

BOARD OF EDUCATION
RED CREEK CENTRAL SCHOOL
RED CREEK, NEW YORK 13143

SUMMARY OF THE
SPECIAL MEETING
TUESDAY, APRIL 8, 2008

7:00 P.M.
DISTRICT OFFICE

Board Members Present: Mr. Larry Curtis, Mrs. Barbara Dates, Mr. Richard Stevens,
Miss Molly Martin, Mr. Patrick Scutt, Mrs. Jeanette Treby,
Mr. Charles Paice

Board Members Excused: None

Administration Present: Mr. David Sholes, Superintendent of Schools
Mr. Andrew DiBlasi, Asst. Superintendent
Mr. Randall Lawrence, Middle School Principal and Clerk
of the Board
Mrs. Cynthia Keeling, Coordinator of Literacy
Mrs. Susan Kuck, Admin. Intern

Others Present: Dr. J. Marinelli, Mrs. C. Smith

The meeting was called to order at 7:00 p.m. by President Stevens.

A. PUBLIC FORUM:

1. Dr. Marinelli, WFL BOCES Superintendent, shared information with the Board of Education concerning resources and activities available at BOCES. The presentation centered on the WFL BOCES Strategic Plan. Recently, the Plan was amended to include a focus on science, technology, engineering, and math (STEM) initiatives.

B. MINUTES:

1. Regular Meeting – March 26, 2008:

A motion was made by Mr. Paice, seconded by Mrs. Dates, to approve the minutes of the Regular Meeting of March 26, 2008.

Carried unanimously

C. TREASURER'S REPORTS:

1. Treasurer's Report:

None.

2. Warrants for February 2008:

A motion was made by Mr. Paice, seconded by Mr. Curtis, to approve a General Fund Monthly Warrant of \$334,323.44, a School Lunch Fund Monthly Warrant of \$603.00, a Special Aids Fund Monthly Warrant of \$19,701.86, and a Capital Fund Monthly Warrant of \$211,220.48.

Carried unanimously.

Warrants for March 2008:

A motion was made by Mr. Paice, seconded by Mr. Curtis, to approve a General Fund Monthly Warrant of \$605,486.76, a School Lunch Fund Monthly Warrant of \$16,888.18, a Special Aids Fund Monthly Warrant of \$2,423.97, and a Capital Fund Monthly Warrant of \$25,445.90.

Carried unanimously.

3. Internal Claim Auditor's Report:

This report was presented for information only.

D. UNFINISHED BUSINESS AND REPORTS:

1. Internal Audit Reports:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School hereby accepts the Red Creek Central School District Risk Assessment and Internal Audit Plan as well as the Internal Audit Report for the Payroll Cycle Review as prepared by the internal auditors from the accounting firm of Insero & Company, P.C., Rochester, New York.

Carried unanimously.

2. Approval: Academic Intervention Services (AIS) Plan:

Mrs. Kuck reviewed the Academic Intervention Services Plan with the Board of Education. Discussion followed.

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Curtis;

That the Board of Education of the Red Creek Central School hereby approves the revised Academic Intervention Services (AIS) Plan.

Carried unanimously.

E. NEW BUSINESS:

1. Certified Staff:

Maternity Leave, Tammy L. Griffin:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby grants Tammy L. Griffin a maternity leave of absence beginning September 2, 2008 and extending through November 2, 2008 in accordance with the Family & Medical Leave Act of 1983 and Article III, Section F of the Contractual Agreement between the Red Creek Teachers' Association and the Red Creek Central School District.

Carried unanimously.

2. Classified Staff:

Appointment: Substitute Food Service Helper, Sharon L. Hildebrant and Melinda J. Mattice; Appointment: Teacher Aide, Sheila M. Harmath; Appointment: Substitute Food Service Helper, Teacher Aide and School Monitor, Kelly M. Smith; Appointment: Substitute Food Service Helper and Substitute Cleaner, Pixie A. Mitchell:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby appoints Sharon L. Hildebrant as a Substitute Food Service Helper. Said appointment is effective April 10, 2008 and is made emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Melinda J. Mattice as a Substitute Food Service Helper. Said appointment is effective April 10, 2008 and is made emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Sheila M. Harmath to the temporary position of Teacher Aide (One-to-One with Disabled Pupil) effective retroactively to April 7, 2008. Appointment will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Kelly M. Smith as a Substitute Food Service Helper, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective April 10, 2008. Said appointments are made emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Pixie A. Mitchell as a Substitute Food Service Helper and Substitute Cleaner. Said appointments are effective April 10, 2008. Said appointments are made emergency conditional pending clearance from the New York State Education Department.

Carried unanimously.

3. CSE Recommendations:

A motion was made by Miss Martin, seconded by Mrs. Dates, to approve the following CSE/CPSE recommendation:

5959, 5959, 6401, 6400, 6020, 7380, 6249, 5914, 5267, 4731, 4965, 5266, 4290, 4289, 4717, 4387, 5276, 5483, 3928, 7073, 7053, 7553, 7057, 7539, 6053, 6375, 6275, 7525, 6738, 6329, 6776, 7591, 7591, 7256, 7256, 4674, 7400

Carried unanimously.

4. Revised Policy #8470, Home Instruction (Home Schooling):

Upon the recommendation by the Superintendent, a motion was made by Mrs. Dates, seconded by Mrs. Treby;

That the Board of Education hereby approves Revised Policy No. 8470, "Home Instruction (Home Schooling)," dated 2008.

Carried unanimously.

5. Internal Audit - Corrective Action Plan:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education hereby approves the corrective action plan for the Internal Audit Report for the Payroll Cycle as issued by our internal auditors, namely Inero & Company, P.C.

Carried unanimously.

6. External Audit - Corrective Action Plan:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby approves the corrective action plan for the 2006-07 Management Letter as issued by our external auditors, namely Raymond F. Wager, P.C.

Carried unanimously.

7. Adoption: 2008-09 Tentative Budget:

Mr. DiBlasi presented information concerning the Tentative 2008-09 Budget. A budget of \$17,000,000 with a 0% tax levy increase was shared.

Upon the recommendation by the Superintendent, a motion was made by Mrs. Treby, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School District hereby adopts a Tentative Budget for the 2008-09 school year in the amount of \$17,000,000 which includes a projected tax levy increase of 0%.

Carried unanimously.

8. Survey Services Contract Approval - Advanced Information Systems:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School District hereby approves a Survey Services Contract with Advanced Information Systems, Oswego, New York 13126, not to exceed \$5,000; and

That the Board of Education hereby authorizes the President of the Board of Education to execute said document.

Carried unanimously.

9. Approval: Local Education Agency Statement of Assurances - LEP:

Upon the recommendation by the Superintendent, a motion was made by Mrs. Treby, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves the Local Education Agency Statement of Assurances for pupils of limited English proficiency.

Carried unanimously.

F. CORRESPONDENCE:

Mr. Sholes shared correspondence as listed.

1. WFL BOCES Notice of Nominations received
2. Mr. DiBlasi's response to A. Cuomo's letter
3. Letter from Internal Revenue Service

G. SUPERINTENDENT'S CORRESPONDENCE AND REPORTS:

Mr. Sholes shared his correspondence and reported on the items listed.

1. Letter to Assemblyman Oaks re: DEC Summer Camp

2. Letter to legislators re: teacher tenure
3. Thank you letters from elementary students re: bowling field trip
4. BOCES Annual Meeting Information & Booklet
5. 21st Century Grant Update - D. Sholes
6. Board of Education petitions are due April 21, 2008 at 5:00 p.m.

H. OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

None

EXECUTIVE SESSION

A motion was made by Mr. Paice, seconded by Mr. Curtis, to enter into Executive Session at 8:37 p.m. to discuss a particular personnel matter.

Carried unanimously.

Without objection from any Board member, President Stevens moved the Board out of Executive Session at 9:06 p.m.

I. ADJOURNMENT:

A motion was made by Mr. Paice, seconded by Mrs. Dates, to adjourn the meeting at 9:07 p.m.

Carried unanimously.