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Wayne Central School District

LETTER to the BOARD

February 8, 2002

"What we have done for ourselves alone dies with us. What we have done for others and the world remains immortal."
- - Albert Pine

Greetings from Wayne Central School District.

Below are some items of interest.

Board Meeting:

1. **Science Olympiad** – Our Middle School Science Olympiad Team finished 10th nationally in recent competition. They will be in attendance at the Board meeting to receive congratulations.
2. **Executive Session** – There will be an executive session at 7:15 p.m. to give an update on disciplinary action against a staff member. I will also need to discuss administrative and substitute salaries for next year.
3. **Model School Presentation** – High school staff will provide an update on the Model Schools program at Wayne.
4. **Building Project Update** – Sub committee facilitator Jackie Brunner will update the Board on the committee's progress. Minutes from the most recent meeting are attached.
5. **2002-03 Budget Information** – The capital portion of the proposed budget will be reviewed at this meeting. If you have any questions, please let me know as soon as possible so I can research it for you.
6. **Items for Board Action** – There will be personnel and CSE action for board approval. The consensus agenda has health contracts from Webster and Newark School Districts for approval and a gift of weight room equipment from the Wrestling Booster Club.

Newsletter:

1. **Pouring Rights Update** – I received the proposal from Coca-Cola this past week. The coca-cola deal appears to be substantially better than the Pepsi deal. I am meeting with Coke on Tuesday, February 26 to talk about it. I hope to present a proposal to you in March.
2. **ELA Exams** – The grade 4 ELA tests were administered this past week. The grading will occur next Monday, Tuesday and Wednesday. We should have a preliminary sampling of our student's achievement in a few weeks. I hope the teacher's and student's hard work pays off.
3. **Student of the Month** – High School senior Oliver ZuFelt was selected by the high school administration as the Rotary Student of the Month for January. He and his parents were invited to the February 5 Rotary meeting for dinner and introductions.
4. **Bus Accident** - On Thursday morning Bus 228 was traveling west on Atlantic Ave. between Five Mile Line Rd. and Scribner Rd. carrying nine students (8 for Mercy High, 1 for School of Holy Childhood). The driver noticed a car pulling out of a church parking lot at 2750 Atlantic Ave. It didn't appear as if the car was going to stop before turning in front of the bus. The light at Scribner Rd. was green at the time and traffic was moving. The driver took her eyes off the road to watch the car in the church driveway. At the same time, the traffic on Atlantic Ave. had stopped. Our bus rear-ended a Ford Explorer that had stopped in front of us. At first all the students said they were fine. The mood on the bus was upbeat. As a part of normal procedure we requested that an ambulance report to the scene and evaluate the students. After speaking with members of the Penfield Volunteer ambulance and Monroe Ambulance it was determined that several students were now claiming to have sustained injuries. Five students were transported to Strong Memorial complaining of neck and back injuries. The parents of all students were notified at the time of the accident and again when the decision was made to transport them to the hospital. The ambulance crew felt this was a precautionary measure and that there were no significant injuries. The driver, Nora Craft, was taken to Myers Hospital in Sodus for a post accident drug and alcohol test. Results of the alcohol test came back negative. The final results on the drug screen won't be known for several days. NYS DOT was also notified of the accident.
5. **Bob LaRuche** – Bob underwent surgery again this past week to remove skin cancer from his upper lip. The surgery and cosmetic repair was a little more extensive than originally anticipated. The removal of the growth left an area that was too large for general cosmetic repairs requiring he be referred to a plastic surgeon. The doctors believe they have removed all the cancerous growth and cells, but have not confirmed that as of yet. Bob returned to work on Thursday and will be taking what time he needs for recovery.

Events – If you are interested in attending any of these events, we will forward additional information.

2/11 – Freewill Elementary School DARE Graduation – 1:45 p.m.
2/11 – HS PTSA meeting – High School – 7:00 p.m.
2/12 – Policy Committee Meeting – DO Board Room – 4:00 p.m.
2/12 – OP/OE PTA Meeting – Ontario Elementary School – 7:00 p.m.
3/9 – Four County Legislative Breakfast – Club 86, Geneva – 8:15 a.m.

Athletics (home events):

2/8 – JV & V Girls Basketball - Wayne vs. Newark – 6:00 & 7:30 p.m.
2/9 – JV & V Wrestling Match – Wayne vs. Canandaigua – 5:30 & 7:00 p.m.
2/11 – JV & V Girls Basketball Game – Wayne vs. Pal-Mac – 6:00 & 7:30 p.m.
2/12 – Boys’ JV & V Basketball – Wayne vs. Canandaigua – 6:00 & 7:30

6. Correspondence:

- a. [Facilities](#) Committee Meeting Minutes
- b. Comprehensive [BUDGET](#) Report
- c. [SED](#) Newsletter
- d. [REVENUE](#) Accounting Report

Facilities Subcommittee

2/6/02

Present: Don Anderson, Scott Griswold, Jackie Brunner, Mark Wyse, Michael Havens, Greg Atseff.

1. Revised costs: Michael passed out updated cost sheets for the project.
Accomplished: Must Do total changed from \$4,836,000 to \$4,796,000
2. High school review of facilities:
Accomplished: Committee toured technology room, weight room, and library Wing
3. High school space utilization: Michael passed out and reviewed classroom usage.
Accomplished: It was determined that if teachers were to have their own classroom, teachers were to be moved out of storage spaces, and the sciences rooms were updated to 1,000 sq. feet an additional wing would be needed.
4. Review Must Do:
Accomplished: The committee reiterated their support for completing the Must Do list.
5. Timeline:
Accomplished: 2/13 Update Board
2/13 5 :30 Refine recommendations
2/26 Interview CMs
2/27 Recommend project components to Board
3/13 Board adopts project
3/27 Board back-up date
6. Vote Date:
Accomplished: The Board will give input at their 2/13 meeting
7. Refinement of recommendations:
Accomplished: Committee agreed to include fields and library in project. The remaining items will be discussed at the next meeting.
8. Next Meeting: 2/13/02 5:30 PM. Greg will take care of dinner.

WAYNE CENTRAL SCHOOL DISTRICT
 COMPREHENSIVE BUDGET STATUS GENERAL FUND
 REPORT DATE:01/31/02

	ACCT CODE		ORIGINAL BUDGET	BUDGET ADJUSTMTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
Board of Education	A 1010	**	12,805.00	-20.00	12,785.00	2,741.60	7,470.54	2,572.86
District Clerk	A 1040	**	14,190.00	-200.00	13,990.00	4,595.79	6,443.66	2,950.55
District Meeting	A 1060	**	11,050.00	0.00	11,050.00	0.00	0.00	11,050.00

Board of Education	A 10	***	38,045.00	-220.00	37,825.00	7,337.39	13,914.20	16,573.41

Central Administration	A 1240	**	169,400.00	1,440.13	170,840.13	69,215.31	104,481.75	-2,856.93

Central Administration	A 12	***	169,400.00	1,440.13	170,840.13	69,215.31	104,481.75	-2,856.93

Business Administration	A 1310	**	263,780.00	-35,883.74	227,896.26	90,734.72	138,397.33	-1,235.79
Auditing	A 1320	**	17,310.00	536.00	17,846.00	3,456.84	14,339.16	50.00
Treasurer	A 1325	**	7,700.00	35,327.00	43,027.00	17,490.59	22,440.68	3,095.73
Tax Collector	A 1330	**	14,425.00	0.00	14,425.00	376.96	9,661.21	4,386.83
Purchasing	A 1345	**	5,865.00	0.00	5,865.00	1,282.50	3,037.15	1,545.35
Fiscal Agent Fees	A 1380	**	2,400.00	0.00	2,400.00	0.00	742.00	1,658.00

Finance	A 13	***	311,480.00	-20.74	311,459.26	113,341.61	188,617.53	9,500.12

Legal	A 1420	**	25,000.00	0.00	25,000.00	5,867.50	4,642.98	14,489.52
Personnel	A 1430	**	217,560.00	10,269.33	227,829.33	86,744.18	131,661.52	9,423.63
Records Retention	A 1460	**	6,200.00	14,209.87	20,409.87	17,199.32	27.40	3,183.15
Public Information and Service	A 1480	**	40,680.00	1,135.00	41,815.00	13,956.41	19,734.54	8,124.05

Staff	A 14	***	289,440.00	25,614.20	315,054.20	123,767.41	156,066.44	35,220.35

Operations of Plant	A 1620	**	1,647,945.00	-2,722.00	1,645,223.00	788,494.13	708,298.78	148,430.09
Maintenance of Plant	A 1621	**	484,910.00	21,083.86	505,993.86	144,955.26	301,298.31	59,740.29
Central Storeroom	A 1660	**	56,500.00	13.74	56,513.74	22,750.28	33,853.36	-89.90

Central Printing and Mailing	A 1670	**	250,650.00	3,116.15	253,766.15	66,736.54	132,077.39	54,952.22
Central Data Processing	A 1680	**	269,375.00	14,800.00	284,175.00	107,495.51	163,053.76	13,625.73
Central Services	A 16	***	2,709,380.00	36,291.75	2,745,671.75	1,130,431.72	1,338,581.60	276,658.43
Insurance	A 1910	**	99,525.00	4,631.00	104,156.00	0.00	104,156.00	0.00
Dues	A 1920	**	12,500.00	0.00	12,500.00	0.00	12,458.00	42.00
Assessments	A 1950	**	40,000.00	0.00	40,000.00	21,156.81	17,951.23	891.96
Refunds	A 1964	**	500.00	0.00	500.00	0.00	0.00	500.00
BOCES Admin. Charges	A 1981	**	223,000.00	0.00	223,000.00	111,542.50	111,457.50	0.00
Special Items	A 19	***	375,525.00	4,631.00	380,156.00	132,699.31	246,022.73	1,433.96

	ACCT CODE		ORIGINAL BUDGET	BUDGET ADJUSTMTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
Curriculum Develop & Supervisor	A 2010	**	215,235.00	3,697.15	218,932.15	54,316.59	114,614.06	50,001.50
Supervision Regular Day Inservice	A 2020	**	725,260.00	4,333.12	729,593.12	281,097.89	413,923.43	34,571.80
Training-Inst	A 2070	**	165,245.00	2,830.00	168,075.00	76,640.64	28,149.95	63,284.41
Instruct. Admin. & Improvement	A 20	***	1,105,740.00	10,860.27	1,116,600.27	412,055.12	556,687.44	147,857.71
Teaching Regular School	A 2110	**	9,730,575.00	335,466.67	10,066,041.67	4,902,133.79	4,552,050.26	611,857.62
Teaching Regular School	A 21	***	9,730,575.00	335,466.67	10,066,041.67	4,902,133.79	4,552,050.26	611,857.62
Progs. Handicapped Conditions	A 2250	**	3,913,930.00	10,783.72	3,924,713.72	2,087,472.16	1,754,504.38	82,737.18
Occupational Education	A 2280	**	504,880.00	539.33	505,419.33	276,734.75	212,786.74	15,897.84
Special Apportionment Program	A 22	***	4,418,810.00	11,323.05	4,430,133.05	2,364,206.91	1,967,291.12	98,635.02
Teaching-Special Schools	A 2330	**	161,900.00	2,702.00	164,602.00	39,960.75	42,475.84	82,165.41

Teaching-Special Schools	A 23	***	161,900.00	2,702.00	164,602.00	39,960.75	42,475.84	82,165.41
School Library & Audiovisual Computer Assisted Instruction	A 2610	**	413,355.00	341.98	413,696.98	224,504.68	195,180.96	-5,988.66
	A 2630	**	420,695.00	-13,101.17	407,593.83	130,463.63	220,567.67	56,562.53
Instructional Media	A 26	***	834,050.00	-12,759.19	821,290.81	354,968.31	415,748.63	50,573.87
Attendance-Regular School Guidance	A 2805	**	50,200.00	-935	49,265.00	23,586.58	25,678.42	0
Regular Day	A 2810	**	594,085.00	1,497.12	595,582.12	299,771.78	293,859.92	1,950.42
Health Services	A 2815	**	188,100.00	562.27	188,662.27	69,869.63	96,551.16	22,241.48
Psychological Services	A 2820	**	240,745.00	208.44	240,953.44	128,921.61	132,392.11	-20,360.28
Pupil Svc. Special Schools	A 2830	**	36,000.00	0	36,000.00	0	0	36,000.00
Cocurricular Activities	A 2850	**	51,120.00	0	51,120.00	11,119.31	16,932.69	23,068.00
Interscholastic Athletics	A 2855	**	287,685.00	62.89	287,747.89	29,659.13	172,228.44	85,860.32
Pupil Personnel Services	A 28	***	1,447,935.00	1,395.72	1,449,330.72	562,928.04	737,642.74	148,759.94
District Transportation Service	A 5510	**	1,394,220.00	153.87	1,394,373.87	576,460.36	1,093,453.08	-275,539.57
Garage Building	A 5530	**	60,370.00	4,933.49	65,303.49	18,490.46	24,892.48	21,920.55
Pupil Transportation	A 55	***	1,454,590.00	5,087.36	1,459,677.36	594,950.82	1,118,345.56	-253,619.02
Civic Activities	A 8060	**	8,000.00	0	8,000.00	195.65	797.86	7,006.49
	ACCT CODE		ORIGINAL BUDGET	BUDGET ADJUSTMTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
Community Services	A 80	***	8,000.00	0	8,000.00	195.65	797.86	7,006.49
Employees Retirement	A 9010	**	75,000.00	0	75,000.00	53,993.37	21,006.63	0
NYS Teachers Retirement	A 9020	**	377,000.00	0	377,000.00	377,000.00	0	0
Social Security Worker Compensation	A 9030	**	1,353,200.00	0	1,353,200.00	806,053.98	547,146.02	0
Life Insurance	A 9040	**	78,500.00	0	78,500.00	0	49,911.69	28,588.31
	A 9045	**	7,500.00	0	7,500.00	2,277.00	4,223.00	1,000.00

Hospital Medical Dental	A 9060	**	2,006,200.00	0	2,006,200.00	373,058.42	1,449,711.73	183,429.85
Employee Benefits	A 90	***	3,897,400.00	0	3,897,400.00	1,612,382.77	2,071,999.07	213,018.16
Serial Bonds - School Constr	A 9711	**	2,996,000.00	0	2,996,000.00	2,730,528.75	265,471.25	0
Bond Ant.Note - School Constr	A 9731	**	0	0	0	0	0	0
Capital Notes - School Constr	A 9741	**	0	0	0	0	0	0
Capital Notes - Bus Purchases	A 9742	**	0	0	0	0	0	0
Tax Anticipation Notes	A 9760	**	10,000.00	0	10,000.00	0	0	10,000.00
Revenue Anticipation Notes	A 9770	**	190,000.00	0	190,000.00	0	0	190,000.00
Debt Service	A 97	***	3,196,000.00	0	3,196,000.00	2,730,528.75	265,471.25	200,000.00
Transfers	A 9901	**	60,655.00	0	60,655.00	0	0.3	60,654.70
	A 9950	**	0	0	0	0	0	0
Interfund Transfers	A 99	***	60,655.00	0	60,655.00	0	0.3	60,654.70
			30,208,925.00	421,812.22	30,630,737.22	15,151,103.66	13,776,194.32	1,703,439.24

SED Newsletter

Att. C

Making Results Public

- We anticipate that schools will receive this year's school report cards during the week of February 25 and the data released to the public and media on March 14. There are three complementary parts of the school report card: (1) An Overview of Academic Performance--a graphic presentation highlighting measures of the new curriculum standards and school performance on the accountability standards and compares each school's performance with summary statistics for its similar school group; (2) Comprehensive Information Report--a tabular presentation of secondary-level annual assessment data and of selected student demographic and professional staff information; and (3) Analyses by Student Subgroup of School Performance in English Language Arts and Mathematics--a tabular presentation of data on English language arts and mathematics examinations that are disaggregated by race/ethnicity, gender, English proficiency, disability, income level, and migrant status. For information contact Martha Musser at 4-7965.

Standards and Assessment

- The Department has received many requests to change the middle school testing schedule. In November, a middle level testing summit was held to solicit suggestions and comments. We continue to work on the middle school testing proposal. The biggest problem is with the math exam. The scoring process that we contracted for requires four to six weeks from the time scoring is completed to the time when scale scores can be turned around and provided to districts. In order to get the scale scores out by the end of the school year, we need to give the test no later than early May. If we move the test to June, schools would have raw scores to identify students in need of academic intervention services, but the official score reports would not be available until the summer. We continue to talk to the field about which option would work best. For information contact Roseanne DeFabio at 3-7880.

Building Capacity

- During February and March, the Department and the New York State Center for School Safety will conduct regional technical assistance workshops concerning the new policy on pupil attendance. Specific guidance will be provided regarding: taking and recording of period-by-period attendance; determination of excused and unexcused absences; the relationship between pupil attendance and course credit; and the development of comprehensive attendance policies. Information on the dates and registration is available at www.emsc.nysed.gov/rscs. For information contact Rebecca Gardner at 6-6090.
- Regional focus forums have been scheduled to review our proposed agenda to improve middle-level education, to stimulate discussion of the Essential Elements of Standards-Focused Middle-Level Schools and Programs, to share effective instructional practices and programs, and to solicit comments on middle-level mandates. The forums are being held by JMT region and the dates are: March 7, Western JMT; March 21, Long Island JMT (Suffolk area); March 22, Long Island JMT (Nassau area); March 25, Capital District JMT; March 26, Mid-West JMT Region; March 27, Mid-State JMT Region; March 28, Mid-South JMT Region; April 8, North Country/Mohawk JMT Region (Mohawk area); April 9, North Country/Mohawk JMT Region (North Country area); and April 10, Mid-Hudson JMT Region. The February 5 conference that SED was co-sponsoring with the New York City Board of

Education has been postponed and will be rescheduled in the spring. For information contact Dave Payton at 4-5923.

- Staff has been analyzing the new HR-1—No Child Left Behind Act. EMSC senior managers have been briefed on the legislation and will develop an implementation plan. A meeting of all EMSC managers has been scheduled on February 15 so they may be briefed on this new legislation. For information contact Frank Fox at 6-1544.
- The Department recently sent to all school board presidents and superintendents a copy of a new document entitled, “Statement on the Governance Role of a Trustee or Board Member.” The document is available on the Regents home page. Hard copies are available from the Regents office should it be appropriate to distribute/discuss at a workshop or conference staff may be conducting. We are soliciting comments on the document and its usefulness. For information contact Merrill-Lee Lenegar at 4-5915.

Supporting High Quality Work

- Recruitment is underway for the following positions recently approved by Division of the Budget:
 - Associate School Business Management, Facilities Planning
 - Senior Mechanical Construction Engineer, Facilities Planning
 - Seasonal Clerks, EMSC
- Waivers for the following positions have been submitted to DOB:
 - Assistant Continuing Education, GED
 - Keyboard Specialist, Reading Excellence
 - Project Director, Reading Excellence
 - Project Coordinator, Reading Excellence
 - Project Assistant (NYC), Reading Excellence
 - Clerk 1, State Assessment
 - Keyboard Specialist (4 positions), State Assessment
 - Education Program Assistant 1, State Assessment
 - Examinations Editor, State Assessment
 - Artist Designer 3, State Assessment
 - Associate Educational Testing (2 positions), State Assessment
 - Associate English Language Arts, Curriculum and Instruction
 - Associate Science Education, Curriculum and Instruction
 - Assistant Science Education, Curriculum and Instruction

For information contact Merrill-Lee Lenegar at 4-5915.

Other

- The Board of Regents will be meeting on February 11-12 in Albany. Items on the agenda relating to EMSC include a report on child nutrition programs, an update on implementing the career and technical education policy, a briefing on HR-1, and the Governor’s Budget and advocacy for the Regents State Aid proposal. For information contact Pat Wendelken at 4-5915.

Upcoming Dates/Events

February 11-12

Board of Regents

February 15

EMSC Managers' meeting, 1:30 p.m., Regents Room

February 28

SED's Quarterly Performance Review, 9:30, Chancellors' Hall

ACCOUNT BUDGET NUMBER	BUDGET REVENUE	REVENUE ADJUSTMENT	ADJUSTED REVENUE	REVENUE EARNED	UNEARNED BALANCE
A1001	12,218,181	0	12,218,181	12,218,312.59	-131.59
***	12,218,181	0	12,218,181	12,218,312.59	-131.59
A1081	24,769	0	24,769	24,769.24	-0.24
A1085	2,284,741	0	2,284,741	1,835,816.83	448,924.17
***	2,309,510	0	2,309,510	1,860,586.07	448,923.93
A1090	15,000	0	15,000	9,431.45	5,568.55
***	15,000	0	15,000	9,431.45	5,568.55
A1120	900,000	0	900,000	1,564.59	898,435.41
***	900,000	0	900,000	1,564.59	898,435.41
A1310	0	0	0	0	0
A1315	100	0	100	846	-746
A1320	0	0	0	-45	45
A1410	16,000	0	16,000	11,813.05	4,186.95
A1489	0	0	0	0	0
A2230	60,000	0	60,000	1,124.00	58,876.00
A2232	0	0	0	0	0
***	76,100	0	76,100	13,738.05	62,361.95
A2235	73,489	0	73,489	0	73,489.00
***	73,489	0	73,489	0	73,489.00
A2304	100	0	100	713	-613
A2308	2,000	0	2,000	1,140.00	860
A2389	60,000	0	60,000	9,593.28	50,406.72

	***	62,100	0	62,100	11,446.28	50,653.72
A2401		530,000	0	530,000	67,862.62	462,137.38
	***	530,000	0	530,000	67,862.62	462,137.38
A2401BR		0	0	0	1,977.77	-1,977.77
A2401CR		0	0	0	7,480.64	-7,480.64
	***	0	0	0	9,458.41	-9,458.41
A2410		10,000	0	10,000	1,349.00	8,651.00
	***	10,000	0	10,000	1,349.00	8,651.00
A2413		498,511	0	498,511	236,386.71	262,124.29
A2440		0	0	0	0	0
A2450		100	0	100	268.33	-168.33
	***	498,611	0	498,611	236,655.04	261,955.96
A2650		100	0	100	857.17	-757.17
A2670		200	0	200	137.5	62.5
A2680		100	0	100	718.93	-618.93
A2683		0	0	0	2,852.32	-2,852.32
A2690		100	0	100	123.82	-23.82
	***	500	0	500	4,689.74	-4,189.74
A2701		72,104	0	72,104	0	72,104.00
A2702		0	0	0	0	0
A2703		100	0	100	10,232.46	-10,132.46
A2705		0	0	0	422.79	-422.79
A2770		230	0	230	2,749.51	-2,519.51
	***	72,434	0	72,434	13,404.76	59,029.24
A3040		0	0	0	0	0
A3089		1,000	0	1,000	1,384.25	-384.25
	***	1,000	0	1,000	1,384.25	-384.25

A3101	9,796,868	0	9,796,868	1,684,528.22	8,112,339.78
A3102	1,383,132	0	1,383,132	1,383,132.12	-0.12
A3103	548,000	0	548,000	0	548,000.00
A3260	175,000	0	175,000	47,445.00	127,555.00
A3262	45,000	0	45,000	0	45,000.00
A3263	20,000	0	20,000	0	20,000.00
A3289	0	0	0	0	0
***	11,968,000	0	11,968,000	3,115,105.34	8,852,894.66
A4601	24,000	0	24,000	33,398.50	-9,398.50
***	24,000	0	24,000	33,398.50	-9,398.50
A5031	0	0	0	0	0
A5050	100,000	0	100,000	0	100,000.00
***	100,000	0	100,000	0	100,000.00
A5060	0	0	0	0	0
***	0	0	0	0	0
A5999	1,350,000	0	1,350,000	0	1,350,000.00
***	1,350,000	0	1,350,000	0	1,350,000.00
****	30,208,925	0	30,208,925	17,598,386.69	12,610,538.31