

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION MINUTES**

**JULY 29, 2008**

**6:00 P.M.**

**PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Laurie Asermily; Norman Hollenbeck; Rhonda Dickenson; Kristine Somerville; Brian Sparrow**

**OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne Keel – District Clerk; Robert Boulware – Business Manager; Barbara Quinn – Elementary Principal; Lynn Rhone – Secondary Principal; Kathleen Stuck – RFA President; Jim McNeil, Asst. Supt. For Human Resources, WFL BOCES; Susan Porter – FLTIMES Reporter; M/M David Ettman**

Ms. Morgan called the meeting to order at 6:00 p.m., and welcomed guests. Mr. McNeil explained and updated the Board membership and guests on the shared services that RCS has been and is involved with, commencing ten years ago with the creation of the current Central Business Office (CBO). He also mentioned the sharing of a Business Manager, a Home & Careers Teacher, Occupational and Physical Therapists---all over the last four years. New shared services are a Cafeteria Manager, Technology Personnel, Head Custodian/Safety Officer, Transportation Supervisor, and Director of Pupil Personnel Services. He stated that cost effectiveness has been a result of sharing services.

Mr. McNeil reviewed the Efficiency Study conducted in the Fall, 2008, explaining the Study's recommendation to share additional services as mentioned above. He stated that a merger of school districts does not rest with a Board of Education, but requires a vote by the community. And, if any school district "wants to merge, a feasibility study still needs to be done, and a vote needs to be held." Mr. McNeil also stated that "the Romulus Board of Education is still identifiable and is not merging."

**CLERK'S REPORT:**

1.1M Approval of Minutes of July 8, 2008

Motion made by Mr. Sparrow, seconded by Mr. Hollenbeck, and carried unanimously.

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1.2M Approval of Treasurer's Report for June, 2008

**TABLED for lack of a document.**

1.3M Approval of Student Activities Report for June, 2008 and Year End Report for 2007-08

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

SUPERINTENDENT'S REPORT:

2.1 Update

Mr. Hoose reiterated agreement on the shared football team with South Seneca CSD, whereby Mr. Hollenbeck requested that a check with our insurance company be made relative to liability.

2.2M Authorization for the Superintendent's attendance at the Rural Schools Conference, Cooperstown, NY, with expenses

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

2.3M Authorization to re-establish membership in the Rural Schools Program @ \$550.00 for the 2008-09 school year.

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

2.4M Authorization of the following Romulus Foundation for Educational Opportunities grant application:

. Kathleen Whitney – Physical Education Grant for the “Wii interactive electronic game” and appropriate supplemental equipment @ \$1,559.96

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

2.5M Authorization to **create a Senior Building Maintenance Mechanic promotional/provisional position, 12 months 2,080 hours per year, at \$15.50 per hour, effective September 1, 2008.**

Motion made by Mrs. Johnson, seconded by Mr. Sparrow, and carried unanimously.

2.6M Authorization to **create a Building Maintenance Mechanic/School Bus Driver probationary position, 12 months 2,080 hours per year, minimum rate \$11.90/hour, starting rate depending on experience per CSEA contract, effective August 25, 2008 or upon availability of selected applicant.**

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

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BUSINESS MANAGER'S REPORT:

3.1 Update

Mr. Boulware mentioned that the IRS Audit has been completed, the Claims and Internal Audit report will be presented to the BOE Audit Committee on August 12th, the External Audit will begin on August 4<sup>th</sup>, and portions of the Capital Project are ahead of schedule.

3.2RS Authorization for the following **renewal resolution** as stipulated:

AGREEMENT BETWEEN ROMULUS CENTRAL SCHOOL DISTRICT AND THE OVID EDITH FORD LIBRARY

THIS AGREEMENT made between the OVID EDITH FORD LIBRARY, a membership corporation organized and existing under the laws of the State of New York, located at Ovid, Seneca County, New York, party of the first part, and the ROMULUS CENTRAL SCHOOL DISTRICT, located in Seneca County, New York, party of the second part:

WITNESSETH, that in consideration of the sum of THREE THOUSAND DOLLARS (\$3,000.00) per year and other valuable consideration paid by the party of the second part to the party of the first part, receipt whereof is hereby acknowledged, the said parties hereto do agree to contract with each other as follows:

1. The party of the first part agrees to keep and maintain in the Town of Ovid, New York, during the term hereof, a free public library and thereby make available to all students and teachers of said Romulus Central School District, books for research, reference, history, and education, subject to such rules and regulations as to hours of opening, length of time any such books may be kept or used, and any other rules and regulations as the Board of Trustees and said Society may, from time-to-time, adopt or promulgate.
2. The party of the second part agrees to pay to the said party of the first part the sum of THREE THOUSAND DOLLARS (\$3,000.00) annually, by taxes collected by Romulus Central School District for the purpose of the Ovid Edith Ford Library upon

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presentation to it or its Trustees of a verified claim thereof for audit and payment.

3. This Agreement shall be for one year from July 1, 2008 through June 30, 2009.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized representatives this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson. Mr. Hollenbeck voted “no”, Mrs. Somerville “abstained”, and the motion passed with five affirmative votes.

3.3M Authorization for 2007-08 Year End Fund A Transfers in the amount of \$47,000 for out of district tuition for a special education student and purchase of smart boards.

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

COMMITTEE REPORTS:

15.1M Adoption of the following **Board Policy revision, effective immediately:**

. **Policy #4420 – Compensation and Related Benefits for Confidential/Managerial Employees**

Revision adds “**unused personal days will be added to unused sick leave.**”

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

ELEMENTARY PRINCIPAL’S REPORT:

4.1 Update

Due to Mrs. Quinn’s prior absence from the District, no report was given.

RESIGNATION:

7.1RG Susan Munson – Guidance Counselor, with regret, effective July 30, 2008

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

7.2RG Lisa Freier – Food Service Helper, effective immediately

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

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PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

6.1RS WHEREAS the Clerical positions of Secretary to the Elementary Principal, Secretary to the Secondary Principal, and District Office Receptionist are currently and have been 12 month employment titles with benefits as stipulated in the CSEA Contract; and

WHEREAS it has been determined by the Romulus Central School District Administration that these be upgraded to 12 month 2,080 hour per year employment titles with benefits as stipulated in the CSEA Contract;

BE IT, THEREFORE, RESOLVED THAT effective RETROACTIVE TO July 1, 2008, the above mentioned three employment titles become 12 month 2,080 hour per year employment positions with benefits as stipulated in the CSEA Contract, and with current personnel employed under those titles retaining their current per hour rate of pay, seniority, and benefits as stipulated in the CSEA Contract.

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson. Mr. Sparrow "abstained", with the motion passing with six affirmative votes.

6.2A Victoria Reale - Guidance Counselor, an 11 month probationary appointment, pending NYSED Fingerprint Clearance, at a salary of \$38,845, effective August 13, 2008, with benefits as stipulated in the current Romulus Faculty Association Contract. NOTE: An 11 month employee works 20 days during the calendar months of July and August.

Motion made by Ms. Morgan, seconded by Mrs. Johnson, and carried unanimously.

EXTRACURRICULAR APPOINTMENTS:

6.3RS RESOLVED THAT the Romulus Central School District Board of Education authorized, on July 8, 2008, the participation of up to ten (10) Romulus students to play football on the South Seneca Central School District football team for the Fall, 2008 season; and

BE IT RESOLVED THAT the cost of \$368.00 per Romulus athlete playing football will be borne by the Romulus Central School District; and

BE IT RESOLVED THAT the Romulus football athletes will be transported by Romulus school bus drivers to all football practices at South Seneca Central School and returned from those practices to the Romulus Central School; and

BE IT RESOLVED THAT the Romulus football athletes will be transported by their parent(s) to the South Seneca Central School

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so that players may be transported to all away games by South Seneca Central School and return from the games to South Seneca Central School whereby the Romulus parent(s) will transport their athletes home;

BE IT, THEREFORE, RESOLVED THAT for the Fall, 2008 football season only, and at no other expense to the Romulus Central School District other than that mentioned herewith, and with transportation of players as mentioned herewith, Romulus students will play football in a shared capacity with South Seneca Central School students.

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

EXTRACURRICULAR APPOINTMENTS:

6.4A Modified Boys' Soccer – Kim Case @ \$1426.00

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1A Approval of the recommendations as listed in the Minutes of June 10, 2008, June 19, 2008, and June 24, 2008

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 6:50 p.m.** made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

LEANNE KEEL  
DISTRICT CLERK

