip. She would prefer that the number were much less. Ms. Young stated it is the same for the senior trip, in April.

Mr. Havens thanked Ms. Young for attending to provide background information.

## **XIX. REPORT ON ACTION ITEMS BY THE SUPERINTENDENT OF SCHOOLS**

Mr. Havens noted that he will present a proposal on intellectual property at the next policy meeting.

## **XX. ITEMS FOR ACTION BY THE BOARD OF EDUCATION**

### **A. PERSONNEL CHANGES**

Mr. Havens presented the following personnel changes for review and consideration by the Board of Education:

#### **ADMINISTRATIVE STAFF**

##### ***Appointment:***

**Abi Buddington**, director of human resources fulfilling an administrative internship, a one year temporary appointment effective July 1, 2002 through June 30, 2003 at \$45,000 (replacement for Robert E. Pearles, Jr., retired)

#### **INSTRUCTIONAL STAFF**

##### ***Resignations:***

**Catherine Contino**, teacher assigned to Freewill Elementary School, effective June 30, 2002 (for retirement, 32 years service to Wayne Central School District)

**Marlena Dietrich**, teacher assigned to Ontario Primary School, effective June 30, 2002 (for retirement, 31 years service to Wayne Central School District)

**Frances Hastings**, teacher assigned to Ontario Primary School, effective July 1, 2002 (for retirement, 31.5 years service to Wayne Central School District)

**Patricia Pierson**, kindergarten teacher, assigned to Freewill Elementary School, effective June 30, 2002 (for retirement, 32 years service to Wayne Central School District, including service as kindergarten teacher at the former Walworth Elementary School)

**Marianne Tarbell**, teacher assigned to Ontario Elementary School, effective July 1, 2002 (for retirement, 30 years service to Wayne Central School District)

**Ellyn Ceglie**, health teacher assigned to Thomas C. Armstrong Middle School, effective October 23, 2002 (for retirement, 28.5 years service to Wayne Central School District)

##### ***Leave of Absence***

**Janice Hyde**, teacher assigned to Ontario Primary School, a paid FMLA leave of absence effective September 1, 2002 through October 12, 2002 (child-rearing)

##### ***Appointments:***

**Tara Fisher**, health teacher, assigned to the middle school, a three-year probationary position effective September 1, 2002 through August 31, 2005 at \$32,750. (replacement for Ellyn Ceglie, retired)

**Erin O'Brien**, social studies teacher, assigned to the middle school, a three year probationary position effective September 1, 2002 through August 31, 2005 at \$32,750 (replacement for Elena Samson, resigned)

Rodger Brown, **driver & traffic safety education teacher**, assigned to the high school, a **part-time, temporary appointment** effective July 2, 2002 through August 17, 2002, at \$4,050.

John McCully, **driver & traffic safety education teacher**, assigned to the high school, a **part-time, temporary appointment** effective July 2, 2002 through August 17, 2002, at \$4,050.

**Daniel Harris**, summer weight room supervisor, morning and afternoon sessions @ \$750 each, effective July 1 through August 16, 2002.

**Annual Appointment Of Coaches For 2002-2003** (rates as per collective bargaining agreement)

See Listing, Clerk's Agenda File, This Meeting

## **SUPPORT STAFF**

### ***Resignations:***

**Daughn Higgins**, typist, assigned to the high school (counseling office), effective June 27, 2002 (for retirement, 27 years service to Wayne Central School District, also includes service as cook manager at the high school)

**Shirley Newman**, teacher aide, assigned to Ontario Elementary School, effective June 30, 2002 (for retirement, 25 years service to Wayne Central School District)

### ***Leave of Absence:***

**Debra O'Dell**, bus driver, an unpaid leave of absence, effective September 4 thru October 1, 2002 (personal reasons)

### ***Appointments:***

**Catherine Luke**, typist (10 mo.), assigned to the high school (counseling office), a six-month civil service appointment effective September 1, 2002 through March 1, 2003 at \$8.80/hour (replacement for Sandy Weis, re-assigned to 12 month typist position, replaces Daughn Higgins, retired)

Mrs. Brunner offered a **MOTION** to approve the personnel changes as recommended by the superintendent of schools. 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Triou, Mr. Wyse), 1 Vacancy (Trustee-Elect), Carried.

## **B. CONSENSUS AGENDA**

- (1) Approve Revision to Session Day Calendar • 2002-2003 School Year
- (2) Award Bids for Musical Instruments (Monroe #2 BOCES Cooperative Bid)
- (3) Award Bids for Science Supplies & Equipment • 2002-2003 School Year

(4) Award Bids for Technology & Art Supplies & Equipment • 2002-2003 School Year

Mr. Havens presented the consensus agenda for review and consideration by the Board of Education.

Mrs. Brunner offered a **MOTION** to approve the consensus agenda, as recommended by the superintendent of schools, as follows:

- (1) Approve **revisions to the session day calendar for the 2002-2003** school year (copy filed in clerk's agenda file, this meeting)
- (2) Award **bids for musical instruments for 2002-2003** to the lowest responsible bidders, multiple bid award, through the Monroe #2 BOCES cooperative bid, in a total amount of \$4,665 (copy filed in clerk's files)
- (3) Award **bids for science supplies and equipment for 2002-2003** to the lowest responsible bidders, multiple bid award, in a total amount of \$16,222.17 (copy filed in clerk's files)
- (4) Award **bids for technology and art supplies and materials for 2002-2003** to the lowest responsible bidders, multiple bid award, in a total amount of \$12,395.87 (copy filed in clerk's files)

On the consensus agenda items, the vote was 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Triou, Mr. Wyse), 1 Vacancy (Trustee-Elect), Carried.

## XXI. POLICY ITEMS • Second Reading

*Policy 4670 - Transfer of Student Credits Toward High School Diploma*

**Mr. Havens presented the policy item behalf Mr. Triou noted above for second reading and review by the Board of Education.**

Mrs. Brunner offered a **MOTION** to approve second reading of the policy item noted as recommended by the policy committee:

**On the question, the vote was 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Triou, Mr. Wyse), 1 Vacancy (Trustee-Elect), Carried.**

**B. XXII. ADDITIONAL PUBLIC COMMENT - NOne**

## XXIII. ADDITIONAL BOARD MEMBER COMMENTS

- A. Mrs. Brunner noted the value of the watermark notation on first and second readings of policy items and asked if this could resume.
- B. Mrs. Brunner suggested the business meeting scheduled for September 25<sup>th</sup> as the date for the reception and recognition of retirees. By consensus, this was approved.
- C. Mrs. Lyke suggested scheduling one of the two business meetings in October to meet and welcome new staff members. By consensus, trustees asked Mr. Havens to make arrangements for that event.

## XXVII. ADJOURNMENT

Mr. Robusto offered a **MOTION** to adjourn the meeting at 8:30 p.m. 5 Ayes, 0 Nays, 3 Absent (Mr. Griswold, Mr. Triou, Mr. Wyse), 1 Vacancy (Trustee-Elect), Carried.

Respectfully submitted,

**JAMES E. SWITZER**  
School District Clerk

**APPROVAL OF MINUTES**

The foregoing minutes of the Board of Education were submitted for review & (approved as presented)(corrected as noted) at the meeting of

**July 24, 2002**

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School District Clerk

JES/jes:wp.



## WAYNE CENTRAL SCHOOL DISTRICT

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To: Michael Havens, Superintendent of Schools  
From: Abi Buddington, Director of Human Resources  
Re: Personnel Action  
Date: July 24, 2002

The following is submitted for your review and approval.

### **INSTRUCTIONAL STAFF**

Resignations:

Bob Pearles – Director of Human Resources, effective July 3, 2002. (Fifteen years of service to the district. Four years as Director of Human Resources and eleven years of service as Principal of Ontario Elementary School.) *For the purpose of retirement.*

Leave of Absence:

None

Appointments:

None

### **SUPPORT STAFF**

Resignations:

None

Leave of Absence:

None

Appointments:

None