

**ROMULUS CENTRAL SCHOOL  
5705 ROUTE 96  
ROMULUS, NEW YORK 14541**

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**BOARD OF EDUCATION  
MEETING MINUTES  
BOARD CONFERENCE ROOM**

**SEPTEMBER 14, 2010  
6:30 P.M.**

**PRESENT:** Brian Sparrow - President; Laurie Asermily - Vice-President; Susan Backlund; Sarah Everts, Ph.D.; Timothy Kuryla; Robert McCann; James O. Somerville

**OTHERS PRESENT:** Michael J. Hoose - Superintendent; Leanne B. Keel - District Clerk; Robert Boulware - Business Manager; Christopher Puylara - RFA President; Meera Lawrence - Fulbright Exchange Teacher; Lisa Heitmann; Dorothy Ettman; Katherine Ettman

Mr. Sparrow called the meeting to order at 6:30 p.m., and welcomed guests.

**OTHER:**

1.0 Introduction of Fulbright Exchange Teacher  
Miss Meera Lawrence briefly presented her background, and stated that there are more similarities than differences between education in RCS/NYS and England. In the U.K., a national curriculum is utilized and the US Department of Education is investigating such a curriculum.

**PUBLIC COMMENTS:**

Mr. Puylara mentioned that September 7th was a smooth start of the school year. Also, he stated that NYSUT (New York State United Teachers) has informed District officials and Business Managers that there is a strong possibility that there will be "take backs" by NYS because of its current fiscal crisis.

**CLERK'S REPORT:**

1.1M Approval of Minutes of August 24, 2010  
Motion made by Dr. Everts, seconded by Ms. Backlund, and carried unanimously.

1.2M Approval of Payroll for August, 2010  
Motion made by Mrs. Asermily, seconded by Dr. Everts, and carried unanimously.

**FULBRIGHT EXCHANGE  
TEACHER INTRODUCED**

**PUBLIC COMMENTS**

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**SUPERINTENDENT'S REPORT:**

2.1 Update

Mr. Hoose mentioned that the RCS Foundation for Educational Opportunities is seeking a representative from the BOE to attend their bi-monthly meetings. If interested in volunteering, the BOE were requested to notify either Mr. Hoose, Mr. Sparrow, or Ms. Keel.

2.2RS WHEREAS the Romulus Central School District Board of Education authorized the renaming of the District's Auditorium to be the Ethel M. Buckley and Dr. James R. McDonald Auditorium with the plaque format to be equal to that created for the Anthony M. Alvaro Gymnasium dedication; and

WHEREAS there was a miscommunication with the McDonald family resulting in their purchase of lettering for the Dr. James R. McDonald Memorial Stage; and

WHEREAS an amicable agreement has been reached between the Romulus Central School Board of Education and the McDonald family;

BE IT, THEREFORE, RESOLVED THAT the resolution created by the Romulus Central School Board of Education on May 25, 2010 be rescinded and redacted; and

BE IT, THEREFORE, ALSO RESOLVED THAT the Romulus Central School District Board of Education authorize the Auditorium stage name to be the Dr. James R. McDonald Memorial Stage and the Auditorium to continue as the Ethel M. Buckley Auditorium with the signage approved by both the Board of Education and the McDonald family.

Motion made by Ms. Backlund, seconded by Mr. Somerville, and carried unanimously.

2.3M Authorization to accept a donation in the amount of \$\_\_\_\_\_ from the McDonald family to be deposited into Account Code #A1621.450-44-0000 (Supplies) for the purpose of purchasing lettering for the Ethel M. Buckley Auditorium and Dr. James R. McDonald Memorial Stage signage.

**TABLED.**

2.4M Authorization to **create two Technical Director stipend positions and add them to the current Romulus Faculty Association (RFA) Collective Bargaining Agreement as follows: one in an amount of \$500 for a Fall, 2010**

**FOUNDATION SEEKING A  
BOE REPRESENTATIVE**

**RESCIND/REDACT  
ORIGINAL RESOLUTION  
TO RE-NAME AUDITORIUM**

**STAGE AND AUDITORIUM  
NAMED**

**MC DONALD FAMILY  
DONATION TABLED**

**TECHNICAL  
DIRECTORSHIPS CREATED**

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**High School Drama Production, and one in an amount of \$700 for a Spring, 2010 High School Drama Production.**

Motion made by Dr. Everts, seconded by Mrs. Asermily, and carried unanimously.

**2.5M Authorization to create one Teacher Aide position.**

Motion made by Mr. Sparrow, seconded by Mr. McCann, and carried unanimously.

**BUSINESS MANAGER'S REPORT:**

3.2RS WHEREAS the Romulus Central School District Board of Education authorized, on June 22, 2010, the funding of the **Capital Building Reserve Fund up to an amount of \$300,000 from the unappropriated fund balance as of June 30, 2010;** and

WHEREAS upon the findings of the External Audit of the Year End Fund Balance as of June 30, 2010 it has now been determined that **an additional amount of \$105,631 can be added;**

BE IT, THEREFORE, RESOLVED THAT the June 22, 2010 resolution be **amended to allow for the additional actual funding of the Capital Building Reserve Fund in a total not to exceed amount of \$405,631.**

*After lengthy discussion, the BOE chose to add the above mentioned amount of \$105,631 to Item 3.5RS listed below, thus deleting 3.2RS.*

3.3RS WHEREAS the Romulus Central School District Board of Education authorized, on June 22, 2010, the funding of the **Capital Bus Reserve Fund up to an amount of \$150,000 from the unappropriated fund balance as of June 30, 2010;** and

WHEREAS upon the findings of the External Audit of the Year End Fund Balance as of June 30, 2010 it has now been determined that **an additional amount of \$25,000 can be added;**

BE IT, THEREFORE, RESOLVED THAT the June 22, 2010 resolution be **amended to allow for the additional actual funding of the Capital Bus Reserve Fund in a total not to exceed amount of \$175,000.**

Motion made by Mrs. Asermily, seconded by Dr. Everts. Mr. Somerville voted "no." Motion passed with six affirmative votes.

**TEACHER AIDE POSITION  
CREATED**

**CAPITAL BUILDING  
RESERVE FUND  
FUNDING not amended**

**SEE 3.5 RS BELOW**

**CAPITAL BUS RESERVE  
FUND FUNDING AMENDED**

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3.4RS WHEREAS the Romulus Central School District Board of Education authorized, on June 22, 2010, the funding of the **ERS Retirement Contributions Reserve Fund up to an amount of \$50,000 from the unappropriated fund balance as of June 30, 2010;** and

WHEREAS upon the findings of the External Audit of the Year End Fund Balance as of June 30, 2010 it has now been determined that **an additional amount of \$65,000 can be added;**

BE IT, THEREFORE, RESOLVED THAT the June 22, 2010 resolution be **amended to allow for the additional actual funding of the ERS Retirement Contributions Reserve Fund in a total not to exceed amount of \$115,000.**

Motion made by Dr. Everts, seconded by Mrs. Asermily. Mr. Somerville voted "no." Motion passed with six affirmative votes.

3.5RS WHEREAS the Romulus Central School District Board of Education authorized, on June 22, 2010, the funding of the **Unemployment Reserve Fund up to an amount of \$100,000 from the unappropriated fund balance as of June 30, 2010;** and

WHEREAS upon the findings of the External Audit of the Year End Fund Balance as of June 30, 2010 it has now been determined that **an additional amount of \$60,000 and \$105,631 can be added;**

BE IT, THEREFORE, RESOLVED THAT the June 22, 2010 resolution be **amended to allow for the additional actual funding of the Unemployment Reserve Fund in a total not to exceed amount of \$265,631.**

Motion made by Dr. Everts, seconded by Mrs. Asermily, and carried unanimously.

3.6RS On recommendation of the Superintendent of Schools, and on motion of Ms. Backlund, seconded by Dr. Everts, and **due to low enrollment,** the Romulus Central School board of Education hereby **abolishes one (1) position in the area of a Day Care Worker in the Kidsafe Program, effective September 7, 2010.** The Board of Education has determined that **Lisa Freier is the least senior Day Care Worker and shall be excessed effective September 7, 2010.** Mrs. Freier's services shall be **placed on the Preferred Eligibility List** of the District in accordance with the current CSEA Contract.

**ERS RETIREMENT  
CONTRIBUTIONS  
RESERVE FUND FUNDING  
AMENDED**

**UNEMPLOYMENT  
RESERVE FUND FUNDING  
AMENDED**

**SEE 3.2 RS ABOVE**

**ABOLITION OF DAY CARE  
WORKER POSITION**

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**RESIGNATION:**

7.1RG Mary Jane Barber - a .5FTE Librarian/Media specialist, with regret, effective September 30, 2010. Motion made by Dr. Everts, seconded by Ms. Backlund, and carried unanimously.

**PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose**

6.1RS WHEREAS the Romulus Central School District Board of Education authorized that **Wendy Bouchey be granted a Probationary Appointment as a Cleaner at \$8.00 per hour which was a lower rate of pay than the CSEA Collective Bargaining Agreement established as a minimum starting wage for that job category;** and

WHEREAS although Mrs. Bouchey has received the appropriate compensation increases as outlined in the CSEA Contract for the 2007-08, 2008-09 and 2009-10 school years, she currently is receiving \$9.39 per hour which is the same starting wage received by two other Cleaners who were hired in October, 2009 and November, 2009; and

WHEREAS a correction to this situation would be to provide Mrs. Bouchey with a 4% increase, or \$.38 per hour, which should have been granted to her upon her appointment, and thus raising her current wage rate above the two other Cleaners;

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School District Board of Education authorize a wage rate of \$9.77 per hour for Mrs. Bouchey retroactive to July 1, 2009.

Motion made by Dr. Everts, seconded by Mrs. Asermily, and carried unanimously.

6.2A Authorization to change the work hours for **Lisa Freier, who was appointed on July 13, 2010 by the Romulus Central School District Board of Education to a Food Service Helper position, FROM 3.0 hours per day that school is in session TO 4.0 hours per day that school is in session, effective September 7, 2010. The rate of pay will remain at \$9.22 per hour.**

Motion made by Ms. Backlund, seconded by Mr. Kuryla, and carried unanimously.

6.3A Lisa Freier – Substitute Day Care Worker, Kidsafe Program @ \$7.50 per hour.

Motion made by Mr. McCann, seconded by Mrs. Asermily, and carried unanimously.

**MARY JANE BARBER  
RESIGNS**

**WENDY BOUCHEY  
GRANTED A WAGE  
INCREASE**

**LISA FREIER FOOD  
SERVICE HELPER HOURS  
INCREASED**

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6.4A Lisa Heitmann – Teacher Aide, retroactive to September 7, 2010, for 6.85 hours per day that school is in session at \$10.09 per hour, with re-establishment of benefits as stipulated in the current CSEA Collective Bargaining Agreement due to **recall from a Preferred Eligibility List.** Motion made by Dr. Everts, seconded by Mr. Kuryla, and carried unanimously.

6.6A Approval of a one hour BOCES mid-day bus shuttle for the 2010-2011 school year when school is in session. Motion made by Dr. Everts, seconded by Mr. Kuryla, and carried unanimously.

6.7A Sandra Travis - School Bus Driver, effective September 15, 2010, for an additional one (1) hour to her normal driving time @ \$13.08 per hour. Mrs. Travis will be driving the shuttle run. Motion made by Ms. Backlund, seconded by Mrs. Asermily, and carried unanimously.

**EXTRACURRICULAR APPOINTMENTS:**

6.5A Technical Director, Fall High School Drama Production – R. J. Rapoza @ \$500.00  
Motion made by Dr. Everts, seconded by Ms. Backlund, and carried unanimously.

6.8A Student Council, High School Advisor – Christopher Puylara @ \$1,875.50  
Student Council, Elementary Co-Advisor – Darlene Werner @ \$157.50

Student Council, Elementary Co-Advisor – Donna Newcomb @ \$157.50

Stage & Lighting Co-Director – Susan Fegley @ \$200  
Stage & Lighting Co-Director – Hilary Chaya @ \$400  
Drama Production, Exec. Director – Laura Feligno @ \$1,119  
Musical Production High School Exec. Director - Sheridan Davenport @ 3,885.20

Musical Production Elementary, Exec. Director – Michelle George-Mason @ \$3,885.20

Musical Director Elementary Production – Betty Gerych @ \$3,366

Musical Director High School Production – Hilary Chaya @ \$3,213

Drama Club High School Advisor – Sheridan Davenport @ \$242.55

Drama Club Elementary Advisor – Michelle George Mason @ \$242.55

Yearbook – Christopher Puylara @ \$4,130.70  
Marching Band Director – Hilary Chaya @ \$1,468.95  
Color Guard Advisor – Jennifer Bartlett @ \$918  
Choral Music Director – Betty Gerych @ \$793.10  
Honor Society Co-Advisor – Cathy Jordan @ \$1,858.50  
Honor Society Co-Advisor – Nancy Munn @ \$1,947

**LISA HEITMANN  
RECALLED AS A TEACHER  
AIDE**

**BOCES MID-DAY BUS  
SHUTTLE CREATED**

**SANDRA TRAVIS  
APPOINTED TO SHUTTLE  
RUN**

**R.J.RAPOZA APPOINTED  
TECHNICAL DIRECTOR**

**VARIOUS  
EXTRACURRICULAR  
ADVISORSHIPS APPROVED**

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7<sup>th</sup> Grade Class Co-Advisor – Hilary Chaya @ \$275  
7<sup>th</sup> Grade Class Co-Advisor – Nancy Munn @ \$288.20  
8<sup>th</sup> Grade Class Co-Advisor – Melinda Schillinger @ \$210  
8<sup>th</sup> Grade Class Co-Advisor – Melissa Lilyea @ \$275.10  
9<sup>th</sup> Grade Class Co-Advisor – Carlene Augustine @ \$525  
9<sup>th</sup> Grade Class Co-Advisor – Jennifer Bartlett @ \$688.80  
10<sup>th</sup> Grade Class Co-Advisor – Jennifer Bartlett @ \$1,009.80  
10<sup>th</sup> Grade Class Co-Advisor – Bernie Wegman @ \$918  
11<sup>th</sup> Grade Class Co-Advisor – John Vincent @ \$1,652.70  
11<sup>th</sup> Grade Class Co-Advisor – Christopher Puylara @

\$1,731.40

12<sup>th</sup> Grade Class Co-Advisor – Christopher Puylara @

\$2,163.70

12<sup>th</sup> Grade Class Co-Advisor – Hilary Chaya @ \$2,065.35  
International Club Advisor – Susan Mitchell @ \$961.40  
Peer Mediator Co-Advisor – Carlene Augustine @ \$382.50  
Peer Mediator Co-Advisor – Kathleen Stuck @ \$306  
Web Page – Susan Fegley @ \$2,122  
Art Club Advisor – Melanie Shoebridge-Bloom @ \$1,366  
Arts in Education Co-Coordinator – Michelle George-Mason

@ \$787

Arts in Education Co-Coordinator – Hilary Chaya @ \$787  
Weight Room Coordinator – Kathleen Whitney @ \$4,120  
Varsity Club Advisor – Michael Kaufman @ \$525

Motion made by Dr. Everts, seconded by Ms. Backlund, and carried unanimously.

**COMMITTEE ON SPECIAL EDUCATION REPORT:**

9.1M Approval of the recommendations as listed in the CSE Minutes of July 27, 2010, July 28, 2010, July 29, 2010, August 4, 2010, August 19, 2010

Motion made by Dr. Everts, seconded by Mrs. Asermily, and carried unanimously.

**COMMITTEE ON PRESCHOOL SPECIAL EDUCATION REPORT:**

9.2M Approval of the recommendations as listed in the CPSE Minutes of July 22, 2010, August 3, 2010, and August 19, 2010

Motion made by Mr. McCann, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 7:41 p.m.** made by Dr. Everts, seconded by Mr. Sparrow, and carried unanimously.

**ADJOURNMENT**

LEANNE B. KEEL  
DISTRICT CLERK

4089

