

*Unofficial & UnApproved*  
NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION SPECIAL MEETING MINUTES

SEPTEMBER 8, 2009

7:00 PM

HIGH SCHOOL ROOM #210

PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Katharine DeAngelis, Kari Durham, Kelly Ferrente, Nickoline Henner, Edward Magin, Clifford Parton, Samantha Zerniak

Lucinda Miner, Robert Magin, Jacinda Lisanto, Jan McDorman, and approximately 9 guests

ABSENT/EXCUSED:

CALL TO ORDER: Board President Judi Buckalew called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

1. OATH OF OFFICE John Boogaard was sworn in as a Board Member. The Oath of Office is on file with the District Clerk.

1a. APPROVAL OF AGENDA: Clifford Parton moved and Kari Durham seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of September 8, 2009.

2. PUBLIC ACCESS TO THE BOARD: Syndey Greaves, President of the PTO, spoke about events that the PTO is involved in this fall. She mentioned that getting participation/volunteers is very difficult. The box top and Campbell soup label campaign is still going on. Hundreds of dollars have been raised in the past from these collections and she urges everyone to continue participating in these campaigns.

3. PRESENTATIONS: There were no presentations.

4a1. SHARED SERVICES COMMITTEE:  
J. BUCKALEW  
C. MINER  
Mrs. Buckalew spoke about the Shared Services Committee she attended on September 3, 2009, with Lucinda Miner, Robert Magin, and representatives from various local municipalities including Peg Churchill, Executive Director at Wayne County Industrial Development Agency and Ora Rothfuss III, Ag Development Specialist, Wayne County Planning. There was discussion regarding a grant for a feasibility study that Wayne County is investigating to develop an industrial pod which uses a biodigester to create methane and produce electricity. Although not directly involving the school district, the school could benefit from the energy sustainability. There was further discussion regarding the interest of municipalities in a feasibility study funded by grant money for the

possible lease of potential vacant space at Florentine Hendrick School. The local government efficiency grant would pay 90% of the cost of the study and each interested municipality would pay a share of the remaining \$1,000.00 cost. The Florentine Hendrick Elementary School was toured, and it was mentioned that an area business is also interested in renting space at Florentine Hendrick if it becomes available in the future. Grant writing will be done by Wayne County with input from the Board of Education. If the grant is not approved, municipalities and the school could perform the study independently, or share the space, but there would be no involvement with the sustainability pod.

4b. STUDENT BOARD  
OF EDUCATION  
REPORT:  
S. ZERNIAK

Samantha Zerniak attended Freshman Orientation and mentioned that many freshman were nervous, but excited to come to the high school. She spoke about the first day at school, mentioning that it wasn't as shocking for freshmen as they thought it would be. There was discussion regarding lockers that had been changed which created a bit of confusion.

4c. OTHER GOOD  
NEWS OF THE  
DISTRICT:

A thank you note was received from the Teachers' Association for food provided on Superintendent's Conference Day, September 1, 2009. Kelly Ferrente mentioned that she was pleased to see the communication efforts put forth by the Middle School to keep parents informed and involved. Robert Galloway, Transportation Supervisor, was present and addressed questions that the Board asked regarding opening day bus issues.

4d. OTHER:

There was discussion regarding traffic safety issues at the North side of the Middle School where parents drop off students. Also discussed was the use of metal detectors in our District.

4e. SUPERINTENDENT  
SEARCH PROCESS  
DISCUSSION:  
J. BUCKALEW

There was an open discussion between Board members on methods used to hire a Superintendent. It was agreed that a committee should be formed to determine what options are available.

A motion was made by Clifford Parton and seconded by Kelly Ferrente that the Board of Education begin investigating the process associated with selecting the next Superintendent. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

A motion was made by Robert Cahoon and seconded by Clifford Parton that a Superintendent Search Committee be formed which is headed by a chairperson, and is charged with fact finding. The committee will report the results to the Board. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Four Board members were chosen to serve on this committee: Robert Cahoon, Katharine DeAngelis, Clifford Parton and John Boogaard. A meeting date for the committee was discussed.

5a. SUPERINTENDENT'S

Mrs. Miner reported that the opening of all school buildings went well.

UPDATE:

There was a very structured environment in all buildings, with students on task and focused. She spoke about vandalism in the form of graffiti, that occurred at the Florentine Hendrick school. Mrs. Miner mentioned that the Capital Project continues to be on schedule. It was agreed by Board members that the October 13, 2009 Board meeting be changed to October 6, 2009, at the Middle School, because of a scheduling conflict.

5b. BUSINESS ADMINISTRATOR'S UPDATE:

Robert Magin reported that auditor's from Ray Wager's firm have arrived at the District Office and will be in the District for one week. Their findings will be compiled and the Board will receive an official document to review. He mentioned that school tax collection has begun.

A correction was made to the heading area of the August 25, 2009 minutes before approval. The word "SPECIAL" should not have been included.

6a. MEETING MINUTES: AUGUST 25, 2009

Robert Cahoon moved and Edward Magin seconded the following motion. The vote was unanimous. J. Buckalew, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes. J. Boogaard abstained from voting.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the corrected Meeting Minutes of August 25, 2009.

6a. MEETING MINUTES: AUGUST 27, 2009

Edward Magin moved and Robert Cahoon seconded the following motion. The vote was unanimous. J. Buckalew, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes. J. Boogaard abstained from voting.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of August 27, 2009.

7. CONSENT AGENDA

Edward Magin moved and Robert Cahoon seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

7a. WARRANTS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

- 1. #0009           \$43,424.49
- 2. #0010           \$1,695,303.76

7b. RECOMMENDATIONS FROM CPSE:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations from the Committee on PreSchool Special Education dated August 31, 2009, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12233 12346 12354

IEP Amendments

11405  
10600

7c. APPROVAL OF  
CAPITAL PROJECT  
CHANGE ORDER FOR  
MIDDLE SCHOOL  
ROOF MATERIAL:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Capital Project Change Order Request:

<u>Change Order Request</u>	<u>Description</u>	<u>Project #</u>	<u>Reference #</u>	<u>Total Amount</u>
ROOF-006	Issue 92 LMS revise fastening of new roof material for metal deck	2006179	0307	\$37,138.47

7d. OBLIGATIONS TO  
THE DISTRICT:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, that the 2009-2010 budget be increased by \$100.98 to appropriations code A2610-450-04-0000 (Materials and Supplies, HS Library) for the amount of the student lost book fees received from the 2008-2009 school year to cover expenses for replacement of the lost books.

7e. SHARED SERVICES  
GRANT EFFICIENCY:

**RESOLUTION**

WHEREAS, due to declining student population, the North Rose Wolcott School District has excess and unused classroom space in the District and is exploring alternative uses for excess facilities, And...

WHEREAS, the Towns of Butler and Huron and the Village of Wolcott are interested in exploring the feasibility of co-locating their municipal offices in an effort to lower costs and improve local government efficiencies,

**NOW THEREFORE...**

BE IT RESOLVED that Robert Magin, Business Administrator, is designated as the Lead Applicant Contact Person and authorized to submit an application and to execute all financial and/or administrative processes to the NYS DOS Shared Municipal Services Incentive Grant Program with the Towns of Butler and Huron and the Village of Wolcott; And...

BE IT FURTHER RESOLVED, that the application for funding will be for \$9,000 to conduct a \$10,000 feasibility study of the costs involved for each project partner to relocate all or part of their municipal offices to the Florentine Hendrick Elementary building; And...

BE IT FURTHER RESOLVED, that the 10% Local Share match of \$1,000 for this grant will be divided equally among the four partners at \$250 each; And...

BE IT FURTHER RESOLVED, that the District will enter into an intermunicipal agreement with the other project partners for this project.

7f1. LETER OF RESIGNATION: JOSEPH WASILUK

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the letter of resignation from Joseph Wasiluk, Teaching Assistant, effective August 20, 2009.

7f2. APPOINT TEACHER AIDE: SUSAN CAVES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Susan Caves to the position of Teacher Aide, conditional upon a criminal history record check according to Commissioners Regulations §80-1.11 and Part 87 for \$9.25/hr., 7 hrs./day, effective September 1, 2009.

7f3. APPOINT LONG TERM TEACHING SUBSTITUTE ASSISTANT: ANNETTE GILBERT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Annette Gilbert as a Long Term Substitute Teaching Assistant, conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 as follows:  
 Certification: Elementary Education (pending)  
 Appointment Area: Elementary  
 Start Date: approximately September 16, 2009 for six to eight weeks, the period of time determined by the absence of Stacy Denisi, to serve at the pleasure of the Board  
 Salary: \$16,925 Step A plus \$2,000.00 for Bachelor's Degree, prorated to time worked

7f4. CO-CURRICULAR APPOINTMENTS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Co-Curricular appointments for the 2009-2010 school year:

<u>Name</u>	<u>Position</u>	<u>step/year</u>	<u>Salary</u>
Amy Bromley	Aquatics Director	2 6	<del>\$5,296.00</del> \$5,749.00
Anne Dapolito	Golf Range Director	2 4	<del>\$2,695.00</del> \$2,926.00

7f5. COACHING APPOINTMENTS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following volunteer coaching appointments for the 2009-10 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses as follows:

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Ben Wilson	Boys Soccer	Volunteer
Dwight Burry	Boys Soccer	Volunteer
Joe Cahoon	Boys Soccer	Volunteer

Dale Binggeli	Girls Swim	Volunteer
Brian Cole	Girls Swim	Volunteer
Jackie Lockwood	Girls Swim	Volunteer
Kelly Tuttle	Girls Soccer	Volunteer

8. INFORMATIONAL ITEMS:

The following informational items were shared with the Board: Structuring Tenure Culture Workshop Brochure, Capital Project Meeting Minutes #00023 - 8/12/2009, Letter from the New York State Future Business Leaders of America, Use of Facilities, Wayne County Star article “Wilson, Hayden, New NR-W Principals”

9. PUBLIC PARTICIPATION: No one spoke to the Board at this time.

10a. ADDITIONS TO THE AGENDA:

Robert Cahoon moved and Katharine DeAngelis seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the additions to the agenda of September 8, 2009.

10b. RESIGNATION OF LONG TERM SUBSTITUTE: AARWYN KOGUT

Robert Cahoon moved Katharine DeAngelis seconded the following motion. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the resignation of Arwyn Kogut from her position as Long Term Substitute Teacher during the maternity leave of Robyn Bridson, approximately September 1, 2009 - October 13, 2009, effective at the close of business on September 2, 2009.

10c. APPOINT LONG TERM SUBSTITUTE TEACHER: AMANDA DASHNAU

Kelly Ferrente moved Robert Cahoon seconded the following motion. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Amanda Dashnau as a Long Term Substitute Teacher, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Certification: Childhood Education (Grades 1-6) Initial Control # on file

Appointment Area: Elementary

Start Date: approximately September 9, 2009 - October 13, 2009, the period of time determined by the absence of Robyn Bridson, to serve at the pleasure of the Board.

Amanda Dashnau will be substituting for Angel Southwick who has been reassigned to Robyn Bridson's Kindergarten room during Mrs. Bridson's maternity Leave of Absence.

Salary: \$38,000 Step A, prorated to time worked

- 10d. APPOINT .5 LONG TERM SUBSTITUTE TEACHER: BECKY CECCARELLI Katharine DeAngelis moved and Clifford Parton seconded the following motion. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Becky Ceccarelli as a .5 Long Term Substitute Teacher, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Certification: Nursery, Kindergarten, Grades 1-6, Special Education  
Permanent Control #: on file

Appointment Area: Special Education

Start Date: approximately September 9, 2009 - January 29, 2010, the period of time determined by the absence of Amy Johnson, to serve at the pleasure of the Board.

Salary: \$38,000 .5, Step A, prorated to time worked

ADJOURNMENT:

Robert Cahoon moved and Kari Durham seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, K. Durham, R. Cahoon, K. Ferrente, N. Henner, E. Magin, C. Parton, voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 8:35 pm.

10. TOUR OF THE HIGH SCHOOL

The Board toured various areas of the High School to view the progress of the Capital Project.

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Jan McDorman, Clerk  
Board of Education