

**ROMULUS CENTRAL SCHOOL  
5705 ROUTE 96  
ROMULUS, NEW YORK 14541**

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**BOARD OF EDUCATION  
MEETING MINUTES  
BOARD CONFERENCE ROOM**

**JUNE 8, 2010  
6:30 P.M.**

**PRESENT:** Anna M. Morgan - President; Laurie Asermily - Vice-President; Susan Backlund; Rhonda Dickenson; Dr. Sarah Everts; Robert McCann; Brian Sparrow

**OTHERS PRESENT:** Michael J. Hoose - Superintendent; Leanne B. Keel - District Clerk; Robert Boulware - Business Manager; Timothy Kuryla; James O. Somerville; Lynn Rhone - PK-12 Principal; Michael Pane - Athletic Director; Babette Bennett, R.N.; Theresa MacCheyne; Rebecca Bennett; Tina Carlsen, Seth Brandow

Ms. Morgan called the meeting to order at 6:30 p.m., and welcomed visitors.

**PUBLIC COMMENTS:**

. Rebecca Bennett, wife of Petty Officer 1st Class Skip Bennett of the U.S. Navy Reserves (and RCS graduate) presented to Superintendent Michael Hoose an American flag flown in Kandahar, Afghanistan. Mrs. Bennett stated that this flag was flown in honor of Romulus Central School on May 13, 2010 by Reservist Bennett. Thus, it can never be flown again. Petty Officer Bennett is currently serving his third tour of duty in the Middle East.

. Mr. Brandow, parent of a graduating Senior, requested that the RCS Auditorium be prepared with decorations and other needed equipment for the upcoming Graduation Ceremony scheduled for June 26, 2010. Assistance from parents also was offered.

. Ms. Backlund requested that the Stage in the RCS Auditorium be named in honor of Dr. James R. McDonald in lieu of renaming the Auditorium the Ethel M. Buckley and Dr. James R. McDonald Auditorium as discussed and decided upon by unanimous motion at the May 25, 2010 BOE meeting. After

**AMERICAN FLAG  
PRESENTED IN HONOR OF  
RCS**

**GRADUATION CEREMONY  
REQUEST**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

further discussion, the BOE decided to proceed with the Auditorium renaming as indicated in the May 25, 2010 motion.

Mr. Boulware, Ms. Keel, and all other above mentioned visitors left the meeting at 6:40 p.m. due to an Executive Session.

**EXECUTIVE SESSION:** Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously, to enter into Executive Session in consideration of specific personnel at 6:42 p.m. Mrs. Rhone was invited to attend this session.

Motion to **reconvene in regular session at 6:57 p.m.** made by Mr. McCann, seconded by Mrs. Dickenson, and carried unanimously.

**CLERK'S REPORT:**

1.1M Approval of Minutes of May 25, 2010  
Motion made by Dr. Everts, seconded by Mr. Sparrow, and carried unanimously.

1.2M Approval of Payroll for May, 2010  
Motion made by Mrs. Asermily, seconded by Mrs. Dickenson, and carried unanimously.

**SUPERINTENDENT'S REPORT:**

2.2M Authorization for Superintendent of Schools, Michael Hoose, to attend the Rural Schools Conference, Cooperstown, NY, July 11-13, 2010, with expenses.  
Motion made by Mrs. Asermily, seconded by Mr. Dickenson, and carried unanimously.

2.3M Authorization to declare the following RCS Technology equipment as surplus for the purpose of a sale at \$200.00 to a 'toner vendor' who will provide RCS with toner at a discount price:

. HP CP2025 Color Laserjet Printer (Owned by RCS), Serial #CNBS112030.

Motion made by Mr. Sparrow, seconded by Dr. Everts, and carried unanimously.

2.4M Authorization of the following Romulus Foundation for Educational Opportunities Grants:

. Jeffery Felice, Cathy Jordan, Jennifer Bartlett – Fine Arts Seminar for the 2010-2011 school year @ \$15,000

. Jeffery Felice as a Fulbright Teacher in Exchange Program for the 2010-2011 school year – Travel Expenditures @ \$1,000.00

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

**AUDITORIUM RENAMING**

**EXECUTIVE SESSION**

**REGULAR SESSION  
RECONVENED**

**SUPERINTENDENT TO  
ATTEND RURAL SCHOOLS  
CONFERENCE**

**SURPLUS EQUIPMENT  
APPROVED**

**FOUNDATION GRANTS  
AUTHORIZED**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

2.5RS NOW, THEREFORE, BE IT RESOLVED THAT the Romulus Central School District Board of Education does hereby agree to enter into the Memorandum of Agreement between the Romulus Central School District, Michael J. Hoose as Superintendent, the President of the Romulus Faculty Association, and Alan Gelatt retroactive to May 5, 2010, and directs the President of the Board of Education to enter into this Agreement on the Board's behalf.  
Motion made by Dr. Everts, seconded by Mrs. Dickenson, and carried unanimously.

**BUSINESS MANAGER'S REPORT:**

- Update

Mr. Boulware stated that the \$1,500,000 Revenue Anticipation Note (RAN) will be sold on June 10, 2010, with the closing for this Note issuance on June 17, 2010.

He also mentioned that the NYS Department of Labor 's Wages & Salaries Division will be performing spontaneous visits to school districts.

3.2RS On recommendation of the Superintendent of Schools, and on motion of Mr. Sparrow, seconded by Dr. Everts, and **due to economic reasons**, the Romulus Central School Board of Education hereby **abolishes one (1) position in the Secondary Education tenure area, effective June 30, 2010.** The Board of Education has determined that **Risa Lobkovsky is the least senior teacher in the Secondary Education tenure area of the Foreign Language Department and such teacher shall be excessed effective June 30, 2010.** Mrs. Lobkovsky's services shall be **placed on the Preferred Eligibility List** of the District in accordance with Education Law.

Motion carried unanimously.

3.3RS On recommendation of the Superintendent of Schools, and on motion of Mrs. Dickenson, seconded by Mrs. Asermily, and **due to economic reasons**, the Romulus Central School Board of Education hereby **abolishes one (1) position in the area of a full-time Teacher Aide, effective June 30, 2010.** The Board of Education has determined that **Lisa Heitmann is the least senior Teacher Aide and shall be excessed effective June 30, 2010.** Mrs. Heitmann's services shall be **placed on the Preferred Eligibility List** of the District in accordance with the current CSEA Contract.

Motion carried unanimously.

**MEMORANDUM OF  
AGREEMENT  
AUTHORIZED**

**ABOLITION OF  
SECONDARY ED.  
TEACHER POSITION OF  
RISA LOBKOVSKY**

**ABOLITION OF TEACHER  
AIDE POSITION OF LISA  
HEITMANN**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

3.4M Authorization to award to chosen Middle Level students the following awards and donation amounts as indicated from various individuals or organizations:

- . Manning Lilla American Legion Post #46, Ovid – 2 @ \$10.00
- . V.F.W. Patriot's Pen Youth Essay – 1 @ \$75.00
- . V.F.W. Patriot's Pen Youth Essay – 1 @ \$50.00
- . V.F.W. Patriot's Pen Youth Essay – 1 @ \$25.00
- . Five Points Correctional Facility Make a Difference Award – 3 @ \$25.00
- . Manning Lilla Unit #463 Auxiliary of the American Legion – Emily B. Coleman Award – 1 @ \$10.00
- . Seneca Falls Ladies Auxiliary of the B.P.O.E. Elks Lodge #992 Award – 1 @ \$25.00
- . Parent Teacher Community Connection (PTCC) Most Influential Middle Level Teacher Award (Gift Certificate) – 1 @ \$25.00
- . Middle Level Math Awards – 4 @ \$10.00
- . Middle Level Spanish Awards – 3 @ \$10.00
- . C. Scott Sampson Award – 4 @ \$25.00
- . Social Studies Award - 2 @ \$10.00
- . 7th/8th Grade ELA Awards - 5 @ \$10.00

Motion made by Mrs. Asermily, seconded by Mr. Sparrow, and carried unanimously.

3.5M Authorization to award to chosen High School students the following awards and donation amounts as indicated from various individuals or organizations:

- . V.F.W. Voice of Democracy – 1 @ \$75.00
- . Seneca County Medical Society & Auxiliary Award – 1 @ \$100.00
- . Daughters of the American Revolution (D.A.R.) Sa-Go-Ye-Wat-Ha Chapter NSDAR Highest Average in American History – 1 @ \$15.00
- . Manning Lilla Unit #463 Auxiliary of the American Legion, Ovid – 2 @ \$10.00
- . Seth Arnold Memorial Award – 1 @ \$15.00
- . Parent Teacher Community Connection (PTCC) Most Influential Teacher Award (Gift Certificate) – 1 @ \$50.00
- . Math Awards – 5 @ \$10.00
- . Foreign Language Award – 1 @ \$30.00
- . Richard Wagner Award – 1 @ \$25.00
- . Jack Bristol Award – 4 @ \$25.00
- . Joseph W. Trainor Award – 1 @ \$10.00
- . Robert H. Lisk Award – 1 @ \$50.00

**MIDDLE LEVEL AWARDS  
CEREMONY**

**HIGH SCHOOL AWARDS  
CEREMONY**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

- . Athletic Director's Award – 2 @ \$50.00
- . Keyboarding Award – 1 @ \$10.00
- . International Club Service Award – 5 @ \$10.00

Motion made by Ms. Backlund, seconded by Mrs. Dickenson, and carried unanimously.

**TRANSPORTATION REPORT:**

11.1M Approval of Non-Public School Transportation requests for the 2010-2011 school year as follows:

- . Jordan Naused – St. Francis/St. Stephen's School, 5<sup>th</sup> Grade
- . Jeremiah Naused – St. Francis/St. Stephen's School, 3<sup>rd</sup> Grade
- . Aaron Naused – St. Francis/St. Stephen's School, Kindergarten

Motion made by Dr. Everts, seconded by Mr. Sparrow, and carried unanimously.

**NON-PUBLIC SCHOOL  
TRANSPORTATION  
APPROVED**

**PK-12 PRINCIPAL'S REPORT:**

- Update

Mrs. Rhone mentioned that the 7th/8th Grade Awards Assembly will occur on June 11, 2010, with the 9/12 Grade Awards being given on June 8, 2010. She also stated that some RCS Teachers created Portfolios in lieu of pursuing the traditional Evaluation process. Thus, a Portfolio Fair was held on June 7, 2010.

**ATHLETIC DIRECTOR'S REPORT:**

13.1 Update

Mr. Pane reviewed various past and upcoming athletic events:

- . The 2009/10 school year saw 125 7/12 students participate in interscholastic athletics.
- . The annual Athletic Awards ceremony was held on June 4, 2010.
- . Fall sports signups will occur on June 8, 2010.

. Mrs. Bennett, R.N. reported on the Section V ImPACT, or Immediate Post-Concussion Assessment and Cognitive Testing program, which will be implemented at RCS beginning with the Fall, 2010 sports practices for athletes in grades 9/12. The purpose of this program, which is consistent with the NYS Public High School Athletic Assoc. (NYSPHSAA), is to recognize head trauma by following the testing guidelines which will be outlined/explained in the RCS Athletic Handbook. All District coaches and volunteers will complete yearly training as required.

**ImPACT TESTING  
PROGRAM PRESENTED**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

**RESIGNATION:**

7.1RG NOW, THEREFORE, BE IT RESOLVED THAT the Romulus Central School District Board of Education does hereby accept Alan Gelatt's letter of retirement effective June 30, 2010.

Motion made by Dr. Everts, seconded by Mr. Sparrow, and carried unanimously.

7.2RG Charlotte Willower – Food Service Worker, effective June 30, 2010

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

**PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose**

6.1RS RSOLVED THAT the Board of Education of the Romulus Central School ratifies the **Employment Agreement Extension between the Civil Service Employees Association, Local 1000 AFSCME, AFL-CIO, Seneca County Local 850, Romulus Central School District Unit 8656 (CSEA) and the Board of Education, to extend the current Collective Bargaining Agreement covering the period of July 1, 2007 through June 30, 2012 to now include July 1, 2012 through June 30, 2013.**

Motion made by Mr. Sparrow, seconded by Dr. Everts, and carried unanimously.

6.2A Authorization of the following Summer Maintenance Aides, effective July 1, 2010 through no later than August 31, 2010, at \$7.25 per hour for 7-1/2 hours per day:

. Tyler Morgan; Jason Bowman; Tally

McDonald, Hayley Walborn

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

6.3A Charlotte Willower – Assistant Cook, a probationary appointment, a 10-month employee, effective July 1, 2010, at \$12.68 per hour for seven (7) hours per day, with benefits as stipulated in the current CSEA Contract.

Motion made by Mrs. Dickenson, seconded by Dr. Everts, and carried unanimously.

**COMMITTEE ON SPECIAL EDUCATION REPORT:**

9.1M Approval of the recommendations as listed in the Minutes of March 10, 17, 24, 31, 2010; April 14, 16, 2010; May 19, 2010

Motion made by Mrs. Asermily, seconded by Mr. Sparrow, and carried unanimously.

**ALAN GELATT RESIGNS**

**CHARLOTT WILLOWER RESIGNS**

**CSEA EMPLOYMENT CONTRACT EXTENDED**

**SUMMER MAINTENANCE AIDES APPROVED**

**CHARLOTTE WILLOWER APPOINTED ASSISTANT COOK**

ROMULUS BOARD OF EDUCATION MINUTES  
JUNE 8, 2010

**COMMITTEE ON PRESCHOOL SPECIAL EDUCATION  
REPORT:**

9.2M Approval of the recommendations as listed in the Minutes of March 25, 2010.

Motion made by Dr. Everts, seconded by Mr. McCann, and carried unanimously.

Everyone in attendance at this meeting left at 7:43 p.m. due to an exclusive BOE Executive Session.

**EXECUTIVE SESSION:** Motion made by Mr. Sparrow, seconded by Ms. Backlund, and carried unanimously, to enter into Executive Session at 7:45 p.m. in consideration of specific personnel.

Motion to **reconvene in regular session at 7:47 p.m.** made by Dr. Everts, seconded by Mr. Sparrow, and carried unanimously.

Motion to **adjourn at 7:47 p.m.** made by Dr. Everts, seconded by Mrs. Asermily, and carried unanimously.

LEANNE B. KEEL  
DISTRICT CLERK

**EXECUTIVE SESSION**

**REGULAR SESSION  
RECONVENED**

**ADJOURNMENT**