

KESHEQUA CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

DECEMBER 11, 2003  
6:30 P.M.  
EXECUTIVE SESSION  
7:00 P.M.

BUSINESS MEETING  
BOARDROOM, MS/HS BUILDING  
15 MILL STREET, NUNDA

APPROVED MINUTES

1. Call to Order: K. Whiteman at 6:30 p.m.

Attendance: Terry Lowell, Randy Todd, John Gordinier, Kevin Whiteman,  
Patty Kreuzer, Theron Foote

Absence: Joyce Zeh

2. Executive Session:

**Moved by T. Foote, second by P. Kreuzer,**

- a. Personnel

**RESOLUTION**

Be it resolved that the Board of Education enter Executive Session for  
the discussion of personnel at 6:30 p.m.

**Motion carried: 6 Ayes 0 Nays 0 Abstention**

J. Zeh enters meeting at 6:41 p.m.

Dr. Gary Hammond, Assistant Superintendent at Genesee Valley BOCES,  
enters meeting at 6:49 p.m.

**Moved by T. Foote, second by J. Gordinier,** to exit Executive Session at  
7:25 p.m.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

**Moved by T. Foote, second by J. Gordinier,** to return to open session at  
7:26 p.m.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

3. Pledge to the Flag: K. Whiteman

4. Community Forum

5. Approval of Agenda

**Moved by P. Kreuzer, second by J. Gordinier,**

a. Additions and Deletions

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the agenda of December 11, 2003.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

6. Presentations: None

7. Reports

a. Business Official – M. Mahaney

b. High School Principal – M. Mattle

c. Middle School Principal/Director of Physical Education – G. Collichio

d. Elementary School Principal – R. Greene

e. Director of Special Education – C. Benson

f. Interim Superintendent of Schools – C. Miner

8. Meeting Minutes

**Moved by T. Foote, second by R. Todd,**

a. Board of Education Meeting Minutes – attachment 8.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of November 13, 2003.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

9. Business Consent Agenda

**Moved by P. Kreuzer, second by J. Gordinier,**

a. Treasurer's Report – attachment 9.a.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent is in receipt of the Treasurer's Report dated October 31, 2003.

b. Warrants – attachment 9.b.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the following warrants:

General Fund - \$120,818.75  
Trust & Agency - \$322,948.70  
School Lunch - \$20,114.84

c. Warrants – attachment 9.c.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the following warrants:

General Fund - \$27,763.52  
General Fund - \$235,701.68  
Federal - \$61,920.24  
School Lunch - \$13,441.91  
Flood - \$2,206.84  
Flood Capital - \$9,042.54  
Capital Project - \$2,855.00  
Trust & Agency - \$1,239.90  
Trust & Agency - \$319,544.24

d. Recommendations from CSE and CPSE – attachment 9.d.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated 11/12/03, 11/24/03, 11/25/03, 12/2/03, and from the Committee on Preschool Special Education dated 11/6/03, 11/14/03, and instructs the Superintendent to implement the recommendations on behalf of the individuals.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

10. Personnel Consent Agenda:

**Moved by J. Gordinier, second by P. Kreuzer,**

a. Substitute Teacher appointment– attachment 10.a.

Cindy Miner has recommended the appointment of substitute teachers. These appointments will help to fill vacancies as they arise.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of the following as substitute teachers, effective as of the following dates:

1. Dave Hall – January 5, 2004
2. Rodger Smith – January 5, 2004
3. Brett Miner – December 12, 2003

4. Joshua Putney – December 12, 2003
5. Ryan Almeter – December 12, 2003
6. Erica Mayou – December 12, 2003

b. Permanent Substitute Study Hall Monitor – attachment 10.b.

This person is a retired law enforcement employee and will replace Cindy Essler in the High School Study Hall.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, that James Mann, 10070 Fair Street, Dalton, NY 14836, be appointed as a Permanent Substitute Study Hall Monitor effective December 12, 2003 at a rate of pay of \$55.00 per day.

c. Temporary Cafeteria Monitor – attachment 10.c.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Patricia Fisher, 10016 Oakland Street, Dalton, NY 14836, as a Temporary Cafeteria Monitor effective December 12, 2003 at a rate of pay of \$5.15 per hour.

d. Temporary Cafeteria Monitor – attachment 10.d.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Linda Clark, 1026 Route 70, Hunt, NY, as a Temporary Cafeteria Monitor effective December 12, 2003 at a rate of pay of \$5.15 per hour.

e. Part-Time Teacher Aide for Title I – attachment 10.e.

**RESOLUTION**

Be it resolved the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Diane Jackson, 1761 Portage Road, Nunda, NY 14517, as a Part-Time Teacher Aide effective October 20, 2003 at a rate of pay of \$5.15 per hour with a probationary period of October 20, 2003 until April 20, 2004.

f. School Lunch Manager – attachment 10.f.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Kimberly Flint, 10062 State Street, Dalton, NY 14836, as School Lunch Manager effective December 12, 2003 at the current rate of pay of \$20.00 per hour with a probationary period of December 12, 2003 until June 12, 2004.

- g. Sarah Turk Tenure recommendation – attachment 10.g.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, that Sarah Turk, High School Social Studies Teacher, who holds a New York State Provisional Teacher's Certification as a 7-12 Social Studies Teacher be granted tenure in the tenure area of Social Studies, effective January 2, 2004.

- h. Coaching and Class Advisor Appointments – attachment 10.h.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approve the coaching positions and club advisors for the 2003-2004 school year per the attached list at a rate of pay equal to that of the KCTA contract effective December 12, 2003.

- i. Resignation – attachment 10.i.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approve the resignation of Diane Jackson as Teacher Aide (Copy Room) effective November 21, 2003.

- j. Account Clerk/Typist appointment – attachment 10.j.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Tracy Ann Woodarek, 3761 Goose Hollow Road, Dalton, NY, 14836 as Account Clerk/Typist, effective January 5, 2004 at a rate of pay of \$8.00 per hour with a probationary period of January 5, 2004 through July 5, 2004.

- k. Study Hall Monitor Permanent Appointment – attachment 10.k.

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, make a permanent appointment of Linda Jacobs to the position of Study Hall Monitor after successful completion of your probationary period effective December 3, 2003.

**Motion carried: 6 Ayes 0 Nays 1 Abstention (Foote)**

11. Action Items:

**Moved by T. Lowell, second by R. Todd,**

- a. Approval of Senior Trip – attachment 11.a.

**RESOLUTION**

Be it resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approves senior trip to Boston/Salem, Mass per the attached field trip instructional plan.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

b. Approval of Senior Band Trip – attachment 11.b.

**Moved by R. Todd, second by P. Kreuzer,**

**RESOLUTION**

Be it resolved, upon the recommendation of the Superintendent of Schools that the Senior Band trip to Cleveland, Ohio on March 26 – 28, 2004 be approved.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

c. Policies – attachment 10.c.

**Moved by T. Foote, second by P. Kreuzer,**

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the policies per attachment for the second reading and adopts them as of December 12, 2003.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

d. Consultant appointment

**Moved by T. Foote, second by J. Gordinier,**

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, extend the contract for Michael Mahaney, Interim Business Official through January 6, 2004 and thereafter as a consultant at a daily rate of \$325.00 plus mileage through June 30, 2004 on an as needed basis as determined by the Superintendent of Schools.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

e. Business Official appointment – attachment 11.e.

**Moved by T. Lowell, second by J. Gordinier,** to postpone vote until after Executive Session

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoint Dominic Aloisio, 6 Shadow Vale Drive, Penfield, NY 14526 as the Business Official effective January 5, 2004, at a rate of pay of \$72,500.00 with other terms and conditions as per the Administrator's contract.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

f. Appointment of Insurance Agent

**Moved by T. Lowell, second by R. Todd,**

**RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools appoint Kemp Agency, Nunda, NY as the District Insurance Agent effective December 12, 2003.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

12. New Business:

13. Old Business:

- a. Action Items – P. Shaver

14. Community Forum

15. Information Items:

- a. Budget Transfer dated 11/14/03 & 11/25/03  
b. The Foundation of Character Education  
c. What Research Says About Effective Student Discipline  
d. Student Population Reports  
e. Building Use Requests  
f. Newsletter Schedule  
g. Busy Bee's Letter  
h. School Board training

16. Executive Session:

**Moved by T. Lowell, second by P. Kreuzer,**

- a. Negotiations  
1. Secretaries Contract  
b. Personnel

**RESOLUTION**

Be it resolved that the Board of Education enter Executive Session for the purpose of negotiations and personnel at 8:55 p.m.

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

**Moved by T. Lowell, second by J. Gordinier, to return to open session.**

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

**Moved by T. Foote, second by R. Todd, for the approval of agenda item 11e.**

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

**Moved by J. Gordinier, second by R. Todd, to adjourn at 9:33 p.m.**

**Motion carried: 7 Ayes 0 Nays 0 Abstention**

Submitted By: \_\_\_\_\_, District Clerk      Date: \_\_\_\_\_