

Fixed them NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
June 8, 2021 6:00 PM VIA ZOOM

AGENDA

In light of increasing guidance from the state regarding COVID-19, the June 8, 2021 Board of Education meeting will be closed to the public and will be broadcast via Zoom.

1. Call to Order/Pledge of Allegiance

Approval of Agenda

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of June 8, 2021.

Motion for approval by _____, seconded by _____, all in favor ___-___.

2. Presentations:

- Student Presentation
 - High School Student
- SWBR & Campus Construction

3. Reports and Correspondence:

- Directors
 - School Improvement Plan, End of Year Update- Jeremy Barnes, Bridgette Barr, Lisa Brower, Donna Riviello
- Board of Education Building Liaisons
 - Elementary School - Jasen Sloan, Izetta Younglove
 - Middle School - Tina Reed
 - High School - Paul Statskey
- Four County Update - Linda Eygnor
- Policy Committee
 - First Reading: These policies are being submitted for a first reading.

7000	Students	
7240	Student Records: Access and Challenge	Revised
7242	Military Recruiters and Institutions of High Education	Delete
7260	Designation of Person in Parental Relation	Revised
7512	Student Physicals	Revised
7513	Medication and Personal Care Items	Revised
7522	Concussion Management	Revised

4. Consent Agenda:

A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by _____, and seconded by _____ any discussion- All in favor ___-___.

a) Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 25, 2021.

b) Treasurer Report

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Report for April 2021.

c) Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated May 3, 12, 18, 20, and 25, 2021; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12955	12795	12535	13665	11992	13254	14346
14118	14560	13178	12547	14466		

d) Provisional Employment of Staff

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to provisionally employ staff necessary for Special Education Summer School, Summer Meal Distribution Program, 21st Century Grant, for 2021-22 school year until their official Board of Education appointment.

e) Reasonable Assurance Letters

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Assistant Superintendent for Business and Operations to transmit reasonable assurance letters in compliance with Federal Unemployment Act enacted under Public Law 94-566, to all eligible and active employees for the 2021-2022 school year, commencing on July 1, 2021 and ending June 30, 2022.

f) Personnel Items:

1. Letter of Resignation – Roger Anderson

Roger Anderson, Bus Driver, has submitted a letter of resignation to accept another position within the District.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation, contingent upon his approval as Automotive Mechanic, from Roger Anderson, Bus Driver, effective the close of business June 8, 2021.

2. Letter of Resignation – Steven Johnson

Steven Johnson, Teacher on Special Assignment in Home Economics/Career and Technology has submitted a letter of resignation.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Steven Johnson as a Teacher on Special Assignment in Home Economics/Career and Technology effective June 2, 2021.

3. Letter of Resignation – Matthew Marion

Matthew Marion, Mathematics Teacher, has submitted a letter of resignation.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Matthew Marion as a Mathematics Teacher and removes him from the preferred eligibility list, effective June 2, 2021.

4. Appoint Automotive Mechanic

Jeremy Barnes recommends Roger Anderson to fill an Automotive Mechanic position.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools And pursuant to Education Law approves the 52 week probationary appointment of Roger Anderson as an Automotive Mechanic conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Probationary Period: June 9, 2021-June 9, 2022
Salary: \$20.67 per hour 12 months/year, 8 hours/day

5. Program Appointments

The following individuals are being recommended to work in enrichment programs that are funded by grants.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2021-2022 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Paul Maring	Grant Program Teacher	\$30.00/hour
Steven Johnson	Grant Program Teacher	\$30.00/hour
Erin Moses	Grant Program Teacher	\$30.00/hour
Ashleigh Gerstner	Grant Program Teacher	\$30.00/hour
Kurt Laird	Grant Program Teacher	\$30.00/hour
George Wetherell	Grant Program Teacher	\$30.00/hour
Amanda Johnson	Grant Program Teacher	\$30.00/hour
Wendy Hawkinson	Grant Program Teacher	\$30.00/hour
Brian LaValley	Grant Program Teacher	\$30.00/hour
Alex Richwalder	Grant Program Teacher	\$30.00/hour
Marc Gordon	Grant Program Teacher	\$30.00/hour
Laurel LaTray	Grant Program Teacher	\$30.00/hour
Karen Haak	Summer Escape Principal	\$4,000
Cindy O'Dell	Grant Program Aide	\$13.70/hr.
Sundra Besaw	Grant Program Aide	\$13.70/hr.
Jennifer McKown	Grant Program Aide	\$14.38/hr.
Hailey DeNoto	Grant Program Aide	\$12.50/hr.
Darcy Guerra	Grant Program Aide	\$13.39/hr.
Jenna Bullard	Grant Program Student Worker	\$12.50/hr.
Emma McCarthy	Grant Program Student Worker	\$12.50/hr.
Brynn Perotta	Grant Program Student Worker	\$12.50/hr.

6. Appoint Extended School Year (ESY) Summer School Staff

Megan Paliotti is recommending the following individuals to staff the Special Education Summer School

Program.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill a position for Special Education Summer School, from July 6, 2021 through August 13, 2021.

Name	Position	Salary
Laura Brown	ESY Teacher	\$35.00/hr.
Cathy LaValley	ESY Teacher	\$35.00/hr.
Susan Lasher	ESY Teaching Assistant	\$16.00/hr.
Kristin McMorris	ESY Teacher Aide	\$12.50/hr.
Taylor LaValley	ESY Teacher Aide	\$12.50/hr.
Carol Hull	ESY Teacher Aide	\$16.53/hr.
Chere' Poole	ESY Teacher Aide	\$14.68/hr.
Melissa Stevens	ESY Teacher Aide	\$16.53/hr.
Lisa Putman	ESY Teacher Aide	\$13.14/hr.
Kim Youngman	ESY Substitute Teacher Aide	\$16.53/hr.
Ashley McDonald	ESY Speech Pathologist	\$35.00/hr.
Vickie Randall	ESY Nurse	\$35.00/hr.

5. Items Requiring a Roll Call Vote:

a. SEORA Resolution

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking a capital improvement project (the "Project") consisting of renovations, reconstruction, alterations and improvements to the District's High School Building and campus, the District's Elementary School Building and campus, the District's Transportation Building and the District's Maintenance Building, all to include site, access, parking and playfield improvements, demolition, utility, mechanical, plumbing and electrical improvements, the acquisition of original furnishings, fixtures and equipment and payment of professional fees and all other necessary costs incidental to such work; and

WHEREAS, the Project does not contemplate the expansion of such facilities, either individually or collectively, by 10,000 square feet of gross floor area or more; and

WHEREAS, short form Environmental Assessment Forms ("EAF"), dated June 1, 2021, copies of which are attached hereto as Exhibit A, were prepared by SEI Design Group, the District's architectural firm ("SEI"), to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, the Board of Education of the District has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria contained in Part 617.5(c)(1) and Part 617.5(c)(10) of the Regulations, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project is a Type II Action as that term is defined in the Regulations and is not subject to review under SEQRA.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there

were - ____ - votes in favor of the resolution and - ____ - votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no
Izetta Younglove	Voting	___ yes	___ no

b. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were - ____ - votes in favor of the resolution and - ____ - votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no
Izetta Younglove	Voting	___ yes	___ no

Good News:

Superintendent Update

Other: (Time Permitting)

➤ **Board Discussions**

Informational Items:

- Claims Auditor Reports

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by ____, seconded by ____, with motion approved __-__. Time adjourned: __:__ p.m.

Directors
School Improvement Plan
End of Year Update

Technology

Goal 1: Curriculum and Professional Learning

Action Steps:

- Supported 180 Hotspots, 1300 Chromebooks, over 100 iPads and over 200 Staff laptops.**
- Closed over 2,000 helpdesk tickets and made over 300 chromebook repairs**
- Supported applications such as Zoom, Aimsweb, Classlink and GoGuardian for virtual and hybrid students**
- Provided extra chromebooks in classrooms for hybrid students**
- Provided support for the new Curriculum and Staff Professional Development programs Atlas and Frontline.**

Technology

Goal 2: Community Engagement

Action Steps:

- Open “Tech Wednesdays” - provided times for parents or guardians to come to school for help
- Tech Dept. helpdesk/email for virtual learners
- Appointments at the District Office for repairs
- “How To’s” posted to the Technology website page

Instructional Technology Tutorials

Digital Tool	Where is it used?	What is it?	Helpful Tutorials
G-Suite for Education	All grades and subjects	Tools used by most teachers to create assignments for students, including Docs (word processing), Slides (presentations and interactive activities), Drawings, and Jamboard (online whiteboard)	G-Suite Overview
Google Classroom	All grades and subjects	The program where most assignments are "housed". Teachers post assignments and materials and students can submit work digitally.	Overview of Google Classroom
Zoom	All grades and subjects	Video conferencing program used by teachers to connect with students and provide instruction to students	Zoom for Parents and Students Audio and Video options in Zoom
Classlink	All grades and subjects	Landing page for student Chromebooks that provides links to various tools.	Classlink for high school and all grades
EdPuzzle	All grades and subjects	A tool used frequently by teachers to share content knowledge through interactive videos. Usually accessed through Google Classroom	EdPuzzle Overview
Kami	All grades and subjects	A program that allows students to draw or type on PDF documents. Remember to "Open with Kami"	Kami for High School Students Kami Basics and Kami Advanced
IXL	ELA, Math, Science, Social Studies	Content-focused questions intended to provide practice for students and inform teachers about how students are doing.	IXL Practice
Flipgrid	All grades and subjects	Allows students to create video responses for teacher activities	Flipgrid

Virtual Learning Resources

Information on NRWHS Virtual Office Hours
Teachers are available throughout the week to assist students outside of their regularly scheduled class time. Please contact your teacher for the link to attend office hours.

Parent Support for Hybrid/Virtual Learners
Quick Checklist for Parents Supporting Hybrid/Virtual Learning

Mrs. Johnson has made some awesome videos to help students and families resolve issues they may run into while learning online. Click each topic below to view the "How to Student" series!

- Expand All >
- Read and Write Extension >
 - Email >
 - Google Classroom >
 - Turning In Assignments >
 - Kami >

Technology

Goal 3: Financial Wellness

Action Steps:

- **Able to reduce or consolidate district applications and software**
- **Technicians able to repair and service most chromebooks in house**

Community Schools -

Goal 1: Curriculum and Professional Learning

Action Steps:

- Aligned Huron Head Start curriculum with NRW ES UPK curriculum
- Provided virtual and in-person programming for UPK - 12th grade students through the 21st Century program
- Increased student workforce development opportunities through various grant programming

4-H SUMMER BREAK
BOREDOM BUSTER KIT



CHOICE BOARD CHALLENGES
Spring Break 2021

Community Schools

Goal 2: Community Engagement

Action Steps:

- **Communicated school meal information and actively participated in community food distribution**
- **Provided technology and online learning assistance to families**
- **Facilitated reciprocal communication to develop the school-family partnership**

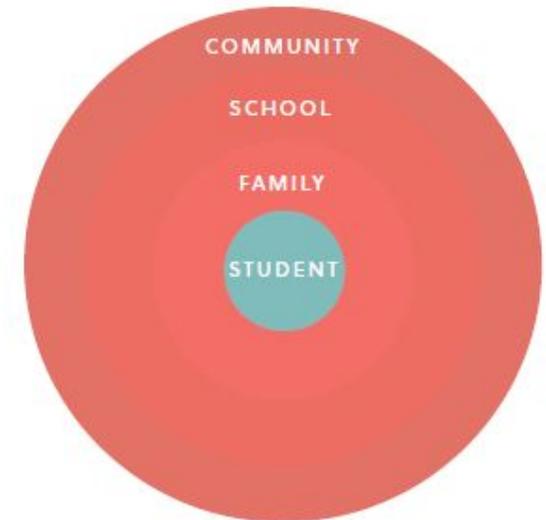


Community Schools

Goal 3: Financial Wellness

Action Steps:

- Increased district programming opportunities through community and consortium partnerships
- Pursued alternative funding sources that reinforced district priorities



Food Service

Curriculum and Professional Learning:

Goal 1: Ensure all students receive a healthy and nutritious breakfast, lunch and snack.

Action Steps:

-From July 1-April 30-Served over **400,000** meals through a variety of service models including:

- Breakfast and Lunch in the Classroom-Elementary School

- Grab and Go Breakfast and Lunch Carts at high school

- After School Snack Cart at High School

- Door delivery via the bus routes for all students for their virtual learning days

Food Service

Community Engagement:

Goal 1: The Food Service staff will have an active presence at all school sponsored events:

Action Steps:

- Provided after school meals and snacks for our athletic events, both home and away
- Provided In-house catering to many district sponsored events
- Implemented and maintained a faculty menu for our staff
- Maintained a more active social media presence.

Food Service

Financial Wellness:

Goal 1: Manage a fiscally sound department budget by continuously researching the best funding opportunities for the district's food service operations.

Action Items:

- Applied for the extension of the USDA Waivers through the 2022 school year
- Operational department loss for the year due to increased cost of Covid related serving expenses; covered by cafeteria reserve fund
- Applied for three equipment grants for the 2022 school year

Total miles traveled 333325

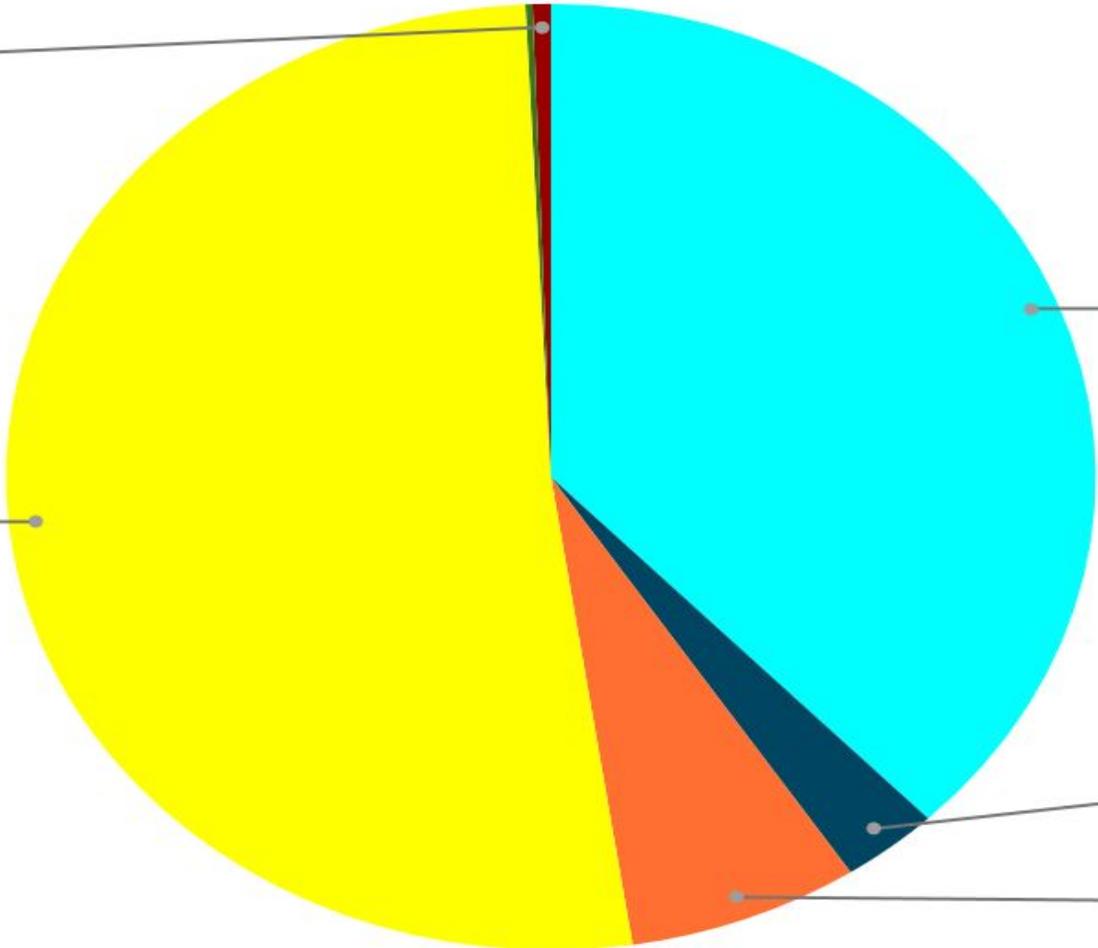
Other
0.5%

Out of district miles
51.7%

In-district Route miles
37.8%

Sports trip Miles
2.9%

Food delivery Miles
6.9%



Trips From Bus Garage

<u>In-district</u>	2590
<u>Sports trip</u>	151
<u>Food Delivery</u>	699
<u>Out of district</u>	2423
<u>Lift</u>	25
<u>Other</u>	31
Total Trips	5919

Transportation

- **Curriculum and Professional Learning**

- Drivers and monitors have had two, two hour professional development sessions. Trainings included **Signs and signals, Frame of mind “The role of attitude in the safety of children, Working with children with special needs and PJ’s Law**

- **Community Engagement**

- **151** sports trips, **699** Food delivery trips, **25** trips for lift
- Coaching drivers and staff to create positive relationships with students and families.

- **Financial Wellness**

- staying within budget while continuing to utilize the districts procurement process.

Thank you!

Questions?

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
MAY 25, 2021 6:00 PM VIA ZOOM

PRESENT:

BOE Members: Lucinda Collier, Linda Eygnor, Tina Reed, Paul Statskey, Jasen Sloan,

Absent: John Boogaard, Izetta Younglove

Superintendent: Michael Pullen

District Clerk: Tina St. John

Assistant Superintendent for Instruction and School Improvement: Megan Paliotti

Assistant Superintendent for Business and Operations: Robert Magin

Approximately 7 students, staff and guests via Zoom

In light of increasing guidance from the state regarding COVID-19, the May 25, 2021 Board of Education meeting was closed to the public and broadcast via Zoom.

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 6:00p.m.

Prior to approval of the agenda, the words effective July 1, 2021 was added to the resolution for item 2e5.

Approval of Agenda:

Motion for approval was made by Jasen Sloan and seconded by Tina Reed with the motion approved 5-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 25, 2021.

2. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Paul Statskey and seconded by Linda Eygnor with the motion approved 5-0.

a) Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 11, 2021.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 18, 2021.

b) Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

c) Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated

April 28, May 4 and 11, 2021; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14322	14245	14366	14512	14514	14265
14513	13877	14429	13685	12328	13424
14359					

d) Approval of Strategic Action Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adoption of the Strategic Plan as recommended by the Strategic Action Planning Committee.

e) Personnel Items:

1. Appoint Teacher – Dylan Bartlett

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four year probationary appointment of Dylan Bartlett as an English Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: English 7-12, Professional

Tenure Area: English

Probationary Period: August 31, 2021-August 30, 2025

Salary: Step G \$50,242 to be adjusted upon completion of negotiations

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

2. Summer Curriculum Writing/Professional Development

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to participate in curriculum writing workshops in July-August 2021 at \$30.00/hr.:

Dylan Bartlett

3. Appoint Administrative Intern – Matthew DiGiambattista

RESOLUTION

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District hereby appoints Matthew DiGiambattista as an Administrative Intern, School Building Leader, for a ten (10) month period effective August 31, 2021; and

BE IT FURTHER RESOLVED, that Matthew DiGiambattista shall be supervised by the Superintendent of Schools and has met all the requirements to hold an Internship Certificate as a School Building Leader by the Commissioner of Education; and

BE IT FURTHER RESOLVED, that the Board of Education approves the compensation and conditions of employment agreement of Matthew DiGiambattista effective August 31, 2021 and ending June 30, 2022. Contract is on file with the District Clerk.

4. Summer Employment

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to work up to 15 days in July-August 2021 at a rate of pay of \$37.50/hr.:

Matthew DiGiambattista

5. Provisionally Appoint Director of Human Resources (School Districts) – Frederick Prince

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the provisional appointment of Frederick Prince as Director of Human Resources (School Districts) conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 effective July 1, 2021. Contract is on file with the District Clerk.

6. Tenure Appointment – Ashley McDonald

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Ashley McDonald as a teacher on tenure in the Speech and Hearing Handicapped tenure area effective August 30, 2021.

7. Program Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual to work various enrichment programs during the 2021-2022 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Melissa Mason	Grant Program Teacher	\$30.00/hour
Michael Grasso	Grant Program Teacher	\$30.00/hour
Michaela Sontheim	Grant Program Teacher	\$30.00/hour
Lindsay Roberts	Grant Program Teacher	\$30.00/hour
Hannah Pettengill	Grant Program Teacher	\$30.00/hour
Karen Haak	Grant Program Teacher	\$30.00/hour
Joseph O'Neill	Grant Program Teacher	\$30.00/hour
Patricia Weber	Grant Program Teacher	\$30.00/hour
Brenda Mitchell	Grant Program Teacher	\$30.00/hour
Julie Norris	Grant Program Teacher	\$30.00/hour
Johanna Samar	Grant Program Teacher	\$30.00/hour
Jordan Camp	Grant Program Teacher	\$30.00/hour
Samantha Bruehl	Grant Program Teacher	\$30.00/hour
Lucia Copeland	Grant Program Teacher	\$30.00/hour
Tracy Frazer	Grant Program Aide	\$13.14/hour
Christy Grimsley	Grant Program Aide	\$13.28/hour
Bobby Jo Mendenhall	Grant Program Aide	\$13.28/hour

8. Aquatics Program

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs effective July 6, 2021.

Name	Position(s)	Rate/Hr.
Kalen Bjerga	Aquatic Program Director	\$20.00/hour

3. Policies:

A motion for approval of the following items as listed under Policies is made by Jasen Sloan and seconded by Tina Reed with the motion approved 5-0.

a) Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

7000	Students	
7130	Entitlement to Attend – Age and Residency	Revised
7133	Education of Students in Temporary Housing	Revised
7134	Education of Students in Foster Care	New

Good News:

- Sporting contests
- Upcoming Memorial Day Parade
- Graduation

Superintendent Update:

- Mr. Pullen highlighted the Class of 2021 Top 10 and the graduating class of 2021.
- Mr. Pullen thanked Mr. Statskey for his presentation to the NRWE student regarding his experience during his 27-year Navy career, the history of Memorial Day and ways to celebrate.
- Mr. Pullen highlighted the various upcoming events.

Other: (Time Permitting)

- There were no discussions

Executive Session

A motion was requested to enter executive session to discuss the employment history of a specific employee.

The motion was made by Linda Eynor and seconded by Tina Reed with motion approved 5-0.

Time entered: 6:13 p.m.

Return to regular session at 8:13p.m.

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Paul Statskey and seconded by Jasen Sloan with motion approved 5-0.

Time adjourned: 8:14p.m.

Tina St. John, Clerk of the Board of Education

**NORTH ROSE - WOLCOTT CENTRAL SCHOOL DISTRICT
MONTHLY REPORT OF THE TREASURER
PERIOD ENDING APRIL 2021**

CASH BALANCE ON HAND:	GENERAL FUND	SCHOOL LUNCH FUND	FEDERAL FUND	CAPITAL FUND	T & A / Payroll	SCHOLARSHIP FUNDS	DEBT SERVICE FUNDS
OPENING BALANCE:	\$14,325,406.19	\$81,710.09	\$614,024.98	\$3,925,498.67	\$474,375.64	\$78,310.96	\$384,409.48
+ CASH RECEIPTS	\$1,640,133.26	\$176,796.00	\$52,420.60	\$140.39	\$1,491,134.79	\$0.62	\$2.88
- CASH DISBURSEMENTS:	\$2,222,538.49	\$108,129.02	\$208,959.17	\$182,789.21	\$1,491,959.47	\$0.00	\$45,000.00
CLOSING BALANCE:	\$13,743,000.96	\$150,377.07	\$457,486.41	\$3,742,849.85	\$473,550.96	\$78,311.58	\$339,412.36

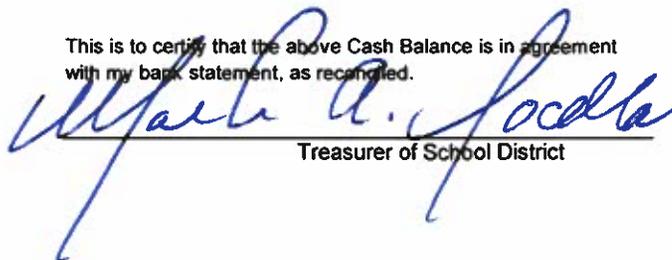
BANK RECONCILIATION:	GENERAL FUND	SCHOOL LUNCH FUND	FEDERAL FUND	CAPITAL FUND	TRUST & AGENCY	SCHOLARSHIP FUNDS	DEBT SERVICE FUNDS
CHECKING BANK STATEMENT BALANCE	\$277,971.69	\$150,877.07	\$463,859.49	\$112,228.23	\$686,900.70	\$78,911.58	\$339,412.36
+ OUTSTANDING DEPOSITS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ADJUSTED CHECKING BALANCE	\$277,971.69	\$150,877.07	\$463,859.49	\$112,228.23	\$686,900.70	\$78,911.58	\$339,412.36
-OUTSTANDING CHECKS	\$97,754.99	\$500.00	\$6,373.08	\$417.96	\$402,932.39	\$600.00	\$0.00
+SAVINGS ACCOUNTS & INVESTMENTS	\$9,326,113.00	\$0.00	\$0.00	\$3,631,039.58	\$0.00	\$0.00	\$0.00
+MISCELLANEOUS RESERVES	\$2,117,151.45	\$0.00	\$0.00	\$0.00	\$189,582.65	\$0.00	\$0.00
+CAPITAL RESERVES	\$2,119,519.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CLOSING BALANCE:	\$13,743,000.96	\$150,377.07	\$457,486.41	\$3,742,849.85	\$473,550.96	\$78,311.58	\$339,412.36

Received by the Board of Education and entered as a part of the minutes of the Board meeting held

May 25, 2021

Clerk of the Board of Education

This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.



Treasurer of School District

North Rose-Wolcott Central School Dist

GENERAL FUND Trial Balance for Fiscal Year 2021

Cycle 10

Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
Assets			
200.LY	Cash General Fund	180,216.70	
200.NY	Gen Fund NYCLASS	7,857,217.12	
201.90	Chase Money Market	241,959.02	
201.95	Tax Lockbox	5,325,965.60	
201.LY	Money Market	137,642.52	
210.00	Petty Cash	300.00	
380.01	Accounts Receivable	28,205.00	
391.00	Due From Other Funds	78,427.61	
391.02	Due From Federal	1,139,222.40	
391.04	Due to Trust Fund	14,223.76	
391.06	Due From School Lunch	131,040.81	
480.00	Prepaid Expenditures	6,918.23	
Budgetary and Expense Accounts			
510.00	Total Est. Rev.-Modified Budg.	31,059,958.00	
511.00	Appropriated Reserves	433.50	
521.00	Encumbrances	8,982,670.56	
522.00	Expenses	20,977,108.75	
599.00	Appropriated Fund Balance	1,432,734.33	
Liabilities and Reserves			
600.00	Accounts Payable		570,644.93
600.99	Accounts Payable		6,627.93
630.00	Due To Other Funds		227,100.00
630.01	Due to T&A-Payroll		0.10
630.02	Due To Federal		245,079.09
630.03	Due To Capital		518.90
630.04	Due to Lunch Fund		4,500.00
632.00	Due to State Teachers'Ret.Sys		729,023.00
637.00	Due to Employees' Ret. System	18,934.68	
687.00	Compensated Absences		14,773.28
690.01	Overpayments		3,617.91
806.00	Non Spendable		998,063.45
814.00	Workers' Compensation Reserve		175,937.43
815.00	Unemployment Insurance Reserve		32,535.18
821.00	Reserve for Encumbrances		8,982,670.56
827.00	Retirement Contrib Reserve		955,750.07
828.00	Retire Contr Res Acct TRS Sub-		200,258.70
862.00	Reserve for Liability		952,918.44
864.00	Reserve for Tax Certiorari		22,534.17
867.00	Rsrv Empl Benefits/Accr Liab		104,522.75
878.06	2016 Capital Bus Reserve		477,540.07
878.17	2017 Capital Building Reserve		657,757.20
878.19	2019 Capital Bus Reserve		612,851.90
914.00	Assigned Approp.Fund Bal. (Nex		250,000.00
915.00	Assigned UnappFund Bal. (GASB		742,734.33
917.00	Unassigned Fund Balance		1,687,254.52
Budgetary and Revenue Accounts			
960.00	Total Appropriations-Mod.Budg.		32,493,125.83
980.00	Revenues		26,464,838.85
Grand Totals		77,613,178.59	77,613,178.59

North Rose-Wolcott Central School Dist

GENERAL FUND Trial Balance for Fiscal Year 2021

Cycle 10

Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
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The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change.
No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1001.000		Real Property Tax Items	9,928,934.00	-1,153,917.69	8,775,016.31	8,773,239.85	1,776.46	
1081.000		Oth. Paymts in Lieu of Ta	32,685.00	0.00	32,685.00	41,127.96		8,442.96
1085.000		STAR Reimbursement	0.00	1,153,917.69	1,153,917.69	1,153,917.69		
1090.000		Int. & Penal. on Real Pro	20,000.00	0.00	20,000.00	23,201.60		3,201.60
1120.001		Sales Tax Revenue	440,000.00	0.00	440,000.00	381,357.81	58,642.19	
1335.000		Oth Student Fee/Charges (3,000.00	0.00	3,000.00	621.00	2,379.00	
1489.011		Other Charges- Swim	6,000.00	0.00	6,000.00	0.00	6,000.00	
1489.070		Other Charges-Driving Range	1,500.00	0.00	1,500.00	0.00	1,500.00	
1489.080		Other Charges-Fitness Center M	4,000.00	0.00	4,000.00	-275.00	4,275.00	
2308.000		Trans for BOCES	40,000.00	0.00	40,000.00	0.00	40,000.00	
2350.000		Trans-Youth Serv-Oth Gov-SumSc	50,000.00	0.00	50,000.00	0.00	50,000.00	
2401.000		Interest & Earnings	40,000.00	0.00	40,000.00	2,687.11	37,312.89	
2412.000		Rental Real Property, Oth	2,000.00	0.00	2,000.00	0.00	2,000.00	
2650.000		Sale Scrap & Excess Material	0.00	0.00	0.00	4,202.71		4,202.71
2655.000		Minor Sales, Other (Specify)	100.00	0.00	100.00	100.00		
2680.000		Insurance Recoveries-Othe	0.00	0.00	0.00	9,625.93		9,625.93
2683.000		Self Insurance Recoveries	0.00	0.00	0.00	4,098.34		4,098.34
2701.000		BOCES Svs Aprve for Aid-R	200,000.00	0.00	200,000.00	347,869.91		147,869.91
2701.001		Refund PY exp-payables	8,000.00	0.00	8,000.00	5,492.82	2,507.18	
2703.000		Other-Not Transp-Ref PrYr	0.00	0.00	0.00	4,181.16		4,181.16
2704.000		Refund Pr Yr, Appv Priv Sch	0.00	0.00	0.00	389.00		389.00
2705.000		Gifts and Donations	0.00	500.00	500.00	3,420.00		2,920.00
2770.000		Other Unclassified Rev.(S	10,000.00	0.00	10,000.00	31,564.39		21,564.39
3101.000		Basic Formula Aid-Gen Aid	17,657,065.00	-4,578,779.37	13,078,285.63	10,813,975.26	2,264,310.37	
3101.010		Basic Formula Aid-Excess	624,987.00	2,355,098.00	2,980,085.00	1,720,998.60	1,259,086.40	
3102.000		Lottery Aid (Sect 3609a E	0.00	1,332,677.38	1,332,677.38	1,332,677.38		
3102.010		Lottery Grant	0.00	765,731.00	765,731.00	765,731.18		0.18
3102.COG		Commercial Gaming Grant	0.00	125,272.99	125,272.99	125,272.99		
3103.000		BOCES Aid (Sect 3609a Ed	1,734,551.00	0.00	1,734,551.00	608,234.00	1,126,317.00	
3260.000		Textbook Aid (Incl Txtbk/	67,995.00	0.00	67,995.00	68,095.00		100.00
3262.000		Computer Software Aid	36,413.00	0.00	36,413.00	17,377.00	19,036.00	
3262.010		Computer Hardware Aid	0.00	0.00	0.00	19,089.00		19,089.00
3263.000		Library A/V Loan Program	7,228.00	0.00	7,228.00	7,250.00		22.00
3289.000		Other State Aid	0.00	0.00	0.00	32,366.90		32,366.90
4286.000		CARES Act	0.00	0.00	0.00	71,806.00		71,806.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
4601.000		Medic.Ass't-Sch Age-Sch Y	100,000.00	0.00	100,000.00	5,143.26	94,856.74	
5031.000		Interfund Transfers(Not D	45,000.00	-45,000.00	0.00	0.00		
5050.000		Interfund Trans. for Debt	0.00	45,000.00	45,000.00	90,000.00		45,000.00
Total GENERAL FUND			31,059,458.00	500.00	31,059,958.00	26,464,838.85	4,969,999.23	374,880.08

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education		41,000.00	300.00	41,300.00	27,132.44	11,798.50	2,369.06
1040 District Clerk		5,850.00	0.00	5,850.00	5,233.95	1,033.40	-417.35
1060 District Meeting		3,550.00	7.00	3,557.00	632.26	3,227.75	-303.01
1240 Chief School Administrator		473,358.00	592.50	473,950.50	372,437.06	65,155.61	36,357.83
1310 Business Administration		570,462.00	550.00	571,012.00	421,603.80	136,071.29	13,336.91
1320 Auditing		24,735.00	15,650.00	40,385.00	14,376.40	47,555.30	-21,546.70
1325 Treasurer		500.00	0.00	500.00	1,070.33	0.00	-570.33
1330 Tax Collector		10,450.00	0.00	10,450.00	5,344.76	0.00	5,105.24
1345 Purchasing		11,062.00	0.00	11,062.00	43,705.96	7,550.04	-40,194.00
1420 Legal		88,115.00	20,462.00	108,577.00	270,157.58	20,985.92	-182,566.50
1430 Personnel		70,925.00	0.00	70,925.00	25,466.12	3,452.00	42,006.88
1480 Public Information and Services		71,775.00	0.00	71,775.00	106,551.87	10,903.87	-45,680.74
1620 Operation of Plant		1,750,176.00	103,475.62	1,853,651.62	1,145,229.42	429,223.79	279,198.41
1621 Maintenance of Plant		281,947.00	34,996.18	316,943.18	139,929.97	15,321.13	161,692.08
1670 Central Printing & Mailing		40,000.00	0.00	40,000.00	22,166.60	0.00	17,833.40
1680 Central Data Processing		296,600.00	0.00	296,600.00	351,162.73	3,401,078.46	-3,455,641.19
1910 Unallocated Insurance		135,000.00	0.00	135,000.00	122,827.28	0.01	12,172.71
1920 School Association Dues		11,000.00	0.00	11,000.00	9,854.00	0.00	1,146.00
1950 Assessments on School Property		12,000.00	0.00	12,000.00	20,793.73	0.00	-8,793.73
1964 Refund on Real Property Taxes		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
1981 BOCES Administrative Costs		202,558.00	9,485.20	212,043.20	233,971.80	20,137.20	-42,065.80
2010 Curriculum Devel and Suprvsn		318,593.00	25,046.85	343,639.85	279,434.21	52,526.00	11,679.64
2020 Supervision-Regular School		857,553.00	48.13	857,601.13	664,587.25	123,141.70	69,872.18
2070 Inservice Training-Instruction		158,124.00	-36,920.00	121,204.00	83,783.36	17,567.14	19,853.50
2110 Teaching-Regular School		6,596,803.00	433,577.86	7,030,380.86	4,716,646.13	1,579,386.11	734,348.62
2250 Prg For Sdnts w/Disabil-Med Elgble		4,921,396.00	119,890.88	5,041,286.88	3,456,031.01	1,346,447.30	238,808.57
2280 Occupational Education(Grades 9-12)		635,607.00	0.00	635,607.00	580,574.30	67,824.70	-12,792.00
2330 Teaching-Special Schools		215,400.00	0.00	215,400.00	100,439.34	42,560.66	72,400.00
2610 School Library & AV		184,947.00	-33.00	184,914.00	133,319.83	47,563.29	4,030.88
2630 Computer Assisted Instruction		1,223,779.00	39,505.17	1,263,284.17	823,344.91	396,506.82	43,432.44
2810 Guidance-Regular School		380,304.00	119.23	380,423.23	248,867.13	77,518.40	54,037.70
2815 Health Svcs-Regular School		142,311.00	-26.14	142,284.86	104,092.65	37,760.17	432.04
2820 Psychological Svcs-Reg Schl		215,106.00	0.00	215,106.00	155,311.74	62,889.16	-3,094.90
2825 Social Work Svcs-Regular School		60,799.00	0.00	60,799.00	40,532.64	20,266.36	0.00
2850 Co-Curricular Activ-Reg Schl		92,125.00	385.00	92,510.00	1,514.34	41,606.81	49,388.85
2855 Interscholastic Athletics-Reg Schl		421,816.00	0.00	421,816.00	253,300.53	59,852.20	108,663.27
5510 District Transport Svcs-Med Elgble		1,236,320.00	-3,117.57	1,233,202.43	806,463.90	285,872.67	140,865.86
5530 Garage Building		48,400.00	10,478.29	58,878.29	50,355.70	4,059.59	4,463.00
5540 Contract Transportation-Med Elgble		160,000.00	0.00	160,000.00	6,867.68	14,132.32	139,000.00
5581 Transportation from Boces		8,115.00	1,224.60	9,339.60	3,735.84	5,603.76	0.00

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
7310 Youth Program		51,751.00	0.00	51,751.00	31,683.34	15,841.68	4,225.98
8060 Civic Activities		46,100.00	499.13	46,599.13	21,464.59	3,722.97	21,411.57
9010 State Retirement		408,953.00	0.00	408,953.00	250,410.57	68,122.46	90,419.97
9020 Teachers' Retirement		1,007,573.00	0.00	1,007,573.00	646,359.57	222,556.01	138,657.42
9030 Social Security		994,870.00	0.00	994,870.00	631,895.21	215,848.01	147,126.78
9040 Workers' Compensation		158,679.00	0.00	158,679.00	158,679.00	0.00	0.00
9045 Life Insurance		3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
9050 Unemployment Insurance		20,000.00	47,263.96	67,263.96	67,468.25	0.00	-204.29
9060 Hospital, Medical, Dental Insurance		3,579,923.00	-79,793.06	3,500,129.94	3,098,488.97	0.00	401,640.97
9089 Other (specify)		63,800.00	0.00	63,800.00	52,658.70	0.00	11,141.30
9711 Serial Bonds-School Construction		1,239,900.00	0.00	1,239,900.00	69,150.00	0.00	1,170,750.00
9731 Bond Antic Notes-School Construction		1,978,228.00	0.00	1,978,228.00	0.00	0.00	1,978,228.00
9901 Transfer to Other Funds		115,520.00	0.00	115,520.00	0.00	0.00	115,520.00
9950 Transfer to Capital Fund		100,000.00	0.00	100,000.00	100,000.00	0.00	0.00
Total GENERAL FUND		31,749,458.00	743,667.83	32,493,125.83	20,977,108.75	8,982,670.56	2,533,346.52

North Rose-Wolcott Central School Dist
SCHOOL LUNCH FUND Trial Balance for Fiscal Year 2021
Cycle 10
Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
Assets			
200.LY	Cash, School Lunch Fund	150,377.07	
380.00	Accounts Receivable	80.25	
391.00	Due From Other Funds	4,500.00	
410.07	Fed Sum Rec	141,309.00	
446.00	Surplus Food Inventory	2,155.69	
Budgetary and Expense Accounts			
522.00	Expenses	1,086,294.94	
Liabilities and Reserves			
600.00	Accounts Payable		4,360.93
630.00	Due To Other Funds		132,309.79
631.00	Due To Other Governments		90.60
637.00	Due To Employees' Ret. System		23,987.73
689.02	Prepaid Meals		4,711.90
806.00	Non-Spendable Fund Balance		2,155.69
915.00	Assigned Unappropr Fund Bal		295,264.03
Budgetary and Revenue Accounts			
980.00	Revenues		921,836.28
Grand Totals		1,384,716.95	1,384,716.95

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: C SCHOOL LUNCH FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
1440.000		Sale of A Lunch	0.00	0.00	0.00	583.50		583.50
1445.000		Other Cafeteria Sales	75,000.00	-70,000.00	5,000.00	3,883.95	1,116.05	
2690.000		Compensation for Loss	0.00	0.00	0.00	6,049.03		6,049.03
2770.000		Misc Rev Local Sources (S	0.00	0.00	0.00	326.80		326.80
2770.010		Vending Machine Sales	6,000.00	-6,000.00	0.00	0.00		
3190.010		State Reimburse-Brk	7,000.00	-7,000.00	0.00	0.00		
3190.020		State Reimburse-Lnch	10,000.00	-10,000.00	0.00	0.00		
3190.060		Sum Food Svs Prog for Chi	0.00	35,000.00	35,000.00	31,186.00	3,814.00	
4190.010		Fed Reimbursement-Brk	146,000.00	-146,000.00	0.00	0.00		
4190.020		Fed Reimbursement-Lnch	320,619.00	-320,619.00	0.00	0.00		
4190.030		Fed Reimb-Surplus Food	48,000.00	14,444.00	62,444.00	0.00	62,444.00	
4190.040		Fed Reimbursement (Snack)	30,000.00	-30,000.00	0.00	0.00		
4192.000		Sum Food Svs Prog for Chi	250,000.00	750,000.00	1,000,000.00	879,807.00	120,193.00	
Total SCHOOL LUNCH FUND			892,619.00	209,825.00	1,102,444.00	921,836.28	187,567.05	6,959.33

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: C SCHOOL LUNCH FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2860	School Food Service Programs	758,904.00	404,629.18	1,163,533.18	942,534.78	177,118.06	43,880.34
2862	School Food Summer Programs	30,000.00	36,324.00	66,324.00	66,323.32	0.00	0.68
2863	Home Delivery Program	0.00	17.00	17.00	15.36	0.00	1.64
9010	State Retirement	26,700.00	-4,440.00	22,260.00	17,393.96	5,794.41	-928.37
9030	Social Security	17,830.00	-3,606.00	14,224.00	10,517.16	3,458.87	247.97
9060	Hospital, Medical, Dental Insurance	59,185.00	-8,239.00	50,946.00	49,510.36	0.00	1,435.64
Total	SCHOOL LUNCH FUND	892,619.00	424,685.18	1,317,304.18	1,086,294.94	186,371.34	44,637.90

North Rose-Wolcott Central School Dist
SPECIAL AID FUND Trial Balance for Fiscal Year 2021
Cycle 10
Post Dates From 07/01/2020 To 04/30/2021

Summary - All Services

G/L Account	Description	Debits	Credits
Assets			
200.LY	Cash, Special Aid Fund	457,486.41	
380.01	Accounts Receivable	3,419.82	
391.00	Due From Other Funds	245,079.09	
410.00	Due From State and Federal	59,575.48	
410.02	Due From State and Federal	65,664.64	
Budgetary and Expense Accounts			
522.00	Expenses	1,376,868.69	
Liabilities and Reserves			
600.00	Accounts Payable		26,383.25
600.99	Accounts Payable		86.44
630.00	Due to Other Funds		816,541.22
630.02	Due to Gen Fund		322,681.18
632.00	Due State Teachers' Ret. Sys.		50,759.66
637.00	Due Employees' Retirement Sys.		15,623.85
691.00	Deferred Revenues		2,724.04
Budgetary and Revenue Accounts			
980.00	Revenues		973,294.49
Grand Totals		2,208,094.13	2,208,094.13

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: F SPECIAL AID FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
A21-4289.018	A21	21ST CENTURY-OTHER FEDERA	212,700.00	0.00	212,700.00	60,023.00	152,677.00	
C21-3289.018	C21	UPK for 4YO 17-18	609,588.00	0.00	609,588.00	304,794.00	304,794.00	
E20-4289.018	E20	MKV BASELINE 17-18	9,840.00	0.00	9,840.00	9,840.00		
E21-4289.018	E21	MKV BASELINE 17-18	45,000.00	0.00	45,000.00	9,000.00	36,000.00	
F20-4289.018	F20	MKV ENHANCED 17-18	7,850.00	0.00	7,850.00	7,850.00		
F21-4289.018	F21	MKV ENHANCED 17-18	20,000.00	0.00	20,000.00	4,000.00	16,000.00	
G21-4289.018	G21	NRE 21ST CCLC ELEM 17-18	1,200,000.00	59,777.00	1,259,777.00	240,000.00	1,019,777.00	
H21-3289.015	H21	Sec 4408-Sch Age J/Ag-Su	0.00	222,294.00	222,294.00	61,089.28	161,204.72	
I20-4256.018	I20	Indiv. w/Disab 17-18	137,451.00	0.00	137,451.00	6,345.10	131,105.90	
I21-4256.018	I21	Indiv. w/Disab 17-18	412,568.00	0.00	412,568.00	145,348.00	267,220.00	
J20-4256.018	J20	Indiv. w/Disab 17-18	3,539.00	0.00	3,539.00	1,415.50	2,123.50	
J21-4256.018	J21	Indiv. w/Disab 17-18	18,995.00	0.00	18,995.00	6,864.00	12,131.00	
M21-4129.000	M21	ESEA-Title IV Safe & Drug	25,449.00	0.00	25,449.00	5,089.00	20,360.00	
N21-4126.000	N21	ESEA-Title I, Title II	327,956.00	0.00	327,956.00	65,591.00	262,365.00	
O21-4289.000	O21	Oth Fed-	48,933.00	0.00	48,933.00	9,786.00	39,147.00	
R21-4289.019	R21	MHAT-Sodus-1	0.00	13,824.00	13,824.00	0.00	13,824.00	
S20-4289.019	S20	MHAT-Lyons-2	13,824.00	0.00	13,824.00	13,823.61	0.39	
S21-4289.019	S21	MHAT-Lyons-2	0.00	13,824.00	13,824.00	0.00	13,824.00	
W21-4289.000	W21	Oth Fed-	2,000.00	0.00	2,000.00	0.00	2,000.00	
X20-4289.000	X20	Oth Fed-	65,000.00	-49,000.00	16,000.00	16,000.00		
X21-4289.000	X21	Oth Fed-	65,000.00	0.00	65,000.00	6,436.00	58,564.00	
Y21-4289.000	Y21	Oth Fed-	7,200.00	0.00	7,200.00	0.00	7,200.00	
Total SPECIAL AID FUND			3,232,893.00	260,719.00	3,493,612.00	973,294.49	2,520,317.51	0.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: F SPECIAL AID FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110 Teaching		2,061,130.32	28,467.00	2,089,597.32	643,825.86	909,528.90	536,242.56
2250 Prg For Sdnts w/Disabil-Med Elgble		533,146.85	41,407.14	574,553.99	356,493.30	103,836.34	114,224.35
2253 School Age w/Disabil-July/August		-10,557.04	232,851.04	222,294.00	43,889.77	0.00	178,404.23
2510 Pre-Kindergarten Program		609,588.00	0.00	609,588.00	332,659.76	98,941.02	177,987.22
5511 Dstrct Summr Trans for Studnts w/Disabil		-51,978.04	51,978.04	0.00	0.00	0.00	0.00
5541 Contr Summr Trans for Studnts w/Disabil		-38,021.96	38,021.96	0.00	0.00	0.00	0.00
Total SPECIAL AID FUND		3,103,308.13	392,725.18	3,496,033.31	1,376,868.69	1,112,306.26	1,006,858.36

North Rose-Wolcott Central School Dist

CAPITAL FUND Trial Balance for Fiscal Year 2021

Cycle 10

Post Dates From 07/01/2020 To 04/30/2021

Summary - All Services

G/L Account	Description	Debits	Credits
Assets			
200.LY	Cash, Capital Fund (BUS)	4,241.73	
200.NY	Cap Fund NYCLASS	3,604,566.37	
201.91	Chase Money Market Cap Savings	26,473.21	
201.92	Chase H Capital Project Checki	107,568.54	
391.00	Due From Other Funds	518.90	
410.01	Due From State and Federal	202,261.00	
Budgetary and Expense Accounts			
522.00	Expenses	5,931,594.59	
Liabilities and Reserves			
600.00	Accounts Payable		7,080.11
626.00	Bond Anticipation Notes Payabl		22,265,000.00
630.01	Due to Debt Service		455,640.75
899.00	Other Restricted Fund Balance	12,950,496.52	
Budgetary and Revenue Accounts			
980.00	Revenues		100,000.00
Grand Totals		22,827,720.86	22,827,720.86

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: H CAPITAL FUND

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
CAP-5031.080	CAP	Interfund Transfers	0.00	0.00	0.00	100,000.00		100,000.00
Total CAPITAL FUND			0.00	0.00	0.00	100,000.00	0.00	100,000.00

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: H CAPITAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1620	OPERATION OF PLANT	-6,738,289.55	9,894,304.75	3,156,015.20	4,811,786.55	5,406,205.69	-7,061,977.04
2110	FURN.,EQ., TXTBOOKS - REG SCHOOL	1,869,266.37	615,300.51	2,484,566.88	573,981.68	193,551.28	1,717,033.92
5510	BUSES	545,826.36	0.00	545,826.36	545,826.36	0.00	0.00
Total	CAPITAL FUND	-4,323,196.82	10,509,605.26	6,186,408.44	5,931,594.59	5,599,756.97	-5,344,943.12

North Rose-Wolcott Central School Dist
TRUST & AGENCY FUND Trial Balance for Fiscal Year 2021
Cycle 10
Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
Assets			
200.LB	Cash, T & A	118,359.32	
200.LY	Cash, T & A (PR)	23,037.11	
201.LY	Cash, T&A (FLEX)	142,571.88	
380.02	A/R - Retiree Health Insurance	2,584.11	
391.00	Due from Other Funds	4,269.08	
Liabilities and Reserves			
018.00	State Retirement-ERS	6.23	
020.01	Employee Health Ins		19,743.35
020.02	Retiree Health Ins		22,398.62
020.03	Flex-Medical	111.33	
020.04	Flex-Dependent Care		7,079.68
020.08	HRA-Health Reimbursement Accou		147,967.44
085.05	Library Tax (Rose & Wolcott)		715.45
085.07	PHIL WAGER HEALTH FUND		433.15
630.00	Due To Other Funds		92,601.37
Grand Totals		290,939.06	290,939.06

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist
PRIVATE PURPOSE TRUST FND Trial Balance for Fiscal Year 2021
Cycle 10
Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
Assets			
201.63	Scholarships	76,121.58	
201.90	Chase TE High Yield	2,190.00	
230.00	Extraclassroom Restricted Cash	109,629.13	
230.01	Cash, Spec Reserv-Dentl Plan	189,582.65	
Liabilities and Reserves			
092.01	Henry Award		15,287.48
092.02	Mead Award		7,440.74
092.03	Marsh Award		17,047.28
092.04	B. Householder HS		35.67
092.05	B Householder MS		724.05
092.06	Erna West		47.36
092.07	Galin Hill		106.16
092.09	Hartley		836.88
092.10	McGinn		2,820.54
092.12	Fox		85.76
092.13	Rasbeck		1,147.19
092.14	Wadsworth		612.76
092.16	Brian Young		114.58
092.17	Baldrige		7,551.78
092.19	Class of 1966		228.94
092.20	Fraser VanDeusen Eng		23.81
092.23	P Winter Sportsman Fund		872.47
092.25	HS Milk Mach Scholarship		894.74
092.26	MS Milk Mach Scholarship		1,009.31
092.27	Snyder		7.73
092.30	Coman		3,076.44
092.31	Kasper Scholarship		107.34
092.32	Bousquin		746.98
092.33	Sharon Martin Performing Arts		1,506.67
092.34	Evan Parkison Scholarship		717.92
092.35	Pastor Dan Corretore Scholarsh		8,364.93
092.36	Terri A. Clingerman Scholarshi		202.38
092.37	Roger Douglas DePuyt II Mem Sc		3,003.44
092.38	Ted Woods Scholarship Award		3,640.25
630.00	Due to Other Funds		50.00
688.01	Other Liab-Self Insured Dental		189,582.65
688.02	Extraclassroom Accounts		109,629.13
Grand Totals		377,523.36	377,523.36

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

DEBT SERVICE Trial Balance for Fiscal Year 2021

Cycle 10

Post Dates From 07/01/2020 To 04/30/2021

G/L Account	Description	Debits	Credits
Assets			
201.95	Chase High Yield Savings	339,412.36	
391.00	Due From Other Funds	679,740.75	
Budgetary and Expense Accounts			
522.00	Expenditures	90,000.00	
Liabilities and Reserves			
915.00	Assigned Unappropri Fund Balanc		1,104,706.01
Budgetary and Revenue Accounts			
980.00	Revenues		4,447.10
Grand Totals		1,109,153.11	1,109,153.11

The reporting period selected for this report includes an accounting cycle that is not closed and information is therefore subject to change. No accounting cycles have been closed for this fund in this fiscal year.

* - To include Budgetary entries for the current month, run the report through the last day of the cycle

North Rose-Wolcott Central School Dist

Revenue Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: V DEBT SERVICE

Revenue Account	Subfund	Description	Original Estimate	Adjustments	Current Estimate	Year-to-Date	Anticipated Balance	Excess Revenue
2401.000		Interest and Earnings	0.00	0.00	0.00	4,447.10		4,447.10
Total DEBT SERVICE			0.00	0.00	0.00	4,447.10	0.00	4,447.10

Selection Criteria

Criteria Name: Last Run
As Of Date: 04/30/2021
Suppress revenue accounts with no activity
Sort by: Fund
Printed by Norma Lewis

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

North Rose-Wolcott Central School Dist

Budget Status Report As Of: 04/30/2021

Fiscal Year: 2021

Fund: V DEBT SERVICE

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9901 interfund transfer		45,000.00	0.00	45,000.00	90,000.00	0.00	-45,000.00
Total DEBT SERVICE		45,000.00	0.00	45,000.00	90,000.00	0.00	-45,000.00

RECITAL

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking a capital improvement project (the "Project") consisting of renovations, reconstruction, alterations and improvements to the District's High School Building and campus, the District's Elementary School Building and campus, the District's Transportation Building and the District's Maintenance Building, all to include site, access, parking and playfield improvements, demolition, utility, mechanical, plumbing and electrical improvements, the acquisition of original furnishings, fixtures and equipment and payment of professional fees and all other necessary costs incidental to such work; and

WHEREAS, the Project does not contemplate the expansion of such facilities, either individually or collectively, by 10,000 square feet of gross floor area or more; and

WHEREAS, short form Environmental Assessment Forms ("EAF"), dated June 1, 2021, copies of which are attached hereto as Exhibit A, were prepared by SEI Design Group, the District's architectural firm ("SEI"), to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, the Board of Education of the District has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria contained in Part 617.5(c)(1) and Part 617.5(c)(10) of the Regulations, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project is a Type II Action as that term is defined in the Regulations and is not subject to review under SEQRA.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were - _____ - votes in favor of the resolution and - _____ - votes against the resolution as follows:

Voting	_____

The resolution was declared adopted.

Exhibit A
Environmental Assessment Forms

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
North Rose-Wolcott Central School District			
Name of Action or Project: 2021 Capital Improvement Project			
Project Location (describe, and attach a location map): Maintenance Building - 11960 Washington St, Wolcott, NY 14590			
Brief Description of Proposed Action: Renovations, reconstruction, alterations and improvements to the District's High School Building and campus, the District's Elementary School Building and campus, and the District's Maintenance Building, and the Districts Bus Garage; all to include site, access, parking and playfield improvements, demolition, utility, mechanical, plumbing and electrical improvements, the acquisition of original furnishings, and fixtures and equipment.			
Name of Applicant or Sponsor: North Rose-Wolcott Central School District		Telephone: 315-594-3142	
Address: 6188 West Port Bay Rad		E-Mail: rmagin@nrwcs.org	
City/PO: Wolcott		State: NY	Zip Code: 14590
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Education Department of Facilities Planning, approval required			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ 7 acres			
b. Total acreage to be physically disturbed? _____ 0 acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 7 acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
Leavenworth Middle School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
_____ _____			

Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	Yes
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	No
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

Short Environmental Assessment Form

Part 1 - Project Information

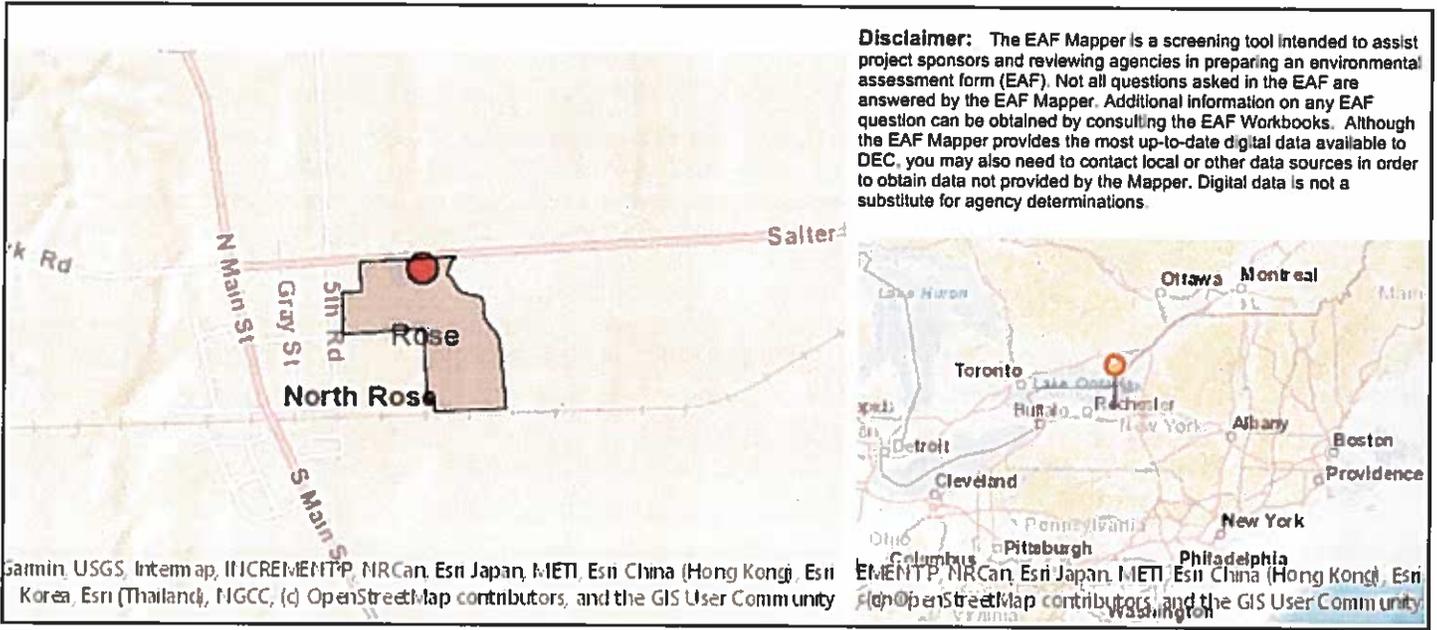
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
North Rose Wolcott Central School District			
Name of Action or Project: 2021 Capital Improvement Project			
Project Location (describe, and attach a location map): North Rose Elementary School/Bus Garage - located at 10456 Salter Rd, North Rose, NY 14516			
Brief Description of Proposed Action: Renovations, reconstruction, alterations and improvements to the District's High School Building and campus, the District's Elementary School Building and campus, and the District's Maintenance Building, and the Districts Bus Garage; all to include site, access, parking and playfield improvements, demolition, utility, mechanical, plumbing and electrical improvements, the acquisition of original furnishings, and fixtures and equipment.			
Name of Applicant or Sponsor: North Rose-Wolcott Central School District		Telephone: 315-594-3142	
Address: 6188 West Port Bay Road		E-Mail: rmagin@nrwcs.org	
City/PO: Wolcott		State: NY	Zip Code: 14590
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Education Department of Facilities Planning, approval required			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		36.9 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		36.9 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ On-site waste water treatment, (sanitary sewage system) _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ NYS Heritage Areas: West Erie Canal Corridor _____ _____	NO <input type="checkbox"/> <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> <input type="checkbox"/>	



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

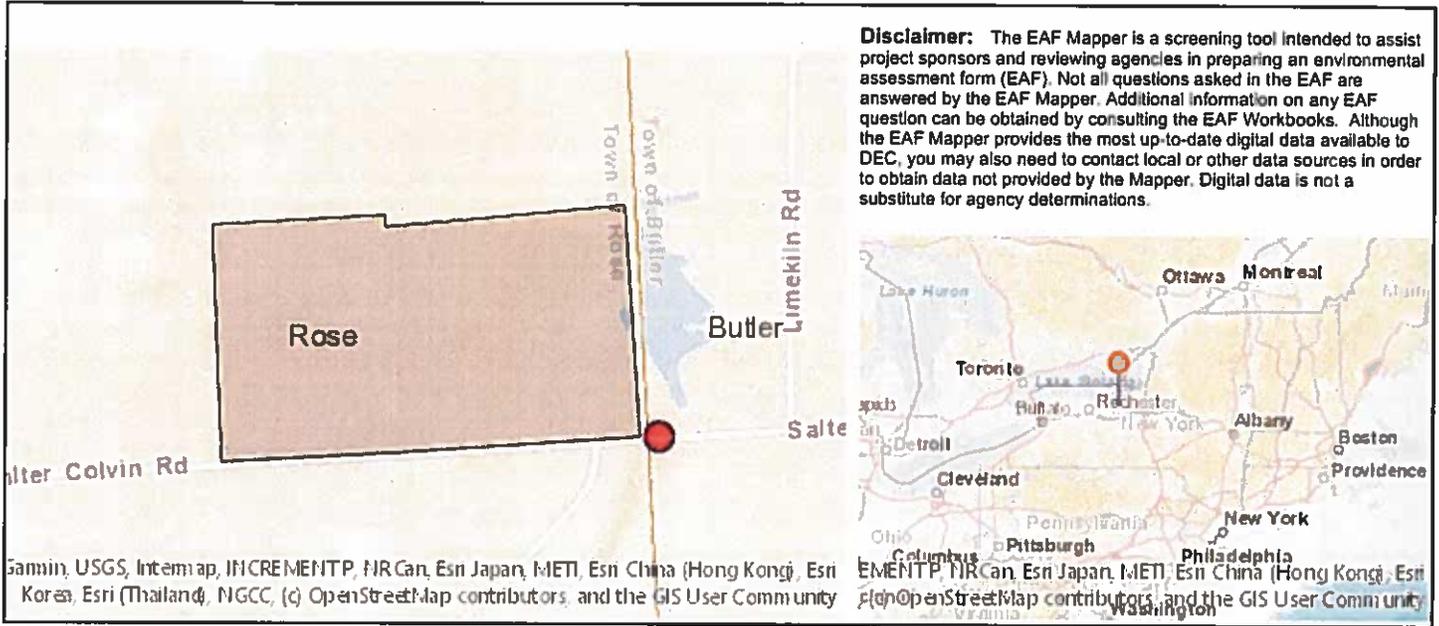
Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
North Rose Wolcott central school District			
Name of Action or Project: 2021 Capital Improvement Project			
Project Location (describe, and attach a location map): North Rose High School - located at 11631 Salter-Colvin Rd, Wolcott, NY 14590			
Brief Description of Proposed Action: Renovations, reconstruction, alterations and improvements to the District's High School Building and campus, the District's Elementary School Building and campus, and the District's Maintenance Building, and the Districts Bus Garage; all to include site, access, parking and playfield improvements, demolition, utility, mechanical, plumbing and electrical improvements, the acquisition of original furnishings, and fixtures and equipment.			
Name of Applicant or Sponsor: North Rose-Wolcott Central School District		Telephone: 315-594-3142 E-Mail: rmagin@nrwcs.org	
Address: 6188 West Port Bay Road			
City/PO: Wolcott		State: NY	Zip Code: 14590
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Education Department of Facilities Planning, approval required			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		64.2 acres	
b. Total acreage to be physically disturbed?		1 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		110 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ On-site waste water treatment, (sanitary sewage system) _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input checked="" type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Robert Magin</u> Date: <u>May 28, 2021</u> Signature: _____ Title: _____		



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	No

The screenshot displays a web-based mapping application. At the top, a navigation bar contains the text "HOME SUBMIT SEARCH COMMUNICATE". The main area is an aerial photograph of a site. A search bar at the top left contains the text "SECTION 117 14590" and a "Clear" button. A sidebar on the left side of the map lists several categories with corresponding icons: "Survey Building Areas (View)", "Survey Archeology Areas (View)", "Consultation Projects (View)", and "LPC Historic Districts". A red square marker is visible on the map. A blue polygon outlines a large building complex, and a green polygon outlines a smaller area. A red circle highlights a specific point on the map. A popup window titled "Archeology Surveys" is open, displaying the following information: "Survey Number: 002R60395", "Name: PHASE 1 ARCHEOLOGICAL REPORT FOR THE TOWN OF FROSE WATER TREATMENT FACILITY, TOWN OF FROSE, WATKINS COUNTY, TX", and a "Close" button. The bottom of the map shows standard navigation controls including zoom in (+), zoom out (-), home, full screen, and layers icons.

Environmental Resource Mapper

Search

Tools

Layers and Legend

Other Wetland Layers

Reference Layers

- NYS Counties
- Cities
- Towns
- Villages
- USGS Quadrangle
- DEC Region
- DEC Lands
- Adirondack Park Boundary
- NYS Parks
- Tax Parcels

The map displays a grid of tax parcels overlaid with various environmental layers. A prominent feature is a winding stream or wetland area colored in shades of blue and green. Other areas are colored in dark green. A popup window is open over a parcel, displaying the following information:

National Wetlands Inventory (1 of 2)
Attribute: PUBHh ([Details](#))
Type: Freshwater Pond
Acres: 5.548932976
More about the NWI Wetlands [NWI Wetlands](#)
[Zoom to](#)

Environmental Resource Mapper

Search

Tools

Layers and Legend

Other Wetland Layers

Reference Layers

All Layers

- NYS Counties
- Cities
- Towns
- Villages
- USGS Quadrangle
- DEC Region
- DEC Lands
- Adirondack Park Boundary
- NYS Parks
- Tax Parcels

Map navigation controls: +, -, Home, Scale: 1:100,000

Map content: Tax parcels, wetlands (green and blue), roads (Lincolnton Rd, Limestone Rd, Saker Rd), and town boundaries (Town of Butler, Town of Keeseville).

Pop-up window:

National Wetlands Inventory (1 of 2)

Attribute: PFOIE (Details)

Type: Freshwater Forested/Shrub Wetland

Acres: 1.765073802

More about the NWI Wetlands [NWI Wetlands](#)

[Zoom to](#)

Environmental Resource Mapper

The screenshot displays the Environmental Resource Mapper interface. On the left, there are navigation and search tools, including a search bar, zoom in (+) and zoom out (-) buttons, a home button, and a legend titled "Layers and Legend". The legend includes sections for "Other Wetland Layers" and "Reference Layers". The "Reference Layers" section contains several checked items: NYS Counties, Cities, Towns, Villages, USGS Quadrangle, DEC Region, DEC Lands, Adirondack Park Boundary, NYS Parks, and Tax Parcels. The main map area shows a geographic area with various colored overlays representing different resources. A prominent blue area indicates wetlands, and a red square highlights a specific parcel. A pop-up window titled "National Wetlands Inventory (1 of 2)" is open over the red square, displaying the following information: Attribute: PFO1E (Details), Type: Freshwater Forested/Shrub Wetland, Acres: 0.453891257, and a link to "More about the NWI Wetlands NWI Wetlands." with a "Zoom To" button. The map also shows road names like "Lynch Rd" and "Lynch Rd", and town boundaries for "Town of..." and "Town of R...".

POLICY 7240

SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE

The School District ~~shall will still~~ comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, the following have a right to inspect and review student education records maintained by the District: (1) parents/guardians of a student under 18, whose rights are not limited by court order or formal agreement; and (2) an "eligible" student who is 18 years of age or older and who is attending an institution of post-secondary education, parents or guardians and non-custodial parent(s), whose rights are not limited by court order or formal agreement, of a student under 18, or a student who is 18 years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the School District.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for ~~such that~~ that agency or institution. (34 Code of Federal Regulations (CFR) Section 99.3) This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provided under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA ~~As such,~~ and they are subject to the confidentiality provisions of both Acts.

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However, ~~personal notes made by teachers or other staff, en-the-ether-handeh,~~ are not considered education records if they are:

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- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Used only as a memory aid.

~~Additionally, FERPA does not prohibit a school official from disclosing information about a student if the information is obtained through the school official's personal knowledge or observation and not from the student's education records.~~

Commented [AMM1]: Although this is technically correct, it can be confusing for employees to understand what is and is not protected by FERPA, and it is better to have a general rule that nothing regarding a student may be disclosed unless a FERPA exception exists (e.g., a health and safety reason)

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Access to Student Records

~~The Board directs that~~ Administrative regulations and procedures will be formulated developed to comply with the provisions of federal law relating to the availability of student records. The purpose of ~~such these~~ regulations and procedures ~~shall be is~~ to make available to the parents or guardians of students and non-custodial parent(s) whose rights are not limited by court order or formal agreement, or students who are 18 years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to ensure the confidentiality of ~~such these~~ records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information (PII) contained in student education records only if it has received a "signed and dated written consent" from a parent/guardian or eligible

student. Signed and dated written consent may include a record and signature in electronic form provided that **such the** signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such the person's approval of the information contained in the electronic consent.

Exceptions of Release of Personally Identifiable Information

Without the consent of a parent/guardian or eligible **student**, a the District may release a student's information or records when it is:

a) **Directory Information and Limited Directory Information**

Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. For purposes of the release of directory information, the North Rose-Wolcott Central School District has adopted a Limited Directory Information Disclosure policy, which means that the District may limit disclosure of its designated directory information to specific parties, for specific purposes, or both. Disclosure is limited for uses that support school programs and activities and for District publications or other purposes such as student recognitions, event programs and yearbooks and District generated social media. The District may also disclose directory information to outside organizations parties without prior written consent for *only* for school-related activities or purposes. Examples of such outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. The District will restrictive disclosure for potentially harmful, intrusive and or invasive purposes.

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For purposes of this policy, Directory Information includes, but is not limited to:

1. The student's name;
2. The name of the student's parent, guardian or other family members;
3. The address of the student or student's family;
4. Telephone listing;
5. Email address;
6. Photograph or digital image, or other facsimile derived from known image production methods transmissions or those future developed;
7. Date and place of birth;
8. Dates of attendance;
9. Grade level;
10. Participation in officially recognized activities and sports;
11. Weight and height of members of athletic teams;
12. Degrees, honors, and awards received;
13. Student ID number or unique personal identifier that is displayed on a student ID card, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password or other factor known or possessed only by the authorized user;

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The District shall publish an annual public notice informing parent/guardians and eligible students of the District's definition of directory information, the right to refuse the release of student directory information and indication of the time period for their response. Following such public notice and a reasonable response period,

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~~the District may release such information without individual consent. Parents, guardians and eligible students may not, by refusing the release or disclosure of directory information, prevent the District from requiring the student to wear or present a student identification card or a badge that displays information that may include directory information.~~

~~The intent is to allow schools the option to implement policies that allow for the disclosure of student information for uses such as yearbooks, honor roll lists, graduation programs, and play bills, but restrict disclosure for more potentially dangerous purposes. The District shall will limit disclosure of its designated directory information as otherwise specified in its public notice to parents of students in attendance and eligible students in attendance.~~

b) To School Officials who have a Legitimate Educational Interest

~~The District may disclose educational records to other school officials, including teachers, within the educational agency or institution District whom the school District has determined to have legitimate educational interests. An educational interest includes the behavior of a student and disciplinary action taken against such the student for conduct that posed a significant risk to the safety or well-being of the student, other students or other members of the school community. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.~~

c) To Another Educational Institution

The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll, or after the student has enrolled or transferred, so long as the disclosure is for purposes related to the student's enrollment or transfer. Parental consent is not required for transferring education records if the school's annual FERPA notification indicates that such these disclosures may be made. ~~In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure.~~ Additionally, upon request, ~~schools must~~ the District will provide a copy of the information disclosed and an opportunity for a hearing.

d) For Health and Safety Emergency Reasons

The District must balance the need to protect students' personally identifiable information ~~PI~~ with the need to address issues of school safety and emergency preparedness ~~student safety, school safety and emergency situations.~~ Under FERPA, if ~~an educational agency or institution~~ the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. The District may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. The District's determination that there is an articulable and significant threat to the health or safety of a student or other individuals ~~shall will~~ be based upon a totality of the circumstances, including the information available, at the time the determination is made. The District must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

e) To Juvenile Justice Systems

Information may be disclosed to state and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a state statute that concerns the juvenile justice system and the system's ability to effectively serve. prior to adjudication, the student whose records were released. In such **these** cases the official or authority must certify in writing that the information will not be disclosed to any other party except as provided under law without prior written consent.

f) To Foster Care Agencies Child Welfare Agencies

The District may release records to an agency caseworker or other representative of a State or local child welfare agency, who has the right to access a student's case plan, when the agency or organization is legally responsible, for the care and protection of the student. ~~This does not give a child welfare agency the right to look into any non-foster care student's records, without parental consent, when there has been a mere allegation of abuse or neglect maltreatment, absent an order or subpoena (see below).~~

The District may release records to an agency caseworker or other representative of a State or local child welfare agency, including assistance and data as will enable the child protective service to fulfill its responsibilities properly. This includes access to records relevant to the investigation of suspected abuse and maltreatment and access to any child named as a victim in a report of suspected abuse or maltreatment or any sibling or other child residing in the same home as the named victim.

g) Pursuant to a Subpoena or Court Order

When a the **D**istrict receives a subpoena or court order for the release of records, **the District must** it will make a reasonable effort to notify the parent or guardian or eligible student of the order or subpoena in advance of compliance. This allows the parent or guardian or eligible student to seek protective action against the subpoena or order before the release of the records.

The District may disclose a student's records without first notifying parents or guardians or eligible students if the disclosure is:

1. Based on a subpoena in which the court orders, for good cause shown, not to reveal to any person the existence or contents of the subpoena or any information furnished pursuant to the subpoena;
2. ~~Pursuant to~~ **In accordance with** a judicial order in cases where the parents are a party to a court proceeding involving child abuse or **neglect maltreatment** or dependency matters, and the order is issued in the context of that proceeding; or
3. Made to a court (with or without an order or subpoena) when a District is involved in a legal action against a parent/guardian or student and the records are relevant to the matter.

h) For Financial Aid Purposes

Pertinent information may be released in connection with the determination of eligibility, amount, conditions and enforcement of terms of a student's financial aid.

i) To Accrediting Organizations

Disclosure of a student's records may be made to an organization in which that student seeks accreditation, in order to carry out their accrediting function.

j) To Parents of a Dependent Student

Even when a student turns 18 years of age or older a District may disclose education records to that student's parents, without the student's consent, in the following circumstances:

1. If the student is claimed as a dependent for federal income tax purposes by either parent/guardian.
2. In connection with a health or safety emergency; and
3. If the disclosure falls within any other exception to the consent requirements under FERPA or its regulations, such as the disclosure of directory information or in order to be in compliance with a court order or lawfully issued subpoena.

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k) Military Recruiter Access

The release of student directory information is separate from the District's mandated compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the Every Student Succeeds Act (ESSA), and the National Defense Authorization act, under which it must release names, address and telephone listings of eligible students (i.e., a student seventeen (17) years of age or older and in the eleventh grade (or its equivalent) or higher) to Military Recruiters. The District shall notify parent/guardians eligible students that, by law, it routinely releases this information to Military Recruiters upon request subject to a parent/guardians' eligible students' written request not to disclose such information.

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l) For Audit/Evaluation Purposes

The audit or evaluation exception allows for the disclosure of PII from education records without consent to authorized representatives of the Comptroller General of the U.S., the Attorney General, the Secretary of Education, federal, state or local educational authorities, ~~(“FERPA-permitted” entities).~~ Under this exception, PII from education records must be used to audit or evaluate a federal or state supported education program, or to enforce or comply with federal legal requirements that relate to those education programs. ~~(audit, evaluation, or enforcement of compliance activity).~~

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The District may, ~~from time to time occasionally,~~ disclose PII from education records without consent to authorized representatives of the entities listed above. ~~The District may also, from time to time, designate its own authorized representative who may access PII without consent in connection with an audit or evaluation of an education program within the District. As an example, the District might designate a university as its authorized representative in order to disclose, without consent, PII from education records on its former students to the university. The university could then disclose, without consent, transcript data on those former students attending the university to allow the District to evaluate how effectively the District prepared its students for success in postsecondary education.~~

Delete whole paragraph

m) For Conducting Studies

This exception allows for the disclosure of PII from education records without consent to organizations conducting studies for, or on behalf of, schools, school districts or postsecondary institutions. Studies can be for the purpose of developing, validating, or administering predictive tests; administering student aid programs; or improving instruction.

The District may ~~from time to time~~ disclose PII from education records without consent to ~~such these~~ organizations conducting studies for the District, in accordance with its obligations under FERPA.

In addition, other entities outside of the District may, ~~from time to time~~ **occasionally**, disclose PII from education records that the District has previously shared with that entity, to organizations conducting studies on behalf of the District. For example, a State Education Agency (SEA) may disclose PII from education records provided by the District without consent to an organization for the purpose of conducting a study that compares program outcomes across school districts to further assess the effectiveness of ~~such these~~ programs with the goal of providing the best instruction.

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Required Agreements for the Studies or Audit/Evaluation Exceptions (see items **h** and **m**)

To the extent required by law, the District ~~shall will~~ enter into a written agreement with organizations conducting studies for the District, or, with its designated authorized representatives in connection with audits or evaluations of education programs within the District. In the event that the District discloses PII from education records to its own designated authorized representative in connection with an audit or evaluation of an educational program within the District, it ~~shall will~~ use reasonable methods to ensure to the greatest extent practicable that its designated authorized representative complies with FERPA and its regulations and any relevant State law, including Education Law 2-d.

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U.S. Department of Education-Funded Surveys

In compliance with the Protection of Pupil Rights Amendment (PPRA), the District is committed to protecting the rights and privacy interests of parents/guardians and students with regard to surveys funded in whole or part by any program administered by the U.S. Department of Education (DOE).

The District will make instructional materials available for inspection by parents/guardians if those materials will be used in connection with a DOE-funded survey, analysis, or evaluation in which their children participate. In addition, the District will obtain prior written parental/guardian consent before minor students are required to participate in any DOE-funded survey, analysis, or evaluation that reveals information concerning:

- a) Political affiliations or beliefs of the student or the student's parent/guardian;
- b) Mental or psychological problems of the student or the student's family;
- c) Sex behavior or attitudes;
- d) Illegal, anti-social, self-incriminating, or demeaning behavior;
- e) Critical appraisals of other individuals with whom respondents have close family relationships;
- f) Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
- g) Religious practices, affiliations, or beliefs of the student or student's parent/guardian;
or

h) Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

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Challenge to Student Records

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Parents, guardians or eligible students~~Parents or guardians of a student under the age of 18, or a student who is 18 years of age or older or who is attending an institution of post-secondary education, shall~~ will have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data related to the child contained therein.

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Release of Information to the Non-Custodial Parent

The District may presume that the non-custodial parent has the authority to request information concerning his or her child and release ~~such this~~ information upon request. If the custodial parent wishes to limit the non-custodial parent's access to the records, it ~~would be~~ is his or her responsibility to obtain and present to the school a legally binding instrument that prevents the release of ~~said~~ information related to the child.

Parents' Bill of Rights

The District posts a parents' bill of rights for data privacy and security on its website, and it includes this bill of rights with every contract it enters into with a third-party contractor that receives student, teacher, or principal data. The bill of rights informs parents of the legal requirements regarding privacy, security, and use of student data.

Family Educational Rights and Privacy Act of 1974, 20 USC § 1232g
34 CFR Part 99
Education Law § 2-d

NOTE: Refer also to Policies #7241 -- Student Directory Information
#7242 -- Military Recruiters and Institutions of Higher Education
#7243 -- Student Data Breaches
#7643 -- Transfer Students with Disabilities

Adopted: 1992
Revised: 1/9/07; 10/28/08; 4/7/09; 12/18/12; 4/14/15; 12/12/17;

NOTE: This policy is probably not required given the addition of the military recruiter exception in the student records policy above.

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POLICY 72-42

SUBJECT: MILITARY RECRUITERS AND INSTITUTIONS OF HIGHER EDUCATION

Requests for Information

The District will comply with requests from military recruiters and institutions of higher education (IHEs) for access to the name, address and telephone listing of each secondary school student, except for any student whose parent (or the student, if he or she is at least 18 years of age) has submitted a written request to opt out of this disclosure, in which case the information will not be released without the parent's (or student's, if he or she is at least 18 years of age) prior written consent.

Annual Notification and Opt Out Opportunity

The District will annually notify parents of a secondary student (or the student, if he or she is at least 18 years of age) of the opportunity to submit a written request to opt out of disclosure of the student's name, address, and telephone listing to military recruiters and IHEs. If a written opt out request is submitted, the District will not disclose the student's information to military recruiters or IHEs without the parent's (or student's, if he or she is at least 18 years of age) prior written consent.

Military Recruiter Access

The District will provide military recruiters the same access to secondary school students as is provided generally to IHEs or prospective employers of those students.

Elementary and Secondary Education Act of 1965, 20 USC § 7908 as amended
by the Every Student Succeeds Act (ESSA) of 2015
10 USC § 503
Education Law § 2-a

Adopted: 11/12/03
Revised: 10/28/08, 12/12/17;

POLICY 7260

SUBJECT: DESIGNATION OF PERSON IN PARENTAL RELATION

A parent of a minor or incapacitated person may designate another person as a person in parental relation to that minor or incapacitated person for certain health care and educational decisions for a period not exceeding ~~six~~ 12 months. However, this parental designation is conditioned upon there being no prior order of any court in any jurisdiction currently in effect that would prohibit the parent from exercising the same or similar authority; and provided further that, in the case where a court has ordered that both parents must agree on education or health decisions regarding the child, a designation pursuant to **in accordance with** this law will not be valid unless both parents have given their consent.

The designation of a person in parental relation must be in writing in the form prescribed by law, and must include specified information as set forth in law for designations of 30 days or less, as well as additional information required for designations of more than 30 days. The designation of a person in parental relation may be presented to any school that requires the designation by either the parent or designee. The designation may specify a period of time less than twelve months for which the designation will be valid unless earlier revoked by the parent in accordance with law. However, a designation specifying a period of more than 30 days must be notarized.

If no time period is specified in the designation, it will be valid until the earlier of:

- a) Revocation; or
- b) The expiration of 30 days from the date of signature if the designation does not meet the requirements for designations of more than 30 days, or
- c) ~~six~~ **Twelve** months from the date of commencement specified in the designation if the designation meets the requirements for designations of more than 30 days.

Scope of Designation

A designation made in accordance with this law may specify:

- a) The treatment, diagnosis or activities for which consent is authorized;
- b) Any treatment, diagnosis or activity for which consent is not authorized; or
- c) Any other limitation on the duties and responsibilities conveyed by the designation.

Form of Designation

Designations in General

A designation of a person in parental relation ~~pursuant to~~ **in accordance with** this law must be in writing and include:

- a) The name of the parent;
- b) The name of the designee;
- c) The name of each minor or incapacitated person with respect to whom the designation is made;
- d) The parent's signature; and
- e) The date of the signature.

The designation may specify a period of time less than ~~44~~ 12 months for which the designation will be valid unless earlier revoked by the parent in accordance with Section 5-1554 of General Obligations Law. However, any designation specifying a period of more than 30 days must also conform to the following provisions as set forth in law.

Designations for More Than 30 Days

A designation specifying a period of more than 30 days must also include:

- a) An address and telephone number where the parent can be reached;
- b) An address and telephone number where the designee can be reached;
- c) The date of birth of each minor or incapacitated person with respect to whom the designation is made;
- d) The date or contingent event on which the designation commences;
- e) The written consent of the designee to the designation; and
- f) A statement that there is no prior order of any court in any jurisdiction currently in effect prohibiting the parent from making the designation.

A designation specifying a period of more than 30 days must be notarized.

Revocation of Designation

A parent may revoke a designation by notifying, either orally or in writing, the designee or the school to which the designation has been presented, or by any other act evidencing a specific intent to revoke the designation. A designation will also be revoked upon the execution by the parent of a subsequent designation. Revocation by one parent authorized to execute ~~such~~ a designation will be deemed effective and complete revocation of a designation in accordance with law.

A designee who receives notification from a parent of any ~~such~~ revocation will immediately notify any school to which a designation has been presented. A parent may directly notify the school of the revocation, in which case the failure of the designee to notify the school of ~~such~~ the revocation will not make the revocation ineffective.

Effect of Designation

- a) A designee will possess all the powers and duties of a person in parental relation unless otherwise specified in the designation.
- b) A designation will not impose upon a designee a duty to support the child.
- c) A designation will not cause a change in the school district of residence of the child for purposes of the Education Law, and during the period of validity of the designation, the child will be presumed to be a resident of the school district in which the parent resided at the time the designation was made.
- d) A designation will terminate and be revoked upon the death or incapacity of the parent who signed the designation.
- e) The decision of a designee will be superseded by a contravening decision of a parent.

A person who acts based upon the consent of a designee reasonably and in the good faith belief that the parent has authorized the designee to provide the consent will not be

deemed to have acted negligently, unreasonably or improperly in accepting the designation and acting upon the consent. However, this person may be deemed to have acted negligently, unreasonably or improperly if he or she has knowledge of facts indicating that the designation was never given, or did not extend to an act or acts in question, or was revoked.

No provision of Title 15-A of the General Obligations Law will be construed to require designation of a person in parental relation where such designation is not otherwise required by law, rule or regulation.

Education Law §§ 2 and 3212
Family Court Act § 413
General Obligations Law Title 15-A
Public Health Law §§ 2164 and 2504

Adopted: 3/14/06
Revised: 12/12/17;

POLICY 7410
SUBJECT: EXTRACURRICULAR ACTIVITIES

The Board considers extracurricular activities to be a valuable part of the program of the school and shall support these activities within the financial means of the District. Extracurricular activities shall provide District students with opportunities for broadening and strengthening their educational experiences. School sponsored extracurricular activities shall be available to students who attend District schools or who attend an alternate school or program based upon a decision of the District Committee on Special Education. The Board and the staff shall be kept informed of the current regulations governing the formation, operational and financial procedures, supervision, and eligibility requirements for all extracurricular activities.

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Any organization within the District whose activities are conducted by students, and whose financial support is raised other than by taxation or through charges of the Board, is an extra-classroom activity (ECA). All ECAs must be approved by the Board. The Superintendent or designee will maintain an up-to-date register of all ECAs that are approved or discontinued. The District will develop detailed procedures for the establishment of ECAs.

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The Board may adopt rules and regulations to abolish and/or prohibit any fraternity, sorority, or other secret society in any secondary school in the District provided that the Board has found that the fraternity, sorority, or secret society has, by virtue of its activities, caused or created a disruption of or interference with the academic process of any secondary school within the District or caused or created a disruption of the academic process of any individual student or students in any secondary school within the District.

Eligibility for Attendance

Student participation in extracurricular activities is a privilege. Students must abide by the academic standards and standards of conduct for participation in extracurricular activities as established by the Board and outlined in the District's *Code of Conduct* and/or any other applicable document. Students who are suspended from school on a day of an athletic game or practice session, party, school dance, or other school affair scheduled after regular school hours are not eligible for participation or attendance at such events. In order for students to attend a school-sponsored function, it is necessary that students attend classes for at least one-half (1/2) of the school day on the day of the activity, unless otherwise excused by the building administrator.

Censorship of School-Sponsored Student Publications and Activities

The District may exercise editorial control over the style and content of student speech in school-sponsored publications and activities that are part of the educational curriculum.

Limited Open Forum

The District maintains a limited open forum where secondary students may meet for voluntary student-initiated activities unrelated directly to the instructional program, regardless of religious, political, or philosophical content.

one or more noncurricular related secondary student groups meet on District premises during noninstructional time. The District will not deny equal access or a fair opportunity to, or discriminate against these groups on the basis of the religious, political, philosophical, or other content of the speech at those meetings.

To provide a fair opportunity to students who wish to conduct a meeting, the District will ensure that:

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- a) The meeting is voluntary and student-initiated;

- b) There is no sponsorship of the meeting by the District, the government, or its agents or employees;
- c) Employees or agents of the District or government are present at religious meetings only in a nonparticipatory capacity;
- f) The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the District; and
- g) Non-District persons may not direct, conduct, control, or regularly attend activities of student groups.

However, the District, its agents, and its employees, retain the authority to:

- a) Ban unlawful groups;
- b) Maintain order and discipline on District premises;
- c) Protect the well-being of students and employees;
- d) Assure that attendance of students at meetings is voluntary; and
- e) Restrict groups that materially and substantially interfere with the orderly conduct of educational activities.

20 USC §§ 4071-4074

Education Law §§ 1709-a, 2503-a, and 2554-a

8 NYCRR Part 172

NYSED Finance Pamphlet, The Safeguarding, Accounting, and Auditing of Extraclassroom Activity Funds,

Revised 2019

Revised: 6/24/97; 1/9/07; 1/9/18;

POLICY 7512

SUBJECT: STUDENT PHYSICALS

Health Examination and Certificate

Health Examination

Each student enrolled in a District school must have a satisfactory health examination conducted by a duly licensed physician, physician assistant, or nurse practitioner within 12 months prior to the commencement of the school year of the student's entrance into:

- a) A District school at any grade level;
- b) Pre-kindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.

The District will also provide health examinations before participation in strenuous physical activity and periodically throughout the season as necessary, as well as for the issuance of employment certificates, vacation work permits, newspaper carrier certificates, and street trades badges.

Health Certificate

Each student must submit a health certificate attesting to the health examination within 30 calendar days after his or her entrance into:

- a) A District school at any grade level;
- b) Pre-Kindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The building principal or designee will send a notice to the parent of, or person in parental relation to, any student who does not present a health certificate, that if the required health certificate is not furnished within 30 calendar days from the date of the notice, an examination by health appraisal will be made of the student by the Director of School Health Services.

The health certificate will be filed in the student's cumulative record. The health certificate must:

- a) Be on a form prescribed by the Commissioner;
- b) Describe the condition of the student when the examination was given, provided that such examination was not given more than 12 months prior to the commencement of the school year in which the examination is required;
- c) State the results of any test conducted on the student for sickle cell anemia;
- d) State whether the student is in a fit condition of health to permit his or her attendance at a District school and, where applicable, whether the student has impaired sight or hearing, has received a scoliosis screening, or has any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from

receiving the best educational results, or which may require a modification of such work to prevent injury to the student;

- e) State the student's body mass index (BMI) and weight status category; and
- f) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is:
 - 1. Authorized by law to practice in New York State consistent with any applicable written practice agreement; or
 - 2. Authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to those of New York State.

A licensed health professional with appropriate training may conduct a scoliosis screening.

Dental Health Certificate

The District will request a dental health certificate from each student at the same time that health certificates are required.

The District may also request an assessment and dental health history of a student when it is determined by the District that it would promote the educational interests of the student.

While the District must request dental health certificates, parents are encouraged but not required to submit a completed certificate. Additionally, students may be exempt from the dental health certificate requirements if they or their parents object based on a conflict with their genuine sincere religious beliefs.

A notice of request for a dental health certificate will be distributed at the same time that the parent or person in parental relation is notified of health examination requirements. The notice of request for a dental health certificate will list dental practices, dentists, and registered dental hygienists to which students may be referred for dental services on a free or reduced cost basis upon request of the student's school.

The dental health certificate will be filed in the student's cumulative record. The dental health certificate must:

- a) Describe the dental health condition of the student when the assessment was given, provided that the assessment was not given more than 12 months prior to the commencement of the school year in which the assessment is requested; and
- b) State whether the student is in fit condition of dental health to permit his or her attendance at a District school; and
- c) Be signed by a duly licensed dentist, or a registered dental hygienist, who is:
 - 1. Authorized by law to practice in New York State, and consistent with any applicable written practice agreement; or
 - 2. Authorized to practice in the jurisdiction in which the assessment was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State.

Upon request, the District must make available to parents a list compiled by the NYSED of dentists and registered dental hygienists who will conduct dental examinations on a free or reduced cost basis.

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Examination by Health Appraisal

The Director of School Health Services will cause students who are required to, but have not submitted, the required health certificate and students with disabilities to be separately and carefully examined and tested to ascertain whether any student has impaired sight or hearing, or any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student.

Each examination will include a calculation of the student's BMI and weight status category. Further, the physician, physician assistant, or nurse practitioner administering the examination will determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, will conduct the test and include the results in the health certificate.

Unless otherwise prohibited by law, if it is ascertained that a student has impaired sight or hearing, or a physical disability or other condition, including sickle cell anemia, the building principal or designee will notify, in writing, the student's parent or person in parental relation as to the existence of the disability. If the parent or person in parental relation is unable or unwilling to provide the necessary relief and treatment for the student, it will be reported by the building principal or designee to the Director of School Health Services, who then has the duty to provide relief for the student.

District Reporting of BMI and Weight Status Category

Each school year, the New York State Department of Health randomly selects a certain number of districts across New York State to report, in the aggregate, students' BMI and weight status categories. Selected districts must report BMI results on-line using the Department of Health's Health Provider Network secure website. A student's parent or person in parental relation may refuse to have the student's BMI and weight status category included in such survey.

Health Screenings

The District will provide a:

- a) Scoliosis screening, if not documented on the student's health certificate, at least once each school year for male students in grade 9, and for female students in grades 5 and 7. The positive results of any scoliosis screening examination will be provided in writing to the student's parent or person in parental relation within 90 calendar days after the finding;
- b) Vision screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. The vision screening will test the student's color perception, distance acuity, and near vision. In addition, all students will be screened for distance acuity and near vision in grades pre-kindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. The results of all vision screening examinations will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school; and

- c) Hearing screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. In addition, all students will receive a hearing screening in grades pre-kindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. Each hearing screening will include, but not be limited to, pure tone screening. The results of any hearing tests requiring a follow-up examination will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school.

The results of all health screenings will be recorded in the student's cumulative health record which will be maintained by the school for at least as long as the minimum retention period for such records.

Student Health Records

The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act (FERPA) and any other applicable federal and state laws.

Accommodation for Religious Beliefs

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings will be required where a student or the parent or person in parental relation to that student objects on the grounds that the examinations, health history, and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that the person holds these beliefs must be submitted to the building principal or designee, in which case he or she may require supporting documents.

Students in Temporary Housing

For students in temporary housing (i.e., homeless children and youth), the enrolling school must immediately refer the parent or guardian of the student to the District's McKinney-Vento liaison, who will assist them in obtaining the necessary medical records.

20 USC § 1232g
Education Law §§ 903-905, and 3220
8 NYCRR §§ 136.1, 136.3

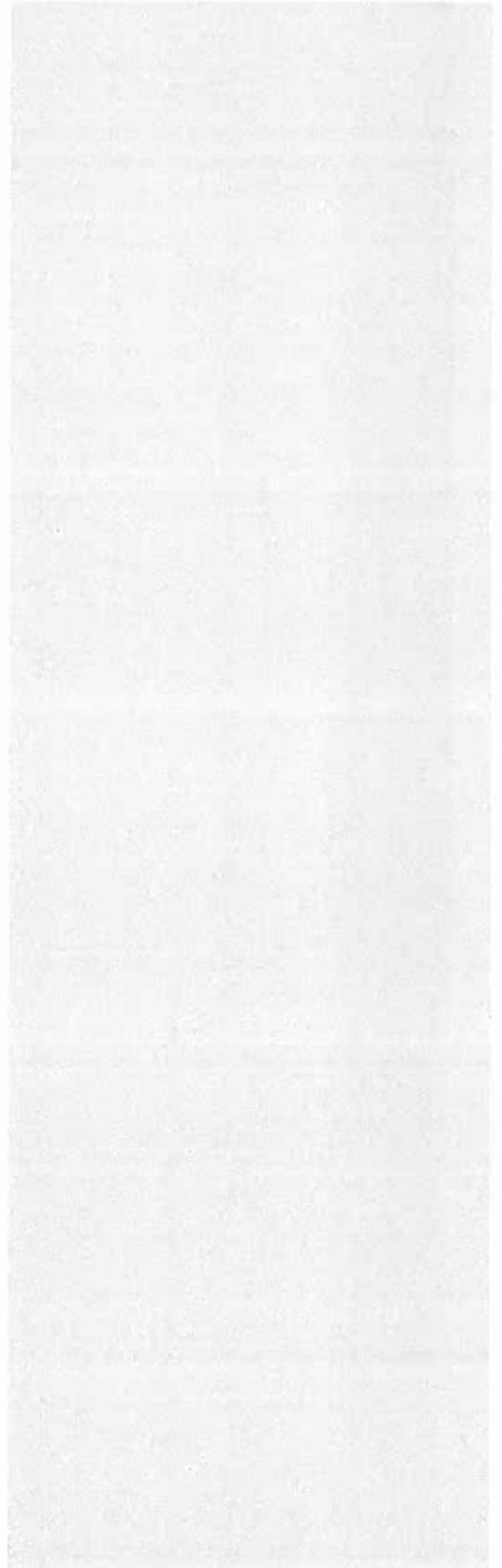
NOTE: Refer also to Policies

- #5690 - Exposure Control Program
- #5691 - Communicable Diseases
- #5692 - Human Immunodeficiency Virus (HIV) Related Illnesses
- #7121 - Diagnostic Screening of Students
- #7131 - Education of Students in Temporary Housing
- #7250 - Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors
- #7420 - Sports and the Athletic Program
- #7510 - School Health Services
- #7511 - Immunization of Students

#7522 - Concussion Management

Adopted: 1992

Revised: 11/12/03; 1/9/07; 10/28/08; 3/20/12; 7/9/13; 5/5/15; 4/14/21



POLICY 7513

SUBJECT: MEDICATION AND PERSONAL CARE ITEMS

Administration of Medication

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The school's registered professional nurse may administer medication to a student during the school day under certain conditions. For the purpose of this policy, the term "medication" includes both prescription and non-prescription medications. The school must receive the following before medication will be administered to a student:

- a) The original written order from the student's provider stating the name of the medication, precise dosage, frequency, and time of administration;
- b) A written, signed consent from the student's parent or person in parental relation requesting the administration of the medication, as prescribed by the physician, to the student in school; and
- c) The medication, properly labeled in its original container, must be delivered to the school health office by the student's parent or person in parental relation. The term "properly labeled," in the context of this policy, means that the container must include the following information: the student's name, name of medication, dosage, frequency, and prescribing physician. A student is not permitted to carry any medication on his/her person in school, or on the school bus, or keep any medication in his/her school locker(s). Exceptions may apply, however, for students diagnosed with asthma or other respiratory illnesses, diabetes, or allergies who will be permitted to carry and self-administer medication under certain conditions.

All medication orders must be reviewed annually by school health office personnel or whenever there is a change in dosage.

Students with Asthma or Other Respiratory Illnesses

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The District will make a nebulizer available on-site in school buildings where full or part-time nursing services are provided. Only students with a patient-specific order may have access to the nebulizer. School nursing personnel will clean and maintain the District nebulizer as appropriate. The nebulizer must be administered by the District's nurse or physician in accordance with the student's patient-specific order.

Personal equipment used to deliver albuterol to a student will be cleaned and appropriately labeled with the student's name and used solely by that individual student. (Examples of equipment to be cleaned and labeled are nebulizer tubing, facemask, mouthpiece, spacer, etc.)

See below for specific instruction as it pertains to self-administration of medication for respiratory illness.

Self-Administration of Medication

Generally

Each student who is permitted to self-administer medication should have an emergency care plan on file with the District. Further, the school will maintain a record of all written parental consents in the student's cumulative health record.

School health office personnel will also maintain regular parental contact in order to monitor the effectiveness of such self-medication procedures and to clarify parental

responsibility as to the daily monitoring of their child to ensure that the medication is being utilized in accordance with the physician's or provider's instructions. Additionally, the student will be required to report to the health office on a periodic basis as determined by health office personnel so as to maintain an ongoing evaluation of the student's management of such self-medication techniques, and to work cooperatively with the parents and the student regarding such self-care management.

Students who self-administer medication without proper authorization will be referred for counseling by school nursing personnel, as appropriate. Additionally, school administration and parents will be notified of such unauthorized use of medication by the student, and school administration may determine the proper resolution of this behavior.

Students with asthma or another respiratory disease

A student ~~will~~**must** be permitted to carry and self-administer their prescribed inhaled rescue medication during the school day, on school property, and at any school function if the District's health office receives written parental consent and the written permission of a physician or duly authorized health care provider and if that written permission includes attestation from the physician/ health care provider that is consistent with applicable laws and regulations. In such events, the District shall maintain the ~~if the school health office has the~~ following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of asthma or other respiratory disease for which inhaled rescue medications are prescribed to alleviate respiratory symptoms or to prevent the onset of exercise induced asthma; the student has demonstrated that he/she can self-administer the prescribed medication effectively; and the expiration date of the order, the name of the prescribed medication, the dose the student is to self-administer, times when the medication is to be self-administered, and the circumstances which may warrant the use of the medication; and
- b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain an extra inhaled rescue medication in the care and custody of the school's registered professional nurse, nurse practitioner, physician assistant, or school physician.

Students with Allergies

A student will be permitted to carry and self-administer his/her prescribed EpiPen during the school day, on school property, and at any school function if the school health office ~~has~~ receives written parental consent and the written permission of a physician or duly authorized health care provider and if that written permission includes attestation from the physician/ health care provider that is consistent with applicable laws and regulations. In such events, the District shall maintain the following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of an allergy for which an EpiPen is needed for the emergency treatment of allergic reactions; the student has demonstrated that he/she can self-administer the prescribed EpiPen effectively; and the expiration date of the order, the name of the medicine, the dose the student is to self-administer, and the circumstances which may warrant the use of the medication; and
- b) Written consent from the student's parent or person in parental relation.

Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain an extra EpiPen in the care and custody of a licensed nurse, nurse practitioner, physician assistant, or school physician.

Students with Diabetes

A student will be permitted to carry and self-administer his/her prescribed insulin through an appropriate medication delivery device, carry glucagon, and carry and use equipment and supplies necessary to check blood glucose and/or ketone levels during the school day, on school property, and at any school function if the ~~school~~ District's health office receives written parental consent and the written permission of a physician or duly authorized health care provider and if that written permission includes attestation from the physician/health care provider that is consistent with applicable laws and regulations. In such events, the District shall maintain ~~has~~ the following on file:

- a) Written order/permission and an attestation from a duly authorized health care provider stating that the student has a diagnosis of diabetes for which insulin and glucagon through appropriate medication delivery devices, and the use of equipment and supplies to check blood glucose and/or ketone levels are necessary; the student has demonstrated that he/she she can self-administer effectively, can self-check glucose or ketone levels independently, and can independently follow prescribed treatment orders; and the expiration date of the order, the name of the prescribed insulin or glucagon, the type of insulin delivery system, the dose of insulin and/or glucagon the student is to self-administer, times when the insulin and/or glucagon is to be self-administered, and the circumstances which may warrant administration by the student. The written permission must also identify the prescribed blood glucose and/or ketone test, the times testing is to be done, and any circumstances which warrant checking a blood glucose and/or ketone level.
- b) Written consent from the student's parent or person in parental relation. Upon written request of the student's parent or person in parental relation, the school will allow the student to maintain extra insulin, insulin delivery system, glucagon, blood glucose meter, and related supplies to treat the student's diabetes in the care and custody of a licensed nurse, nurse practitioner, physician assistant, or school physician.

Students with diabetes will also be permitted to carry food, oral glucose, or other similar substances necessary to treat hypoglycemia in accordance with District policy.

Storage and Disposal of Medication

The District will comply with relevant state laws, regulations, and guidelines governing the District's receipt, storage, and disposal of medication.

Medication Storage

The District will be responsible for ensuring that medication is available to the student it is prescribed for while preventing access by other students. When possible, the District should utilize a double-lock system, including: all medications being secured in the health office's cabinet or refrigerator designated solely for medication; such storage units having double-key locks, being secured to the building, and not having breakable glass doors; checking insurance carriers about medication storage requirements; and keeping the health office locked when health service personnel are not present.

Medication Disposal

Commented [JRS3]: Policy must specifically lay out storage protocols of medication, training of personnel, and communication protocols to students and parents.

- Also must include policy outlining:
- Delivery of medications to school
 - Medication orders, including verbal orders
 - Medication administration
 - Specify time frame around which the prescribed medication can be administered. Best practice is generally considered to be 30-60 minutes before or after the prescribed time
 - Medication storage
 - Documentation
 - Non-patient specific orders
 - Stock medications, including albuterol, epinephrine, auto-injectors, opioid antagonists, and/or potassium iodide if applicable
 - Medication errors
 - Transportation and/or school sponsored events
 - Training of unlicensed personnel
 - Medication disposal (see NYSED Guidelines for Medication Management in Schools, attached to email)

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Any unused medication will be returned to the parent/guardian. The District will inform the parent/guardian about their responsibility to pick up the unused medication, including a deadline date for pick up to avoid disposal.

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Medication should be disposed of in the manner outlined by the NYS Department of Environmental Conservation. Medication is no longer to be flushed down the drain or toilet as a means of disposal. Needles and syringes should be disposed in the manner outlined by NYS Department of Health: needles should not be recapped or purposely bent or broken; sharp items should be placed in approved sharps' containers and labeled "BIOHAZARD;" and arrangements should be made with parent/guardian to dispose sharps' containers at periodic intervals according to the District's policy. The District shall also follow all other guidance and regulations governing medication disposal, including but not limited to guidance released by the Center for Disease Control and Prevention, Occupational Safety and Health Administration, Public Employees Safety and Health Bureau, and the New York State Center for School Health.

Stock Medication

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It is not recommended that the District purchase and stock over the counter medications for use by students and staff. However, if the District wishes to do so, it must be aware of the following: all students must have patient specific orders from their provider for any OTC medication and written parental consent that specifies the use of OTC medication; and that stock medications for staff use should be kept in a location other than the health office for staff to obtain if the District employs licensed health professionals. Each type of stock medication requires different protocols, and the District must abide by all state and federal regulations for any stock medication they choose to provide.

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Personal Care Items

Feminine Hygiene Products

Each school building within the District serving students in any grade from six through twelve will provide feminine hygiene products in building restrooms. These products will be provided at no charge to students.

Alcohol-Based Hand Sanitizers

The New York State Education Department (NYSED) permits the use of alcohol-based hand sanitizers in schools. The school medical director may approve and permit the use of alcohol-based hand sanitizers in the District's schools without a physician's order. Parents may provide written notification to the school in the event that they do not wish to have their child use this product.

Hand sanitizer will be distributed to classrooms and other instructional areas one bottle at a time by staff, and the overage should be stored in the custodial area. Classroom teachers will keep pump bottles under adult supervision, such as at the teacher's desk or classroom sink area. Bottles will not be kept on the students' desks or out of the teacher's view. Additionally, the principal will send a letter to parents regarding the benefits using hand sanitizer products and the hazards of misusing such products.

Sunscreen

Students may carry and use FDA approved sunscreen products for over-the-counter use. The student's parent or person in parental relation must provide written permission for the student to carry and use sunscreen. This written parental consent will be maintained by the school. A student who is unable to physically apply sunscreen may be assisted by unlicensed personnel when directed to do so by the student, if permitted by a parent or person in parental relation, and authorized by the school.

Transportation of Medication to and from School Events

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School health personnel should remind teachers and administrators that both the health personnel and parents/guardians must be notified well in advance of any field trip so that they may arrange for any necessary personnel, orders and consents required for administration of medications on the trip. When medications are to be given off school grounds or after school hours, the medications should remain in the original, properly labeled container until utilized by the student.

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Unlicensed personnel may not administer opioid antagonist medication or EpiPens off site. However, if they are trained by the school nurse or other appropriate licensed personnel, they may administer an EpiPen to a student with a patient-specific order.

Training of Unlicensed Personnel

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Steps to train unlicensed personnel by appropriate licensed health professionals to assist Supervised or Independent Students to take their medications should include:

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1. How to assist a student;
2. Return demonstration;
3. How to keep medications secure at all times; and
4. Documentation and confidentiality requirements.

Medication Errors

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Despite the District's best efforts to execute medication protocols, errors may still occur. A medication error is any failure to administer medication as prescribed for a particular student, including failure to administer the prescribed medication to the correct student, at the correct time, at the correct dose, or by the correct route. When a medication error occurs, the District should follow the below steps:

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1. Notify the licensed prescriber as soon as possible;
2. Notify the supervisor or school administrator, and the school medical director;
3. Notify the parent/guardian; and
4. Complete a written report for the medication error detailing the student's name, specific statement of the medication error, results of the school nurse assessment, who was notified, and what remedial action was taken.

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Individuals with Disabilities Education Act (IDEA), 20 USC § 1400 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.
Education Law §§ 902(b), 907, 916, 916-a, 916-b, 919, 921, 6527, 6908(1)(a)(iv), and 6909
Public Health Law §§ 267, 3000-a, 3000-c, and 3309
8 NYCRR §§ 136.6, 136.7

NOTE: Refer also to Policy #7521 -- Students with Life-Threatening Health Conditions

Revised: 6/24/97; 1/9/01; 11/12/03; 1/9/07; 10/28/08; 4/9/13; 2/9/16; 4/14/21

POLICY 7521

SUBJECT: STUDENTS WITH LIFE-THREATENING HEALTH CONDITIONS

Students come to school with diverse medical conditions which may impact their learning as well as their health. Some of these conditions are serious and may be life-threatening. As a result, students, parents, school personnel, and health care providers must all work together to provide the necessary information and training to allow children with chronic health problems to participate as fully and safely as possible in the school experience. This policy encompasses an array of serious or life-threatening medical conditions such as anaphylaxis, diabetes, seizure disorders, or severe asthma and acute medical conditions such as substance overdose. All students within the District with known life-threatening conditions will have a comprehensive plan of care in place: an Emergency Care Plan (ECP) or Individualized Healthcare Plan (IHP) and if appropriate, an Individualized Education Plan (IEP) or Section 504 Plan.

Life-Threatening Conditions

For those students with ~~chronic~~ serious or life-threatening conditions, including but not limited to, such as diabetes, seizure disorders, asthma, and allergies, the District must work cooperatively with the parent(s) and the healthcare provider(s) to:

- a) Immediately develop an ECP for each at risk student to ensure that all appropriate personnel are aware of the student's potential for a life-threatening reaction;
- b) If appropriate, develop an IHP that includes all necessary treatments, medications, training, and educational requirements for the student. If the student is eligible for accommodations based upon the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act, the appropriate procedures will be followed regarding evaluation and identification;
- c) Provide training by licensed medical personnel (e.g., registered professional nurse) for all adults in a supervisory role in the recognition and emergency management of a specific medical condition for specific students;
- d) Obtain specific medical-legal documents duly executed in accordance with New York State law; appropriate health care provider authorization in writing for specific students that includes the frequency and conditions for any testing and/or treatment, symptoms, and treatment of any conditions associated with the health problem; and directions for emergencies;
- e) Secure written parent permission and discuss parental responsibility that includes providing the health care provider's orders, providing any necessary equipment, and participation in the education and co-management of the child as he/she works toward self-management;
- f) Allow supervised students to carry life-saving medication in accordance with relevant laws, regulations, and procedures. The District will also encourage parents and students to provide duplicate life-saving medication to be maintained in the health office in the event the self-carrying student misplaces, loses, or forgets their medication;
- g) Assure appropriate and reasonable building accommodations are in place within a reasonable degree of medical certainty.

In addition, the District will:

- a) Provide training for transportation, instructional, food service, or physical education staff, as appropriate, in the recognition of an anaphylactic reaction;

- b) Have standing emergency medical protocols for nursing or other staff;
- c) Request the school medical director to write a non-patient specific order for anaphylaxis treatment agents for the school's registered professional nurse or other staff, as designated by the administration and allowed under federal and New York State laws and regulations, to administer in the event of an unanticipated anaphylactic episode;
- d) Maintain or ensure the maintenance of a copy of the standing order(s) and protocol(s) that authorizes them to administer emergency medications such as anaphylactic treatment agents;
- e) As permitted by New York State law, maintain stock supplies of life-saving emergency medications such as epinephrine auto-injectors or Naloxone (Narcan) for use, especially in first time emergencies;
- f) Allow the school registered nurse, nurse practitioner, or physician to train unlicensed school personnel to administer emergency epinephrine via auto-injector, or emergency glucagon, to students with both a written provider order and parent/person in parental relation consent during the school day, on school property, and at any school function. Such training will be done in accordance with specifications outlined in the Commissioner's regulations;
- g) Ensure that building-level **safety plans** and District-wide ~~school safety plans~~ **emergency response plan** include appropriate accommodations for students with life-threatening health conditions.
- h) Encourage families to obtain medic-alert bracelets for at risk students;
- i) Educate students regarding the importance of immediately reporting symptoms of an allergic reaction.

Emergency Medication

Epinephrine Auto Injectors (EAI's)

~~The District has entered into a collaborative agreement with Dr. Krishna Persaud in order to provide and maintain EAI's on site in its instructional facilities. This agreement allows for trained school employees, who have completed a New York State Department of Health (NYSDOH) course, to administer EAI's to any student or staff member who demonstrates symptoms of anaphylaxis, regardless of whether such person has a prior history of severe allergic reactions. This District will ensure that it has sufficient EAI's available to ensure ready and appropriate access for use during emergencies and will immediately report every use of an EAI in accordance with the collaborative agreement [insert name of emergency health care provider.] The collaborative agreement, as defined in Public Health Law Section 3000 e, is required for the District to permit trained school employees to administer stock EAI's to students and staff members who do not have a patient specific order for such medication.~~

Commented [AMM4]: Has the District decided that it will not have epipens available? If so, this entire section should be removed. If not, this section should be revised.

Creating an Allergen-Safe School Environment

The risk of accidental exposure or cross-contamination is always present in school, particularly for students with food allergies. The school setting is a high-risk environment for accidental ingestion of a food allergen due to the presence of a large number of students, increased exposure to food allergens, and cross-contamination of tables, desks, and other surfaces.

In an effort to prevent accidental exposure to allergens, the District will monitor the following high-risk areas and activities:

- a) Cafeteria;
- b) Food sharing;
- c) Hidden ingredients in art, science, and other projects;
- d) Transportation;
- e) Fund raisers and bake sales;
- f) Parties and holiday celebrations;
- g) Field trips;
- h) Before and after school programs.

~~i) Cafeteria;~~

Medication Self-Management

The District will work toward assisting students in the self-management of their chronic health condition based upon the student's knowledge level and skill by:

~~a) Collaborating with parents/guardians;~~

~~a) Adequately training all staff involved in the care of the child, as appropriate;~~

~~b) Assuring the availability of the necessary equipment and ~~or~~ medications;~~

~~c) Providing appropriately trained licensed persons as required by law;~~

~~d) Developing an emergency plan HIP, I-P, or 504 Plan as appropriate for the student; and~~

~~e) Providing ongoing staff and student education.~~

Americans with Disabilities Act, 42 USC § 12101, et seq.
Individuals with Disabilities Education Act (IDEA), 20 USC §§ 1400-1485
Section 504 of the Rehabilitation Act of 1973, 29 USC § 794 et seq.
34 CFR Part 300
Education Law §§ 6527 and 6908
8 NYCRR §§ 136.6 and 136.7
Public Health Law §§ 2500-h, 3000-a, and 3000-c

NOTE: Refer also to Policy #7513 -- Medication and Personal Care Items

Adopted: 1/9/07

Revised: 2/24/09; 2/9/16;

POLICY 7522

SUBJECT: CONCUSSION MANAGEMENT

The Board of Education recognizes that concussions and head injuries are the most commonly reported injuries in children and adolescents who participate in sports and recreational activities. The physical and mental well-being of our students is a primary concern. Therefore, the North Rose-Wolcott Central School District adopts the following Policy to support the proper evaluation and management of concussion injuries.

A concussion is a mild traumatic brain injury (MTBI). A concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head or body that causes the head and brain to move rapidly back and forth. Recovery from concussion and its symptoms will vary. Avoiding re-injury and over-exertion until fully recovered are the cornerstones of proper concussion management. Concussions can impact a student's academics as well as their athletic pursuits.

Concussion Management Team (CMT)

In accordance with the Concussion Management and Awareness Act, the School District is authorized, at its discretion, to establish a Concussion Management Team (CMT) which may be composed of the certified athletic director, a school nurse, the school physician, a coach of an interscholastic team, a certified athletic trainer or such other appropriate personnel as designated by the School District. The Concussion Management Team shall oversee and implement the School District's concussion policy and regulations, including the requirement that all school coaches, physical education teachers, nurses and certified athletic trainers who work with and/or provide instruction to pupils engaged in school-sponsored athletic activities complete training relating to mild traumatic brain injuries. Furthermore, every concussion management team may establish and implement a program which provides information on mild traumatic brain injuries to parents and persons in parental relation throughout each school year.

Staff Training/Course of Instruction

Each school coach, physical education teacher, school nurse and certified athletic trainer who works with and/or provides instruction to students in school-sponsored athletic activities (including physical education class and recess) shall complete a course of instruction every two years relating to recognizing the symptoms of concussions or MTBIs and monitoring and seeking proper medical treatment for students who suffer from a concussion or MTBI.

Components of the training will include:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;
- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The course can be completed by means of instruction approved by SED which include, but are not limited to, courses provided online and by teleconference. The CMT will utilize the District's existing system to document all required training and professional development for District staff. Upon completion of the training each year, staff will forward

their course completion certificate to the appropriate staff for entry into the system. The system will also use an email to remind staff of the need to complete the training each year. Because concussion symptoms may manifest themselves in any setting, all school staff will be encouraged to take the online training and be alert for students who may display or report concussion symptoms.

Information to Parents and Students

The District shall include the following information on MTBIs or concussion concussions in any permission or consent form or similar document that may be required from a parent/person in parental relation for a student's participation in interscholastic sports. Similar information will be provided to all students when they sign up for participation in sports and/or through information provided in physical education, health or mental health classes. Information will include:

- a) The definition of MTBI;
- b) Signs and symptoms of MTBI;
- c) How MTBIs may occur;
- d) Practices regarding prevention; and
- e) Guidelines for the return to school and school activities for a student who has suffered an MTBI, even if the injury occurred outside of school.

The District will provide a link on its website, if one exists, to the above list of information on the State Education Department's and Department of Health's websites.

Identification of Concussion and Removal from Athletic Activities

The District shall require the immediate removal from all athletic activities of any student who has sustained, or is believed to have sustained, a mild traumatic brain injury (MTBI) or concussion. Any student demonstrating signs, symptoms or behaviors consistent with a concussion while participating in a class, extracurricular activity, or interscholastic athletic activity shall be removed from the class, game or activity and must be evaluated as soon as possible by an appropriate health care professional. Such removal must occur based on display of symptoms regardless of whether such injury occurred inside or outside of school. If there is any doubt as to whether the student has sustained a concussion, it shall be presumed that the student has been injured until proven otherwise. The District shall notify the student's parents or guardians and recommend appropriate evaluation and monitoring.

The School District may choose to allow credentialed District staff to use validated Neurocognitive computerized testing as a concussion assessment tool to obtain baseline and post-concussion performance data. These tools are not a replacement for a medical evaluation to diagnose and treat a concussion. The District must seek authorization from the parent/guardian prior to the testing. Additionally, parent/guardians should will be given a copy of the results upon request.

Return to School Activities and Athletics

The student shall not return to physical activity (including athletics, physical education class and recess) until he/she has been symptom-free for not less than at least 24 hours, and has been evaluated and received written authorization from a licensed physician. In accordance with Commissioner's regulations, the School District's Medical Director will give final clearance on a return to activity for extra-class athletics. All such authorizations shall be kept on file in the student's permanent health record. The standards for return to athletic activity will also apply to injuries that occur outside of school. School staff should be aware that students may exhibit

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concussion symptoms caused by injuries from outside activities and that these visible symptoms also indicate a removal from play.

The District shall follow any directives issued by the student's treating physician with regard to limitations and restrictions on school and athletic activities for the student. The District will also develop a coordinated communication plan among appropriate staff to ensure that the treating physician's orders for post-concussion management are implemented and followed. The school nurse will work to ensure that all the necessary staff get the information they need to care for and work with the injured student.

The District's Medical Director ~~may~~ and other licensed health care professionals employed by the District will also formulate a ~~standard protocol for treatment of~~ procedure and treatment plan to be utilized by District staff who may respond to students or staff with possible concussions during the school day.

In accordance with NYSED guidelines, this Policy ~~shall~~ will be both reviewed ~~periodically~~ and updated periodically. ~~As necessary in accordance with New York State Education Department guidelines.~~ The Superintendent, in consultation with the District's Medical Director and other appropriate staff, may develop regulations and protocols for strategies to prevent concussions, the identification of concussions, and procedures for removal from and return to activities or academics.

Education Law § 305(42)

8 NYCRR §§ 135.4 and 136.5

Guidelines for Concussion Management in Schools, SED Guidance Document, 2018

Adopted: 12/18/12

Revised: