

**ROMULUS CENTRAL SCHOOL  
ROMULUS, NEW YORK 14541**

**BOARD OF EDUCATION MEETING MINUTES  
AUGUST 14, 2007  
6:00 P.M. – BOARD CONFERENCE ROOM**

**PRESENT: Anna Morgan – President; Cornelia Johnson – Vice-President; Brian Sparrow; Laurie Asermily**

**ABSENT: Rhonda Dickenson; Norman Hollenbeck; Kristine Somerville**

**OTHERS PRESENT: Michael Midey – Superintendent/Transportation Supervisor; Leanne Keel – District Clerk; Robert Boulware – Business Manager; Lynn Rhone – Secondary Principal; Susan Porter – FLTIMES Reporter; Mark Jauquet – Ford Library Board of Trustee; Theresa MacCheyne – RFA President (Arr. 6:30 p.m.)**

Ms. Morgan called the meeting to order at 6:00 p.m., and welcomed guests.

**SUPERINTENDENT’S REPORT:**

2.0 Presentation by Ovid’s Edith B. Ford Library Board of Trustee Member, Mark Jauquet

Mr. Jauquet mentioned that his presentation would make the Board members aware of the two phases of many renovations that the Library has undertaken since RCS is a contributor of annual tax dollars for its support. He also addressed the Capital Campaign to raise additional funds for the project costs; however, local governments and schools are not being asked to contribute additional funds. Phase Two will be completed on a “pay-as-you go” basis.

Mr. Jauquet left the meeting at 6:15 p.m.

**CLERK’S REPORT:**

1.1M Approval of Minutes of July 10, 2007

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

1.2M Approval of Payroll for July, 2007

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

ROMULUS BOARD OF EDUCATION MINUTES  
AUGUST 14, 2007

1.3M Approval of Student Activities Report for July, 2007

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

1.4 Update on options for the Official Newspaper of the BOE

**TABLED until all BOE members are present at the meeting.**

1.5M Authorization of the BOE Audit Committee for the 2007-08 school year:

- . Anna Morgan, Chairperson
- . Brian Sparrow
- . Laurie Asermily

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

SUPERINTENDENT/TRANSPORTATION SUPERVISOR'S  
REPORT:

2.1 Update on Transportation Study

Mr. Midey stated that the purpose of the Study will be to review efficiencies and State Aid, with the cost being State Aidable in next year's Transportation Aid.

Also mentioned was the intention of upgrading building copiers in the Fall which will be BOCES aidable, and continuing to have Joe DiBattisto as the current Capital Project Clerk of the Works to oversee some warranty work that needs to be completed and compliancy with NYSED requirements.

BUSINESS MANAGER'S REPORT:

3.1 Update

Mr. Boulware indicated that because the prior collection system was "not working well", a Contract with First Niagara Bank as Tax Collector has been completed. They use a web-based program for collection, and also have a local presence in Waterloo. He also stated that this system will be reviewed after completion of the tax season in November.

Also, our External Auditors have discovered that RCS is out of Compliance with NYS Five-Point Plan Legislation on District Audit Committee establishment & functions, specifically the need for a 'recording secretary' for the Committee meeting Minutes. Thus, it is recommended that the BOE District Clerk act in that capacity.

3.2M Authorization to deposit a \$1000 donation from the IESI Corporation (Seneca Meadows) into Account Code

ROMULUS BOARD OF EDUCATION MINUTES  
AUGUST 14, 2007

#2610.450/66-0000 (Library Supplies) to be used to fund two reading programs for students during the school year as follows: the Secondary school "Get Caught Reading" program and the Elementary school's Summer Reading Warriors and Fall Scholastic Book Fair program.

Motion made by Ms. Morgan, seconded by Mr. Sparrow, and carried unanimously.

3.3M Authorization for the 2006-07 year-end money transfers to close out the 2006-07 school year as indicated on the 2006-07 Year-End Fund A Transfers in the amount of \$24,500.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

3.4RS RESOLVED THAT upon the recommendation of the Superintendent of Schools, the Romulus Central School District Board of Education recommends the funding of the **Capital Project Reserve Fund**, up to a maximum of not to exceed \$500,000 from unappropriated fund balance as of June 30, 2007.

Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

3.5M Authorization for the Romulus Central School District to accept the final contract with the WFL BOCES for the 2006-07 school year in the amount of \$1,662,932.72.

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

3.6RS WHEREAS, the Board of Education, Romulus Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of Various Commodities and/or Services; and

WHEREAS, the Board of Education, Romulus Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o; and

WHEREAS, the Board of Education, Romulus Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Romulus Central School

ROMULUS BOARD OF EDUCATION MINUTES  
AUGUST 14, 2007

District of New York State and making recommendations thereon;

THEREFORE, BE IT RESOLVED, THAT the Board of Education, Romulus Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above; and

BE IT FURTHER RESOLVED, THAT the Board of Education, Romulus Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services; and

BE IT FURTHER RESOLVED, THAT the Board of Education, Romulus Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding; and

NOW, THEREFORE, BE IT RESOLVED, THAT the Superintendent of Schools on behalf of the Board of Education, Romulus Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for various commodities and/or services and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

PERSONNEL APPOINTMENTS: As Recommended by Mr. Midey  
6.1RS WHEREAS, the Romulus Central School Board of Education authorized on June 12, 2007 the creation of a Civil Service CSE (Committee on Special Education) Secretary 12-month position,

ROMULUS BOARD OF EDUCATION MINUTES  
AUGUST 14, 2007

effective July 1, 2007; and

WHEREAS, the Seneca County Personnel Department has determined and approved the Civil Service title of School Secretary I for this position which “is the most appropriate title for this position;”

BE IT, THEREFORE, RESOLVED THAT the Romulus Central School Board of Education rescind the title of CSE Secretary and adopt the title of School Secretary I for this position.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

6.2A Leanne Keel – School Secretary I (Special Education Secretary, CSE) - retroactive to August 3, 2007, a probationary appointment, and a 12-month 2080 hour position, at a salary of \$27,500, with benefits as stipulated in the current CSEA contract, and with carryover of all leave credits from previous RCSD service.

Motion made by Mrs. Johnson, seconded by Mr. Sparrow, and carried unanimously.

6.3RS RESOLVED THAT the Board of Education of the Romulus Central School ratifies the employment agreement between the CSEA Local 1000 AFSCME, AFL-CIO, Unit 8656, Seneca County Local 850, and the Board of Education, effective retroactive to July 1, 2007 through June 30, 2012.

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

6.4A Joseph DiBattisto – Clerk of the Works, continuing for RCSD Capital Projects, effective September 1, 2007 through December 31, 2007 @ \$4,500 per month, and January 1, 2008 until the close of the 2003-04 Capital Project @ \$6,000 per month.

Motion made by Mrs. Asermily, seconded by Mrs. Johnson, and carried unanimously.

6.5A Richard Ahola – Consultant, to complete a Study of the RCSD Transportation Department, effective Fall, 2007, at a not to exceed amount of \$8,000.

Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

6.6RS RESOLVED THAT, upon recommendation of the Superintendent of Schools on August 14, 2007, **AERIN LANPHEAR**, whose address is 123 Waterloo-Geneva Rd. Waterloo, NY 13165, be granted a **long-term substitute teacher** appointment, effective tentatively September 20, 2007 until tentatively February 1, 2008, at a pro-rated salary of \$33,500 with benefits as stipulated in the current

ROMULUS BOARD OF EDUCATION MINUTES  
AUGUST 14, 2007

**RFA Contract for the child bearing leave of absence for Melanie Shoebidge-Bloom, K-12 Art Teacher.**

Motion made by Mr. Sparrow, seconded by Mrs. Asermily, and carried unanimously.

6.7A Rebecca Bennett – Cafeteria Monitor, a probationary appointment, pending NYSED fingerprinting clearance, effective September 5, 2007, at a salary of \$7.61 per hour for 2-1/4 hours per day. Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

6.8A Leanne Keel – RCS Board of Education Audit Committee Recording Secretary, effective immediately, at a stipend of \$300. Motion made by Mrs. Johnson, seconded by Ms. Morgan, and carried unanimously.

**EXTRACURRICULAR APPOINTMENTS:**

6.3A Erica Petroccia – Modified Girls’ Soccer Coach @ \$1384 Motion made by Mrs. Johnson, seconded by Mrs. Asermily, and carried unanimously.

**SECONDARY PRINCIPAL’S REPORT:**

4.1 Update

Mrs. Rhone stated that teacher scheduling is complete and will be distributed during the week of August 13<sup>th</sup>, and “Rachel’s Challenge” (a school assembly and training program to inspire, instruct & enable students to bring positive change to their school atmosphere) will be held on September 26<sup>th</sup> in the Auditorium.

Ms. Keel, Mr. Boulware, Mrs. Rhone, Mrs. MacCheyne, and Mrs. Porter left the meeting at 6:50 p.m. due to an exclusive Executive Session.

**EXECUTIVE SESSION:** Motion made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously, to go into Executive Session at 6:51 p.m. in consideration of a specific personnel issue.

Mrs. Asermily motioned to reconvene the public meeting at 7:02 p.m., seconded by Mrs. Johnson, and carried unanimously.

Motion to **adjourn at 7:02 p.m.** made by Mr. Sparrow, seconded by Mrs. Johnson, and carried unanimously.

