

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES
OCTOBER 14, 2008
6:30 P.M.**

PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Laurie Asermily; Rhonda Dickenson; Norman Hollenbeck (Arr. 7:20 p.m.); Kristine Somerville; Brian Sparrow

OTHERS PRESENT: Michael J. Hoose – Superintendent; Leanne Keel – District Clerk; Robert Boulware – Business Manager; Lynn Rhone – PK-12 Principal; Barbara Quinn – Director of Curriculum & Instruction; Theresa Steinruck; Martin Rotz; Christopher Puylara; John Dickenson; Samuel Dickenson; Samantha Seils, Denise Sparrow; Amanda Pundt; Colleen Cook; Theresa MacCheyne; Thomas Riley – Athletic Director; Tim Kuryla – President, Sports Boosters; M/M Damon Nicholson; Erica Nicholson; M/M Michael Marriam; Kellen Marriam; James McDonald; Ann Scott; Susan Porter – FLTIMES Reporter

Ms. Morgan called the meeting to order at 6:30 p.m., and welcomed visitors.

VARSITY GIRLS' BASKETBALL TEAM ADDRESSES THE BOE:

The team members felt that it was necessary to inform the Board of Education members of how important it is to them to have Extra Curricular positions of Assistant Coaches. Thus, Ms. Erica Nicholson represented her team as she read their prepared statement. The BOE thanked her for their expression of concern, and Ms. Nicholson left the meeting at 6:35 p.m.

RIT EXCELSIOR PROGRAM PRESENTATION:

Mr. Samuel Dickenson, Mr. Kellen Marriam, and Miss Samantha Seils informed the BOE of their individual projects created during this educational experience during the Summer, 2008. Of the 40 Rochester area students who applied, these three RCS students were selected based on academic abilities. Mr. Dickenson and Mr. Marriam worked with DNA samples in the Bio Tech Course, and Miss Seils made solar panels within the Micro Electronics course.

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In anticipation of an Executive Session, all visitors, staff, and students left the meeting at 6:40 p.m.

EXECUTIVE SESSION: Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously, to go into Executive Session at 6:40 p.m. to discuss a specific personnel matter. Mrs. Quinn was invited to attend this Session. Mrs. Quinn left Executive Session at 6:50 p.m.

Motion to **reconvene at 6:55 p.m.** made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

DAY CARE PROGRAM UPDATE:

Mrs. Theresa Steinruck , Day Care Program Leader, discussed the enrollment numbers, revenues as of October 10, 2008, and expenditures. She requested that the program's Oversight Committee be approved as they determined. Ms. Morgan indicated that the program's Oversight Committee membership is "set by the Board of Education." Mrs. Steinruck left the meeting at 7:00 p.m.

CLERK'S REPORT:

1.1M Approval of Minutes of September 23, 2008

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

1.2M Approval of Payroll for September, 2008

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

1.3M Approval of Treasurer's Report for August, 2008

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

1.4 Review and discussion of Warrant #9 dated 9/01/08-9/30/08; Warrant #6 dated 9/1/08-9/30/08; Warrant #7, Fund F, dated 9/1/08-9/30/08; Warrant #7, Fund H, dated 9/1/08-9/30/08.

SUPERINTENDENT'S REPORT:

2.1 Update

Mr. Hoose stated that the NYSCOSS convention he attended earlier this month focused on the economy of New York State, and the possibility that the State Budget will be released to school districts one month early this year.

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2.2M Authorization to accept the 2008 Fire Inspection Report, and to have the District Clerk publish a Public Notice regarding its availability for public inspection.

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

2.3M Approval of Conference Requests as follows:

Title II . Melinda Schillinger – Current Best Practices & Strategies for Speech Language Pathologists @ \$273.00

. Carlene Augustine – Kurzweil Basics & Curriculum Integration @ \$763.00

. Susan Fegley – Kurzweil Basics & Curriculum Integration @ \$420.00

. Karen Doorty – Kurzweil Basics & Curriculum Integration @ \$420.00

. Carlene Augustine – Autism & Asperger Syndrome— Classroom Strategies @ \$199.00

. Melanie Shoebridge – NYS Art Teacher’s Assoc. Conference @ \$548.00

Gen. Fund . Martin Rotz – NYSASBO Developing & Monitoring Your Budget @ \$186.00

. Leanne Keel – Monroe County School Boards Assoc. – Electronic Voting Machines & Legal Issues for District Clerks @ \$110.60

. Gina Lynch – Autism & Asperger Syndrome @ \$276.00

. Katie Harris-Maxwell – Turning Bullies into Buddies @ \$214.00

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

2.4M Authorization of the following Romulus Foundation for Educational Opportunities grant application:

. Sue Schrader, Peg Brady, Janice Hyde, Cindy Drexler, Colleen Cook, Michelle George-Mason - Elementary Fine Arts Seminar @ \$5,755.50

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

2.5RS RESOLVED THAT the Board of Education of the Romulus Central School approves the Romulus Chapter of the National Honor Society four-day, three-night trip to Boston, MS on April 23-26, 2009, pending availability of busing; and

BE IT ALSO RESOLVED, THAT meal and activity

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expenses for the bus driver and chaperones (other than hotel room), and expenses for the bus be approved; and

BE IT ALSO RESOLVED, THAT \$500.00 in expense dollars will be issued, with receipts and any unused monies to be returned; and

BE IT, ALSO RESOLVED, THAT the bus driver be paid for normal driving time at the normal rate of pay. And, any drive time over the normal 5-3/4 hours will be paid at the outside trip rate. Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

BUSINESS MANAGER'S REPORT:

3.1 Update

Mr. Boulware stated that the External Auditor, Thomas Lauffer, will present on the 2007-08 Audit on October 28, 2008 at 5:30 p.m. Also, the BOE Policy Committee will, soon, need to review current policies & regulations on Purchasing and Capital Assets.

3.2M Authorization to accept the Independent Auditor's Report for the school year ended June 30, 2008, as prepared by Raymond F. Wager, CPA, P.C., and to have the District Clerk publish a Public Notice regarding its availability for public inspection.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

3.3RS BE IT RESOLVED, THAT the Board of Education of the Romulus Central School District hereby agrees to **be a member of, and participate in, the Non-Monroe County Municipal School District Program and furnish health benefits for certain of their officers, employees/retirees and COBRA participants through such Program;** and

BE IT FURTHER RESOLVED, THAT the Board of Education of the Romulus Central School District, in accordance with Sections 92-a and 119-0 of the General Municipal Law, hereby **enters into a Municipal Cooperative Agreement to Provide Health Benefits through a cooperative effort known as the Non-Monroe County Municipal School District Program, and further authorizes the Business Manager to sign such agreement on behalf of the Romulus Central School District.**

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

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3.4M Authorization to correct the following school tax bill, due to an error in essential fact that the parcel was assessed for .80 acres but ownership is for .08 acres, for **FREDERICK THOMPSON, 4920 Route 89, Romulus, NY 14541**. A corrected tax bill will be sent in the amount of \$10.48.

Motion made by Mrs. Johnson, seconded by Mr. Sparrow, and carried unanimously.

3.5M Authorization to correct the following school tax bill, due to an error in assessment, for **RICHARD & JUDITH MARR, 4618 WILLOW COVE, GENEVA, NY 14456**. A corrected tax bill will be sent in the amount of \$3,435.28.

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

PK-12 PRINCIPAL'S REPORT:

4.1 Update

Mrs. Rhone mentioned that Open House was held October 9, 2008 and was well attended. The Gone4ever organization will be displaying drunk driving information in the school Atrium area November 3-10, 2008.

DIRECTOR OF CURRICULUM & INSTRUCTION REPORT:

4.2 NYSED Update

Mrs. Quinn presented statistical data on the latest "growth model" for academic success from NYSED.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

6.1A John Hillman – Substitute School Bus Driver @ \$11.00/hour, retroactive to October 7, 2008 due to RCS bus driver training sessions.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

6.2A Mary Voorhees – Substitute Food Service Helper

Mirandia Pipher – Substitute Teacher, K-6, Certified

Motion made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

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EXTRACURRICULAR APPOINTMENTS:

6.3RS WHEREAS the Romulus Central School Board of Education approved, at its September 23, 2008 meeting, the appointment of **Michael Kaufman as JV Basketball Boys' Coach at a stipend of \$4,218.00;** and

WHEREAS Mr. Kaufman has been coaching since the 2003-04 basketball season; and

WHEREAS the current RFA Contract states that "an additional 5% stipend will be given beginning in year six to a unit member who coaches five consecutive years;" and

WHEREAS the 2008-09 basketball season is the beginning of Mr. Kaufman's sixth coaching year;

BE IT, THEREFORE, RESOLVED THAT Mr. Kaufman's basketball coaching stipend for the 2008-09 season should be \$4,428.90.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

6.4A Authorization for the following Program Assistant appointments to be made per the attached revised RFA Memorandum of Understanding, dated October 10, 2008:

. Program Assistant for Boys' Basketball – Greg Cool @ \$1,642.00

. Program Assistant for Girls' Basketball – Charlie Luffman @ \$1,642.00

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

COMMITTEE ON SPECIAL EDUCATION REPORT:

9.1 Approval of the recommendations as listed in the Minutes of September 19, 2008, September 23, 2008, September 24, 2008, September 25, 2008, October 1, 2008, October 2, 2008, October 3, 2008, October 6, 2008, October 7, 2008

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 7:40 p.m.** made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

LEANNE KEEL
DISTRICT CLERK

