

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

BOARD OF EDUCATION MEETING MINUTES

JUNE 26, 2012

7:00 P.M. – BOARD CONFERENCE ROOM

PRESENT: Robert McCann – President; Laurie Asermily – Vice-President; Susan Backlund; Seth Brandow; Rebecca Jessop; Timothy Kuryla; James O. Somerville

OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Kara Mapstone – Newly Elected BOE Member; Thomas Wilson – Newly Elected BOE Member; Amanda Pundt – RFA Vice-President; Melinda Schillinger – Speech Therapist; James Hicks – Trustee, MacDougall School House; Wanda Gaul – Trustee, MacDougall School House; Dionne Carey – Trustee, MacDougall School House

OTHERS ABSENT: Robert J. Boulware – Business Manager

Mr. McCann called the meeting to order at 7:00 p.m., welcomed guests and led the Pledge of Allegiance.

PRESENTATION: MAC DOUGALL SCHOOL HOUSE TRANSFER

. MacDougall School House Transfer

Mr. Hicks and Ms. Gaul, Trustees of the MacDougall School House, stated that the remaining living Trustees wish to “transfer the School House to the Romulus Central School District.”

Previous communication with the School District’s Attorney found that because the Friends of the MacDougall School House is a ‘not-for-profit corporation’ chartered under the laws of the State of New York, it has been determined that the NYS Not-for-Profit Law must be complied with involving certain board voting procedures and seeking approval from the Supreme Court in order to dispose of “all or substantially all” of its assets. Consequently, the Friends must obtain the approval of the Supreme Court, Seneca County, before gifting the school house to the District.

Mr. Hicks and Ms. Gaul will pursue the necessary procedures with the County’s Supreme Court. Additionally, they gave a brief Financial Report indicating that they hold a CD in the amount of \$2,921.64 with additional dollars of \$3,359.23.

The Board membership thanked the Trustees for their many years of overseeing the upkeep and educational usage of the school house with further communication to follow. Mr. Hicks, Ms. Gaul and Mrs. Carey left the meeting at 7:10 p.m.

READING RECOVERY PROGRAM

. Reading Recovery Program Report

Mrs. Pundt and Mrs. Schillinger explained that Reading Recovery is an early reading short-term intervention through tutoring program that produces measureable results in weeks, not years. They stated that 11 of the lowest achieving first grade students were selected for the program based on their teacher's recommendations, benchmark assessment information, alternate ranking completed by Kindergarten teachers, and an Observation Survey. Mentioned was the goal of the program – "to dramatically reduce the number of learners who have extreme difficulties with literacy learning and the cost of these learners to the educational system." Mrs. Pundt stated that "as soon as students can meet grade level expectations and demonstrate that they can continue to work independently in their classroom, their lessons are discontinued, and new students begin individual instruction. Of the 11 chosen students, nine successfully met the criteria to discontinue from the program and two were recommended for further assessment.

Both Mrs. Pundt and Mrs. Schillinger will continue to teach Reading Recovery in the 2012-13 school year and to meet the goals of the District's Response to Intervention (RTI) plan.

CLERK'S REPORT:

1.1M Approval of the Minutes of June 12, 2012

Motion made by Ms. Backlund, seconded by Mr. Kuryla, and carried unanimously.

1.2 Acceptance of **information copies** of the following Warrants:

- . Fund A, #24 (5/2/12); #26 (5/9/12); #27 (5/15/12); #28 (3/31/12)
- . Fund C, #18 (5/2/12); #19 (5/15/12); #20 (5/21/12)
- . Fund F, #20 (5/2/12); #22 (5/15/12)

1.3M Approval of Student Activities Report for May, 2012

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

REORGANIZATION MEETING DATE ESTABLISHED

1.4M Authorization to hold the annual BOE Reorganization Meeting on July 2, 2012 at 6:00 p.m.

Motion made by Mr. McCann, seconded by Mr. Kuryla, and carried unanimously.

SUPERINTENDENT'S REPORT:

UPDATE ON CAPITAL PROJECT

2.1 Update

Mr. Hoose mentioned that the Plumbing, HVAC, and Electrical Bids for the Capital Project were opened on June 26, 2012 and, after the NYS Public Service Commission approves the petition from NYSEG for the natural gas pipeline installation, the Project will commence. Successful bidder's contracts will be awarded at the July 2, 2012 BOE meeting.

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FIRE INSPECTION REPORT

2.2M Authorization to accept the Fire Inspection Report for the 2011-2012 school year

Motion made by Mr. Brandow, seconded by Mrs. Asermily, and carried unanimously.

BUSINESS MANAGER'S REPORT:

FUNDS TRANSFER FOR CAFETERIA

3.1M Authorization for the transfer of funds from unappropriated fund balance to the Romulus Central School District school lunch fund to fund an operating deficit for the 2011-12 school year in the amount of \$22,000.

Motion made by Ms. Backlund, seconded by Mr. Brandow, and carried unanimously.

RESIGNATIONS:

SUPERINTENDENT RESIGNS

7.1RG Michael J. Hoose – Superintendent of Schools, effective August 13, 2012
Motion made by Mr. Kuryla, seconded by Ms. Backlund, and carried unanimously.

BEATRICE WINGLER RESIGNS

7.2RG Beatrice Wingler – Cafeteria Monitor, effective June 20, 2012
Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

MARY VOORHEES RESIGNS

7.3RG Mary Voorhees – Day Care Worker, effective June 21, 2012
Motion made by Mrs. Asermily, seconded by Ms. Backlund, and carried unanimously.

LEAVE OF ABSENCE:

JOHN DICKENSON LEAVE OF ABSENCE EXTENDED

7.4RS WHEREAS on June 14, 2011 the Romulus Central School District Board of Education approved a Leave of Absence for **John Dickenson, as Senior Building Maintenance Mechanic, effective June 30, 2011, pending passage of a Civil Service Test; and**

WHEREAS his promotion to Building Maintenance Supervisor was a provisional probationary 12-month appointment effective July 1, 2011 pending passage of a statewide competitive Civil Service Test; and

WHEREAS Governor Cuomo has signed into law, on August 17, 2011, Bill A30/S3811 which amends Civil Service Law “in relation to establishing the qualifications of director of facilities of school districts by the department of civil service”; and

WHEREAS this impacts the ‘Buildings and Grounds Maintenance Series’ of competitive tests Mr. Dickenson is required to take for his supervisory position with no future test date scheduled;

BE IT, THEREFORE, RESOLVED THAT Mr. Dickenson’s leave of absence from his former position be extended to June 30, 2013 , and passage of a Civil Service Test remains as a stipulation to the Building Maintenance Supervisor position.

Motion made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

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CHARLES BUISCH LEAVE OF ABSENCE

7.5L Charles Buisch – School Bus Driver, a medical leave of absence, retroactive to May 23, 2012, utilizing accumulated sick leave days, with an anticipated return in September, 2012 pending Physician's release.

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

ERICA SINICROPI LEAVE OF ABSENCE

7.6L Erica Sinicropi – Special Education Teacher, for a 10-month full time Administrative Internship, effective **August 29, 2012, paid.**

Motion made by Mr. McCann, seconded by Ms. Backlund, and carried unanimously.

JEFFREY FELICE LEAVE OF ABSENCE

7.7L Jeffrey Felice – Secondary Education Teacher, effective August 1, 2012 to August 1, 2013, unpaid.

Motion made by Ms. Backlund, seconded by Mr. McCann, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

ERICA SINICROPI APPOINTED AS ADMINISTRATIVE INTERN

6.1A Erica Sinicropi – Romulus Central School Administrative Intern, a 10-month full time internship, effective August 29, 2012 through June 30, 2013, paid.

Motion made by Mrs. Asermily, seconded by Mr. Kuryla, and carried unanimously.

TANYA WESSIG GRANTED PERMANENT STATUS

6.2A Tanya Wessig – Cleaner – Permanent Promotion employee status from Provisional Promotion status by default, effective June 12, 2012.

Motion made by Ms. Backlund, seconded by Mrs. Jessop, and carried unanimously.

6.3A Gary Robinson – Substitute School Bus Driver, effective July 2, 2012 at \$15.00 per hour trip rate and \$35.00 per in-district bus route.

Motion made by Mrs. Asermily, seconded by Mr. Somerville, and carried unanimously.

LISA FREIER DAY CARE WORKER INCREASE HOURS

6.4A Lisa Freier – Day Care Worker, increase in daily work hours from 3.5 hours per day to 4.5 hours per day, effective September 5, 2012.

Motion made by Mrs. Asermily, seconded by Mr. Somerville, and carried unanimously.

SUMMER BUS RUNS

6.5A Authorization of the following Summer School bus runs and school bus drivers/monitors:

- . Special Ed. to Newark & Midlakes – Sandy Travis – Driver
- . Special Ed. to Rushville & Red Jacket – Scott Trotter – Driver and
Gloria Foreman – Monitor
- . High School/Middle School to Waterloo – Terry Moore
- . RCS Elementary (East run) – Cliff Irwin
- . RCS Elementary (West run) – Sharon Scott
- . RCS Swim Program to Vince's Park, Seneca Falls – Michael Millspaugh
Time paid by Seneca County Youth Bureau

Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

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LYNN RHONE SALARY RATIFIED

6.6RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the salary between the Board of Education and **Lynn Rhone as PK-12 Principal**, effective July 1, 2012 for the 2012-13 school year, at a salary of \$93,018 with benefits as stipulated in the current RFA and CSEA Collective Bargaining Contracts. Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously.

MARTIN ROTZ SALARY RATIFIED

6.7RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the salary between the Board of Education and **Martin Rotz as Assistant Principal/Data Coordinator**, effective July 1, 2012 for the 2012-13 school year, at a salary of \$76,226 with benefits as stipulated in the RFA and CSEA Collective Bargaining Contracts.

Motion made by Mrs. Asermily, seconded by Mr. Somerville, and carried unanimously.

SUZANNE NICHOLSON SALARY RATIFIED

6.8RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the salary between the Board of Education and **Suzanne Nicholson as Confidential/Managerial Executive Secretary**, effective July 1, 2012 for the 2012-13 school year, at a salary of \$47,057 with benefits as stipulated in the RFA and CSEA Collective Bargaining Contracts.

Motion made by Mr. Brandow, seconded by Ms. Backlund, and carried unanimously.

MICHAEL HOOSE CONTRACT AMENDED

6.9RS RESOLVED THAT the **Amendment and Clarification to the Employment Agreement with Michael J. Hoose** be approved, and the President of the Board of Education is hereby authorized to execute such Amendment on behalf of the School District.

Motion made by Mr. Brandow, seconded by Mr. Kuryla, and carried unanimously.

JOHN DICKENSON SALARY RATIFIED

6.10RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the salary between the Board of Education and **John Dickenson as Building Maintenance Supervisor**, effective July 1, 2012 for the 2012-13 school year, at a salary of \$48,280 with benefits as stipulated in the current RFA and CSEA Collective Bargaining Contracts.

Motion made by Mr. Brandow, seconded by Mrs. Asermily, and carried unanimously.

PRESIDENT'S REPORT

Mr. McCann thanked Mrs. Asermily for her 13 years of service to the BOE and Ms. Backlund for her three years of service to the BOE as they leave the Board of Education.

PRESIDENT'S REPORT

MERGER ADVISORY COMMITTEE MEETING RELOCATED

Mr. McCann also mentioned that the Merger Advisory Committee meeting scheduled for July 9, 2012 at the SSCS Elementary School in Interlaken has been relocated to the SSCS Auditorium in Ovid. And, a Fact Sheet from the BOE was sent to Community residents on June 25, 2012 regarding the Merger Study.

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And, the 75th Graduation ceremony for RCS was held on June 23, 2012.

EXECUTIVE SESSION

EXECUTIVE SESSION: Motion made by Mr. Kuryla, seconded by Mr. Brandow, and carried unanimously, to enter into Executive Session at 8:15 p.m. to discuss specific personnel. Mrs. Mapstone and Mr. Wilson were invited to attend.

REGULAR SESSION RECONVENED

Motion to reconvene in regular session at 8:50 p.m. made by Mr. Kuryla, seconded by Mr. McCann, and carried unanimously.

ADJOURNMENT

Motion to adjourn at 8:53 p.m. made by Ms. Backlund, seconded by Mr. Kuryla, and carried unanimously.

LEANNE B. KEEL
DISTRICT CLERK