

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION REGULAR MEETING MINUTES  
MARCH 12, 2013  
7:00 P.M. - BOARD CONFERENCE ROOM**

**PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; James O. Somerville; Thomas Wilson**

**ABSENT: No one**

**OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne B. Keel – District Clerk; Robert J. Boulware – Business Manager; Ben Maslona – Fiscal Advisors & Marketing, Inc.; Martin Rotz – PK-8 Principal; Mary Jo Shrey – Director, Pupil Personnel Services; Erica Sinicropi – Special Education Administrative Intern; Various RCS Staff Members; Participation in Government Students; Samantha Seils – Student Council Representative; Julie Anderson – FLTIMES Reporter; James Mein; M/M David Ettman; Ray Fox; Dr. David Dresser; M/M Michael Elliott; John Feligno; Linda Mastellar**

**1. OPENING AND MINUTES**

1.1 Call to Order – By Mr. McCann at 7:00 p.m.

1.1.2 Pledge of Allegiance

**PUBLIC COMMENTS**

1.1.3 Public Comment - \*Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

Mr. Feligno asked for further clarification on the FLTIMES article regarding the BOE's straw vote revisit and what changes may be made to the first Merger study. Mr. Elliott requested that the community be kept apprised of process and information regarding a straw vote revisit. And, Mrs. Mastellar read from her letter sent to NYSED concerning her improvement ideas to the State's merger process as a whole.

1.2 Resolution to Approve Minutes

**CORRECTION IN MINUTES**

1.2.1 Resolution to approve the following:

1.2.1.1 Minutes of regular Board of Education meeting of February 12, 2013

1.2.1.2 Minutes of regular Board of Education meeting of February 27, 2013

1.2.1.3 Minutes of special Board of Education meeting of March 7, 2013

Moved: Mr. Somerville      Seconded: Mr. Wilson

Approved unanimously with changes to February 12, 2013 Minutes,

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1.3 Resolutions, Other

1.3.1 To act upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

Moved: Mrs. Jessop

Seconded: Mr. Kuryla

Approved: Unanimously

1.4 Announcements and Reports

1.4.1 BOE meeting on March 14, 2013 to accept Capital Project Building Bids at 12 P.M. in the Conference Room Annex

1.4.2 The next regular meeting of the Board of Education will be March 26, 2013 at 7:00 p.m. in the Board Conference Room

1.5 Other Items

**CAPITAL PROJECT FUNDING**

1.5.1 Building Project financial presentation and recommendation from Fiscal Advisors – Ben Maslona

Mr. Maslona explained the funding/borrowing options, State Aid impact, Refinancing and Amortization rate resets, Capital Reserve accounts and Debt Service. His recommendation was to do short-term borrowing through a Bond Anticipation Note (BAN) for at least one year obtained from the NYS Dormitory Authority. Mr. Maslona left the meeting at 7:30 p.m.

**2. INTERSCHOOL ACTIVITIES**

2.1 Romulus Student Forum

2.1.1 Hosted by Student Council – Samantha Seils, President

Ms. Seils reported on the 'backpack program' which provides food to needy RCS families, and thanked Mr. Wegman for his efforts to organize and secure spectator buses for those wishing to support the Girls' Varsity Basketball team during the Section 5 Tournament games.

2.2 Resolutions

**MUSIC IN OUR SCHOOLS RESOLUTION**

2.2.1 To act upon the recommendation of the Superintendent to approve:

2.2.1.1 Music In Our Schools resolution

WHEREAS the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and Creativity; and

WHEREAS music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS the National Association for Music Education has designated March as Music In Our Schools Month, focusing on the theme "Orchestrating Success";

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Romulus Central School District endorses the observance of Music In Our Schools Month as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate; and

NOW, BE IT FURTHER RESOLVED THAT the Board of Education of the Romulus Central School District, for its own part, re-dedicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child.

#### **SCHOOL CALENDAR ADOPTED**

##### **2.2.1.2 Adoption of the 2013-14 school calendar**

Moved: Mr. Wilson  
Approved: Unanimously

Seconded: Mrs. Mapstone

#### **2.3 Announcements and Reports**

- 2.3.1 Web site announcement regarding Athletic sign-ups
- 2.3.2 Music In Our Schools Band Concert on March 13, 2013 at 7:00 p.m. in the Auditorium
- 2.3.3 Music In Our Schools Choral Concert on March 20, 2013 at 7:00 p.m. in the Auditorium

#### **2.4 Other Items**

### **3. REPORTS TO THE BOARD**

#### **3.1 Resolutions**

#### **POLICIES ADOPTED**

- 3.1.1 First reading of the following Policies:
  - 3.1.1.1 Sale and Disposal of School District Property (Revised), #5250
  - 3.1.1.2 Complaints About Staff (New), #3231
  - 3.1.1.3 Appeals To The Commissioner (New), #3232Mrs. Mapstone requested that a 'second reading' be waived per RCS Policy #1410 (Policy & Administrative Regulations) and proceed with approval.

Moved: Mr. Kuryla  
Approved: Unanimously

Seconded: Mrs. Mapstone

### 3.2 Announcements and Reports

#### 3.2.1 President's Report

##### 3.2.1.1 Nominations for BOCES Board of Education members

RCS has a representative from the District currently on the BOCES Board of Education where only one individual per District can be seated at a time. Thus, we will not have a nomination this year.

#### 3.2.2 Board Members Forum

#### 3.2.3 Superintendent's Report

##### **MIDDLE SCHOOL COMPETITION**

Mrs. Zimar mentioned that Middle School students had competed in a WFL BOCES Skills Competition and brought home the trophy which will be displayed for one year in our Trophy Case. This competition focuses on Career Technology offerings.

Also, congratulations were extended to the Girls' Varsity Basketball Team for a fabulous season in their trek through the Section 5 Tournament games.

##### 3.2.3.1 BOE meeting schedule

Mrs. Zimar reviewed the March and April, 2013 upcoming BOE meeting dates which will be as follows: March 12 and 26; April 24 only

Moved: Mrs. Mapstone

Seconded: Mr. Brandow

Approved: Unanimously

##### **RCS/SSCS DELEGATION COMMITTEE REPORT**

#### 3.2.4 Romulus Central School and South Seneca Central School Delegation Committee Report

Mrs. Jessop, Chairperson of the Delegation Committee, reviewed the list of concerns that RCS has and indicated that the joint meeting with SSCS on February 28, 2013 was a positive one. Mr. McCann stated that the concerns are questions that RCS voters, taxpayers, and parents have.

Mrs. Jessop indicated that a joint BOE meeting will be held in late April. Mr. McCann said that RCS will be willing to share services with SSCS even if a straw vote indicates no merger.

##### 3.2.4.1 Report on February 28, 2013 meeting to further investigate educational opportunities, transportation concerns, special need combination classrooms, budget projection, and building usage issues to continue Merger opportunities.

Discussion among BOE members ensued. Mrs. Mapstone stated that she has no objection to a straw vote, but there are still too many unknowns. Mr. Somerville said that "people have the right to vote – just get the information by June and do the straw vote". Mr. Brandow expressed his concern that options outside the box needed to be

explored, that RCS needs to have an opportunity to be a model for small schools, that merger is irreversible and not the only way. Mr. Wilson stated that we need to get the information and answers to community questions and move forward.

**STRAW VOTE RESOLUTION**

3.2.4.2 Resolution to offer Romulus residents a Straw Vote opportunity:

BE IT RESOLVED, by the Board of Education of the Romulus Central School District, Seneca County, New York, as follows:

Section 1. That a meeting of the qualified voters of the Romulus Central School District, Seneca County, New York, shall be held at the North Parking Lot Lobby of the Romulus Central School, 5705 Route 96, Romulus, New York 14541 on a date and time to be established by the New York State Education Department for the purpose of voting by voting machine upon the advisory proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time.

Section 2. At such time as the date and time is established by the New York State Education Department, the District Clerk shall be, and hereby is, authorized to prepare and arrange for publication of a Legal Notice in substantially the same form as set forth in Section 3 below, specifying the date and time of such District Meeting.

Section 3. That the notice of said meeting, including the proposition to be voted upon, shall be in substantially the following form, to wit:

**NOTICE OF DISTRICT MEETING**

*Date of Meeting*

Romulus Central School District,  
Seneca County, New York

The Board of Education of Romulus Central School District, Seneca County, New York, HEREBY GIVES NOTICE that a meeting of the qualified voters of said School District will be held at the North Parking Lot Lobby of the Romulus Central School, 5705 New York 96, Romulus, New York 14541, *at a date and time to be established by the New York State Education Department*, for the purpose of voting by voting machine upon the advisory proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the



Moved: Mr. McCann  
Approved: Unanimously

Seconded Mr. Brandow

#### 4.2 Announcements and Reports

- 4.2.1 Internal Claims Auditor Report for February, 2013
- 4.2.2 Revenue Status for Accounts "A" General Fund dated 02/01/13 to 02/28/13; Warrant No. 31 for Accounts "A" General Fund dated 02/15/13 in the amount of \$332,116.46; Warrant No. 32 for Accounts "A" General Fund dated 02/28/13 in the amount of \$102,907.94
- 4.2.3 Revenue Status for Accounts "C" Cafeteria dated 02/01/13 to 02/28/13; Warrant No. 15 for Accounts "C" Cafeteria dated 02/15/13 in the amount of \$11,236.24; Warrant No. 16 for Accounts "C" Cafeteria dated 02/28/13 in the amount of \$4,760.10
- 4.2.4 Revenue Status for Accounts "F" Special Aid Fund dated 02/01/13 to 02/28/13; Warrant No. 17 for Accounts "F" Special Aid Fund dated 02/15/13 in the amount of \$21,375.79; Warrant No. 18 for Accounts "F" Special Aid Fund dated 02/28/13 in the amount of 90,791.00
- 4.2.5 Revenue Status for Accounts "H" Capital Fund dated 02/01/13 to 02/28/13; Warrant No. 12 for Accounts "H" Capital Fund dated 02/28/13 in the amount of \$21,797.80
- 4.2.6 Revenue Status for Accounts "TA" Trust and Agency dated 02/01/13 to 02/28/13; Warrant No. 32 for Accounts "TA" Trust and Agency dated 02/15/2013 in the amount of \$78,571.19; Warrant No. 35 for Accounts "TA" Trust and Agency dated 02/28/13 in the amount of \$85,314.16
- 4.2.7 Revenue Status for Accounts "TE" Cash Disbursements dated 02/01/13 to 02/28/13; Warrant No. 3 for Accounts "TE" Cash Disbursements dated 02/15/13 in the amount of \$500.00

#### 4.3 Other Items

#### **TECH INITIATIVE ACCOUNT INCREASED**

- 4.3.1 Budget Direction/BOCES Services/Tech Initiative – Robert Boulware
  - 4.3.1.1 To increase General Fund Account Code A2630.490/22-0000 (BOCES Computers) and to increase Revenue Account Code A3103 (State Aide BOCES) by \$30,650.00 each for the purpose of continuation of the Tech Initiative which was approved by the Board of Education during the 2011-12 school year.

Moved: Mr. Brandow  
Approved: Unanimously

Seconded: Mr. Wilson

### 5. COMMUNICATIONS

- 5.1 Public Comments \* Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

5.2 Resolutions

**ACCEPTANCE OF DONATED ITEMS**

- 5.2.1 To act upon the recommendation of the Superintendent to accept the donations of one Coalesse Migrations white padded chair valued at \$850, one Coalesse Kart black tablet arm chair valued at \$250, and three Keilhauer Gym multicolor chairs valued at \$98 each from M/M Matt Yuhus for a total value of \$1,394.

Moved: Mr. Somerville  
Approved: Unanimously

Seconded: Mrs. Jessop

5.3 Announcements and Reports

5.4 Other Items

- 5.4.1 Richard & Shirley Foxx

They expressed their displeasure with the BOE's straw vote decision of December 10, 2012, and recommended a re-vote for community residents.

6. **PERSONNEL**

**RESIGNATIONS, RETIREMENTS, APPOINTMENTS**

6.1 Resolutions in Regard to Administrators and Teachers

- 6.1.1 To act upon the recommendation of the Superintendent to approve the following personnel issues:

- 6.1.1.1 Resignation of Susan Mitchell for retirement purposes, effective May 8, 2013, with regret.  
6.1.1.2 Resignation of Mary Midey for retirement purposes, effective August 23, 2013, with regret.

Moved: Mr. Kuryla  
Adopted: Unanimously

Seconded: Mrs. Jessop

6.2 Resolutions in Regard to Support Staff

- 6.2.1 To act upon the recommendation of the Superintendent to approve:

- 6.2.1.1 Permanent Civil Service status to Sharon Stuck, Food Service Worker, effective March 4, 2013  
6.2.1.2 Permanent Civil Service status to Heidi Burke, Teacher Aide, effective March 15, 2013  
6.2.1.3 Permanent Civil Service status to Kimberly Myers, Cleaner, effective April 9, 2013

Moved: Mrs. Jessop  
Approved: Unanimously

Seconded: Mr. Kuryla

6.3 Resolutions, Other

**SCHOOL DISTRICT TREASURER JOB DESCRIPTION**

- 6.3.1 To act upon the recommendation of the Superintendent to approve the Job Description for the position of School District Treasurer

Moved: Mr. McCann

Seconded: Mr. Wilson

Approved: Unanimously



6.4 Announcements and Reports

6.5 Other Items

**7. CURRICULUM**

7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the Committee on Special Education issues:

7.1.1.1 To approve the placement of the Committee on Special Education dated January 31, 2013, February 5, 2013, February 7, 2013, February 14, 2013. (Student numbers 06414, 05929, 06464, 05620, 05552, 05123, 06355).

Moved: Mr. McCann  
Approved: Unanimously

Seconded: Mr. Kuryla

7.2 Announcements and Reports

7.2.1 Disability Awareness – Mary Jo Shrey

Mrs. Shrey and Mrs. Sinicropi (CSE Administrative Intern) provided an overview on disability awareness which included review of the 13 disability classifications within Education Law, functions of a special education teacher, empathy for students with disabilities and accommodations that may be provided to an eligible child. A Q & A session followed.

7.3 Other Items

**8. BUILDINGS AND GROUNDS**

8.1 Resolutions

**CAPITAL PROJECT BID OPENING**

8.2 Announcements and Reports

8.2.1 Bid Opening for Phase II, March 12, 2013, at 2:00 p.m. in the Cafeteria

8.3 Other Items

**9. TRANSPORTATION**

**SCHOOL BUS DECLARED SURPLUS**

9.1 Resolutions

9.1.1 To act upon the recommendation of the Superintendent to declare Romulus Bus No. 70, a 2004 International 59-passenger school bus as surplus, with a Vin # 4DRBUAFN 15A984889, which will be auctioned off by Auctions International, Auburn, NY

Moved: Mr. McCann  
Approved: Unanimously

Seconded: Mr. Wilson

9.2 Announcements and Reports

9.3 Other Items

**10. EXECUTIVE SESSION**

**EXECUTIVE SESSION**

10.1 Discussion of matters leading to the employment, promotion, demotion, discipline, suspension, or removal of a particular person.

Moved: Mr. Wilson                      Seconded: Mrs. Jessop  
Approved: Unanimously at 9:40 p.m.

10.2 A motion was offered to adjourn out of Executive Session at 10:20 p.m.

Moved: Mr. Kuryla                      Seconded: Mr. Somerville  
Approved: Unanimously

**11. ADJOURNMENT**

**ADJOURNMENT**

A motion was offered to adjourn at 10:21 p.m.

Moved: Mr. Kuryla                      Seconded: Mrs. Mapstone  
Approved: Unanimously

**12. DISTRIBUTIONS**

**Note:** Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [\*] preceding the outline number.

LEANNE B. KEEL  
DISTRICT CLERK