



Michael Havens  
Superintendent of Schools

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Wayne Central School District

## LETTER to the BOARD

October 4, 2002

"Not everything that can be counted counts, and not everything that counts can be counted"  
- Albert Einstein

Greetings from Wayne Central School District. Below are some items of interest.

### Board Meeting:

1. Capital Project Vote - We will be reviewing the outcome of the vote and what that means for future planning.
2. AIS Program - Larry Spring will provide an overview of the AIS (Academic Intervention Services) programs at Wayne which need to be presented to the Board annually. See enclosed overview.
3. Eagle Scout Presentation - Eagle Scout Brian Moeller created a orienteering course at the Ontario school campus. He has developed a map with hidden flags which the students must locate using map reading, navigational skills and physical fitness. Brian has a short power point presentation on his project.
4. BOCES Building Project - I will discuss the proposed BOCES building project at the WFL BOCES Vocational Center sight in Williamson. This project would house the students currently at the MS and the HS.
5. Ray Wager Report - Mr. Wager will be in attendance to review the enclosed General Purpose Financial Statements and the Management Letter.
6. Financial Report - Mr. Atseff will be giving his monthly financial report.
7. Student Questions - There will be an opportunity for students to ask questions of the board.
8. Action Items - I recommend approval of the personnel action and cse actions as presented. The July and August treasurer's reports are presented for acceptance. We need to approve the financial reports of Ray Wager as reviewed that evening. We also need to accept a Gift

to the District of office equipment and approve a change order to the prior capital project. Finally, we need to adopt the Red Ribbon Week Resolution (which will be a hand carry).

### Newsletter:

1. **Professional Development Day** - October 11 will host the year's second conference day. The activities will be broken down by grade level as follows:

*Elementary:* All three schools will be meeting at Ontario Elementary to focus on the new ELA Benchmarks and engage in some professional development to assist in implementing some of the assessment tools that are newly required.

*Middle School:* the Middle School faculty will be engaged in refining their curriculum work and learning new instructional strategies.

*High School:* The High School will have Louis Mangione in the school to assist groups through some of the planning difficulties associated with implementing a "Block Schedule" in the building next year. Mangione is a nationally known consultant in this area.

2. **Three Boards Meeting** - The next Board meeting will be the Three Boards' Meeting hosted by the Town of Walworth and held at the Walworth Town Hall on Lorraine Drive (Between Sherburne and Route 441). We will need to review what items we would like placed on that agenda. Please think about discussions you would like to see take place and let me know. I will be forwarding agenda items to Frank Guelli in the next week or so.
3. **Chris Shortsleeve**- This week we lost one of our former students with the death of Chris Shortsleeve. I know I speak for the entire Board when I say that our hearts go out to his mom, dad, sister, and Aunt Joyce.
4. **Field Trips**- I have recently approved to field trips for our high school. On May 1-5 the High School Chorus will be traveling to Williamsburg for a choral competition. This year the senior class will be returning to New York City. Their trip has been approved for April 9-12. I have also approved a trip to Spain over February vacation including the Friday prior. We will be watching international developments that may impact this trip.
5. **JV Football Game**- Sometime during the JV football game on Thursday people got into the locker room and took a sizeable amount of cash, watches etc. The police have been called and are investigated.
6. **James Switzer**- Jim recently won two state-wide publications contest awards from 2001-2002, one for the die cut school bus booklet and another for the April, 2002 district newsletter by Jim S. The Awards ceremony is part of state school boards workshop in Syracuse. Jim also rec'd recognition this past summer in national competition for the 2001-2002 district calendar.

**7. Events:**

Oct. 10 - OP Open House - 6:30 - 8:00 p.m.

October 11-12 - Wayne Central Homecoming Weekend - various athletic events at Wayne

October 16 - Four County School Boards "Meet the Candidates Night" *Buffet Dinner;*

*Social 5:30; Executive Council 6:00; Buffet 6:30; Program 7:30*

*Please let Lori know if you are interested in attending*

October 23-31 - Red Ribbon Week Activities

October 24-27 - NYSSBA Annual Convention

October 27 - Daylight Savings Time - turn clocks back one hour

**Athletics:**

10/7 Girls' JV & V Volleyball vs. Clyde-Savannah - 5:30 & 6:30 p.m.

10/7 V Golf vs. Victor @ OGC - 4:15 p.m.

10/8 Boys' JV & V Volleyball vs. East High - 5:30 & 7:00 p.m.

10/9 Boys' JV & V Volleyball vs. Sodus - 5:30 & 7:00 p.m.

10/10 Boys JV & V Volleyball vs. Pavillion - 5:30 & 7:00 p.m.

10/10 Girls JV & V Volleyball vs. Victor - 11:00 a.m. & 6:30 p.m.

10/11 V Football vs. East Rochester - 7:00 p.m.

10/11 Boys JV & V Volleyball vs. Canandaigua - 5:30 & 7:00 p.m.

10/12 Girls JV Volleyball vs. Victor - 11:00 a.m.

10/12 Girls JV & V Soccer vs. Victor - 1:00 & 3:00 p.m.

10/12 Boys JV & V Soccer vs. Livonia - 5:00 & 7:00 p.m.

10/12 Boys JV & V Volleyball vs. Eastridge - 2:00 & 4:00 p.m.

10/15 Boys JV & V Soccer vs. Victor - 4:15 & 7:00 p.m.

10/15 Boys & Girls Cross Country Meet - 4:15 p.m.

10/15 Girls V Tennis vs. Canandaigua - 4:15 p.m.

**8. Attachments:**

1. Budget Status Report - October
2. BOCES Health & Safety Compliance Report
3. Board Shorts
4. Four County "Meet the Candidate Night" Information

WAYNE CENTRAL SCHOOL DISTRICT  
 COMPREHENSIVE BUDGET STATUS FUND A GENERAL FUND  
 REPORT DATE: 10-02-2002

ACCOUNT CODE	ORIGINAL BUDGET	BUDGET ADJUSTMNTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
Board of Education	12,800.00	0.00	12,800.00	4,757.00	3,287.94	4,755.06
District Clerk	14,200.00	0.00	14,200.00	7,858.83	2,398.86	3,942.31
District Meeting	12,500.00	0.00	12,500.00	600.00	0.00	11,900.00
Board of Education	39,500.00	0.00	39,500.00	13,215.83	5,686.80	20,597.37
Central Administration	178,800.00	0.00	178,800.00	124,058.15	40,532.72	14,209.13
Central Administration	178,800.00	0.00	178,800.00	124,058.15	40,532.72	14,209.13
Business Administration	246,080.00	15,298.06	261,378.06	184,671.54	51,566.22	25,140.30
Auditing	16,700.00	0.00	16,700.00	9,650.00	5,333.32	1,716.68
Treasurer	45,510.00	208.39	45,718.39	29,992.51	9,498.10	6,227.78
Tax Collector	3,025.00	0.00	3,025.00	202.33	112.25	2,710.42
Purchasing	6,390.00	0.00	6,390.00	3,190.00	0.00	3,200.00
Fiscal Agent Fees	2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
Finance	320,105.00	15,506.45	335,611.45	227,706.38	66,509.89	41,395.18
Legal	25,000.00	0.00	25,000.00	17,941.00	2,139.76	4,919.24
Personnel	221,640.00	816.00	222,456.00	74,711.72	79,578.93	68,165.35
Records Retension	6,200.00	0.00	6,200.00	1,000.00	0.00	5,200.00
Public Information and Serviv	10,600.00	0.00	10,600.00	450.00	161.50	9,988.50
Staff	263,440.00	816.00	264,256.00	94,102.72	81,880.19	88,273.09
Operations of Plant	1,596,650.00	0.00	1,596,650.00	1,070,823.18	200,777.63	325,049.19
Maintenance of Plant	421,380.00	39,400.00	460,780.00	247,197.84	105,207.92	108,374.24
Central Storerom	58,500.00	0.00	58,500.00	40,703.11	13,183.22	4,613.67
Central Printing and Mailing	241,150.00	3,371.83	244,521.83	110,810.39	50,285.54	83,425.90
Central Data Processing	309,050.00	0.00	309,050.00	191,420.26	69,262.54	48,367.20
Central Services	2,626,730.00	42,771.83	2,669,501.83	1,660,954.78	438,716.85	569,830.20
Insurance	127,500.00	0.00	127,500.00	0.00	118,730.85	8,769.15
Dues	13,000.00	0.00	13,000.00	0.00	5,960.00	7,040.00
Assessments	40,000.00	0.00	40,000.00	39,919.00	81.00	0.00
Refunds	500.00	0.00	500.00	0.00	0.00	500.00
BOCES Admin. Charges	231,000.00	0.00	231,000.00	231,000.00	0.00	0.00
Special Items	412,000.00	0.00	412,000.00	270,919.00	124,771.85	16,309.15
Curriculum Develop & Supervis	214,310.00	0.00	214,310.00	91,484.32	99,088.38	23,737.30
Supervision Regular Day	740,610.00	-159.11	740,450.89	460,306.69	154,377.76	125,766.44
Inservice Training-Inst	145,245.00	10,657.00	155,902.00	91,121.49	6,656.37	58,124.14
Instruct. Admin. & Improvem	1,100,165.00	10,497.89	1,110,662.89	642,912.50	260,122.51	207,627.88

ACCOUNT CODE	ORIGINAL BUDGET	BUDGET ADJUSTMNTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
A 2110 Teaching Regular School	** 9,809,390.00	40,264.11	9,849,654.11	7,876,363.92	583,957.23	1,389,332.96
A 21 Teaching Regular School	*** 9,809,390.00	40,264.11	9,849,654.11	7,876,363.92	583,957.23	1,389,332.96
A 2250 Progs. Handicapped Conditions	** 3,870,880.00	6,205.50	3,877,085.50	3,209,463.87	217,340.34	450,281.29
A 2280 Occupational Education	** 532,160.00	700.00	532,860.00	499,888.19	9,102.12	23,869.69
A 22 Special Apportionment Progr	*** 4,403,040.00	6,905.50	4,409,945.50	3,709,352.06	226,442.46	474,150.98
A 2330 Teaching-Special Schools	** 90,900.00	300.00	91,200.00	32,432.63	20,199.44	38,567.93
A 23 Teaching-Special Schools	*** 90,900.00	300.00	91,200.00	32,432.63	20,199.44	38,567.93
A 2610 School Library & Audiovisual	** 430,960.00	398.80	431,358.80	318,081.88	26,293.08	86,983.84
A 2630 Computer Assisted Instruction	** 306,145.00	32,749.00	338,894.00	141,893.64	11,382.06	185,618.30
A 26 Instructional Media	*** 737,105.00	33,147.80	770,252.80	459,975.52	37,675.14	272,602.14
A 2805 Attendance-Regular School	** 50,050.00	0.00	50,050.00	50,916.17	3,826.14	-4,692.31
A 2810 Guidance Regular Day	** 590,855.00	1,892.28	592,747.28	441,388.28	91,719.07	59,639.93
A 2815 Health Services	** 191,505.00	2,342.30	193,847.30	133,063.44	18,710.95	42,072.91
A 2820 Psychological Services	** 236,350.00	1,109.13	237,459.13	241,402.36	42,717.68	-46,660.91
A 2830 Pupil Svc. Special Schools	** 39,000.00	0.00	39,000.00	0.00	0.00	39,000.00
A 2850 Cocurricular Activities	** 50,000.00	0.00	50,000.00	0.00	860.56	49,139.44
A 2855 Interscholastic Athletics	** 292,336.00	24,787.96	317,123.96	65,195.10	24,275.01	227,653.85
A 28 Pupil Personnel Services	*** 1,450,096.00	30,131.67	1,480,227.67	931,965.35	182,109.41	366,152.91
A 5510 District Transportation Servi	** 1,546,320.00	0.00	1,546,320.00	348,798.06	304,235.14	893,286.80
A 5530 Garage Building	** 63,300.00	-131.80	63,168.20	23,790.46	4,019.36	35,358.38
A 55 Pupil Transportation	*** 1,609,620.00	-131.80	1,609,488.20	372,588.52	308,254.50	928,645.18
A 8060 Civic Activities	** 8,000.00	0.00	8,000.00	435.45	0.00	7,564.55
A 80 Community Services	*** 8,000.00	0.00	8,000.00	435.45	0.00	7,564.55
A 9010 Employees Retirement	** 181,000.00	0.00	181,000.00	0.00	0.00	181,000.00
A 9020 NYS Teachers Retirement	** 377,000.00	0.00	377,000.00	0.00	0.00	377,000.00
A 9030 Social Security	** 1,361,200.00	0.00	1,361,200.00	0.00	127,522.34	1,233,677.66
A 9040 Worker Compensation	** 78,500.00	0.00	78,500.00	30,799.00	30,799.00	16,902.00
A 9045 Life Insurance	** 8,000.00	0.00	8,000.00	4,955.25	2,244.75	800.00
A 9060 Hospital Medical Dental	** 2,320,000.00	0.00	2,320,000.00	1,601,543.76	651,086.93	67,369.31
A 90 Employee Benefits	*** 4,325,700.00	0.00	4,325,700.00	1,637,298.01	811,653.02	1,876,748.97
A 9711 Serial Bonds - School Constr	** 2,600,000.00	0.00	2,600,000.00	0.00	0.00	2,600,000.00
A 9731 Bond Ant.Note - School Constr	** 0.00	0.00	0.00	0.00	0.00	0.00
A 9741 Capital Notes - School Constr	** 0.00	0.00	0.00	0.00	0.00	0.00
A 9742 Capital Notes - Bus Purchases	** 0.00	0.00	0.00	0.00	0.00	0.00
A 9760 Tax Anticipation Notes	** 10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 9770 Revenue Anticipation Notes	** 0.00	0.00	0.00	0.00	0.00	0.00
A 97 Debt Service	*** 2,610,000.00	0.00	2,610,000.00	0.00	0.00	2,610,000.00

ACCOUNT CODE	ORIGINAL BUDGET	BUDGET ADJUSTMTS	ADJUSTED BUDGET	ENCUM OUTSTAND	APPROP EXPENSE	UNENCUM BALANCE
Transfers						
A 9901 **	60,655.00	0.00	60,655.00	0.00	0.00	60,655.00
A 9950 **	0.00	0.00	0.00	0.00	0.00	0.00
Interfund Transfers						
A 99 ***	60,655.00	0.00	60,655.00	0.00	0.00	60,655.00
	30,045,246.00	180,209.45	30,225,455.45	18,054,280.82	3,188,512.01	8,982,662.62

# Board Of Cooperative Educational Services

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www.gvboces.org

BOCES Services Center and  
Administrative Offices  
80 Munson Street  
Le Roy, New York 14482

Beverly L. Ouderkirk  
District Superintendent  
phone (716) 344-7900 or 658-7900

Carol Rinere, Regional Environmental Health & Safety Office  
Livonia Central School - PO Box E  
Livonia, New York 14487  
585-346-4105  
FAX: 585-346-4104

**To:** Michael Havens, Wayne CSD  
**From:** Carol Rinere  
**Date:** September, 2002  
**Re:** Health & Safety Compliance Report  
**cc:** Donald Davis

Attached you will find the annual environmental health and safety checklist recently completed for your school district within the last several months. The checklist is an attempt to evaluate how successful your school has been in keeping up with the requirements of the various regulations. We recognize the difficulty of this task and commend all of your efforts in this regard. Also, please keep in mind that some of the items cited may have already been corrected since the date on the report. Our BOCES specialists are committed to assisting your districts in striving for one hundred percent (100%) compliance on a continuing basis and will work closely with our assigned contact person from your district in this regard.

Feel free to call me with any questions or concerns. Thanks again for your continued support.

Wayne CSD Summer 2002 Score:	98%
Wayne CSD Summer 2001 Score:	100%
Wayne CSD Summer 2000 Score:	98%
Average 2002 Score WFL BOCES Component Districts:	96%
Average 2002 Score all 69 school districts in the service:	96%

*Carol*

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## Board Shorts - 9/23/02

Neil Washburn, Pal-Mac board president, introduced Pal-Mac's new liaison, Dave Dandido.

Chet Kuhn, Auto Mech instructor at the Wayne Tech and Career Center since 1990, was presented with the board's Award of Appreciation for his unique accomplishment of having produced 16 state and national student winners in auto trouble-shooting contests. Four straight years in a row, Kuhn's students earned the right to participate in nationals. Two of his students from the 2001-2002 school year, Steve Colbert and Doug McCarthy, also received Certificates of Appreciation. They took first place in the state Ford/AAA contest in June and went on to take second nationally. Leigh Davis, the technical writing instructor at WTCC was in attendance at the meeting and was recognized for her role in helping the boys prepare for the written portion of the contest. Also present were both boys' sets of parents and Craig Logan, WTCC principal

### Agenda

Approved

### Minutes of August 26, 2002

Approved

### Educational Presentation

Jack McCabe, Associate Superintendent for Instruction and Technology and Marla Iverson, Staff Development Director, presented the new Data Mentor program. A new \$500,000 NYS Virtual Learning Space content development grant will not only be applied to the content of Data Mentor, it will help move Data Mentor to a full-statewide implementation. Data Mentor is a web-based application that can be accessed, free, through the consortium supported website, [www.AccelerateU.org](http://www.AccelerateU.org). It compares individual district results to the BOCES region as well, as the district's own test results to those on state assessments.

It is:

- designed for teachers
- user friendly
- data driven; uses assessment results
- a means of showing gaps in student performance, which permits teachers to go to the root causes of low performance

The program also provides lesson plans, professional development options such as links to on-line courses and teaching demonstrations related to performance indicators associated with the assessment results.

### Reports and Correspondence

#### Board

Nancy Scher said that while attending the NYSSBA Academy for Public School Governance in Albany, she heard positive comments from people who attended our Wayne-Finger Lakes



Leadership Academy this past summer. Mary Lue Mueller and Lynn Gay also attended the Academy. Nancy also said the fund balance bill is still not signed and after the election, the governor may veto it.

### District Superintendent

Dr. Marinelli spent several days in Washington recently for an AESA conference on federal advocacy. A delegation – one person from each state with an ESA, including Dr. Marinelli – met with Secretary of Education Paige regarding No Child Left Behind. The Secretary's staff said there are several areas where educational service agencies (ESA's), like BOCES, can help with NCLB:

- Provide supplemental education services to districts which have to offer choice
- Training of paraprofessionals
- Professional development of teachers
- Early childhood programs

The Secretary is very supportive of ESA's and wants to increase their visibility around the country. David Shreve spoke to the gathering about the fiscal consequences of NCLB not funded by the federal government.

Speaking to the District Superintendents was the Deputy Commissioner of VESID, who said it is no longer appropriate to focus only on due process for the disabled; it is time to focus on performance. It is also time to concentrate on early intervention programs to reduce the incidence of the "labeling" of children.

Our state has identified 12 areas of the state's accountability system we need to look at in order to comply with the federal system. And, regarding special education – the state is looking at whether the federal government will allow the Regents Competency test as an acceptable alternative.

November 13 there will be a forum in Rochester on teacher recruitment. It will be coordinated by BOCES in this region.

The District Superintendents are working on their role with respect to:

- School improvement and Regional Support Centers
- Fiscally distressed school districts
- Structure of Regional Information Centers

### Strategic Plan Update

Our departments are preparing materials to update board on the progress of their plans and measures of progress for the board retreat on November 6.

### Consensus Agenda

Approved

### Personnel

Certified and non-certified: Approved

Abolishment of Position and Retirement Incentive Resolution: Approved

Policies

Approved: Policies 51423, Exposure Control Plan and 1210, Qualifications of Board Members

BOCES Capital Construction Project for Special Education

Bonnie Lindsay and Keith Henry presented an update on progress toward our building plan, the cost of which is estimated to be \$10,850,000. The Dormitory Authority of NYS has been chosen for financing. The full group of Chief School Officers meet on Friday 9/27 and will be presented with the details of the plan.

The reimbursement Resolution associated with the project was approved.

Return of Year-end 2001-2002 Balance to Districts

Approved

Shared Decision-making Teams' Annual Reports

Accepted

Other Business

Material on the three Wayne-Finger Lakes BOCES programs to be shared at the NYSSBA convention seminar was distributed: Project ESTEEM (Special Education); Data Mentor (Edutech, Staff Development) and Workforce Development - Rohm Services Partnership (Continuing Education).

The Bylaw Amendments and Resolutions for the NYSSBA Annual Business meeting were deemed agreeable to all.

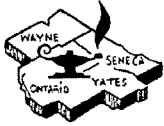
The name of the board meeting capsulization publication, *Board Shorts*, will continue.

The Board/Staff Retreat Agenda was reviewed by Dr. Marinelli.

Baldrige Award - David Crystal expressed an interest in knowing what the cost of expended staff time would be. Discussion postponed until a full board is present.

Next meeting: 10/28/02

**(For those staff members desiring more detail of any Wayne-Finger Lakes BOCES board meeting, please request a copy of the formal Meeting Minutes from your supervisor.)**



# Four County School Boards Association

Att. 4

presents:

## "Meet the Candidates Night"

Wednesday, October 16, 2002

Club 86 - Geneva

5:30 pm Social Time ☞ 6:00 Executive Council ☞ 6:30 Buffet ☞ 7:30 Program

The following candidates for office have been invited to attend:

**For Governor:**

The Honorable George Pataki (R)  
Carl McCall (D)  
Thomas Golisano (I)

**For Senate:**

53<sup>rd</sup> District: The Honorable John "Randy" Kuhl, Jr. (R)  
Victoria Chiment (RL)

54<sup>th</sup> District: The Honorable Michael Nozzolio (R)  
Joanne Vacca (RL)

**For Lt. Governor:**

The Honorable Mary Donohue (R)  
Dennis Mehiel (D)  
William Neild (I)

59<sup>th</sup> District The Honorable Dale Volker (R)

**For Assembly:**

128<sup>th</sup> District: The Honorable Robert Oaks (R)  
Dorothy Holtz (RL)

**For Congress:**

24<sup>th</sup> District: The Honorable Sherwood Boehlert (R)  
David Walrath (C)

129<sup>th</sup> District: The Honorable Brian Kolb (R)  
Francine D'Amico (D)

25<sup>th</sup> District: The Honorable James Walsh (R)  
Stephanie Aldersley (D)

130<sup>th</sup> District: The Honorable Joe Errigo (R)  
Christine Saltzbert (D)  
Charles Eames (I)

29<sup>th</sup> District: The Honorable Amo Houghton (R)  
Kisun Peters (D)

130<sup>th</sup> District: The Honorable James Bacalles (R)  
Eric Johnson (RL)

Please join us for this opportunity to meet and talk with the candidates who seek to serve you in Albany and Washington D.C. Because of redistricting, Four County members will be working with several new representatives in the coming year. This program offers an opportunity to hear the candidates' position on key education issues and to make them aware of your concerns. Get to know the candidates from the new districts and reaffirm the connection with those who are familiar. It may provide you with helpful information as you make decisions on Election Day.

(This notice has been mailed to Board Members, Steering Committee and Superintendents)

**Four County School Boards Association  
General Membership - "Meet the Candidates Night"**

Wednesday, October 16, 2002 • Club 86 - Geneva

**YOU CAN NOW REGISTER ONLINE:** Visit us at [www.4csba.org](http://www.4csba.org), use the "What's Happening" button and choose which meeting you wish to register for, or call us at 315-332-7294.

Buffet Dinner will be served: \$16.50

School District: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Total Number Attending \_\_\_\_\_

Total Due \_\_\_\_\_