

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
MARCH 9, 2021      6:00 PM      VIA ZOOM

**AGENDA**

In light of increasing guidance from the state regarding COVID-19, the March 9, 2021 Board of Education meeting will be closed to the public and will be broadcast via Zoom.

**1. Call to Order/Pledge of Allegiance**

Approval of Agenda

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 9, 2021.

Motion for approval by \_\_\_\_\_, seconded by \_\_\_\_\_, all in favor \_\_\_-\_\_\_.

**2. Presentations:**

- Student Presentation
  - Leavenworth Middle School Student
- SWBR & Campus Construction

**3. Reports and Correspondence:**

- Leavenworth Middle School– Mark Mathews and Brady Farnand
  - School Improvement Plan Update
- Board of Education Building Liaisons
  - Elementary School – Jasen Sloan, Izetta Younglove
  - Middle School – Tina Reed
  - High School – Paul Statskey
- Four County Update – Linda Eygnor

**4. Consent Agenda:**

*A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by \_\_\_\_\_, and seconded by \_\_\_\_\_ any discussion- All in favor \_\_\_-\_\_\_.*

a) Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of February 23, 2021.

b) Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

c) Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated February 3, 4, 5, 8, 10, 12, 23, 24, and March 1, 2021; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14427	13897	13963	13027	13759	13758	12561
13254	13591	14193	14369	11963	12734	13664
11026	13429	13292	13014	13083	13143	
IEP Amendments:						
13898	13348	14506	12457	12433	14115	

d) Personnel Items:

1. Letter of Intent to Retire-Teresa Matteson

Teresa Matteson, Occupational Therapist, has submitted a letter of resignation for purpose of retirement.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation for the purpose of retirement from Teresa Matteson as Occupational Therapist effective August 10, 2021.

2. Letter of Resignation –Kenna Liseno

Kenna Liseno has submitted a letter of resignation as a Cleaner.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Kenna Liseno as a Cleaner effective March 12, 2021.

3. Letter of Resignation –Ashley Paige

Ashley Paige has submitted a letter of resignation as a Food Service Helper.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Ashley Paige as a Food Service Helper effective March 12, 2021.

4. Letter of Resignation –Sabrina Proctor

Sabrina Proctor has submitted a letter of resignation as a School Bus Driver.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Sabrina Proctor as a School Bus Driver effective January 29, 2021.

5. Letter of Resignation – Christopher Ackley

Christopher Ackley has submitted a letter of resignation as Boys' Varsity Volleyball Coach

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Christopher Ackley as Boys' Varsity Volleyball Coach effective February 26, 2021.

6. Program Appointments

The following individuals are being recommended to work in enrichment programs that are funded by grants.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2020-2021 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
William McDermott	Grant Program Teacher	\$30.00/hour
Brandon Karcinski	Grant Program Teacher	\$30.00/hour
Jaqueline Nelson	Grant Program Teacher	\$30.00/hour

7. Appoint Acting Principal of Record – Michael Pullen

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools appoints Michael Pullen, Superintendent of Schools, as acting Principal of record for North Rose-Wolcott Elementary School effective February 23, 2021- June 30, 2021.

8. Board Appointments and Other Designations:

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to serve in the stated position for the 2020-21 school year.

Position	2020-2021
Committee of Preschool Education	Bridgette Barr

9. Co-Curricular Appointments

The following individual is being recommended to fill a co-curricular position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill a co-curricular position for the 2020-21 school year:

Name	Bldg.	Title	Salary
Mike Virts	HS	Athletic Event Scorekeeper	\$45.00/event
Sarah Oeschger	MS	Student Council Advisor	\$1,739 effective 3/10/21

10. Coaching and Athletic Department Appointment

Marc Blankenberg recommends the following individual to fill a coaching position.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointment for the 2020-21 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Boys' Volleyball Coach	Varsity	David Hahn	1	1	\$3,256
Volunteer Assistant Boys' Volleyball Coach	Varsity	Christopher Ackley			Volunteer

**11. Correction Co-Curricular Appointments**

A number of individuals are being recommended to fill co-curricular positions.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2020-21 school year:

Name	Bldg.	Title	Salary
Ethan Durocher	HS	Athletic Event Scorekeeper	\$45.00/event <del>effective 2/23/21</del>
Cody Lapp	HS	Athletic Event Supervisor	\$45.00/event <del>effective 2/23/21</del>
Mark Williams	HS	Athletic Event Scorekeeper	\$45.00/event <del>effective 2/23/21</del>
Michael Flaherty	HS	Athletic Event Scorekeeper	\$45.00/event <del>effective 2/23/21</del>
Jackie Lockwood	HS	Athletic Event Scorekeeper	\$45.00/event <del>effective 2/23/21</del>

**5. Items Requiring a Roll Call Vote:**

**a. SEQRA Resolution**

**WHEREAS**, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

**WHEREAS**, the District is considering undertaking a capital improvement project (the "Project") consisting of reconstruction, improvement, rehabilitation, and repairs at the North Rose Elementary School facility, including the replacement of deteriorated brick masonry, steel lintels and window assemblies, together with original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work; and

**WHEREAS**, a short form Environmental Assessment Form ("EAF"), dated February 10, 2021, a copy of which is attached hereto as Exhibit A, was prepared by SEI Design Group, the District's architectural consultant, to facilitate a review of the potential environmental impacts of the Project; and

**WHEREAS**, SEI Design Group has reviewed the scope of the Project and has advised the District that the Project constitutes a Type II Action pursuant Part 617.5(c)(10) of the Regulations, and as such is not subject to review under SEQRA; and

**WHEREAS**, the Board of Education of the District has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria contained in Part 617.5(c)(10) of the Regulations, together with the recommendations provided by SEI Design Group; and

**BE IT RESOLVED** by this Board of Education as follows:

Section 1. The District hereby determines that the Project is a Type II Action as such term is defined in the Regulations.

Section 2. This Resolution shall take effect immediately.

Upon motion duly made by \_\_\_\_\_ and seconded by \_\_\_\_\_, the resolution was acted upon by the Board of Education and there were \_\_\_ votes in favor of the resolution and \_\_\_ votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no

Tina Reed	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no
Izetta Younglove	Voting	___ yes	___ no

The resolution was thereafter declared adopted.

**Good News:**

**Superintendent Update**

**Other: (Time Permitting)**

- **Board Discussions**

**Informational Items:**

- Claims Auditor Reports
- Nominations for BOCES Board Members
- Four County General Membership Meeting

***Motion for Adjournment:***

***There being no further business or discussion, a motion is requested adjourn the regular meeting.***

***Motion for approval by \_\_\_\_, seconded by \_\_\_\_, with motion approved \_\_-\_\_. Time adjourned: \_\_:\_\_ p.m.***

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
FEBRUARY 23, 2021 6:00 PM VIA ZOOM

**PRESENT:**

**BOE Members:** Lucinda Collier, Linda Eygnor, John Boogaard, Tina Reed, Paul Statskey, Jasen Sloan, Izetta Younglove

**Superintendent:** Michael Pullen

**District Clerk:** Tina St. John

**Assistant Superintendent for Instruction and School Improvement:** Megan Paliotti

**Assistant Superintendent for Business and Operations:** Robert Magin

Approximately 14 students, staff and guests via Zoom

In light of increasing guidance from the state regarding COVID-19, the February 23, 2021 Board of Education meeting was closed to the public and broadcast via Zoom.

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:01p.m.

**Approval of Agenda:**

Motion for approval was made by Jasen Sloan and seconded by Paul Statskey with the motion approved 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of February 23, 2021.

**2. Presentations/Discussions:**

- Assistant Superintendent for Business and Operations – Robert Magin
  - Robert Magin presented and answered questions regarding the 2021-2022 Budget
    - ❖ Special Education and Athletic Estimated Expenditures
    - ❖ Governor’s Proposal for State Aid
    - ❖ Funding and Use of Reserves Policy

**3. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Linda Eygnor and seconded by Tina Reed with the motion approved 7-0.

a) Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of February 9, 2021.

b) Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

c) Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated January 20, 27, 29 and February 4, 11 and 12, 2021 and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14437	12955	14424	11992	13762	11721
13828	14481	12672	13982	13786	13076
13971	14480	12537			
IEP Amendments:					
12433	14349	14346			

d) Personnel Items:

1. Letter of Intent to Retire-Linda Harper

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation for the purpose of retirement from Linda Harper as Cook Manager effective February 15, 2021.

2. Letter of Resignation – Angel Hasler

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Angel Hasler as a Cleaner effective February 3, 2021.

3. Letter of Resignation – James Prentice

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from James Prentice as Varsity Wrestling Coach effective January 27, 2021.

4. Letter of Resignation –Zachary Crum

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Zachary Crum as Modified Wrestling Coach effective February 2, 2021.

5. Letter of Resignation – Jerry DeCausemaker

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Jerry DeCausemaker as JV Wrestling Coach effective January 29, 2021.

6. Program Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2020-2021 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Courtney Grosser	Grant Program Teacher	\$30.00/hour effective 2/24/2021

7. Co-Curricular Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill a co-curricular position for the 2020-21 school year:

Name	Bldg.	Title	Salary
Ethan Durocher	HS	Athletic Event Scorekeeper	\$45.00/event effective 2/23/21
Cody Lapp	HS	Athletic Event Supervisor	\$45.00/event effective 2/23/21
Mark Williams	HS	Athletic Event Scorekeeper	\$45.00/event effective 2/23/21
Michael Flaherty	HS	Athletic Event Scorekeeper	\$45.00/event effective 2/23/21
Jackie Lockwood	HS	Athletic Event Scorekeeper	\$45.00/event effective 2/23/21

8. Coaching and Athletic Department Appointment

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointment for the 2020-21 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Wrestling Coach	Varsity	Jerry Decausemaker	4	39	\$8,062
Wrestling Coach	JV	Brian Jeary	1	1	\$3,410
Wrestling Coach	Modified	Paul Petersen	1	1	\$2,426
Wrestling Program Volunteer Assistant Coach		Zachary Crum			Volunteer

**Good News:**

- Various newspaper articles
- Student council-run food drive
- Wolcott Rotary Student of the Month
- Various sporting contests

**Superintendent Update:**

- Mr. Pullen mentioned that the Strategic Action Planning Committee will meet on March 5, 2021.
- Mr. Pullen recognized Miss Samar's first grade class at NRWE for celebrating 100 days of school.
- Mr. Pullen stated that we are focused on the budget process.
- Fall II Season begins next week

**Other: (Time Permitting)**

- **Board Discussions – there was not a discussion**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the February 23, 2021 meeting agenda.

Motion for approval was made by Tina Reed and seconded by Jasen Sloan with motion approved 7-0.

**Additions to the Agenda:**

A motion for approval of item **as listed under the Additions to the Agenda**, is made by Linda Eynor and seconded by Jasen Sloan with motion approved 7-0.

1. Letter of Resignation –Melissa Pietricola  
**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Melissa Pietricola as Principal and all other positions held within the District effective February 22, 2021.

**EXECUTIVE SESSION:**

A motion was requested to enter executive session to discuss the employment history of a particular person.

The motion was made by John Boogaard and seconded by Jasen Sloan with motion approved 7-0.  
Time entered: 7:08p.m.

**Return to regular session at 7:44p.m.**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the February 23, 2021 meeting agenda.

Motion for approval was made by Jasen Sloan and seconded by Paul Statskey with motion approved 7-0.

**Additions to the Agenda:**

A motion for approval of item **as listed under the Additions to the Agenda**, is made by Izetta Younglove and seconded by Linda Eynor with motion approved 7-0.

1. Written Agreement between the Superintendent and an Employee of the District  
**RESOLUTION**

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an employee of the District, executed on February 22, 2021.

**Adjournment:**

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Jasen Sloan and seconded by Linda Eynor with motion approved 7-0.  
Time adjourned: 7:47p.m.

---

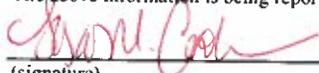
Tina St. John, Clerk of the Board of Education

# Report of the Claims Auditor

Date of Report: 2/5/2021 Warrant #0060

<u>Vendor Name</u>	<u>Date</u>	<u>Check Number</u>	<u>Coding/Department</u>	<u>Amount</u>	<u>Reason</u>	<u>Corrective Action</u>
<b>Claims which had minor deficiencies however approved by the claims auditor:</b>						
WFL BOCES	1/20/2021	2588	121-2250-400-21-1611	10,750.00	No PO	PO before invoice
Apex Environmental	2/3/2021	794	H-CAP-2110-246-02-PR17	969.07	PO after invoice - original PO (19-00281) was closed by CBO A/P without consent from purchasing agent	CBO A/P no longer used
Eagle Welding	1/28/2021	142714	1620-450-05-0000	81.00	No PO	PO before invoice
Upstate Niagara Coop	2/2/2021	12757	2860-414-05-0000	6,054.67	No PO - original PO was overspent	keep track of invoices prior to exceeding PO
<b>Claims held for additional information:</b>						
<b>Claims Rejected:</b>						

The above information is being reported to you as part of the duties of the claims auditor.

  
 (signature)

**Note: Observations by Claims Auditor will be in a Quarterly Report.**





## Short Environmental Assessment Form

### Part 1 - Project Information

#### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: 2021 Capital Outlay Project			
Project Location (describe, and attach a location map): North Rose Elementary School - located at 10456 Salter Rd, North Rose, NY 14516			
Brief Description of Proposed Action: A capital improvement project (the "Project") consisting of reconstruction and associated replacement of deteriorated brick masonry, steel lintels and window assemblies along the south face of the North Rose Elementary School facility, together with original furnishings, fixtures and equipment, architectural and other associated consultant fees, and all other costs incidental to such work.			
Name of Applicant or Sponsor: North Rose-Wolcott Central School District		Telephone: 315-594-3142 E-Mail: <a href="mailto:rmagin@nrwcs.org">rmagin@nrwcs.org</a>	
Address: 6188 West Port Bay Road			
City/PO: Wolcott		State: NY	Zip Code: 14590
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: NYS Education Department of Facilities Planning approval required			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		36.9 acres	
b. Total acreage to be physically disturbed?		0 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		36.9 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ On-site waste water treatment, (sanitary sewage) system _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



**WAYNE - FINGER LAKES**  
Board of Cooperative Educational Services

**TIMELY AND IMPORTANT INFORMATION**

TO: District Clerks

FROM: Cindy Murray, BOCES Board Clerk

DATE: February 10, 2021

SUBJECT: Nominations for BOCES Board Members

This is a notice that nominations for candidates for the BOCES Board must be received in my office by 4:00 PM on **Monday, March 29, 2021**. The nomination form is attached along with a memo from BOCES Board President, Lynn Gay, regarding the process.

This year, we have 4 open seats on the BOCES Board: Three 3-year terms and one 2-year term (due to the resignation of Jeff Morehouse on 1/12/21).

An official ballot will be sent to you in April for voting on BOCES Board candidates and the administrative budget. The date for such voting by component boards has been established for Wednesday, April 28, 2021 and the results of the vote are to be reported to my office on the next day, April 29.

If you have any questions, please feel free to call me at (315) 332-7284. Thank you.

**WAYNE-  
FINGER LAKES**  
Board of  
Cooperative  
Educational  
Services

**Administrative Offices  
Regional Support Center**  
Eisenhower Building  
131 Drumlin Court  
Newark, NY 14513-1863  
(315) 332-7284  
FAX (315) 332-7325

District Superintendent:  
Dr. Vicma Ramos

**Timothy DeLucia  
Michael Ellis  
Lynn Gay, Board President  
Joseph McNamara  
Anne Morgan  
Pamela Pendleton  
Philip Rose, Board Vice President  
O.J. Sahler**

TO: Component Board Members
FROM: Lynn Gay, Board President
DATE: February 10, 2021
RE: Activities Related to BOCES Annual Meeting, Administrative Budget, and Election of Board Members

Enclosed is an outline of the major activities that need to be undertaken concerning the BOCES annual meeting and special vote date for the BOCES administrative budget and election of board members. The law requires, by February 1, the establishment of a date for the Annual Meeting and the designation of a special public meeting date of all the component school boards to elect BOCES Board members and vote on the administrative budget. As determined in July 2020, the Annual Meeting has been scheduled for Monday, April 5, 2021. The date of Wednesday, April 28, 2021 has been set to vote on the administrative budget and election of BOCES board members.

According to Education Law, "...no more than one candidate per component district may be elected to serve, unless the number of BOCES seats exceeds the number of component districts or an unrepresented district declines to make a nomination."

This year, we have 4 open seats on the BOCES Board: 3 three-year terms and 1 two-year term (due to the resignation of Jeff Morehouse on 1/12/21).

The Clerk of the BOCES Board will send each district's Board Clerk a Certificate of Nomination form to use in nominating a person for election to the BOCES Board. Nominations must be received no later than 4:00 PM on Monday, March 29, 2021. A ballot will be forwarded to your District Clerk two weeks prior to Wednesday, April 28, for the BOCES board member election and administrative budget vote.

Should you have any questions, feel free to contact Cindy Murray, Board Clerk, at (315) 332-7284.

cc: District Clerks  
Superintendents

**WAYNE-FINGER LAKES BOCES  
2021 BOARD MEMBER ELECTION &  
ADMINISTRATIVE BUDGET VOTE**

The BOCES Board has established **Monday, April 5, 2021 as the Annual Meeting** date and has designated **Wednesday, April 28, 2021 for a special public meeting of each component school board** for the purpose of voting to elect BOCES board members and voting on the BOCES administrative budget.

Below is information on our procedure:

**ANNUAL MEETING**

- District clerks will receive budget information via e-mail in March 2021 and will be asked to send information to their Board Members. District Clerks will receive one copy of our Annual Meeting Booklet (Annual Meeting Booklet will also be posted on our website at [www.wflboces.org](http://www.wflboces.org)).
- Print public notice of the time and location of the annual meeting in two newspapers, once each week for two weeks beginning March 22. Notice will include a summary of the administrative, capital and program budgets.
- Comply with reasonable requests for additional information.
- Present administrative, capital and program budgets at the Annual Meeting on Monday, April 5, 2021.

**ELECTION OF BOCES BOARD MEMBERS/ADMINISTRATIVE BUDGET VOTE**

- BOCES Board Clerk mails certificate of nomination to component district clerks in February.
- Component district board nominations returned to BOCES Board Clerk no later than 4:00 PM on Monday, March 29, 2021.
- Ballot from BOCES mailed to component districts by Wednesday, April 14, 2021.
- Nominations will be rejected by the clerk of the BOCES Board if:
  - A component school district has another resident serving on the BOCES board, unless that member's term will expire at the end of the current year, or the number of BOCES board seats exceeds the number of component school districts, or an unrepresented district declines to make a nomination **or**
  - If the person nominated is not a resident of any component school district of the BOCES **or**
  - If the person is employed by a component district within the supervisory district.
- Each component board is entitled to cast one vote per vacancy, but no more than one vote per candidate. BOCES Board members are elected by resolution of the component boards on the ballot prepared by the BOCES clerk. This year we have four open seats: Three for 3-year terms (July 1, 2021 – June 30, 2024) and one for a 2-year term (July 1, 2021 – June 30, 2023). The 2-year term is due to the resignation of one board member on January 12, 2021. BOCES board members whose terms will expire on June 30, 2021 are: Lynn Gay (Bloomfield); Pam Pendleton (Wayne); and O.J. Sahler (Canandaigua); the 4<sup>th</sup> open seat for a 2-year term is due to the resignation of Jeff Morehouse (Penn Yan) on January 12, 2021.
- Single component district vote cast regarding BOCES administrative budget at the special meeting on Wednesday, April 28, 2021, **and the results must be transmitted to the BOCES clerk no later than one business day after the election (Thursday, April 29).**
- If the majority of the total number of component school districts actually voting do not approve the tentative administrative budget, or if there is a tie vote (half of the districts approve, half disapprove), the BOCES must prepare and adopt a contingency administrative budget.

# Four County School Boards Association

Serving School District Leadership in Ontario, Seneca, Wayne and Yates Counties since 1975

## General Membership Meeting

Tuesday, March 16, 2021

6:00 pm Zoom Meeting

### We Are Honored To Have Back With us Guest Speakers

Karen Hughes, NYACK CSD Board of Education Member,  
and Equity Steering Committee Chairwoman

Dr. Alexandria Connally, NYACK CSD Director of Equity, Inclusion, and Innovation

### "Dismantling Systemic Racism"

Institutional racism, also called systemic racism, is an issue which has become normal practice in an organization such as a school or in society in general. It can lead to widespread discrimination in education, health care, employment, housing, and criminal justice. The 4 County School Board Association invites you to hear speakers Karen Hughes and Dr. Alexandria Connally discuss the Nyack district's work in addressing institutional racism and implicit bias. Karen recently participated on a panel on racism sponsored by NYSSBA and her knowledge and experience was very valuable.

Members who were unable to attend this session in January expressed a desire to participate. Trustee Hughes and Dr. Connally agreed to repeat their presentation. Past participants are most welcome to attend again. Please invite district staff to join you in this powerful presentation.

Please Make Reservations By Noon On Tuesday 3/16/2021

Meeting links will be sent out after noon on the 16th to those who register

Online @: <https://www.fourcountysba.org/>

E-mail: [4countysba@edutech.org](mailto:4countysba@edutech.org)

Phone: (315) 332-7294

Attendees:


District: \_\_\_\_\_


131 Drumlin Court, Newark, NY 14513

Email: [4countysba@edutech.org](mailto:4countysba@edutech.org)



Phone:(315) 332-7294 Fax:(315) 332-7380

Website: [www.fourcounty.org](http://www.fourcounty.org)