

The Wayne-Finger Lakes Regional Instructional Council

Charge:

The Wayne-Finger Lakes Regional Instructional Council is charged by the Council of Chief School Officers to:

- 1) lead the ongoing, regional dialogue on all instructional issues
- 2) where appropriate, make recommendations to the Council of Chief School Officers for action
- 3) establish and maintain effective communications systems, including the following:
 - a) report at the regularly scheduled monthly meetings of the Council of chief School Officers
 - b) establish strong communication systems within the Instructional Council meetings
 - c) establish strong communication systems with existing and emerging groups dealing with instructional issues in the region
 - d) create a forum for sub-committees to communicate with the Instructional Council
 - e) Instructional Council members will establish a communication platform within their own district with leadership
 - f) all instructional departments of BOCES will regularly communicate with the Instructional Council on relevant issues

Structure:

The Wayne-Finger Lakes Regional Instructional Council is charged by the Council of Chief School Officers to abide by the following structures:

- 1) Representation on the Instructional Council will include:
 - a) one representative of each component school district (1 designated alternate should be also named should the representative not be able to attend a meeting)

- b) one representative of each of the following major BOCES instructional units:
 - Vocational education
 - Special education
 - Regional Computer Center
 - Instruction and Staff Development
 - c) the Teacher Resource Center will be invited to have representation
 - d) one representative of the Council of Chief School Officers (all CSO's are welcome to attend all meetings)
 - e) the Director of Instructional and Staff Development Services of the Wayne-Finger Lakes BOCES will serve as the facilitator of the Council.
- 2) One member of the Instructional Council other than the Council facilitator and the CSO representative will attend all meetings of the Council of Chief School Officers. He/she will serve a term of one year.
 - 3) The Instructional Council will meet at least monthly during the school year.
 - 4) Minutes to all meetings will be sent to all representatives and alternate members of the Instructional Council and to all component superintendents.

Implications for Districts and BOCES:

- 1) Representatives of the Instructional Council are empowered to speak at Council meetings on behalf of their organization. (Representatives are to be central office administrators or principals.)
- 2) Attendance at all meetings is expected of each district and BOCES representative.
- 3) Time will be allocated on each agenda of meetings of the Council of Chief School Officers for Instructional Council updates and business, and time will be allocated on each agenda of the Instructional Council for updates and business of the Chief School Officers'.
- 4) All major multi-district or BOCES instructional initiatives will be presented to the Instructional Council before being implemented.

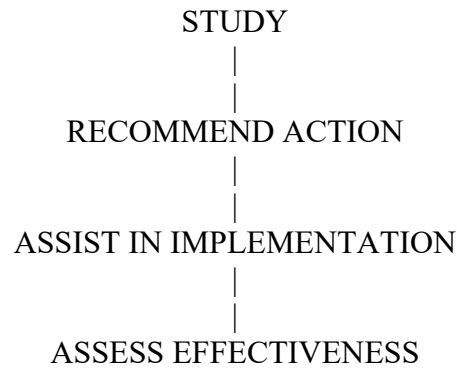
Operational Issues:

- 1) Issues before the Instructional Council shall not be acted upon in the same

meeting in which they are first presented. Action must be taken at a subsequent meeting.

- 2) The Instructional Council will be funded at an appropriate level and under the following conditions:
 - a) the budget will be annually constructed by the Instructional Council for recommendation to the Council of Chief School Officers
 - b) funding for the Instructional Council will be included in the administrative budget of the BOCES.
 - c) the budget will include funding for staff development of the council members, operation of the council meetings, and for research and design of regional activities

- 3) The Instructional Council will provide leadership to the region using the following model:



- 4) This charge will be revisited every three years beginning in the spring of 1997.