

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES  
AUGUST 28, 2012  
7:00 P.M. - BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Seth Brandow – Vice President; Timothy Kuryla; Kara Mapstone; James O. Somerville; Thomas Wilson**

**ABSENT: Rebecca Jessop**

**OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Christopher Puylara – RFA President**

**1. OPENING AND MINUTES**

**1.1 Call to Order – By Mr. McCann at 7:00 p.m.**

**1.1.1 Executive Session**

**1.1.1.1 Discussion of matter leading to the employment, promotion, demotion, Discipline, suspension, or removal of a particular person.**

Moved: \_\_\_\_\_ Seconded: \_\_\_\_\_  
Approved/Defeated: \_\_\_\_\_

Returned to public session at \_\_\_\_\_

**1.1.2 Pledge of Allegiance**

**1.1.3 Public Comment - \*Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his/her designee.**

**1.2 Resolution to Approve Minutes**

**1.2.1 Resolution to approve the following:  
Minutes of regular Board of Education meeting of August 14, 2012**

Moved: **Mr. Wilson** Seconded: **Mr. Brandow**  
Approved: **Unanimously**

**1.3 Resolutions, Other**

**1.2.2 To act upon the recommendation of the Superintendent to approve the following:**

**1.3.1.1 Approval of the Agenda**

1.3.1.2 Nancy Zimar appointed as Clerk Pro-Tem to be utilized in the absence of Leanne Keel

Moved: **Mr. Brandow**  
Approved: **Unanimously**

Seconded: **Mrs. Mapstone**

1.4 Announcements and Report

1.4.1 The next regular meeting of the Board of Education will be September 11, 2012, at 7:00 p.m. in the Board Conference Room.

1.5 Other Items

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.1.1 Hosted by \_\_\_\_\_

2.2 Resolutions

2.2.1 To act upon the recommendation of the Superintendent to approve the following:

2.2.1.1 Initiative of a JV Golf Team Coaching stipend of \$1,674.00 per MOA

Moved: **Mr. Brandow**  
Approved: **Unanimously**

Seconded: **Mr. McCann**

2.3 Announcements and Reports

2.3.1 Athletic Participation Numbers

**Mrs. Zimar announced that, as of this date, 14 Romulus students and 17 South Seneca students are participating in Fall sports.**

2.4 Other Items

2.4.1

**3. REPORTS TO THE BOARD**

3.1 Resolutions

3.1.1 No proposals

3.2 Announcements and Reports

3.2.1 President's Report

**Mr. McCann stated that the BOE members will be available in the Cafeteria during Open House on September 13, 2012; the Merger Study Advisory Committee meeting will be held at the SSCS Elementary School in Interlaken, NY with a 5:45 p.m. tour of the building followed by the meeting beginning at 6:30 p.m. Mr. McCann and Mr. DiPerna (SSCS BOE President) will meet during the week of August 31, 2012 concerning the Merger timelines, and "slowing down the process".**

### 3.2.2 Board Members Forum

### 3.2.3 Superintendent's Report

#### 3.2.3.1 Organizational Chart

**Mrs. Zimar mentioned that the Chart will undergo revision to show the Athletic Director position reporting to the Superintendent.**

#### 3.2.3.2 Other

**Mrs. Zimar indicated that Teacher Conference Days will be held August 29 and 30, 2012 as well as September 4, 2012. Also, an Opening Day breakfast will be held in the Cafeteria to which all BOE members are welcome to attend.**

**Additionally, the Superintendent is researching the creation of two new stipend positions – a 19A Examiner in the Transportation Department, and a Data Coordinator position. More information to follow.**

### 3.3 Other Items

## 4. BUSINESS OFFICE REPORTS

### 4.1 Resolutions

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Student Extra Classroom Activity Fund Treasurer's Report for the period of July, 2012

4.1.1.2 Acceptance of the Internal Audit Report as reviewed by the Audit Committee for the 2011-12 school year.

Moved: **Mr. McCann**  
Approved: **Unanimously**

Seconded: **Mr. Kuryla**

### 4.2 Announcements and Reports

4.2.1 Revenue Status for Accounts "A" General Fund dated 7/1/12 to 7/31/12; Warrant No. 2 for Accounts "A" General Fund dated 7/13/12, in the amount of \$32,267.92; Warrant No. 3 for Accounts "A" General Fund dated 7/16/12, in the amount of \$116,187.76; Warrant No. 4 for Accounts "A" General Fund dated 7/31/12 in the amount of \$42,425.13; Warrant No. 5 for Accounts "A" General Fund dated 7/31/12 in the amount of \$67,804.30

4.2.2 Cafeteria dated 7/1/12 to 7/31/12, Warrant No. 1 for Accounts "C" Cafeteria dated 7/31/12, in the amount of \$467.96; Warrant No. 2 for Accounts "C" Cafeteria, dated 7/31/12, in the amount of \$637.90

4.2.3 Revenue Status for Accounts "F" Special Aid Fund dated 7/1/12 to 7/31/12; Warrant No. 1 for Accounts "F" Special Aid Fund dated 7/16/12, in the

Amount of \$1,389.05; Warrant No. 2 for Accounts "F" Special Aid Fund Dated 7/16/12, in the amount of \$536.00; Warrant No. 3 for Accounts "F" Special Aid Fund dated 7/31/12, in the amount of \$61.63; Warrant No. 4 for Accounts "F" Special Aid Fund dated 7/31/12, in the amount of \$24.98

- 4.2.4 Revenue Status for Accounts "H" Capital Fund dated 7/1/12 to 7/31/12; Warrant No. 1 for Accounts "H" Capital Fund dated 7/31/12, in the amount of \$13,541.61; Warrant No. 2 for Accounts "H" Capital Fund dated 7/31/12 in the amount of \$74,850.00
- 4.2.5 Revenue Status for Accounts "TA" Trust and Agency Fund dated 7/1/12 to 7/31/12; Warrant No. 3 for Accounts "TA" Trust and Agency Fund dated 7/31/12, in the amount of \$20,201.32

#### 4.3 Other Items

- 4.3.1 Discussion and potential motion to approve the Budget Calendar for the 2012-13 school year  
**Discussion occurred concerning Plan "A" (the usual and old way) or Plan "B" on the information style of meetings. It was determined that Plan "B" would be the method.**

Moved: **Mr. Wilson**  
Approved: **Unanimously**

Seconded: **Mrs. Mapstone**

### 5. COMMUNICATIONS

- 5.1 Public Comments \* Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his/her designee.

#### 5.2 Resolutions

- 5.2.1 No proposals

#### 5.3 Announcements and Reports

- 5.3.1 **The family of Simba Modesto thanked the BOE for their consideration in allowing the use of the RCS Auditorium to hold a Memorial Service on August 16, 2012.**

#### 5.4 Other Items

### 6. PERSONNEL

#### 6.1 Resolutions in Regard to Administrators and Teachers

- 6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:
- 6.1.1.1 Extra Curricular appointments of the following individuals:
- 6.1.1.1.1 Student Council Advisor, High School – Chris Puylara @ \$1,875.50
- 6.1.1.1.2 Student Council, Elementary – Darlene Werner @ \$393.00

- 6.1.1.1.3 Stage & Lighting Director Co Advisor – Sue Fegley @ \$200.00
- 6.1.1.1.4 Stage & Lighting Director Co-Advisor – Hilary Chaya @ \$400.00
- 6.1.1.1.5 Ex. Director Musical Production, Elementary – Michelle George-Mason @ \$3,885.20
- 6.1.1.1.6 Musical Director, Elementary Production – Betty Gerych @ \$3,366.00
- 6.1.1.1.7 Musical Director, High School Production – Hilary Chaya @ \$3,213.00
- 6.1.1.1.8 Drama Club Advisor, High School – Hilary Chaya @ \$247.05
- 6.1.1.1.9 Drama Club Advisor, Elementary – Michelle George-Mason @ \$254.10
- 6.1.1.1.10 Yearbook Advisor – Chris Puylara @ \$4,327.40
- 6.1.1.1.11 Choral Music Director – Betty Gerych @ \$793.10
- 6.1.1.1.12 Honor Society Co-Advisor – Cathy Jordan @ \$1,858.50
- 6.1.1.1.13 Honor Society Co-Advisor – Nancy Munn @ \$1,947.00
- 6.1.1.1.14 7th Grade Advisor – Hilary Chaya @ \$275.00
- 6.1.1.1.15 8<sup>th</sup> Grade Advisor – Melissa Lilyea @ \$275.10
- 6.1.1.1.16 9<sup>th</sup> Grade Co-Advisor – Nancy Munn @ \$721.60
- 6.1.1.1.17 9<sup>th</sup> Grade Co-Advisor – Chris Puylara @ \$721.60
- 6.1.1.1.18 10<sup>th</sup> Grade Co-Advisor – Nancy Munn @ \$1,009.80
- 6.1.1.1.19 10<sup>th</sup> Grade Co-Advisor – Jeff Felice @ \$1,009.80
- 6.1.1.1.20 11<sup>th</sup> Grade Co-Advisor – Carlene August @ \$1,652.70
- 6.1.1.1.21 11<sup>th</sup> Grade Co-Advisor – Jennifer Bartlett @ \$1,731.40
- 6.1.1.1.22 12<sup>th</sup> Grade Co-Advisor – Bernie Wegman @ \$2,065.00
- 6.1.1.1.23 12<sup>th</sup> Grade Co-Advisor – Jennifer Bartlett @ \$2,163.70
- 6.1.1.1.24 Ski Club Co-Advisor – Bernie Wegman @ \$169.00
- 6.1.1.1.25 Ski Club Co-Advisor – Sue Fegley @ \$169.00
- 6.1.1.1.26 International Club Advisor – Sue Mitchell @ \$961.40
- 6.1.1.1.27 Peer Mediator Co-Advisor – Carlene Augustine @ \$401.63
- 6.1.1.1.28 Peer Mediator Co-Advisor – Kathy Stuck @ \$382.50
- 6.1.1.1.29 Web Page – Sue Fegley @ \$2,122.00
- 6.1.1.1.30 Art Club Advisor – Melanie Shoebridge-Bloom @ \$1,434.30
- 6.1.1.1.31 Weightroom Coordinator – Mike Kaufman @ \$4,120.00
- 6.1.1.1.32 Varsity Club Advisor – Jeff Felice @ \$577.50
- 6.1.1.2 Accept the resignation of Amy Hayes, Teacher Assistant, effective August 20, 2012
- 6.1.1.3 Pending approval of a JV Golf Team, appoint Craig Waid to the newly created position of JV Golf Coach at a stipend of \$1,674.00

Moved: **Mr. Brandow**  
 Adopted: **Unanimously**

Seconded: **Mr. Somerville**

6.2 Resolutions in Regard to Support Staff

6.2.1 No proposals

6.3 Resolutions, Other

6.3.1 To act upon the recommendation of the Superintendent to approve the following:

6.3.1.1 Substitute List for Teachers and Support Staff

6.3.1.2 To increase Certified teacher substitute rate from \$70.00 to \$80.00, certified RCS Retiree substitute rate from \$80.00 to \$87.00, and non-certified substitute teacher pay from \$55.00 to \$65.00

Moved: **Mrs. Mapstone**

Seconded: **Mr. Brandow**

Approved: **Unanimously**

6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the Committee on Special Education issues:

7.1.1.1 To approve the placement of the Committee on Special Education dated July 19, 2012 (05967) (06547), August 7, 2012 (05886), and August 9, 2012 (05753, 05684, 06160, 06478, 06480)

7.1.1.2 To change the School Calendar ½ day from December 5, 2012 to December December 21, 2012

Moved: **Mr. Somerville**

Seconded: **Mr. McCann**

Approved: **Unanimously**

7.2 Announcements and Reports

7.3 Other Items

**8. BUILDINGS AND GROUNDS**

8.1 Resolutions

8.1.1 To act upon the recommendation of the Superintendent to authorize Change Orders for the Capital Project in the following manner:

8.1.1.1 Up to \$3,000 approval of Superintendent

8.1.1.2 Up to \$3,001 - \$10,000 approval of Board of Education Facilities Committee

8.1.1.3 Up to \$10,001+ - approval of the full Board of Education

Moved: **Mr. Somerville**

Seconded: **Mr. Kuryla**

Approved: **Unanimously**

## 8.2 Announcements and Reports

### 8.2.1 Building Project Committee Report – Bob Boulware

**Mr. Boulware reported that the gas line for the upgraded heating system has been installed with the meter being connected during the week of September 4, 2012. There is no visual contamination of surrounding soil, with the final written results pending. Overall, heat will be available in the building by September 15, 2012, if needed.**

**Also mentioned was that the Director of Facilities is looking at installing a new computer climate control system to replace the current Honeywell system. This would be funded under the Capital Project and it would be aidable.**

**Additionally, Mr. Boulware stated that RCS has been able to maintain its “A” Bond Rating with Standard and Poors which will positively affect our borrowings on our Capital Project and our yearly RAN borrowings over the next three years.**

## 8.3 Other Items

## 9. TRANSPORTATION

### 9.1 Resolutions

9.1.1 To act upon the recommendation of the Superintendent to approve the School Bus Routes and Drivers for the 2012-13 school year

9.1.1.1 Scott Trotter, Bus #71 – Special Ed. To Gorham, Rushville, Red Jacket

9.1.1.2 James Werner, Bus #75 & #1 – Spring Meadows

9.1.1.3 Michael Millspaugh, Bus #76 & #7 – Lake Hill, Rte. 96A, AM/PM Amish

9.1.1.4 Bruce Scherer, Bus #78 & #9 – MacDougall, North East Lake Road

9.1.1.5 Tina Turk, Bus #79 & #3 – Rte. 89, East Fayette, PM Amish

9.1.1.6 Jennifer Kime, Bus #80 & #2 – West Fayette, AM/PM Amish

9.1.1.7 Chuck Buisch, Bus #81 – Special Ed. To Newark, Midlakes

9.1.1.8 Cliff Irwin, Bus #82 – Special Ed. To Norman Howard, Keuka College

9.1.1.9 Sandy Travis, Bus #84 & #8 – East Lake Road, Yale Farm

9.1.1.10 Ed Oldfield, Bus #85 & #4 – Vineyard Road, PM Amish

9.1.1.11 Sharon Scott, Bus #86 – BOCES Run AM/PM

9.1.1.12 Terry Moore, Bus #87 – PK 10:30 drop off & pick up

9.1.1.13 Terry Moore, Bus #87 – Rte. 336, Rte. 96A, McGrane Road

Moved: **Mr. Brandow**

Seconded: **Mr. McCann**

Approved: **Unanimously**

### 9.2 Announcements and Reports

9.2.1 Congratulations to the Preventative Maintenance transportation staff of RCS for having exceeded the NYS DOT's 90% rate of bus safety inspections for 2011-12. Our passing rate was 94.1%.

9.2.2 Article 19-A Statistical Report

9.3 Other Items

**10. EXECUTIVE SESSION**

10.1 Discussion of matters leading to the employment, promotion, demotion, discipline, suspension, or removal of a particular person.

Moved: **Mr. Wilson**

Seconded: **Mr. Kuryla**

Approved: **Unanimously at 7:50 p.m.**

10.2 A motion was offered to **adjourn out of Executive Session at 8:02 p.m.**

Moved: **Mr. Somerville**

Seconded: **Mr. McCann**

Approved: **Unanimously**

**11. ADJOURNMENT**

A motion was offered to adjourn at **8:03 p.m.**

Moved: **Mr. McCann**

Seconded: **Mr. Kuryla**

Approved: **Unanimously.**

**12. DISTRIBUTIONS**

12.1 Agenda Supplement

**Note:** Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [\*] preceding the outline number.

**LEANNE B. KEEL  
DISTRICT CLERK**