

KESHEQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

JANAURY 22, 2004

7:00 P.M.

BUSINESS MEETING
BOARDROOM, MS/HS BUILDING
15 MILL STREET, NUNDA

UNAPPROVED MINUTES

1. Call to Order: **K. Whiteman called the meeting to order at 7:04 p.m.**

Attendance: Theron Foote, Patty Kreuzer, John Gordinier, Randy Todd,
Terry Lowell, Joyce Zeh, Kevin Whiteman, Peggy Shaver, District Clerk

Also in attendance: Lucinda Miner, Dominic Aloisio, Mark Mattle, Gary
Collichio, Rich Greene, Craig Benson

2. Pledge to the Flag: K. Whiteman

3. Community Forum

4. Approval of Agenda

Moved by P. Kreuzer, second by T. Lowell

- a. Additions and Deletions

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation
of the Superintendent and pursuant to Education Law, approves the
agenda of January 22, 2004.

Addition to Business Consent Agenda: 8.d. Treasurer's Report

Addition to Action Items: 10.d. Secretarial Agreement

Move Executive Session from end of meeting to 6.1. after reports

Motion carried: 7 Ayes 0 Nays 0 Abstention

5. Presentations:

- a. Livingston County Emergency Management Services - Kevin
Niedermaier

6. Reports: If Applicable

- a. Business Official – D. Aloisio
- b. High School Principal – M. Mattle

- c. Middle School Principal/Director of Physical Education – G. Collichio
- d. Elementary School Principal – R. Greene
- e. Director of Special Education – C. Benson
- f. Interim Superintendent of Schools – C. Miner

6.1. Executive Session:

**Moved by T. Lowell, second by P. Kreuzer,
RESOLUTION**

Be it resolved that the Board of Education enter Executive Session for the purpose of negotiation and personnel discussions at 8:50 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

**Moved by J. Gordinier, second by T. Lowell,
RESOLUTION**

Be it resolved that the Board of Education return to Open Session at 9:20 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

7. Meeting Minutes

- a. Board of Education Meeting Minutes – attachment 7.a.

**Moved by T. Lowell, second by P. Kreuzer,
RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of January 8, 2004.

Motion carried: 7 Ayes 0 Nays 0 Abstention

8. Business Consent Agenda

- a. Warrants – attachment 8.a.

**Moved by J. Gordinier, second by R. Todd,
RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the following warrants:

General Fund - \$135,591.56
School Lunch - \$10,757.88
Federal Fund - \$2,702.12
Capital Fund - \$864.96

Flood - \$4,715.00
Flood - \$3,132.73
Trust & Agency - \$371,414.43
Trust & Agency - \$100.00

b. Warrants – attachment 8.b.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the following warrants:

General Fund - \$439.78
General Fund - \$207,874.35
School Lunch - \$14,523.80
Trust & Agency - \$299,873.22

c. Recommendations from CSE and CPSE – attachment 8.c.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated 12/9/03, 12/10/03, 12/16/03, 12/18/03, 12/22/03, 1/5/04, 1/6/04, 1/7/04, 1/12/04, 1/13/04, and from the Committee on Preschool Special Education dated 1/8/04 and instruct the Superintendent to implement the recommendations on behalf of the individuals.

d. Treasurer's Report – attachment 8.d.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent is in receipt of the Treasurer's Report dated December 31, 2003.

Motion carried: 7 Ayes 0 Nays 0 Abstention

9. Personnel Consent Agenda:

Motion by R. Todd, second by J. Gordinier,

Motion by T. Lowell, second by J. Gordinier,

To amend agenda and remove Personnel Consent Agenda items 9.h. and 9.i.

a. Clerk Permanent Appointment

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, makes a permanent appointment of

Michele Starr to the position of Clerk after successful completion of her probationary period retroactive to September 26, 2002. The rate of pay will be \$11.47 per hour retroactive to July 1, 2003.

b. Resignation – attachment 9.b.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the resignation of Nacole Hartman, as teacher Aide, effective January 16, 2004.

c. Resignation – attachment 9.c.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the resignation of Allision Gardner, as Food Service Helper, effective January 23, 2004.

d. Substitute Teacher appointment– attachment 9.d.

Cindy Miner has recommended the appointment of substitute teachers. These appointments will help to fill vacancies as they arise.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of the following as substitute teachers, effective as of the following dates:

Alane Seeger – January 20, 2004

e. Substitute Teacher Aide/1:1 Special Education Aide/Bus Monitor – attachment 9.e.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Amy House as a Substitute Teacher Aide, effective January 23, 2004 at a rate of pay of \$5.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Amy House as a Substitute 1:1 Special Education Teacher Aide, effective January 23, 2004, at a rate of pay of \$7.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Amy House as a Bus Monitor, effective January 23, 2004, at a rate of pay of \$5.15 per hour.

- f. Substitute Teacher Aide/1:1 Special Education Aide/Bus Monitor – attachment 9.f.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Angelia Jeffords as a Substitute Teacher Aide, effective January 23, 2004 at a rate of pay of \$5.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Angelia Jeffords as a Substitute 1:1 Special Education Teacher Aide, effective January 23, 2004, at a rate of pay of \$7.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Angelia Jeffords as a Bus Monitor, effective January 23, 2004, at a rate of pay of \$5.15 per hour.

- g. Substitute Teacher Aide/1:1 Special Education Aide/Bus Monitor – attachment 9.g.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Leah Moffit as a Substitute Teacher Aide, effective January 23, 2004 at a rate of pay of \$5.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Leah Moffit as a Substitute 1:1 Special Education Teacher Aide, effective January 23, 2004, at a rate of pay of \$7.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Leah Moffit as a Bus Monitor, effective January 23, 2004, at a rate of pay of \$5.15 per hour.

Motion carried: 6 Ayes 1 Nay (T. Foote) 0 Abstention

10. Action Items:

- a. Approval of 2003-2004 Safety Plan – attachment 10.a.

Moved by J. Zeh, second by R. Todd,

RESOLUTION

Be it resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approve the 2003-2004 District – Wide Safety Plan.

Motion carried: 7 Ayes 0 Nays 0 Abstention

b. Policies – attachment 10.b

Moved by R. Todd, second by T. Lowell,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the policies per attachment for the first reading.

Motion carried: 7 Ayes 0 Nays 0 Abstention

c. Raymond F. Wager, Accounting Services Contract – attachment 10.c.

Moved by J. Zeh, second by J. Gordinier,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, enter in to a contract with Raymond F. Wager, CPA, P.C. for the purpose of auditing the basic financial statements as of and for the year ended June 30, 2004 as per the attached.

Motion carried: 5 Ayes 2 Nays (T. Lowell, R. Todd) 0 Abstention

d. Secretarial Agreement Approval – attachment 10.d.

Moved by R. Todd, second P. Kreuzer,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent, accepts the Secretarial Agreement for July 1, 2003 through June 30, 2006 as per the attached.

Motion carried: 7 Ayes 0 Nays 0 Abstention

11. New Business:

Moved by T. Lowell, second by R. Todd,

RESOLUTION

Be it resolved that the Board of Education rescind resolution 11.a. of the January 8, 2004 meeting: RESOLUTION

Be it resolved that the Board of Education allow the Sports Boosters to collect sporting events gate receipts except for sectional events and for the money to be allocated to Sports Boosters to benefit the athletics programs of Keshequa Central School District.

Motion carried: 7 Ayes 0 Nays 0 Abstention

12. Old Business:

- a. Action Items – P. Shaver

13. Community Forum

14. Information Items:

- a. SED Code of Ethics for Educators memo
- b. Kemp Agency Inc. letter
- c. Energy Performance Annual Report
- d. February 2004 calendar

Moved by J. Gordinier, second by P. Kreuzer to adjourn at 9:45 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

Submitted by: _____ Date: _____