

LOTE Meeting
March 29, 1999
Newark

Members Present:

Jody Warner	Sheridan Davenport
Rosemary Fry	Toni Johnson
Sue Barnes	Krista Coleman
Bob Leiby, RIC	

Meeting Goals:

1. Debrief from Oral Testing Presentation on March 19, 1999
2. Where do we go from here?

Debrief from Oral Testing Presentation on March 19, 1999:

- Send out "Thank you's" to:
 - Marcus Whitman (Administration, Laurie & FL Dept., Laurie's class, Caf. staff, custodial staff)
 - Al Martino
 - Video suppliers
- Victor's survey and results re. release time, FLES, etc.--send out to schools not covered. Rosemary will ask Dawn Marullo for it.
- Ideas for next time:
 - Find out how many are new teachers and provide information before diving into the "assumed".
 - Match new and veteran teachers in paired, practiced activities
- Good stuff:
 - Audience attentive, on task
 - Immediate turn-over of shared ideas (into packet by end of day)
- Jody has sent questions to Al Martino from Conference feedback sheet from Checkpoint A. We're waiting for a response. Rosemary will send Checkpoint B questions from feedback to Al. We will send answers out to LOTE teachers through BOCES mail.

(Aside: Bob thinks that Al Martino will be in Rochester to address students with special needs in LOTE programs. Rosemary will contact Al to verify.)

Where do we go from here?

- **Learn how to post on DocuShare.** Use Microsoft Word &/or Excel. Contact Edutech people for a lesson. Or perhaps Rosemary and Bob can teach us what they know . . .? We need to reserve the computer lab--via Ronnie.
- **Contact RIC and Gail Evans for a November LOTE in-service day.**
 - Checkpoint A: Turn-key training for Proficiency (or backup if this falls through)
 - Checkpoint B: Communicative grammar, reading, writing (ideas & grading), culture & speaking shares, special needs students.
- **New teacher training re. Proficiency and Regents exams--ANNUALLY!** (via BOCES and/or LOTE).

Next Meeting:

1. Learn to post on DocuShare. Bring a disk.
2. Discuss November Conference Day topics