

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
ORGANIZATION AND BOARD OF EDUCATION REGULAR MEETING  
July 7, 2020 6:30 PM AUDITORIUM OF THE HIGH SCHOOL

**PRESENT:**

**BOE Members:** Lucinda Collier, Linda Eynor, Tina Reed, Jasen Sloan, John Boogaard [via Zoom], Paul Statskey, Izetta Younglove

**Superintendent:** Michael Pullen

**District Clerk:** Tina Fuller

**Assistant Superintendent for Instruction and School Improvement:** Megan Paliotti

**Assistant Superintendent for Business and Operations:** Robert Magin via Zoom

Approximately 11 students, staff and guests via Zoom

In light of increasing guidance from the state regarding COVID-19, the July 7, 2020 Board of Education meeting was closed to the public and broadcast via Zoom.

**1. Call to Order/Pledge of Allegiance**

President, Lucinda Collier called the meeting to order at 6:33 PM.

**Approval of Agenda:**

Motion for approval was made by Paul Statskey and seconded by Linda Eynor with the motion approved 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of July 7, 2020.

**2. Administer Oath of Office:**

District Clerk, Tina Fuller, administered the Oath of Office to elected Board member Tina Reed.

**3. Election of Officers:**

John Boogaard nominated Lucinda Collier as President and was seconded by Linda Eynor, with the nomination approved 7-0.

There were no other nominations for President.

Izetta Younglove nominated Linda Eynor as Vice President and was seconded by Tina Reed, with the nomination approved 7-0.

There were no other nominations for Vice-President.

**4. Administer Oath of Office to Newly Elected Board Officers:**

The District Clerk, Tina Fuller Administered the Oath of Office to the newly Elected Board President, Lucinda Collier and Vice President, Linda Eynor.

The meeting was turned over to President Collier.

There was an adjustment made in the agenda to allow the presentation from Campus Construction and SWBR prior to the approval of the consent agenda.

**5. Presentations:**

- **SWBR & Campus Construction** - Steve Rebholz and Mark Maddalina from SWBR and Kevin Donaghue and Justin Busse from Campus Construction provided a status update and answered questions regarding the Capital Project.

**Administer Oath of Office:**

President Lucinda Collier welcomed Superintendent, Michael Pullen. District Clerk, Tina Fuller administered the Oath of Office.

**6. Board Appointments and Other Designations:**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions with stipends as stated for the 2020-21 school year, effective July 7, 2020.

A motion for approval of the following Board Appointments, Items A, B & C is made by Jasen Sloan, and seconded by Tina Reed with the motion approved 7-0.

**a) The following will be appointed annually:**

| Position   | 2019-2020  | 2020-2021   |
|--|--|---|
| District Clerk   | Tina Fuller – Stipend \$6,200  | Tina Fuller – Stipend \$6,200   |
| District Clerk Pro-Tem   | Melanie Geil<br>Jan McDorman   | Melanie Geil  |
| District Treasurer   | Mark Socola  | Mark Socola   |
| Deputy District Treasurer  | Phyllis Moore<br>Norma Lewis   | Phyllis Moore<br>Norma Lewis  |
| Tax Collector  | Richard Walker   | Romanna Lord  |
| Deputy Tax Collector   | Romanna Lord   | Andrew DiBlassi   |
| External Auditor   | Mengel Metzger Barr & Co.<br>LLP.  | Mengel Metzger Barr & Co.<br>LLP.   |
| Central Treasurer , Extra Classroom Activities Account:  |  |   |
| <ul style="list-style-type: none"> <li>• High School</li> <li>• Deputy Central Treasurer HS</li> <li>• Middle School</li> <li>• North Rose Elementary</li> </ul> | Cary Merritt, Stipend \$2,100<br>Nick Wojieck<br>Kelly Cole, Stipend \$1,200<br><br>Richard Walker | Cary Merritt, Stipend \$2,300<br>Nick Wojieck<br>Kelly Cole, Stipend \$1,300<br><br>Andrew DiBlassi |
| Faculty Auditor, Extra Classroom Activities Account:   | Building Principals  | Building Principals   |

**b) The following positions must be appointed but need not be reappointed annually:**

| Position   | 2019-2020   | 2020-2021  |
|--|---|--|
| Director of School Health Services                 | Dr. Krishna Persaud<br>Williamson Medical Center  | Dr. Krishna Persaud<br>Williamson Medical Center                     |
| Supervisors of Attendance                          | Robyn Roberts-Grant   | Robyn Roberts-Grant  |
| Committee on Special Education                     | Megan Paliotti<br>Kellie Marciano<br>Latrell Sturdivant<br>Danielle DiMora<br>Rebecca Kandt | Kellie Marciano<br>Rebecca Kandt<br>Sara Boogaard<br>Danielle DiMora |
| Subcommittee on Special Education:<br>Chairperson: | Megan Paliotti<br>Kellie Marciano<br>Latrell Sturdivant<br>Danielle DiMora                  | Kellie Marciano<br>Rebecca Kandt<br>Sara Boogaard<br>Danielle DiMora |

|   |   |  |
|---|---|--|
|   | Rebecca Kandt   | Jason Shetler<br>Brady Farnand<br>Christie Graves                        |
| Committee of Preschool Education  | Megan Paliotti<br>Kellie Marciano<br>Latrell Sturdivant<br>Danielle DiMora<br>Rebecca Kandt | Kellie Marciano<br>Danielle DiMora<br>Sara Boogaard<br>Christie Graves   |
| Records Access Officer  | Robert Magin  | Robert Magin   |
| Records Management Officer<br>Foil Officer  | Robert Magin  | Robert Magin   |
| Asbestos Hazard Response Act (AHERA) & Local Education Agency (LEA) designee  | Daniel Friday   | Daniel Friday  |
| Compliance Officer (Title IX/Section 501/ADA) for Discrimination and Harassment   | Robert Magin<br>Megan Paliotti  | Robert Magin<br>Megan Paliotti   |
| Liaison for Homeless Children and Youth   | Bridgette Barr  | Bridgette Barr   |
| Data Protection Officer   | Bridgette Barr  | Bridgette Barr   |
| Chemical Hygiene Officer  | Amber Landry  | Amber Landry   |
| Dignity Act Coordinator   |   |  |
| <ul style="list-style-type: none"> <li>• District</li> <li>• High School</li> <li>• Middle School</li> <li>• North Rose Elementary</li> </ul> | Robyn Roberts-Grant<br>Matthew Wendel<br>Brady Farnand<br>Kellie Marciano                   | Robyn Roberts-Grant<br>Jason Shetler<br>Brady Farnand<br>Christie Graves |
| Chief Emergency Officer   | Robert Magin  | Robert Magin   |

**c) The following may also be appointed:**

| Position              | 2019-2020   | 2020-2021   |
|-----------------------|---|---|
| School Attorney       | Ferrara, Fiorenza, PC<br>Barclay & Damon LLP<br>Jefferson-Lewis-Hamilton-<br>Herkimer-Oneida, BOCES | Ferrara, Fiorenza, PC<br>Barclay & Damon LLP<br>Jefferson-Lewis-Hamilton-<br>Herkimer-Oneida, BOCES |
| Claims Auditor        | Lisa Cook   | Lisa Cook   |
| Deputy Claims Auditor | Russell Harris  | Russell Harris  |

**d) Designations: The following designations will be made by the Board at the Annual Organization Meeting in July.**

A motion for approval of the following Designations, Item D is made by Tina Reed, and seconded by Linda Eygnor with the motion approved 7-0.

| Position   | 2019-2020  | 2020-2021   |
|--|--|---|
| <b>Petty Cash Funds &amp; Petty Cash Custodians - \$100.00 General Fund</b>  |  |   |
| <ul style="list-style-type: none"> <li>• High School</li> <li>• Middle School</li> <li>• North Rose Elementary</li> <li>• District Office</li> <li>• Bus Garage</li> </ul> | Carrie Brown<br>Karol Mumby<br>Amy Shear<br>Romanna Lord<br>Scott Converse | Carrie Brown<br>Nicholas Porter<br>Christie Bradford<br>Jan McDorman<br>Jeremy Barnes |

| Petty Cash Funds & Petty Cash Custodians - \$100.00 Cafeteria Fund                            |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>• Cafeteria</li> <li>• Start-up Fund</li> </ul>        | Donna Riviello   | Donna Riviello<br>Donna Riviello  |
| Official Newspaper(s)   | <i>Finger Lakes Times</i><br><i>Lakeshore News</i>   | <i>Finger Lakes Times</i><br><i>Lakeshore News</i>  |
| Banks of Deposit  | Lyons National Bank, JP Morgan Chase, Reliant Community Credit Union, Health Economics Group, NYCLASS  | Lyons National Bank, JP Morgan Chase, Reliant Community Credit Union, Health Economics Group, NYCLASS   |
| Signature on checks   | Mark Socola<br>Phyllis Moore   | Mark Socola<br>Phyllis Moore  |
| Purchasing Agent  | Robert Magin   | Robert Magin  |
| Deputy Purchasing Agent   | Richard Walker   | Andrew DiBlassi   |
| To certify payrolls   | Robert Magin   | Robert Magin  |
| Designated Education Official to receive court notification of student sentence/adjudications | Megan Paliotti   | Megan Paliotti  |
| School Pesticide Representative   | Daniel Friday  | Daniel Friday   |
| Reviewing Official for participation in the Child Nutrition Program                           | Donna Riviello   | Donna Riviello  |
| Verification Official for participation in the Child Nutrition Program                        | Donna Riviello   | Donna Riviello  |
| Hearing Official in the Child Nutrition Program   | Robert Magin   | Robert Magin  |
| School Architect  | SWBR Architecture, Engineering & Landscape, P.C.<br>SEI Design Group.  | SWBR Architecture, Engineering & Landscape, P.C.<br>SEI Design Group.   |
| District Owned Cell Phones  | Assistant Transportation Supervisor<br>Director of Special Education<br>Principals (3),<br>Assistant Principals (4),<br>Facilities Dept. (8)<br>Coordinator of Network and Technology Services | Transportation Supervisor<br>Director of Special Education and Pupil Personnel Services<br>Principals (3),<br>Assistant Principals (4),<br>Facilities Dept. (8)<br>Coordinator of Network and Technology Services |
| Request for Use of School Facilities  | Robert Magin<br>Richard Walker   | Robert Magin<br>Andrew DiBlassi   |
| Collection of School Taxes  | JP Morgan Chase  | JP Morgan Chase   |
| Designee to Determine Student Residency   | Robert Magin   | Robert Magin  |

**7. Authorizations:**

**The following authorizations will be made by the Board at the Annual Organizational meeting in July.**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions for the 2020-2021 school year, effective July 7, 2020.

A motion for approval of the following Authorizations is made by Paul Statskey, and seconded by Jasen Sloan with the motion approved 7-0.

| Position   | 2019-2020  | 2020-2021  |
|--|--|--|
| To authorize attendance of staff at conferences, workshops, etc.   | Robert Magin<br>Melanie Stevenson<br>Stephan J. Vigliotti, Sr. | Robert Magin<br>Megan Paliotti<br>Michael Pullen |
| To authorize budget transfers  | Stephan J. Vigliotti, Sr.                                      | Michael Pullen                                   |
| To sign applications for State and Federal Grants in Aid   | Stephan J. Vigliotti, Sr.                                      | Michael Pullen                                   |
| Authorize President to sign document on behalf of the BOE  | BOE President  | BOE President                                    |
| Authorize Vice President to sign documents in the absence of the President   | BOE Vice President   | BOE Vice President                               |
| Authorize the Superintendent to carry out Section 913 Proceedings as necessary   | Stephan J. Vigliotti, Sr.                                      | Michael Pullen                                   |
| Authorize the Business Official to declare outdated, unused equipment as surplus to be disposed of by bid, trade-in or scrap | Robert Magin   | Robert Magin                                     |
| Authorize Payroll Clerk to sign tax forms  | Kelly Wyatt<br>BOCES CBO                                       | Kelly Wyatt<br>BOCES CBO                         |

**8. Official Undertakings (Bonds)****RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves bonds for District employees as follows:

A motion for approval of the following Official Undertakings (Bonds) is made by Linda Eygnor, and seconded by Izetta Younglover with the motion approved 7-0.

- Bond for District Treasurer (\$1,000,000)
- Bond for Deputy Treasurer (\$1,000,000)
- Bond for District Activities Accounts Treasurers (\$100,000)
- Bond for District Tax Collector (\$1,500,000)
- Internal Claims Auditor (\$1,000,000)

**9. Mileage Reimbursement Rate:****RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the mileage reimbursement rate to be the same as the IRS mileage rate.

A motion for approval of the Mileage Reimbursement Rate is made by Tina Reed, and seconded by Linda Eygnor with the motion approved 7-0.

**10. Substitute Compensation:**

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the substitute pay rates for the 2020-2021 school year.

A motion for approval of the Substitute Compensation is made by Paul Statksey and seconded by John Boogaard with the motion approved 7-0.

|                           |   |                    |
|---------------------------|---|--------------------|
| Teacher                   | <p>Non-Certified @ \$100.00/day; Certified @ \$120.00/day; and Certified + retired from NRW @ \$135.00/day.</p> <p>Rates and Conditions for Special Circumstances:<br/>           Certified Long Term Sub – <i>anticipated</i> employment of 20+ consecutive days in same assignment/in certification area - \$238.82/day.</p> <p>Certified Long Term Sub- <i>non-anticipated</i> assignment of 20+ days in same assignment/in certification area – 1 - 20 days = daily rate/ 21+ day/\$238.82.</p> <p>Certified Long Term Sub - any assignment of 40+ days must be held by a teacher certified within that area/subject.</p> |                    |
| Teaching Assistant        | <p>Hourly Rates –Non-Certified: \$12.50/hour; Certified: \$13.50/hour; Certified + retired from North Rose – Wolcott: 15.50/hr.</p> <p>Rates and Conditions for Special Circumstances:<br/>           Certified Long Term Sub – <i>anticipated</i> employment of 20+ consecutive days in same assignment - \$101.05/day.<br/>           Certified Long Term Sub - <i>non-anticipated</i> assignment of 20+ days in same assignment – 1 - 20 days = hourly rate/ 21+ day/\$101.05.</p>   |                    |
| Retired Service Employees | <p>Hourly rate of pay for retired support staff will be the substitute hourly rate plus \$2.00 per hour when subbing in the same area as prior to retirement.</p>   |                    |
| Bus Driver                | <p>\$17.00per hour</p>  |                    |
| School Monitor            | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| Clerical                  | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| Teacher Aide              | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| Food Service Helper       | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| Cleaners & Custodians     | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| RN                        | <p>\$25.00</p>  | <p>\$25.00</p>     |
| Messenger                 | <p>\$11.10- 7/1/19-12/30/19<br/>           \$11.80-12/31/19-6/30/20</p>   | <p>\$12.50/hr.</p> |
| Mechanics                 | <p>\$17.00 per hour</p>   |                    |

|             |  |             |
|-------------|--|-------------|
| Maintenance | \$11.10- 7/1/19-12/30/19<br>\$11.80-12/31/19-6/30/20 | \$12.50/hr. |
|-------------|--|-------------|

**11. Good News:**

- Various Newspaper Articles
- Graduation

**12. Consent Agenda:**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard and seconded by Paul Statskey with the motion approved 7-0.

a) Recommendations from CSE and CPSE

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 28, and May 6, 15, 20, and June 5, 8, 9, 10, 11, 15, 16, 17, 18, 22, and 24, 2020; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

|                 |       |       |       |       |       |       |
|-----------------|-------|-------|-------|-------|-------|-------|
| 14240           | 11860 | 11348 | 10899 | 11209 | 13579 | 11424 |
| 14382           | 11752 | 11963 | 14199 | 11212 | 13725 | 13495 |
| 12062           | 13703 | 14172 | 11818 | 11231 |       |       |
| IEP Amendments: |       |       |       |       |       |       |
| 11947           | 11963 | 11872 | 11206 | 11987 | 14130 | 14077 |
| 12168           | 11820 |       |       |       |       |       |

b) Board of Education Meeting Minutes

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of June 9, 2020.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of June 16, 2020.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of June 23, 2020.

c) Substitute Teachers and Substitute Service Personnel

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d) Collection of School Taxes

**BE IT FURTHER RESOLVED** that the authority to perform the duties of the Board with regard to correction of errors on tax rolls and refund of taxes based on such errors is hereby delegated to the Tax Collector; this delegation of authority is applicable only where the recommended correction or refund does not exceed \$2,500, as specified in sections 554 and 556 of the real property tax law.

e) Appointment of School Safety Committee

According to the SAVE legislation a committee must be appointed to maintain a district-wide school safety plan. The plan addresses crisis intervention, emergency responses, and management.

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of the following individuals to the North Rose - Wolcott Central School District Safety Committee for the 2020-21 school year:

|               |                |                    |                      |
|---------------|----------------|--------------------|----------------------|
| Daniel Friday | Lisa Brower    | Brady Farnand      | Jeremy Barnes        |
| Ken VanFleet  | Rebecca Kandt  | Christie Graves    | John Boogaard        |
| Marcie Stiner | Kathryn Nash   | Melissa Pietricola | Luan Romanelli       |
| Brian Pitt    | Donna Riviello | Rob Anderson       | Robyn Roberts- Grant |
| Mark Williams | Jason Shetler  |                    |                      |

f) Proposed Transportation Plan

**BE IT FURTHER RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the District's proposed transportation plan for the 2020-2021 school year pursuant to Education Law 3622 and authorizes the Superintendent or his designee to make adjustments to the plan as necessary to accommodate the needs of students in the District.

g) Personnel Items:

1. Letter of Resignation –Sarah Vanderlinde

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Sarah Vanderlinde as a Recreation Assistant effective June 24, 2020.

2. Permanent Appointment – Jennifer Kerr

**RESOLUTION**

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Jennifer Kerr as a Clerk/Typist effective July 22, 2020.

3. Reinstate Senior Account Clerk – Romanna Lord

**RESOLUTION**

Whereas Romanna Lord, Senior Account Clerk, resigned on September 15, 2019, and Whereas Ms. Lord desires to return to work as a senior account clerk for the District; and, The District has no objection to reinstatement of Ms. Lord to her former position at the District; Now, therefore on the affirmative recommendation of the Superintendent; It is hereby resolved, that Ms. Lord is reinstated effective July 16, 2020 to the position of senior account clerk as a permanent employee, which was her status immediately prior to her resignation. The Terms and Conditions of Employment are on file with the District Clerk.

4. Coaching and Athletic Department Appointments

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2020-21 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

| Position                   |  | Name          | Step | Years | Salary |
|----------------------------|--|---------------|------|-------|--------|
| Golf Range Director        |  | Anne Dapolito | 4    | 15    | \$4394 |
| Fitness Center Coordinator |  | Cody Lapp     | 1    | 1     | \$2293 |

5. Aquatics Program

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs for effective July 8, 2020.

| Name         | Position(s) | Rate/Hr.     |
|--------------|-------------|--------------|
| Matthew Cole | Lifeguard   | \$11.80/hour |

6. Leadership Council

**RESOLUTION**

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2020-2021 school year at a stipend of \$2500.

| Lead Teachers:      | Building                  |
|---------------------|---------------------------|
| Meagan Pentycufe    | Elementary School         |
| Lucia Copeland      | Elementary School         |
| Adam Bishop         | Elementary School         |
| Dawn McIntyre       | Elementary School         |
| Kelly Cole          | Leavenworth Middle School |
| Ben Stopka          | Leavenworth Middle School |
| Jill Ricci          | Leavenworth Middle School |
| Ashleigh Gerstner   | Leavenworth Middle School |
| Cary Merritt        | NRWTA                     |
| Adam Hawley         | High School               |
| Amy Wiktorowicz     | High School               |
| Nick Wojciek        | High School               |
| Caitlin Wasielewski | High School               |

**Board Discussion**

- There will be a regular meeting of the BOE on July 21<sup>st</sup>
- Appointment of BOE Committees will be done on July 21<sup>st</sup>
- BOE Handbook

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Linda Eygnor with motion approved 7-0.

Time adjourned: 7:24p.m.



\_\_\_\_\_  
Tina Fuller, Clerk of the Board of Education