

BOARD OF EDUCATION
RED CREEK CENTRAL SCHOOL
RED CREEK, NEW YORK 13143

SUMMARY OF THE
ANNUAL REORGANIZATIONAL AND
REGULAR MEETING
WEDNESDAY, JULY 7, 2004

7:00 P.M.
BOARD ROOM – DISTRICT OFFICE

Board Members Present: Mr. Larry Curtis, Mrs. Barbara Dates, Mrs. Debbie Hicks, Miss Molly Martin, Mr. Matthew Osterhault, Mr. Charles Paice, Mr. Richard Stevens

Board Members Absent: None

Administration Present: Mr. David Sholes, Superintendent of Schools
Mr. Andrew DiBlasi, Business Administrator
Mr. Randall Lawrence, Middle School Principal and Clerk of the Board
Mrs. Lynda Sereno, Elementary School Principal
Mrs. Julie Herbst, Director of Special Education
Mr. Richard Stocker, High School Principal

Others Present: Mr. P. Secore

Pledge of Allegiance.

1. CALL TO ORDER:

The meeting was called to order by Board Clerk, R. Lawrence, at 7:00 p.m.

2. SWEARING IN OF NEW MEMBERS:

D. Hicks and M. Martin were sworn in as Members of the Board of Education by Board Clerk, R. Lawrence.

(R)*A. ORGANIZATION:

3. Election of President:

Board of Education Clerk, R. Lawrence, called for nominations for Red Creek Board of Education President for 2004-05.

A motion was made by Mr. Osterhault, seconded by Mr. Paice, to nominate Mr. Stevens for President of the Red Creek Central School Board for the 2004-05 school year. There were no other nominations.

* denotes Reorganizational meeting

By unanimous voice vote, Mr. Stevens was elected Red Creek Board of Education President for the 2004-05 school year.

3. Election of Vice President:

Board of Education President Stevens called for nominations for Red Creek Central School Board of Education Vice President for the 2004-05 school year.

A motion was made by Mr. Osterhault, seconded by Mrs. Dates, to nominate Mr. Paice for Vice President of the Red Creek Central School Board for the 2004-05 school year. There were no other nominations.

By unanimous voice vote, Mr. Paice was elected Red Creek Board of Education Vice President for the 2004-05 school year.

(R)*B. OTHER BUSINESS:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Miss Martin;

1. (Appointment of the Clerk of the Board:)

That the Board of Education of the Red Creek Central School District hereby appoints Randall L. Lawrence to the position of Clerk of the Board of Education for the 2004-05 school year; and

That in the absence of the Clerk of the Board of Education, Mr. Andrew J. DiBlasi, Business Administrator, is appointed as Acting Clerk of the Board, and

2. (Appointment of District Treasurer:)

That the Board of Education of the Red Creek Central School District hereby appoints Sharon C. Gregg to the position of District Treasurer of the Board of Education for the 2004-05 school year; and

3. (Appointment of Tax Collector:)

That the Board of Education of the Red Creek Central School District hereby appoints Christine D. Tuttle and Jennifer L. Richichi as Tax Collectors for the 2004-05 school year; and

* denotes Reorganizational meeting

4. (Appointment of School Physicians & Health Service Rates 2004-05:)

That the Board of Education of the Red Creek Central School District hereby appoints Dr. Richard F. Endres, Dr. Shoemaker, and Dr. Wadsworth from the Wayne Medical Group as School Physicians for the 2004-05 school year; and

That the rates for service for 2004-05 be and hereby are approved as follows:

Student Physicals	\$170.00 per hour for Physician Assistants/Nurse Practitioners
	\$225.00 per hour for Pediatricians
Adult Physicals at Clinic	\$ 72.00 per person
Laboratory work as required by employer	Regular Office Fee Schedule
Pediatrician representation to CSE when specifically requested	\$80.00 per hour

and

5. (Appointment of School Attorney:)

That the Board of Education of the Red Creek Central School District hereby appoints Matthew R. Fletcher of 5933 Lake Street Road, PO Box 240, Cayuga, New York 13034, as School Attorney at the rate of \$155.00 per hour; and

6. (Appointment of Purchasing Agent:)

That the Board of Education of the Red Creek Central School District appoints Andrew J. DiBlasi to the position of Purchasing Agent for the 2004-05 school year; and

7. (Appointment of School Auditor:)

That the Board of Education of the Red Creek Central School District hereby appoints the firm of Raymond F. Wager, CPA, P.C., Corona Executive Commons, 332 Jefferson Road, Rochester, NY 14623, as School District Auditor for the 2004-05 school year at the rate of \$6,950 for the Regular Audit, \$1,200 for the Single Audit, and \$800 for the Extraclassroom Audit; and

8. (Appointment of Information Access Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Jean M. Wilkinson, Administrative Secretary/Stenographer to the Superintendent of Schools and Board of Education, to the position of Information Access Officer for the 2004-05 school year; and

9. (Appointment of Free and Reduced Lunch (Meal) Hearing Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Andrew J. DiBlasi to the position of Free and Reduced Lunch (Meal) Hearing Officer for the 2004-05 school year; and

10. (Appointment of Student Activities Account Clerk:)

That the Board of Education of the Red Creek Central School District hereby appoints Catherine E. Bailey to the position of Student Activities Account Clerk for the 2004-05 school year; and

11. (Appointment of Census Enumerator:)

That the Board of Education of the Red Creek Central School District hereby appoints Catherine E. Bailey to the position of Census Enumerator for the 2004-05 school year; and

That the Board of Education of the Red Creek Central School District appoints Kathleen A. Nodine, School Nurse, to assist the Census Enumerator; and

That the Superintendent of Schools be authorized to make all the necessary arrangements for conducting the Census; and

12. (Appointment of Sexual Harassment Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Andrew J. DiBlasi to the position of Sexual Harassment Officer for the 2004-05 school year; and

13. (Appointment of Title IX & Section 504 Compliance Officer 2004-05:)

That the Board of Education of the Red Creek Central School District hereby appoints Julia P. Herbst to the position of Title IX and Section 504 Compliance Officer for the 2004-05 school year; and

14. (Board of Education Meeting Schedule:)

That the Board of Education of the Red Creek Central School District hereby approves the Board of Education Meeting Schedule for the 2004-05 school year. Carried unanimously.

(R)* C. DESIGNATIONS:

Upon recommendation by the Superintendent, a motion was made by Mr. Osterhault, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves the following designations for the 2004-05 school year:

C-1	General Fund Depositories	Bank of America (Fleet Bank) - Wolcott (not to exceed \$6,000,000) JP Morgan Chase Bank, N.A. – Rochester (not to exceed \$6,000,000)
C-2	Student Accounts Depository	Savannah Bank, N.A.– Fair Haven (not to exceed \$100,000)
C-3	Official Newspaper	Post Herald
C-4	Mileage Rates	\$.32 per mile
C-5	Photocopying Fee	\$.20 per page
C-6	Petty Cash Funds:	
	(a) District Office	\$100.00
	(b) High School	\$100.00
	(c) M.W. Cuyler Elem. School ...	\$100.00
	(d) Pupil Personnel Office	\$100.00
	(e) Middle School	\$100.00
	(f) Tax Collector	\$100.00
C-7	Substitute Teacher Rates	
	(a) Certified	\$65.00
	(b) Non-Certified	\$50.00

Carried unanimously.

(R)* D. AUTHORIZATIONS:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Dates;

1. (Budget Transfers – Inter-Fund:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve Inter-Fund Transfers for Federal Programs, School Lunch, etc., up to a limit of \$50,000 from general funds to specific funds during the 2004-05 school year; and

2. (Budget Transfers – Intra-Fund:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve budget Intra-Fund Transfers, not to exceed \$20,000 per month, during the 2004-05 school year; and

3. (Authorization to Prepay:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to approve the prepayments of utilities, freight, conference registration, etc., to achieve discounts during the 2004-05 school year; and

4. (Authorization for Tax Roll Preparation:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to prepare the 2004-05 real property tax warrants in the respective counties of Cayuga and Wayne, and further authorizes payment at the county established rate; and

5. (Authorization for Investment of Idle Funds:)

That the Board of Education of the Red Creek Central School District authorizes the District Treasurer, under the direction of the Assistant Superintendent and Business Administrator, to invest idle funds during the 2004-05 school year; and

6. (Authorization for Superintendent to Approve Staff Conference Requests:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve staff attendance and participation at conferences and to allocate conference funds within budget or outside funding limits without prior Board approval for the 2004-05 school year; and

7. (Authorization for Board President to Sign School District Documents:)

That the Board of Education of the Red Creek Central School District authorizes the President of the Board of Education to sign School District Documents during the 2004-05 school year; and

8. (Authorization for the Superintendent or Designee to Sign Reports as Required:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to sign reports and documents as may be required by his position during the 2004-05 school year; and

9. (Authorization for Superintendent to Approve Facility Use Requests:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to approve facility use requests for 2004-05 and issue periodic reports of such use to the Board of Education; and

10. (Authorization to Hire Employees on a Temporary Basis:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to hire an employee(s) on a temporary basis pending Board of Education approval at the next scheduled Board of Education meeting; and

11. (Authorization to Require Employee Medical Examination:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to require employees of the Red Creek Central School District to submit to a medical examination upon the employer's request, pursuant to Education Law § 913.

Carried unanimously.

(R)* E. APPOINTMENT OF BOARD COMMITTEES:

President Stevens made the following Board of Education Committee and Association representative appointments for the 2004-05 school year.

*denotes Reorganizational Meeting

2004-05 BOARD OF EDUCATION COMMITTEES & ASSOCIATIONS

POLICY		FINANCE/BUDGET
CHAIR: M. Osterhautt D. Hicks R. Stevens		CHAIR: R. Stevens M. Osterhautt D. Hicks
ENERGY/FACILITIES	TRANSPORTATION	NEGOTIATIONS (RCTA)
CHAIR: R. Stevens M. Martin B. Dates	C. Paice L. Curtis B. Dates	CHAIR: C. Paice B. Dates M. Osterhautt Alt.: M. Martin
NEGOTIATIONS (CSEA)		BOCES
CHAIR: L. Curtis C. Paice		REP: M. Martin

B. Dates Alternate: D. Hicks		Alt.: D. Hicks
RURAL SCHOOLS	COMMUNITY CENTER BD.	NYSSBA
REP: M. Osterhaut Alt.: B. Dates	REP: D. Hicks Alt.1: R. Stevens Alt.2: L. Curtis	REP: M. Osterhaut Alt.: M. Martin

The Regular Meeting was called to order by President Stevens at 7:22 p.m.

A. PUBLIC FORUM:

None.

EXECUTIVE SESSION:

A motion was made by Mr. Paice, seconded by Mr. Curtis, to enter into Executive Session at 7:23 p.m. to discuss a student appeal.

Carried unanimously.

Without objection from any Board member, President Stevens moved the Board out of Executive Session at 8:27 p.m.

Appeal: Superintendent's Decision of Suspension

A motion was made by Mr. Paice, seconded by Mr. Osterhaut;

That the appeal by Student ID No. 15150 from the decision of the Superintendent of Schools, Mr. David G. Sholes, has been denied and the Board of Education hereby adopts in whole the decision of the Superintendent of Schools.

Carried unanimously.

B. MINUTES:

1. Regular Meeting – June 16, 2004:

A motion was made by Mr. Paice, seconded by Mrs. Dates, to approve the minutes of the Regular Meeting of June 16, 2004.

Carried unanimously.

C. TREASURER’S REPORTS:

None.

D. UNFINISHED BUSINESS AND REPORTS:

None.

E. NEW BUSINESS:

1. Certified Staff:

Resignation: Susan B. Vanderpool, Reading Teacher; Appointment: Cuyler Summer School Reading Teachers; Appointment: School Psychologist Intern, Kristin M. Sladewski; Appointment: Athletic Coaches, Fall 2004; Appointment: Athletic Director, Scott R. Sugar; Memorandum of Agreement:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Osterhaut;

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Susan B. Vanderpool from the position of Reading Teacher effective August 31, 2004; and

That the Board of Education of the Red Creek Central School District hereby approves the following reading teachers for the 2004 Cuyler Summer School for the period July 12-August 6, 2004, with stipends to be paid from Reading First Grant funds:

Nora Bartholomew	Kristie Laird
Jeannette Smith	Julie Shaver

and

That the Board of Education of the Red Creek Central School District hereby appoints Kristin Sladewski as School Psychologist Intern for the 2004-05 school year; and

That the Board of Education of the Red Creek Central School District hereby appoints the following athletic coaches for the 2004 fall season:

	<u>Athletic Coaches</u>
Donald J. Hartley	Boys’ Varsity Soccer
Matthew Van Orman	Boys’ Jr. Varsity Soccer
Thomas Emmert	Boys’ Jr. High Soccer
Thomas H. Schlegel	Girls’ Varsity Soccer
W. Noel Patterson	Girls’ Jr. Varsity Soccer

and

That the Board of Education of the Red Creek Central School District hereby appoints Scott R. Sugar as Athletic Director for the 2004-05 school year; and

That the Board of Education of the Red Creek Central School District hereby approves the Memorandum of Agreement between David G. Sholes and the Red Creek Teachers' Association dated July 1, 2004, and authorizes and directs the Superintendent of Schools to execute said agreement.

Carried unanimously.

2. Classified Staff:

Appointment: Status Change, Ronald G. Cooper, Jr. and Debra M. Southworth;
Appointment: STEP Coordinator, Cynthia L. Stone; Leave of Absence, Laurie A. Goodwin; Appointment: Substitute Receptionist and Substitute Cleaner, Brandi E. Rogers;

Upon recommendation by the Superintendent, a motion was made by Mr. Osterhault, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Mechanic for Ronald G. Cooper, Jr. from Probationary to Permanent effective August 2, 2004; and

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Teacher Assistant (Special Education) for Debra M. Southworth from Probationary to Permanent effective retroactively to July 5, 2004; and

That the Board of Education of the Red Creek Central School District hereby appoints Cynthia L. Stone to the position of STEP Coordinator on an as-needed basis, twelve months per year. Said appointment is effective retroactively to July 1, 2004; and

That the Board of Education of the Red Creek Central School District hereby approves an additional extension to the Leave of Absence for medical reasons for Laurie A. Goodwin effective retroactively to June 14, 2004 to the end of June 2004; and

That the Board of Education of the Red Creek Central School District hereby appoints Brandi E. Rogers as a Substitute Receptionist (Front Desk Clerk) and Substitute Cleaner at the Red Creek Community Center effective retroactively to June 23, 2004.

Carried unanimously.

3. CSE Recommendations:

A motion was made by Mr. Osterhauadt, seconded by Miss Martin, to approve the following CSE/CPSE recommendations:

6908, 6739, 6867, 6867, 6053, 6742, 7000, 7000, 6847, 6847, 6903, 5770, 6128,
5247, 3807, 5222, 4874, 5746, 5877, 5975, 5005, 6199, 4839, 4674, 4674, 6087,
6087, 6308, 6830, 5269, 5598, 6003, 6003, 5253, 6167, 7067, 7067, 6264, 7073,
7053, 6196, 6196, 7082, 7037, 6778, 6050, 6386, 6254, 6254, 7052, 4004, 5982, 3419,
5805, 3928, 5386, 6862, 6862, 4753, 7071, 7071, 7072, 7072, 4794, 6354, 5408, 7046,
6463, 4168, 3495, 3718, 5719, 6832, 4290, 4289, 6868, 4844, 4844, 6032, 6032,
6420, 6420, 6738, 6738, 7075, 7075, 6270, 6270, 6271, 6271, 6819, 6819, 6460,
6469, 6276, 6827, 6187, 7069, 7069

Carried unanimously.

CSE Recommendation for Student No. 6943:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Miss Martin:

That the Board of Education of the Red Creek Central School District tentatively approves CSE Recommendation for Student No. 6943 pending a student residency determination.

Carried unanimously.

4. Authorization to Borrow Revenue Anticipation Note(s), RAN(s), 2004:

Upon recommendation by the Superintendent, a motion was made by Mr. Osterhauadt, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District, Counties of Wayne and Cayuga, New York, hereby delegates the power to authorize issuance of and to sell, not exceeding \$3,200,000, Revenue Anticipation Notes of the Red Creek Central School District, Counties of Wayne and Cayuga, New York, including renewals thereof, in anticipation of the receipt of State Aid becoming due during the fiscal year of said school district commencing July 1, 2004, to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be determined by said President of the Board of Education pursuant to the Local Finance Law; and

That this resolution shall take effect immediately.

Carried unanimously.

5. Adoption: Proposed School Cafeteria Budget 2004-05; Approval: School Breakfast and Lunch Prices, 2004-05:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Osterhaut;

That the Board of Education of the Red Creek Central School District hereby adopts the Proposed School Cafeteria Budget for the 2004-05 school year in the amount of \$477,000; and

That the Board of Education of the Red Creek Central School District hereby establishes school lunch prices for the 2004-05 school year as follows:

M.W. Cuyler Elementary School-Breakfast	\$.75
M.W. Cuyler Elementary School-Lunch	\$1.05
Middle and High School-Breakfast	Strictly a la carte
Middle and High School-Lunch	\$1.15
Reduced Breakfast and Lunch	\$.25
Adult Lunch	Strictly a la carte
A La Carte Items	per price list

and

That the Menu and Price Lists for Student Dinners and Special Items for 2004-05 are hereby set.

Carried unanimously.

6. Authorization for End of Year Budget Adjustments 2003-04:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Curtis;

That the Board of Education of the Red Creek Central School District hereby authorizes the School District Treasurer, under the direction of the Superintendent of Schools, to make final payments, transfers, and adjustments in the school budget in order for the district to complete all financial transactions for the 2003-04 school year as of June 30, 2004.

Carried unanimously.

7. Summer Transportation for Special Education Students, 2004; Appointment: Summer Bus Drivers and Summer Bus Monitors; Appointment: Cuyler Summer School Bus Drivers:

Upon recommendation by the Superintendent, a motion was made by Mrs. Dates, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby authorizes transportation expenditures and district runs for the Summer 2004; and

That the administration be and hereby is authorized to enter into contractual agreements with private carriers and/or retain school bus drivers for any and all non-contractual runs; and

That the Board of Education of the Red Creek Central School District hereby appoints the following bus drivers and bus monitors to Special Education routes Nos. 1 through 6, respectively, for the general period of July 6 through August 20, 2004: Denise S. George, Dennis L. Chapman, Judy McCoole, Dorothy A. Jensen, Constance J. Rotach, Barbara A. Cranfield, Kirsten McDorman, Joanne Schwartz, Cynthia S. Mein, Gretchen Welch, and Gary Bellinger; and

That the Board of Education of the Red Creek Central School District hereby appoints the following bus drivers to the M.W. Cuyler Elementary Summer School Bus Runs Nos. 1 - 4 for the period July 12 through August 6, 2004: Walter J. Krehling, William N. Ketchum, Edward W. McDorman, Joanne M. Allen, and Janice K. Hardy.

Carried unanimously.

F. CORRESPONDENCE:

None.

G. SUPERINTENDENT'S CORRESPONDENCE AND REPORTS:

Mr. Sholes reviewed his correspondence and reported on the items listed.

1. Enrollment & Attendance Summary, 2003-04, Period 10
2. 2004-05 Math Schedule
3. Letter from North Rose Elementary 3rd Grade
4. Letter to K. Heinola, foreign exchange student
5. Wayne County Education Coalition
6. Mentoring Program Process
7. Education Law Conference
8. Athletic Fields Remediation Project

EXECUTIVE SESSION:

A motion was made by Mr. Paice, seconded by Mrs. Dates, to enter into Executive Session at 9:25 p.m. to discuss personnel issues.

Carried unanimously.

Without objection from any Board member, President Stevens moved the Board out of Executive Session at 9:54 p.m.

ADJOURNMENT:

A motion was made by Mr. Paice, seconded by Mrs. Hicks, to adjourn the meeting at 9:55 p.m.

Carried unanimously.