

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NY 14541**

**BOARD OF EDUCATION MEETING MINUTES**

**(PLEASE NOTE MEETING DAY AND DATE)**  
**WEDNESDAY, APRIL 23, 2008**

**6:30P.M.**

**6:00 P.M. BUDGET COMMITTEE MEETING**  
**ALL BOE MEMBERS ARE REQUESTED TO ATTEND**

**PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Rhonda Dickenson; Judith Lerch; Laurie Asermily; Brian Sparrow; Norman Hollenbeck**

**OTHERS PRESENT: Robert L. Thompson – Interim Superintendent; Leanne Keel – District Clerk; Robert Boulware – Business Manager; Barbara Quinn – Elementary Principal; Donna Newcomb; Susan Porter – FLTIMES Reporter; SSAFE Concerned Parent Group; Michael Hoose – Future RCS Superintendent (arr. 7:10 p.m.)**

Elementary Principal's Report:

4.2 Presentation on Literature Week – Donna Newcomb  
Mrs. Newcomb distributed samples of grade level books which students had composed; however, the books were computer generated thanks to an RCS Foundation Grant and a computer program that was obtained (gratis) by Mr. Ray Fox, Director of Technology. Mrs. Newcomb elaborated on the student participation and what Literature Week represents.

She left the meeting at 6:55 p.m.

Public Comments:

- SSAFE Concerned Parent Group

Mrs. Mastellar discussed an overhead presentation and distributed handouts regarding the groups concerns, operational assumptions, and some additional fiscal documentation.

Concerning the groups request for another presentation at the upcoming May 13, 2008 BOE meeting, it was better thought by the BOE membership that a future special meeting of the BOE be held with the

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parent group membership, relative to this issue only. The date will be determined by the BOE.

Some of the group membership left the meeting at 7:30 p.m.

CLERK'S REPORT:

1.1M Approval of Minutes of April 8, 2008 and April 10, 2008  
Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

1.2M Approval of Payroll for March, 2008  
Motion made by Mrs. Dickenson, seconded by Mrs. Johnson, and carried unanimously.

1.3M Approval of Treasurer's Report for March, 2008  
Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

1.4M Approval of Student Activities Report for March, 2008  
Motion made by Mrs. Dickenson, seconded by Mr. Sparrow, and carried unanimously.

SUPERINTENDENT/TRANSPORTATION REPORT:

2.1 Update

Mr. Thompson mentioned that Teacher Appreciation Week will occur May 5-9, 2008.

2.2M Approval of Conference Requests as follows:

- Title I Neglected and Delinquent:

. Thomas Mulheron, Mary Gratton – Seneca County Jail  
Education

Program—NYS Assoc. of Incarcerated Education  
Program @ \$1,298

. Ruth Brewer, Barbara Smith – Seneca County Jail  
Education

Program—Adult Education & Workforce Development  
@ \$900

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

- Barbara Quinn – Leadership Academy University of Texas @ Auburn @ no cost to the District

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

2.3M A motion was made by Mrs. Johnson and seconded by Mr. Sparrow that the Board of Education of the Romulus Central School

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District cast one vote for Stuart Einstein to a seat on the Wayne-Finger Lakes BOCES board for a three-year term effective July 1, 2008.

Motion carried unanimously.

2.4M A motion was made by Mrs. Asermily and seconded by Mrs. Johnson that the Board of Education of the Romulus Central School District cast one vote for Anna Morgan to a seat on the Wayne-Finger Lakes BOCES board for a three-year term effective July 1, 2008. Motion carried unanimously.

2.5M A motion was made by Mrs. Johnson and seconded by Mrs. Asermily that the Board of Education of the Romulus Central School District cast one vote for Nancy Scher to a seat on the Wayne-Finger Lakes BOCES board for a three-year term effective July 1, 2008. Motion carried unanimously.

2.6M A motion was made by Mr. Sparrow and seconded by Mrs. Johnson that the Board of Education of the Romulus Central School District, at its April 23, 2008 meeting, approve the 2008-09 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$2,924,734. Motion carried unanimously.

11.1M Approval of Non-Public School Transportation requests for the 2008-09 school year (listing provided at meeting).

DELETE due to lack of parental requests.

2.7M Authorization to declare **unused District equipment and furnishings as surplus with disposition to be in the most economical manner.**

Motion made by Ms. Morgan, seconded by Mrs. Johnson, and carried unanimously.

### BUSINESS MANAGER'S REPORT:

#### 3.1 Update

Mr. Boulware stated that the 2008-09 school budget proposal has been revised due to the State Aid amount of \$14,000, which will result in a 1.9% assessed tax rate. Also, a new no-fee RCS Credit Card will be obtained through American Express in the near future.

3.2M Authorization to deposit the Romulus Central School Sports Boosters reimbursement check in the amount of \$1,461.50 for the purchase of softball uniforms and backboard pads in the high school Gym into Account A2855.450/99-0000, Supplies.

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

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3.3RS WHEREAS a complete AUDIT of the Romulus Central School District's Board of Education Policy manuals and Administrative Regulations manuals has not occurred since 1997; and

WHEREAS, due to legislative changes based on new laws both Federal and State, the District Clerk has updated current Policy and Administrative Regulations manuals on a periodic as-needed basis via the Erie I Policy Service; and

WHEREAS a complete Audit will produce on-site visits between the Policy Service personnel and the District Clerk to review current manuals, create three drafts of new manuals, with final completion of manuals over a two-year period at an estimated cost of \$4,100 per year (BOCES aidable); and

WHEREAS an official cross-contract for BOCES services must be initiated between the Erie I BOCES Policy Service and the Wayne-Finger Lakes BOCES in order for the Audit to commence;

BE IT, THEREFORE, RESOLVED THAT authorization for the initiation of the aforementioned cross-contract for a complete Audit be hereby granted, with the project beginning in July, 2008.

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

3.4M Authorization to create the C. SCOTT SAMPSON MEMORIAL AWARD, effective with the 2008<sup>7</sup><sup>th</sup> and 8<sup>th</sup> Grade Awards Ceremony, in the distribution amount of \$25.00, and presented from two to four students who have demonstrated relative significant growth during the 7<sup>th</sup> or 8<sup>th</sup> Grade year.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

ELEMENTARY PRINCIPAL'S REPORT:

4.1 Update

PERSONNEL APPOINTMENTS: As Recommended by the Board of Education

6.1A Michael J. Hoose – Superintendent of Schools, effective pending ratification and adoption of a written employment agreement, at a salary pending completion of negotiations.

Motion made by Mrs. Johnson, seconded by Mr. Hollenbeck, and carried unanimously.

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PERSONNEL APPOINTMENTS: As Recommended by Mr. Thompson

6.2A Authorization to employ no more than nine (9) **Summer Custodial Department substitutes**, effective May 18, 2008 through August 31, 2008, at a salary rate between \$7.25 per hour to \$7.75 per hour depending upon experience.

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

6.3A Kathleen Whitney – Fitness Center Supervisor, part-time, @ a stipend of \$1,000 through June 30, 2008, effective April 21, 2008. Motion made by Mrs. Johnson, seconded by Mr. Hollenbeck, and carried unanimously.

6.4A Authorization of **tenure appointment for HILARY KADAR, Instrumental Music K-12 teacher**, effective August 27, 2008.

Motion made by Mrs. Dickenson, seconded by Mrs. Asermily, and carried unanimously.

6.5A Authorization of **tenure appointment for JONI DIBBLE, Teacher Assistant**, effective August 27, 2008.

Motion made by Mr. Sparrow, seconded by Mr. Hollenbeck, and carried unanimously.

6.6A Authorization of **tenure appointment for ELLEN MOORE, Teacher Assistant**, effective August 27, 2008.

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

Motion to **adjourn at 7:15 p.m.** made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

LEANNE KEEL  
DISTRICT CLERK

