

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

**BOARD OF EDUCATION
REORGANIZATION MEETING
JULY 10, 2007
6:00 P.M.**

PRESENT: Anna Morgan; Cornelia Johnson; Norman Hollenbeck; Rhonda Dickenson; Kristine Somerville; Brian Sparrow

ABSENT: Laurie Asermily

OTHERS PRESENT: Michael Midey – Superintendent/ Transportation Supervisor; Leanne Keel – District Clerk; Robert Boulware – Business Manager (left @ 7:23 p.m.); Barbara Quinn – Elementary Principal; Lynn Rhone – Secondary Principal; Theresa MacCheyne – RFA President

Ms. Keel called the meeting to order at 6:00 p.m., and welcomed guests. She then administered the Oath of Office to the following re-elected Board members: Ms. Morgan and Mrs. Dickenson; newly elected member Mrs. Somerville, and to members Mr. Hollenbeck, Mr. Sparrow, and Mrs. Johnson.

The floor was opened for nominations to the office of President and Vice-President.

1. ELECTION OF OFFICERS

• President of the Board

Ms. Morgan was nominated by Mr. Hollenbeck, seconded by Mrs. Dickenson. No other nominations were made.

Ms. Morgan was elected with five affirmative votes; she abstained.

• Vice-President of the Board

Mrs. Johnson was nominated by Mrs. Dickenson, seconded by Mr. Sparrow. No other nominations were made.

Mrs. Johnson was elected with five affirmative votes; she abstained.

• Administration of Oath of Office to Officers by District Clerk

Ms. Keel administered the Oath to both Ms. Morgan and Mrs. Johnson as Officers of the Board of Education for the 2007-08 school year.

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2. APPOINTMENT OF OFFICERS 2007-08 APPTS.

- **District Clerk** **Leanne Keel @ \$4337**
- **District Treasurer** **Mark Socola**
- **Deputy Treasurer** **Phyllis Moore**
- **Tax Collector** **Linda Wadhams**
- **Tax Clerk** **Linda Wadhams**
- **Claims Auditor** **Alan Corlett @**
 \$100/day
- **Internal Auditor** **Management Advisory**
 Group Per Contract

Motion to appoint the Officers listed above, and to authorize the District Clerk to administer the Oath of Office made by Ms. Morgan, seconded by Mrs. Johnson, and carried unanimously.

3. OTHER APPOINTMENTS 2007-08 APPTS.

- **School Physician** **Life Care @ \$8190**
- **School Attorney** **Marc Reitz@ \$180/Hr.**
(Authorization for the Supt. To use an attorney that has
the expertise in the area where assistance is needed)
- **Central Treasurer, S. Nicholson@ \$1117**
Activity Accounts
- **Alternate Treasurer, Michael Midey**
Activity Accounts
- **Attendance Officers B.Quinn (K-6),L.Rhone (7-12)**
- **Auditor, Activity Accounts Anna Morgan**
- **Alternate Auditor, Michael Midey**
Activity Accounts
- **Hearing Officer for Fed. Anna Morgan**
Meal Program
- **Bank Courier** **James Werner**
- **Copyright Officer** **Lynn Rhone**
- **Records Management Leanne Keel @ \$545**
Officer
- **Public Records Access Leanne Keel, Barbara Quinn,**
Officers **Michael Midey, Lynn Rhone**
- **Confidentiality of Michael Midey**
Computerized Info.
Officer
- **LEA Designee** **Michael Midey**
- **ADA Coordinator** **Michael Midey**

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- **Purchasing Agent Michael Midey**
- **Asst.Purchasing Agent Bonnie Saunders**
- **Independent Auditor Ray Wager @ \$10,000**
- **Chemical Hygiene Officer Lynn Rhone**
- **Title IX Coordinator Barbara Quinn**
- **Section 504 Coordinator Barbara Quinn**

Motion made by Mr. Sparrow, seconded by Mr. Hollenbeck, and carried unanimously.

4. DESIGNATIONS

- **Official Bank Depositories – Five Star Bank, Community Bank, N.A., Fleet Bank, M&T Bank, Savannah Bank, N.A., First Niagara Commercial Bank, Citizens Bank**
- **Official Newspaper – FINGERLAKES TIMES**
- **Regular monthly meetings of BOE for 2007-2008**
 - **Regular: 2ND & 4TH Tuesdays, monthly, at 6:30 p.m., commencing September 11, 2007. The July 10, 2007, August 14, 2007 and August 28, 2007 meetings will commence at 6:00 p.m.**
 - **Special, if needed: 2nd & 4th Tuesdays, monthly, at 6:30 p.m., commencing September 11, 2007**
- **Establishment of the Excellus Benefit Solutions (EBS) Flexible Spending Account Plan & Health Reimbursement Account (HRA) for the RCS debit card (FlexCard) to cover expenses only allowable under this system.**

Motion made by Mrs. Johnson, seconded by Mr. Hollenbeck, and carried unanimously.

5. AUTHORIZATIONS 2007-08 APPTS.

- **Payroll Certification Michael Midey**
- **Alternate Payroll Certf. Robert Boulware**
- **Use of District Treasurer's signature on all School District checks**
- **District Treasurer authorized, in an emergency, to issue RCS checks drawn on any Fund up to \$2500.00**
- **Superintendent to apply for Grants in Aid, State and Federal**
- **Supt. Secretary, to establish a General Petty Cash Fund of \$100.00**
- **Michael Midey, Director of Transportation, establishment of Bus Driver Petty Cash Fund of \$100.00**

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- **Issuance of checks not to exceed \$2500.00 to re-establish credit in the postage meter, purchase of stamps for Tax Collector, etc.**
- **Superintendent and Business Manager to make budget transfers to a limit of \$2500.00**
- **Superintendent to approve attendance of all Staff to conferences and workshops**
- **Rate to be charged for requests to copy/reproduce documents for FOIL, FERPA, etc. will be \$.25 per page or the actual direct cost involved.**

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

6. OFFICIAL UNDERTAKINGS (BONDS)

- **District Clerk @ \$50,000**
- **District Treasurer @ \$100,000**
- **District Tax Collector @ \$150,000**
- **Central Treasurer, Activity Accounts @ \$50,000**
- **Claims Auditor @ \$50,000**

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

7. OTHER ITEMS

- **Readoption of all POLICIES and CODE OF ETHICS in effect during the previous year**
- **Establish mileage reimbursement rate for 2007-2008 at IRS reimbursement rate**
- **Establish mileage reimbursement rate for 2007-08 for bus mileage @ \$2.00 per mile for rental of bus(es) and/or out-of-District non-RCS trips.**
- **Establish reimbursement rate for use of Bus Driver @ \$20.00 per hour for out-of-District non-RCS trips and/or rental of bus(es).**

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

CLERK'S REPORT:

1.1M Approval of Minutes of June 26, 2007

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

1.2M Approval of Payroll for June, 2007

Motion made by Mr. Sparrow, seconded by Ms. Morgan, and carried unanimously.

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3.3M Authorization for the 2006-07 year-end money transfers to close out the 2006-07 school year as indicated on the 2006-07 Year-End Fund A Transfers No. 3 listing in the amount of \$34,000. Motion made by Mrs. Johnson, seconded by Mr. Hollenbeck, and carried unanimously.

3.4M Authorization to modify the Employment Contract between the Romulus Central School Board of Education and Ray Fox, Technology Coordinator, to allow for a fringe benefit change from a life insurance contribution to an HRA (Health Reimbursement Account) contribution retroactive to the 2006-07 school year. Motion made by Ms. Morgan, seconded by Mrs. Johnson, and carried unanimously.

3.5RS WHEREAS the Board of Education of the Romulus Central School District has been authorized by the voters at the Annual School District meeting to raise, for the current budget of the 2007-2008 school year, a sum not to exceed \$9,732,447;

THEREFORE, BE IT RESOLVED THAT the Board adopt the **SCHOOL TAX LEVY for the 2007-2008 school year at \$4,787,812 and TAX RATES for the 2007-2008 school year as follows:**

- . **Town of Fayette \$20.53**
- . **Town of Romulus \$20.53**
- . **Town of Varick \$20.53**

THEREFORE, BE IT RESOLVED THAT the Board adopt the **LIBRARY TAX LEVY for the 2007-2008 school year at \$3,000 and TAX RATES for the 2007-2008 school year as follows:**

- . **Town of Fayette \$.0129**
- . **Town of Romulus \$.0129**
- . **Town of Varick \$.0129**

AND, BE IT FURTHER RESOLVED THAT the Board fix the **EQUALIZATION TAX RATES BY TOWNS, and confirm the extension of the taxes as they appear on the following described tax rolls:**

	TOTAL ASSESSED VALUATIONS BY TOWNS	EQUAL.TAX RATE/TOWN	TRUE VALUE VALUATIONS BY TOWNS
Fayette	\$ 55,035,112	100%	\$ 55,035,112
Romulus	\$ 53,821,667	100%	\$ 53,821,667
Varick	\$124,353,740	100%	\$124,353,740
TOTAL	\$233,210,519		

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AND, BE IT HEREBY DIRECTED THAT the **Tax Warrant** of this Board, duly signed, shall be affixed to the above described tax rolls authorizing the collection of said taxes to **begin September 1, 2007 and end November 21, 2007, giving the Tax Warrant an effective period of eighty-two (82) days at the expiration of which time the Tax Collector shall make an accounting, in writing, to the Board;**

AND, IT IS FURTHER DIRECTED THAT the **delinquent tax penalties shall be fixed as follows:**

- . **No penalty September 1st to September 30th**
- . **2% penalty October 1st to October 31st**
- . **3% penalty November 1st to November 21st**
- . **NO taxes accepted after November 21, 2007**

And that the approval of the Board shall be Treasurer-endorsed on the face of Fidelity Bond furnished for the Tax Collector, and that said Bond shall be filed as required by law.

Motion made by Mr. Sparrow, seconded by Mr. Hollenbeck, and carried unanimously.

3.6M Authorization to transfer, retroactive to June 30, 2007, Capital Reserve Funds in the amount of \$240,000 as authorized by RCSD voters on January 30, 2007 for the 2008 Capital Project as required by the New York State Comptroller.

Motion made by Mr. Sparrow, seconded by Ms. Morgan, and carried unanimously.

SECONDARY PRINCIPAL'S REPORT:

4.1M Authorization to purchase Math books for the new 8th Grade Algebra I curriculum and Integrated Algebra I, Amsco Series.

Motion made by Mr. Sparrow, seconded by Mrs. Dickenson, and carried unanimously.

4.2 MST Projects for Grades 7/8

Mrs. MacCheyne reviewed & explained the 2007-08 projects.

4.3 Update

Mrs. Rhone reviewed 2006-07 statistics relative to graduation & diplomas, as well as NYS Assessments for 7/8 grade and Regents results in Science, Math, Social Studies and Languages.

ELEMENTARY PRINCIPAL'S REPORT:

4.4 Update

Mrs. Quinn mentioned breakfast & lunch student participation, swim program and summer recreation program participation, and elementary summer school participation numbers.

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RESIGNATION:

7.1RG Carrie Jensen – Cafeteria Monitor, effective June 29, 2007.

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by the Superintendent

6.1RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the **salary** between the Board of Education and **MICHAEL J. MIDEY as Superintendent of Schools**, effective July 1, 2007 for the 2007-08 school year, at a salary increase of **\$6,000**, and a **term of employment extension from July 1, 2008 through June 30, 2011**, with benefits as stipulated in the RFA and CSEA Contracts.

Motion made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

EXTRACURRICULAR APPOINTMENTS:

- 6.2A Varsity Boys' Soccer – Jeff Felice @ \$3626
- Varsity Girls' Soccer – Chris Puylara @ \$3626
- JV Girls' Soccer – Heather Higby @ \$2307
- Golf – Jim Williams @ \$2472
- Varsity Volleyball – Lindsey Hilimire @ \$3461
- JV Volleyball – Colleen Cook @ \$2740
- Modified Volleyball – Babette Bennett @ \$1513
- Weight Room Coordinator – Mike Kaufman @ \$1693
- Student Council, High School – Chris Puylara @ \$1607
- Student Council, Elementary – Doris Robinson @ \$371
- Drama Production: Director, Secondary (Fall) – Alan Gelatt @ \$1055
- Musical Production: Director, Elementary (Fall) – Michelle Mason @ \$3329
- Musical Production: Music Director, Elementary (Fall) – Betty Gerych @ \$2884
- Choral Music Director – Betty Gerych @ \$2884
- Auditorium Stage & Lighting – Alan Gelatt @ \$1533
- Arts in Education Coordinator – Michelle Mason @ \$742
- Yearbook – Chris Puylara @ \$3708
- Honor Society – Nancy Munn & Cathy Jordan @ \$1669 each

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Ski Club – Alan Gelatt & M.J.Barber @ \$62 each
Varsity Club – Jeff Felice @ \$618
International Club – Susan Mitchell & Risa Lobkovsky
@ \$412 each
Drama Club – Sheridan Davenport @ \$824
Art Club – Melanie Shoebridge-Bloom @ \$1030
Peer Mediation – Ellen Moore & Anne Sepe @ \$361
each
Peer Mediation – Carlene Augustine & Amy
Zembovyich @ \$289 each
Web Page – Jeff Felice @ \$2000
7th Grade Advisor – Jenn Bartlett @ \$247
8th Grade Advisor – Chris Puylara @ \$247
9th Grade Advisor – Hilary Kadar @ \$494
9th Grade Advisor – Melissa Lilyea @ \$618
10th Grade Advisor – Nancy Munn @ \$865
10th Grade Advisor – Jeff Felice @ \$865
11th Grade Advisor – Kate Whitney @ \$1483
11th Grade Advisor – Gina Lynch @ \$1187
12th Grade Advisor – John Vincent @ \$1854
12th Grade Advisor – Mike Kaufman @ \$1854

Motion made by Mrs. Johnson, seconded by Mr. Sparrow, and carried
unanimously.

COMMITTEE ON SPECIAL EDUCATION RECOMMENDATIONS:

9.1A Appointment of CSE Committee Members for the 2007-
08 school year as follows:

- . Joseph Kelly – CSE Chairperson
- . Steven Dolan – School Psychologist
- . _____ – Special Education Teacher
- . _____ – Special Education Teacher,
Alternate
- . Nicole Gilmore – Parent Member
- . Billie Hakes – Parent Member, Alternate
- . Brenda Consolie – Parent Member, Alternate
- . Timothy Ryan – School Physician
- . _____ - Regular Education
Teacher of the student

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and
carried unanimously.

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9.2A Appointment of CPSE Committee Members for the 2007-08 school year as follows:

- . Shelda Fitzpatrick – Director of Pupil Personnel Services
- . Joseph Kelly – CPSE Chairperson
- . _____ - Parent Member
- . _____ – Parent Member, Alternate
- . Amy Schulman – Pre-School Teacher
- . _____ - Pre-School Teacher of the Child
- . Patricia Messmer – Seneca County Representative

TABLED.

9.3A Appointment of Surrogate Parent List for 2007-08:

- . Kim Baldasari
- . Cheryl Poormon
- . Billie Hakes
- . Brenda Consolie

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

9.4A Authorization of the 2007-08 List of Impartial Hearing Officers certified in New York State to conduct Hearings in Seneca County

Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

9.5M Approval of the recommendations as listed in the Minutes of May 31, 2007

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

Ms. Keel, Mrs. Quinn, Mrs. Rhone and Mrs. MacCheyne left the meeting at 7:40 p.m.

EXECUTIVE SESSION: Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously, to go into Executive Session at 7:40 p.m. in consideration of specific personnel. Mr. Midey was invited to attend the session.

Mr. Sparrow motioned to reconvene the public meeting at 7:50 p.m., seconded by Mr. Hollenbeck, and carried unanimously.

Motion to **adjourn at 7:50 p.m.** made by Mrs. Johnson, seconded by Mrs. Dickenson, and carried unanimously.

LEANNE KEEL, DISTRICT CLERK **2718**

