Fuller, Tina

From: WFL Board Cast <WFLBOARDCAST@LISTSERV.EDUTECH.ORG> on behalf of Murray, Cindy <Cindy.Murray@WFLBOCES.ORG>
Sent: Tuesday, March 3, 2020 4:05 PM
To: WFLBOARDCAST@LISTSERV.EDUTECH.ORG
Subject: Save the Date

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WAYNE-
FINGER LAKES
Board of
Cooperative
Educational
Services

Administrative Offices
Regional Support Center
Eisenhower Building
131 Drumlin Court
Newark, NY 14513-1863
(315) 332-7284
FAX (315) 332-7325

District Superintendent:
Dr. Vicma Ramos

Timothy DeLucia
Michael Ellis
Lynn Gay, Board President
Joseph McNamara
Anne Morgan
Pamela Pendleton
Philip Rose, Board Vice President
O.J. Sahler
Nancy Scher

TO: Component Board Members

FROM: Lynn Gay, Board President

DATE: February 20, 2020

RE: Activities Related to BOCES Annual Meeting, Administrative Budget, and Election of Board Members

Enclosed is an outline of the major activities that need to be undertaken concerning the BOCES annual meeting and special vote date for the BOCES administrative budget and election of board members. The law requires, by February 1, the establishment of a date for the Annual Meeting and the designation of a special public meeting date of all the component school boards to elect BOCES Board members and vote on the administrative budget. As determined in July 2019, the Annual Meeting has been scheduled for Wednesday, April 1, 2020 at The Conference Center at W-FL BOCES in Newark. The date of Wednesday, April 22, 2020 has been set to vote on the administrative budget and election of BOCES board members.

According to Education Law, "...no more than one person residing in a particular component district may be elected to serve as a member of a board of cooperative educational services at one time unless the number of seats on such board exceeds the number of component districts <u>or unless an unrepresented district declines to make a nomination</u>..." In the event that a school district, which currently has a representative on the BOCES board whose term does not expire on June 30, 2020, makes a nomination, it will be acknowledged but only accepted and placed on the ballot if less than three nominations are received by 4:00 PM on Monday, March 23, 2020 from unrepresented districts.

The Clerk of the BOCES Board will send each district's Board Clerk a Certificate of Nomination form to use in nominating a person for election to the BOCES Board. Nominations must be received no later than 4:00 PM on Monday, March 23, 2020. A ballot will be forwarded to your District Clerk two weeks prior to Wednesday, April 22, for the BOCES board member election and administrative budget vote.

Should you have any questions, feel free to contact Cindy Murray, Board Clerk, at (315) 332-7284.

cc: District Clerks
Superintendents

WAYNE-FINGER LAKES BOCES
2020 BOARD MEMBER ELECTION &
ADMINISTRATIVE BUDGET VOTE

The BOCES Board has established **Wednesday, April 1, 2020 as the Annual Meeting** date and has designated **Wednesday, April 22, 2020 for a special public meeting of each component school board** for the purpose of voting to elect BOCES board members and voting on the BOCES administrative budget.

Below is information on our procedure:

ANNUAL MEETING

- E-mail all component district board members and district clerks budget information (March 2020). District Clerks will receive one paper copy of our Annual Meeting Booklet (Annual Meeting Booklet will also be posted on our website at www.wflboces.org).
- Print public notice of the time and location of the annual meeting in two newspapers, once each week for two weeks beginning March 18. Notice will include a summary of the administrative, capital and program budgets.
- Comply with reasonable requests for additional information.
- Present administrative, capital and program budgets at the Annual Meeting on Wednesday, April 1, 2020.

ELECTION OF BOCES BOARD MEMBERS/ADMINISTRATIVE BUDGET VOTE

- BOCES Board Clerk mails certificate of nomination to component district clerks in February.
- Component district board nominations returned to BOCES Board Clerk no later than 4:00 PM on Monday, March 23, 2020.
- Ballot from BOCES mailed to component districts by Wednesday, April 8, 2020.
- All component district nominations will be listed on the ballot **<u>except</u>** for:
  ➤A resident of a district where an incumbent sits on the Board whose term will not be ending for this election *unless fewer than three nominations are received from unrepresented districts*; **<u>or</u>**
  ➤If the person nominated is not a resident of a component school district of this BOCES; **<u>or</u>**
  ➤If the person is an employee of a school district in the supervisory district.
- The component district board can cast a maximum of one vote per vacant seat and may only cast one vote per candidate. **The three terms will be for 3 years each (July 1, 2020 – June 30, 2023). BOCES board members whose terms will expire on June 30, 2020 are: Michael Ellis (Geneva); Anne Morgan (Romulus); and Nancy Scher (Penn Yan).**
- Single component district vote cast regarding BOCES administrative budget at the special meeting on Wednesday, April 22, 2020 **and the results are transmitted the next day (Thursday, April 23) to the BOCES Board Clerk.**
- Majority of component districts voting must be positive votes - if defeated, submit previous year's administrative budget separate from capital budget to the Commissioner for approval.

Dated: 2/20/20