

KESHEQUA CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

FEBRUARY 12, 2004

7:00 P.M.

EXECUTIVE SESSION

8:00 P.M.

BUSINESS MEETING

BOARDROOM, MS/HS BUILDING

15 MILL STREET, NUNDA

APPROVED MINUTES

1. Call to Order: Kevin Whiteman called the meeting to order at 7:00 p.m.

Attendance: Theron Foote, Patty Kreuzer, John Gordinier, Randy Todd, Terry Lowell, Joyce Zeh, Kevin Whiteman, Dr. Michael Glover, GV BOCES District Superintendent

2. Pledge to the Flag: K. Whiteman -**Omitted**

3. Executive Session:

**Moved by J. Gordinier, second by P. Kreuzer,
RESOLUTION**

Be it resolved that the Board of Education enter Executive Session at **7:01 p.m.** for the purpose of personnel and negotiation discussions.

Motion carried: 7 Ayes 0 Nays 0 Abstention

7:10 p.m. T. Foote leaves meeting

7:25 p.m. T. Foote returns to meeting

7:50 p.m. Dr. M. Glover leaves meeting

7:53 p.m. K. Whiteman leaves meeting

7:56 p.m. K. Whiteman returns to meeting

7:56 p.m. Lucinda Miner enters meeting

Motion by R. Todd, second by P. Kreuzer to return to Open Session at 8:20 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

4. Community Forum

5. Approval of Agenda

Moved by P. Kreuzer, second by T. Lowell,

a. Additions and Deletions

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the agenda of February 12, 2004.

Motion carried: 7 Ayes 0 Nays 0 Abstention

6. Presentations: None

7. Reports: If Applicable

a. Buildings and Grounds: T. Lowell

b. Internal Audit: P. Kreuzer

c. Finance: T. Foote

d. Personnel – Teaching: R. Todd

e. Personnel – Non-Teaching: J. Gordinier

f. Policy: J. Zeh

g. Capital/Special Project: J. Gordinier

h. Football Committee: R. Todd

i. Home Coffee Report: T. Lowell

8. Meeting Minutes

Moved by P. Kreuzer, second by T. Todd, to amend the minutes of January 22, 2004 as noted:

a. Board of Education Meeting Minutes – attachment 8.a.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent and pursuant to Education Law, approves the meeting minutes of January 22, 2004.

Motion carried: 7 Ayes 0 Nays 0 Abstention

9. Business Consent Agenda

Moved by T. Todd, second by J. Gordinier,

a. Warrants – attachment 9.a.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the following warrants:

General Fund - \$44,564.29
General Fund - \$350,224.26
Federal Fund - \$32,263.28
Capital Fund - \$6,285.19
Capital Flood - \$658.83
Capital Flood - \$60,352.85
Trust & Agency - \$302,059.10

b. Recommendations from CSE and CPSE – attachment 9.b.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated 1/21/04, 1/27/04, 1/30/04, 2/2/04, 2/4/04 and from the Committee on Preschool Special Education dated 1/16/04 and instruct the Superintendent to implement the recommendations on behalf of the individuals.

c. Budget Transfer – attachment 9.c.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent, approves the Request for Budget Transfer dated 2/6/04, in the amount of \$30,000.

Motion carried: 7 Ayes 0 Nays 0 Abstention

10. Personnel Consent Agenda:

Moved by: T. Lowell, second by J. Gordinier

a. Substitute Teacher Appointment– attachment 10.a.

Cindy Miner has recommended the appointment of substitute teachers. These appointments will help to fill vacancies as they arise.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of the following as substitute teachers, effective as of the following dates:

1. Jennifer Kuhn – February 13, 2004
2. Tiffany Quagliata – February 9, 2004
3. Dominica Miller – February 13, 2004
4. Ron Paulson – February 13, 2004
5. Sasha LaPlaca – February 9, 2004
6. Amy Garas – February 10, 2004

- b. Permanent Appointment of 1:1 Teacher Aide – attachment 10.b.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, makes a permanent appointment of Jennifer Lew to the position of 1:1 Special Education Aide after successful completion of her six month probationary period effective February 20, 2004.

- c. Bus Driver Appointment – attachment 10.c.

Mr. Howe will replace Joann Fals who resigned in December 2003.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, appoints Thomas Howe, 189 Smith Road, Hunt, NY 14846 to the position of Bus Driver effective February 13, 2004 with a six-month probationary period beginning February 13, 2004 and ending October 8, 2004, at a rate of pay of \$15.05 per hour.

- d. Tutor Appointment – attachment 10.d.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of April Barney, 5360 Barney Road, Fillmore, NY 14735 as a Tutor effective February 13, 2004 at a rate of pay of \$14.50 per hour.

- e. Substitute Teacher Aide Appointment – attachment 10.e.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Yvonne Bennett, 56 Massachusetts Street, Nunda, NY 14517 as a Substitute Teacher Aide effective March 8, 2004 at a rate of pay of \$5.15 per hour.

- f. Substitute Teacher Aide/ Substitute 1:1 Special Education Teacher Aide Appointment – attachment 10.f.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Tiffany Prince, 1749 Depot Street, Dalton, NY 14836 as a Substitute Teacher Aide effective February 13, 2004 at a rate of pay of \$5.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Tiffany

Prince, 1749 Depot Street, Dalton, NY 14836 as a Substitute 1:1 Special Education Teacher Aide, effective February 13, 2004, at a rate of pay of \$7.15 per hour.

- g. Substitute Teacher Aide/1:1 Special Education Aide/Bus Monitor Appointment– attachment 10.g.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Jacqueline Curry, 9974 State Street, Dalton, NY 14846 as a Substitute Teacher Aide, effective February 13, 2004 at a rate of pay of \$5.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Jacqueline Curry, 9974 State Street, Dalton, NY 14846 as a Substitute 1:1 Special Education Teacher Aide, effective January 23, 2004, at a rate of pay of \$7.15 per hour.

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Jacqueline Curry, 9974 State Street, Dalton, NY 14846 as a Bus Monitor, effective January 23, 2004, at a rate of pay of \$5.15 per hour or at a rate of \$7.15 per hour for high needs students.

- h. Resignation – attachment 10.h.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves resignation of Suzette Cobin a 1:1 Bus Monitor effective February 5, 2004.

- i. Substitute Bus Monitor Appointment– attachment 10.i.

Suzette Cobin is currently appointed as a Substitute Teacher Aide as of November 14, 2002. This appointment is as a Substitute Bus Monitor.

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools approves the appointment of Suzette Cobin as a Substitute Bus Monitor effective February 13, 2004 at a rate of pay of \$5.15 per hour or at a rate of \$7.15 per hour for high needs students.

Motion carried: 7 Ayes 0 Nays 0 Abstention

11. Action Items:

- a. Policies – attachment 11.a.

Moved by R. Todd, second by J. Gordinier

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the policies per attachment for the final reading and approval.

Motion carried: 7 Ayes 0 Nays 0 Abstention

- b. Approval of Shared Decision Making Plan – attachment 11.b.

Moved by P. Kreuzer, second by T. Foote,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the Keshequa Central School's Model for Shared Decision Making plan.

Motion carried: 7 Ayes 0 Nays 0 Abstention

- c. Receipt of Extra Classroom Activity Funds

Moved by T. Foote, second by P. Kreuzer,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, is in receipt of the Extra Classroom Activity Funds For Year Ended June 30, 2003.

Motion carried: 7 Ayes 0 Nays 0 Abstention

- d. Receipt of Single Audit Report

Moved by P. Kreuzer, second by R. Todd,

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, is in receipt of the Single Audit Report For Year Ended June 30, 2003.

Motion carried: 7 Ayes 0 Nays 0 Abstention

- e. Approval of New Club – attachment 11.e.

Moved by P. Kreuzer, second by J. Gordinier,

RESOLUTION

Be it resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approve the creation of the Keshequa History Keepers effective February 13, 2004.

Motion carried: 7 Ayes 0 Nays 0 Abstention

12. New Business:

- a. Professional Development Plan

13. Old Business:

- a. Action Items – P. Shaver

14. Community Forum

15. Information Items:

- a. List of Employee Contracts
- b. 2003-2006 Secretarial Agreement
- c. NYSED Notification of Status of Teaching Cert.
- d. Email message – 1-28-04
- e. “Oliver Twist”
- f. Pepsi-Cola Batavia Letter
- g. Letchworth Central Letter
- h. Middle School Parent Letter
- i. NYS School Boards Training
- j. NYSED Proposal
- k. Building Use Copies
- l. Student Population Reports

Moved by T. Foote, second by R. Todd to extend meeting past curfew.

Motion carried: 7 Ayes 0 Nays 0 Abstention

16. Executive Session:

Moved by P. Kreuzer, second by T. Lowell

RESOLUTION

Be it resolved that the Board of Education enter Executive Session **at 9:27 p.m.** for the purpose of negotiation and personnel discussions.

Moved by T. Foote, second by J. Gordinier to return to Open Session at 10:45 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

**Moved by P. Kreuzer, second by J. Gordinier,
RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of Theresa Beardsley as a Substitute Cleaner, effective February 13, 2004 at a rate of pay of \$5.50 per hour.

Motion carried: 7 Ayes 0 Nays 0 Abstention

**Moved by T. Lowell, second by R. Todd,
RESOLUTION**

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the contract between The Superintendent of Schools of Keshequa Central School and The Dalton-Nunda Central Schools Administrative Association effective July 1, 2003 – June 30, 2007.

Motion carried: 7 Ayes 0 Nays 0 Abstention

Moved by J. Gordinier, second by P. Kreuzer to adjourn at 10:50 p.m.

Motion carried: 7 Ayes 0 Nays 0 Abstention

Clerk to the Board of Education

Date