

ROMULUS CENTRAL SCHOOL
5705 ROUTE 96
ROMULUS, NEW YORK 14541

BOARD OF EDUCATION
MEETING MINUTES
BOARD CONFERENCE ROOM

AUGUST 11, 2009
6:00 P.M. BOARD MEETING

PRESENT: Anna M. Morgan - President; Susan Backlund; Rhonda Dickenson; Robert McCann; Kristine Somerville (Arr. 6:04 p.m.); Brian Sparrow

ABSENT: Laurie Asermily - Vice President

OTHERS PRESENT: Michael J. Hoose - Superintendent; Leanne Keel - District Clerk; Robert Boulware - Business Manager; Lynn Rhone - PK-12 Principal; Amanda Pundt - RFA Vice-President; Charles Morgan

Ms. Morgan called the meeting to order at 6:00 p.m., and welcomed visitors.

CLERK'S REPORT:

1.1M Approval of Minutes of July 28, 2009

Motion made by Mr. Sparrow, seconded by Ms. Backlund, and carried unanimously.

1.2M Approval of Payroll for July, 2009

Motion made by Mrs. Dickenson, seconded by Ms. Morgan, and carried unanimously.

1.3M Approval of the Board of Education Committees for 2009-2010

Motion made by Mr. Sparrow, seconded by Mr. McCann, and carried unanimously.

1.4M Approval to cancel the August 25, 2009 Board of Education meeting.

Motion made by Mr. Sparrow, seconded by Mr. McCann, and carried unanimously.

SUPERINTENDENT'S REPORT:

2.1 Update

Mr. Hoose mentioned that the United Way SURGE program was not Grant funded and will not be available to RCS.

However, discussion is being held how to modify and fund our program.

BOARD COMMITTEES
APPROVED

SECOND AUGUST BOARD
MEETING CANCELLED

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2.2M Authorization for the Superintendent of Schools to attend the New York State Council of School Superintendents Fall Conference, October 3-5, 2009, Rochester, NY, with expenses.

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

SUPERINTENDENT TO
ATTEND FALL CONFERENCE

BUSINESS MANAGER'S REPORT:

3.1M Authorization for an hourly increase for Gloria Foreman, School Bus Monitor, a 10-month Civil Service employee, FROM 7-1/2 hours per day when school is in session TO 8 hours per day when school is in session, at the contractual rate of pay, effective September 8, 2009, due to the common starting time and bus routing changes.

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

SCHOOL BUS MONITOR
HOURS INCREASED

3.2M Authorization to **increase the hourly rate of pay** for the following **clerical substitute personnel** for the 2009-2010 school year:

- . Gloria Foreman FROM \$8.47 per hour TO \$8.81 per hour
- . Rebecca Wheaton FROM \$9.54 per hour TO \$9.92 per hour
- . All other clerical substitutes FROM \$7.15 per hour TO \$7.25 per hour

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

CLERICAL SUBSTITUTES
HOURLY RATE OF PAY
INCREASED

3.3RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **Capital Building Reserve Fund** from an unappropriated fund balance as of June 30, 2009, up to a maximum amount of \$400,000; and

WHEREAS it has not been determined that the actual funding amount shall be \$318,769;

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School District Board of Education **recommends the amount of \$318,769 to fund the Capital Building Reserve Fund for the 2009-2010 school year.**

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

CAPITAL BUILDING
RESERVE FUND
OFFICIALLY FUNDED

3.4RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **Capital Bus Reserve Fund** from an unappropriated fund balance as of June 30, 2009 in an amount of \$70,231; and

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WHEREAS it has now been determined that the actual funding amount shall be \$70,231;

BE IT, THEREFORE RESOLVED THAT the Romulus Central School District Board of Education **recommends the amount of \$70,231 to fund the Capital Bus Reserve Fund for the 2009-2010 school year.**

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

3.5RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **ERS Retirement Contributions Reserve Fund** from an unappropriated fund balance as of June 30, 2009, up to a maximum of not to exceed \$200,000; and

WHEREAS it has not been determined that the actual funding amount shall be \$200,000;

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School Board of Education **recommends the amount of \$200,000 to fund the ERS Retirement Contributions Reserve Fund for the 2009-2010 school year.**

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

3.6RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **Unemployment Reserve Fund** from an unappropriated fund balance as of June 30, 2009, up to a maximum of not to exceed \$100,000; and

WHEREAS it has now been determined that the actual funding amount shall be \$100,000;

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School District Board of Education **recommends the amount of \$100,000 to fund the Unemployment Reserve Fund for the 2009-2010 school year.**

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

3.7RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **Worker's Compensation Reserve Fund** from an unappropriated fund balance as of June 30, 2009, up to a maximum amount of \$100,000; and

WHEREAS it has not been determined that the actual funding amount shall be \$50,000;

CAPITAL BUS RESERVE
FUND OFFICIALLY FUNDED

ERS RETIREMENT
CONTRIBUTIONS RESERVE
FUND OFFICIALLY FUNDED

UNEMPLOYMENT RESERVE
FUND OFFICIALLY FUNDED

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BE IT, THEREFORE, RESOLVED THAT the Romulus Central School District Board of Education **recommends the amount of \$50,000 to fund the Worker's Compensation Reserve Fund for the 2009-2010 school year.** Motion made by Mrs. Dickenson, seconded by Mr. McCann, and carried unanimously.

3.8RS WHEREAS the Romulus Central School District Board of Education authorized, at its June 23, 2009 meeting, the funding of the **Employee Benefit Accrued Liability Reserve Fund** from an unappropriated fund balance as of June 30, 2009, up to a maximum amount of \$100,000; and

WHEREAS it has not been determined that the actual funding amount shall be \$100,000;

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School District Board of Education **recommends the amount of \$100,000 to fund the Employee Benefit Accrued Liability Reserve Fund for the 2009-2010 school year.**

Motion made by Mr. Sparrow, seconded by Ms. Morgan, and carried unanimously.

PK-12 PRINCIPAL'S REPORT:

4.1 Update

Mrs. Rhone mentioned that two new elective courses have been added this year for student choice. They are Art History and Food & Nutrition.

RESIGNATION:

7.1RG Nancy Galusha - Elementary Education Teacher, effective August 4, 2009, with deep regrets
Motion made by Ms. Morgan, seconded by Mrs. Dickenson, and carried unanimously.

7.2RG Martin Rotz - Secondary Science Teacher, effective August 17, 2009
Motion made by Mr. Sparrow, seconded by Mr. McCann, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Hoose

6.1A Authorization of the 2009-2010 Substitute Teacher, Substitute Teacher Assistant, Substitute Teacher Aide, and Substitute Support Staff listings.
Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

WORKER'S COMPENSATION
RESERVE FUND
OFFICIALLY FUNDED

EMPLOYEE BENEFIT
ACCRUED LIABILITY
RESERVE FUND
OFFICIALLY FUNDED

TWO NEW ELECTIVE
COURSES AVAILABLE

NANCY GALUSHA RESIGNS

MARTIN ROTZ RESIGNS

SUBSTITUTE LISTINGS
APPROVED

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6.2RS RESOLVED THAT upon recommendation of the Superintendent of Schools on August 11, 2009, **Stephanie Rivenburgh**, whose address is 85 Allen Street, Rochester, NY 14608, be granted a **Long-Term Substitute Teacher appointment, pending NYSED Fingerprinting Clearance, effective September 1, 2009 through November 16, 2009, at a pro-rated salary of \$36,900, without benefits, for the childbearing leave of absence of MELISSA LILYEA, Secondary Education Teacher.**

Motion made by Ms. Morgan, seconded by Mrs. Dickenson, and carried unanimously.

6.3A Gina Lynch - Secondary Science Teacher, a two-year probationary appointment due to Long-Term Substitute Teaching, effective September 1, 2009 @ \$47,234.00, with continuation of benefits as stipulated in the current RFA Contract.

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

6.4A Bruce Scherer - School Bus Driver, a probationary appointment, effective September 8, 2009 pending NYSED Fingerprinting Clearance, a 10-month employee with benefits as stipulated in the current CSEA Union Contract, and at an annual salary of \$13,000.

Motion made by Mr. Sparrow, seconded by Ms. Morgan, and carried unanimously.

6.5A Jennifer Kime - Substitute School Bus Driver, pending NYSED Fingerprinting Clearance.

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

6.9A Heather Higby - Elementary Education Teacher, effective September 1, 2009, at a salary of \$40,813, with re-establishment of benefits as stipulated in the current RFA Union Contract due to **recall from a Preferred Eligibility List in the tenure area of Elementary Education.**

Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

EXTRACURRICULAR APPOINTMENTS:

6.6RS WHEREAS, on June 23, 2009, **HEATHER HIGBY** was appointed as the JV Girls' Soccer Coach at a stipend of \$2,235 which reflects "0-3 years of experience" as a Romulus Central School Coach; and

WHEREAS, Mrs. Higby has completed four years or more as an extracurricular Coach for the Romulus Central School District; and

STEPHANIE RIVENBURGH
APPOINTED AS LONG-TERM
SUBSTITUTE TEACHER

GINA LYNCH APPOINTED
AS SECONDARY SCIENCE
TEACHER

BRUCE SCHERER
APPOINTED AS SCHOOL
BUS DRIVER

JENNIFER KIME APPOINTED
SUBSTITUTE SCHOOL BUS
DRIVER

HEATHER HIGBY
APPOINTED ELEMENTARY
EDUCATION TEACHER

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WHEREAS, the current Romulus Faculty Association Union Contract provides for two categories of stipends; i.e., "0-3 years of experience" at lower stipend amounts and "4+ years of experience" at increased stipend amounts;

THEREFORE, BE IT RESOLVED THAT the Romulus Board of Education rescinds the stipend amount of \$2,235 and grants Mrs. Higby the stipend amount of \$3,060 due to longevity credit.

Motion made by Mr. Sparrow, seconded by Ms. Morgan, and carried unanimously.

6.7A Cassandra Harrington - Modified Girls' Soccer Coach @ \$1,469

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

6.8A 7th Grade Advisor - Melanie Shoebridge-Bloom @ \$210

7th Grade Advisor - Melissa Lilyea @ \$262

8th Grade Advisor - Carlene Augustine @ \$210

9th Grade Advisor - Jennifer Bartlett @ \$656

9th Grade Advisor - Bernie Wegman @ \$525

10th Grade Advisor - Chris Puylara @ \$1,009.80

10th Grade Advisor - John Vincent @ \$918

11th Grade Advisor - Hilary Kadar @ \$1,259

11th Grade Advisor - Chris Puylara @ \$1,731.40

12th Grade Advisor - Jeffery Felice @ \$2,163.70

12th Grade Advisor - Nancy Munn @ \$2,163.70

Ski Club Advisor - Alan Gelat @ \$68.78

Ski Club Advisor - MJ Barber @ \$68.78

International Club Advisor - Sue Mitchell @ \$458.85

International Club Advisor - Risa Lobkovsky @

\$349.50

Peer Mediator Advisor - Gina Lynch @ \$306

Peer Mediator Advisor - Carlene Augustine @ \$382.50

Web Master - Sue Fegley @ \$1,952

Art Club Advisor - Melanie Shoebridge-Bloom @

\$1,093

Arts in Education Coordinator - Hilary Kadar @ \$629

Arts in Education Coordinator - Michelle George-

Mason

@ \$826.35

Weight Room Coordinator - Kathleen Whitney @

\$4,120

Varsity Club Advisor - Jeffery Felice @ \$688.80

Honor Society Advisor - Nancy Munn @ \$1,947

Honor Society Advisor - Cathy Jordan @ \$1,416

HEATHER HIGBY
COACHING STIPEND
AMOUNT CORRECTED

CASSANDRA HARRINGTON
APPOINTED A SOCCER
COACH

VARIOUS
EXTRACURRICULAR
ADVISORSHIPS APPROVED

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Yearbook Advisor - Chris Puylara @ \$4,130.70
High School Student Council Advisor - Chris Puylara

@

\$1,790.25

Elementary Student Council Advisor - Doris

Robinson @

\$432.30

Stage and Lighting Director - Alan Gelatt @ \$1,626

Drama Production Director - Laura Feligno @ \$1,119

Musical Production Music Director (High School) -

Hilary Kadar @ \$3,060

Musical Production Music Director (Elementary) -

Betty Gerych @ \$3,213

Musical Production Director (Elementary) - Michelle

George-Mason @ \$3,708.60

Drama Club Advisor (High School) - Hilary Kadar @
\$231

Drama Club Advisor (Elementary) - Michelle George-
Mason @ \$339.90

Marching Band Director - Hilary Kadar @ \$1,399

Color Guard Advisor - Jennifer Bartlett @ \$918

Choral Music Director - Betty Gerych @ \$793.10

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson,
and carried unanimously.

Motion to **adjourn at 6:40 p.m.** made by Mrs. Dickenson,
seconded by Mr. Sparrow, and carried unanimously.

LEANNE KEEL
DISTRICT CLERK