

KESHEQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

DECEMBER 9, 2004

7:00 P.M.  
BOARDROOM, MS/HS  
15 MILL STREET, NUNDA

APPROVED MINUTES

1. Call to Order: **K. Whiteman AT 7:05 p.m.**

**Attendance: Theron Foote, Kevin Whiteman, John Gordinier,  
Lori Gray, Terry Lowell and Peggy Huffman, District Clerk**

**Absent: P. Kreuzer, J. Zeh**

**Also in attendance: Lucinda Miner, Dominic Aloisio, Mark  
Mattle, Doris Marsh, Marilyn Capawan, Craig Benson**

2. Pledge to the Flag: K. Whiteman
3. Community Forum
4. Approval of Agenda

- a. Additions and Deletions

**Moved by T. Lowell, second by L. Gray**

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the agenda of December 9, 2004.

**Moved by T. Foote, second by J. Gordinier to amend the  
agenda to include agenda item 9.a.5.**

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

5. Presentation: Transportation Reserve Fund – D. Aloisio

6. Reports: If Applicable

- a. Business Administrator – D. Aloisio
- b. High School Principal/ Director of Physical Education – M. Mattle
- c. Middle School Principal– D. Marsh
- d. Elementary School Principal – M. Capawan
- e. Director of Special Education – C. Benson
- f. Superintendent of Schools – C. Miner – Music Department Report

7. Meeting Minutes

- a. Board of Education Meeting Minutes – attachment 7.a.

**Moved by T. Foote, second by L. Gray**

**RESOLUTION**

1. Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of November 15, 2004.

**RESOLUTION**

2. Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of December 1, 2004.

**Motion carried: 4 Ayes 0 Nays 1 Abstention (Foote)**

8. Business Consent Agenda

**Moved by T. Lowell, second by J. Gordinier**

- a. Warrants – attachment 8.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following warrants:

- General Fund - \$32,012.60
- General Fund - \$179,910.99
- School Lunch - \$18,894.84
- School Lunch - \$18,684.84

Trust & Agency - \$330,210.19  
General Fund - \$479,608.52  
Capital Fund - \$1,279.20  
Federal Fund - \$23,229.13  
School Lunch - \$12,350.62  
Trust & Agency - \$325,372.44

b. Treasurer's Reports – attachment 8.b.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law accepts the Treasurer's Reports dated October 31, 2004.

c. Recommendations from CSE and CPSE – attachment 8.c.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated November 2, 9, 10, 12, 16, 19, 29, 2004 and instruct the Superintendent to implement the recommendations on behalf of the individuals.

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

9. Personnel Consent Agenda:

**Moved by T. Lowell, second by J. Gordinier**

a. Substitute Positions Approval – attachment 9.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following substitutes and their positions at the Board of Education approved substitute rate for the 2004-2005 school year.

1. Erin Mann – Substitute Teacher Aide
2. Erin Mann – Substitute 1:1 Teacher Aide
3. Erin Mann – Substitute Bus Monitor
4. Frank Simone – Substitute Teacher
- 5. Jacqueline Hatfield – Substitute Cleaner**

- b. Resignation Approvals – attachment 9.b.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools accepts the resignation of Douglas Hoh, Custodian, effective December 3, 2004.

- c. Approval of Coaches and Coaching Volunteers – attachment 9.c.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the following Coaches for the 2004-2005 school year as per the attached.

- d. Approval of Teacher Assistant – attachment 9.d.

Delene Walker-Burt currently works as a Teacher Aide in the Dalton building.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Delene Walker-Burt as Teacher Assistant effective December 10, 2004 at a rate of pay of \$8.50 per hour.

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

10. Action Items:

- a. Approval of Volunteer Basketball Coach – attachment 10.a.

**Moved by J. Gordinier, second by L. Gray**

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves Ron Macomber Sr. as a Volunteer Boys' Basketball Coach effective December 2, 2004 for the 2004 – 2005 school year.

**Motion carried: 4 Ayes 0 Nays 1 Abstention (Foote)**

- b. Approval of Bus Reserve  
**Moved by L. Gray second by T. Lowell to remove Agenda Item 10.b. from the agenda.**

**RESOLUTION**

BE IT RESOLVED, by the Board of Education of the Dalton-Nunda Central School District, New York, as follows:

Section 1. Pursuant to Section 3651 of the Education Law there is hereby established a capital reserve fund for the Dalton-Nunda Central School District, New York, which shall be designated as the “School Bus Reserve Fund” of said School District.

Section 2. Such School Bus Reserve Fund is hereby established for financing, in whole or in part, the following objects or purposes of said School District:

The purchase of school buses, vehicles and equipment, and costs incidental thereto.

Section 3. The ultimate amount of such Fund shall be \$1,200,000 plus earnings thereon.

Section 4. The probable term of such Fund shall be five years, after which time no further funds may be transferred to such Fund, unless previously extended by the voters, nor may the terms of such Fund be amended after the expiration of the probable term.

Section 5. The sources from which the funds for such Fund will be obtained is as follows: (i) amounts from budgetary appropriations from time to time, (ii) unappropriated fund balance made available by the Board of Education from time to time, (iii) New York State aid received and made available by the Board of Education from time to time, (iv) proceeds from the sale of used vehicles, and (v) insurance proceeds from

damaged or destroyed vehicles, all to the extent permitted by law.

Section 6. This resolution shall take effect upon the approval thereof by a majority of the qualified voters of said School District voting on a proposition therefore submitted at a special district meeting of said School District, the details of which shall be specified by a further resolution of this Board of Education. Upon such approval, no further action of this Board of Education will be required to perfect the establishment of such Reserve Fund.

**Motion carried: 4 Ayes 1 Nay (Gordinier) 0 Abstentions**

c. Approval of Bus Bonds

**Moved by L. Gray, second by T. Lowell to remove Agenda Item 10.c.**

**Motion denied: 3 Ayes 2 Nays (Gordinier, Whiteman)**

**Moved by T. Foote, second by T. Lowell**

**RESOLUTION**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS  
FOLLOWS:

1. A special meeting of the qualified voters of the Dalton-Nunda Central School District shall be held at the Middle/High School Lobby, 13 Mill Street, Nunda, New York, on Tuesday, February 1, 2005, between the hours of 8:00 a.m. and 8:00 p.m., for the purpose of voting on the propositions described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED  
VOTERS OF DALTON-NUNDA CENTRAL SCHOOL  
DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Dalton-Nunda Central School District shall be held at the Middle/High School Lobby, 13 Mill Street, Nunda, New York, on Tuesday, February 1, 2005, between the hours of 8:00 a.m. and 8:00 p.m. The following propositions will be submitted for voter approval at said meeting:

PROPOSITION #1

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE DALTON-NUNDA CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO UNDERTAKE THE ACQUISITION OF ONE 60-PASSENGER SCHOOL BUS AND ONE 66-PASSENGER SCHOOL BUS AND ONE 22 CHILD/14 ADULT PASSENGER SCHOOL BUS ALL AT AN ESTIMATED MAXIMUM AGGREGATE COST OF \$185,000, LESS ANY TRADE-IN VALUE; AND THAT SUCH SUM OR SO MUCH THEREOF AS MAY BE NECESSARY, SHALL BE RAISED BY THE LEVY OF A TAX TO BE COLLECTED IN ANNUAL INSTALLMENTS, WITH SUCH TAX TO BE PARTIALLY OFFSET BY STATE AID AVAILABLE THEREFOR; AND, IN ANTICIPATION OF SUCH TAX, DEBT OBLIGATIONS OF THE SCHOOL DISTRICT AS MAY BE NECESSARY NOT TO EXCEED SUCH ESTIMATED MAXIMUM AGGREGATE COST SHALL BE ISSUED.

PROPOSITION #2

Shall the following resolution be adopted to wit:

RESOLVED THAT THE BOARD OF EDUCATION OF THE DALTON-NUNDA CENTRAL SCHOOL DISTRICT IS HEREBY AUTHORIZED TO ESTABLISH A SCHOOL BUS RESERVE FUND PURSUANT TO SECTION 3651 OF THE EDUCATION LAW (TO BE KNOWN AS THE "SCHOOL BUS RESERVE FUND"), WITH THE PURPOSE OF SUCH

FUND BEING TO FINANCE THE PURCHASE OF SCHOOL BUSES, VEHICLES AND EQUIPMENT, AND COSTS INCIDENTAL THERETO, THE ULTIMATE AMOUNT OF SUCH FUND TO BE \$1,200,000, PLUS EARNINGS THEREON, THE PROBABLE TERM OF SUCH FUND TO BE FIVE YEARS, BUT SUCH FUND SHALL CONTINUE IN EXISTENCE UNTIL LIQUIDATED IN ACCORDANCE WITH THE EDUCATION LAW OR UNTIL THE FUNDS ARE EXHAUSTED, AND THE SOURCES FROM WHICH THE FUNDS SHALL BE OBTAINED FOR SUCH RESERVE ARE (I) AMOUNTS FROM BUDGETARY APPROPRIATIONS FROM TIME TO TIME, (II) UNAPPROPRIATED FUND BALANCE MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, (III) NEW YORK STATE AID RECEIVED AND MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, (IV) PROCEEDS FROM THE SALE OF USED VEHICLES, AND (V) INSURANCE PROCEEDS FROM DAMAGED OR DESTROYED VEHICLES, ALL AS PERMITTED BY LAW.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

**Motion denied: 1 Ayes 2 Nays (Gray, Lowell) 2 Abstentions (Gordinier, Whiteman)**



- d. Memorandum of Agreement Between Keshequa Central School District and High School Principal, Mr. Mark Mattle to Resolve Potential Disciplinary Charges – attachment 10.d.

**Moved by L. Gray, second by T. Foote**

**RESOLUTION**

WHEREAS, Mr. Mattle is a tenured administrator in the District who is currently employed as the District High School Principal;

WHEREAS, on or about November 22, 2004 Mr. Mattle pled guilty to driving while ability impaired;

WHEREAS, the District was prepared to file disciplinary charges against Mr. Mattle pursuant to Education Law` 3020-a with respect to the conduct underlying that guilty plea;

WHEREAS, Mr. Mattle has agreed to waive his right to disciplinary charges and a hearing, and accept a letter of reprimand and agreements relating to his future conduct;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Keshequa Central School District hereby approves an agreement between the Superintendent and Mr. Mattle which resolves the potential disciplinary charges against Mr. Mattle through a letter of reprimand and agreements relating to Mr. Mattle's future conduct, and the Board further issues the letter of reprimand to be placed in Mr. Mattle's personnel file in accordance with that agreement.

**Motion carried: 4 Ayes 1 Nay (Foote) 0 Abstentions**

- e. Approval of Insurance Waiver for Recreational Basketball Team – attachment 10.e.

Moved by T. Foote, second by J. Gordinier

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the insurance waiver for the Keshequa Central Boys' and Girls' 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grade basketball teams in a recreational basketball league as described in the attachment.

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

11. New Business:

- a. Board Members Ad Hoc

12. Old Business:

- a. Action Items – P. Huffman

13. Community Forum

14. Information Items:

- a. Budget Transfer
- b. NYS School Boards Assoc.
- c. ED.gov – The Achiever
- d. Jamie Vollmer
- e. Rural Schools Assoc. Position Statement
- f. January 2005 Calendar
- g. Math A Regents Results
- h. Comprehensive English Regents Results

15. Executive Session:

**Moved by L. Gray, second by T. Lowell to remove Agenda Item 15 from the Agenda**

**RESOLUTION**

Be it resolved that the Board of Education enter Executive Session for the purpose of discussion of \_\_\_\_\_ .

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

**Moved by T. Foote, second by J. Gordinier to adjourn the meeting at 8:28 p.m.**

**Motion carried: 5 Ayes 0 Nays 0 Abstentions**

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**Clerk to the Board of Education**

**Date**