

DISSEMINATION AND REVIEW - *Code of Conduct Schools Against Violence in Education*

A. Dissemination

The Board of Education will work to ensure that the community is aware of this *Code of Conduct* by:

1. Providing copies of a summary of the code to all students at a general assembly held at the beginning of each school year.
2. Mailing a summary of the *Code of Conduct* written in plain language to all parents of district students before the beginning of the school year and making this summary available later upon request.
3. Providing all current teachers and other staff members with a copy of the code and a copy of any amendments to the code as soon as practicable after adoption.
4. Providing all new employees with a copy of the current *Code of Conduct* when they are first hired.
5. Making copies of the *Code of Conduct* available for review by students, parents and other community members.

On an annual basis, the *Code of Conduct* will be publicized and explained to all students and distributed, in writing, to parents and guardians of students. A copy will be filed in each school building, where it will be available for review by any individual.

The Board of Education will sponsor an in-service education program for all district staff members to ensure the effective implementation of the *Code of Conduct*. The superintendent of schools may solicit the recommendations of the district staff, particularly teachers and administrators, regarding in-service programs pertaining to the management and discipline of students.

Review

The Board of Education will review this *Code of Conduct* every year and update it as necessary. In conducting the review, the Board of Education will consider how effective the code's provisions have been and whether the code has been applied fairly and consistently.

The Board of Education may appoint an advisory committee to assist in reviewing the code and the district's response to *Code of Conduct* violations. The committee will be made up of representatives of student, teachers, administrator, and parent organizations, school safety personnel and other school personnel.

Before making any revisions to the code, the Board of Education will hold at least one public hearing at which school personnel, parents, students and any other interested party may participate. The *Code of Conduct* and any amendments to it will be filed with the Commissioner of Education no later than thirty (30) days after adoption.

POLICY ADOPTED: July 11, 2001

WAYNE CENTRAL SCHOOL DISTRICT
Ontario Center, New York 14520