

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES

NOVEMBER 27, 2007 7:00 PM North Rose Elementary School Media Center

PRESENT: Edward Magin, Judi Buckalew, Robert Cahoon, Kathy DeAngelis, Mindy DeBadts, Kelly Ferrente, Cliff Parton, Ora Rothfuss, III

Lucinda Miner, Robert Magin (7:10), Jan McDorman and 20 guests

ABSENT/EXCUSED: Nicki Henner

1. CALL TO ORDER: Ed Magin called the meeting to order at 7:00 pm and led the Pledge of Allegiance.

1b. APPROVAL OF AGENDA: C. Parton moved and B. Cahoon seconded the following motion. The vote was unanimous. E. Magin, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Ferrente, C. Parton, O. Rothfuss, III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of November 27, 2007.

3a. PRESENTATION:
NORTH ROSE PARK
(MARSHALL FARMS) Mr. Ted Woods presented the Board with an overview of plans for the North Rose Park. The park will be named in honor of Gilman and Ina Marshall. The need for the park arose when the Jets 35+ soccer team needed a full size field to play on, and the Stewart Field at NRE was too wet. The park will be located on a 27 acre lot on 5th Road between Clinton Street and 104. The main goal of the park is to provide a recreation program for the community in the summer time. The park will offer two full size soccer fields, two softball fields and a baseball field. The softball and baseball fields will be available for use by the Wolcott Area Youth Baseball League. There will be a partially paved walking/exercise trail which will attract skateboarders and in-line skaters, and eventually an outdoor basketball court may be added. The park will provide a locker/shower area as well as a refreshment stand. There will be playground areas, and pavilions with fireplaces. The park will have two parking areas and will be fenced in on the road side, with an entrance to the park on the South end. The fence will not interrupt the snowmobile trail. The school sports teams will be able to use the facility.

The Committee is working on plans for irrigation. It is hopeful that some of the fields may be available as early as the fall of 2008. Maintenance of the facility will be provided by volunteers.

3b. PRESENTATION:
SEI CAPITAL PROJECT
UPDATE Vic Tomaselli from SEI Design Group, and Kevin Clark from Christa Construction presented the Board with an update on the Capital Project. Final forms are ready for signatures and will be submitted to the State later this week. The State needs a five month window for approving documents and

fifteen weeks for approving drawings. After the documents are reviewed and approved, building permits will be issued and the bidding and construction phase will begin mid April/May 2008. Construction is scheduled to begin by the end of June or first of July 2008 lasting through December 2009.

A slide show detailed the facility upgrades scheduled in all four schools. Floor plans and drawings were viewed.

Kevin Clark, Project Manager of Christa Construction, told the Board that estimates are continually being revised with each change or update revision. He mentioned that alternates for bidders will be looked at as a form of budget protection in case of price changes next spring. Using alternate bidders allows the project to move forward without losing time. Mr. Clark mentioned that the design phase had gone a little over budget, but there was no need for concern.

Construction will happen throughout the year, keeping to the schedule without affecting school activities. An operative heating system will be in place by October 15th. The Site Safety and Logistics Plan will be in place and the construction team will be working together with the School Safety Committee to ensure a safe environment while students are in the buildings.

The Board commended SEI and Christa Construction for being on schedule with the project.

3c. POSITIVE BEHAVIORAL INTERVENTIONS SUPPORT (PBIS):

Paul Shiener gave a presentation on Positive Behavioral Interventions & Support. PBIS is a systems approach to preventing and responding to school and classroom discipline problems. A school-wide method is used to promote positive behavior in all students. PBIS addresses: high rates of problem behavior that interfere with learning, ineffective and inefficient disciplinary practices, lack of supports for staff to address problem behavior, lack of general and specialized behavior interventions, negative school climates, and reliance on crisis/reactive management. PBIS is preventative in nature and its intent is to increase student achievement. The development framework for PBIS is to be respectful, responsible, safe, and to be productive in class.

80% of students respond to expectations, 15% of students need more support and consequences, and the remaining 5% of students don't respond to consequence, supervision, detention, etc. The main focus will be on teaching all students what is expected of them, while concentrating on the 20% of students needing more supportive measures.

Two to three coaches are being trained in each school building and teams are being developed which consist of an administrator, counselor, psychologist, parent committee members and teachers. Data will be gathered from each school building and a plan of action will be put in place. The first year with PBIS is used to identify expectations. The second year will be used to develop support systems in the school buildings, develop teams for at-risk students, and focus on the 20% of students targeted as needing support.

- 1a. BUILDING TOUR: Neil Thompson, Kathy DeAngelis and Ed Magin led the Board of Education on a tour through the North Rose Elementary School. The tour progressed through the 4th grade wing, the newest part of the building. New computers were seen in the classrooms, and a new computer lab was visited where elementary students learn keyboarding skills. There is a special education room in each grade level. The records storage room was discussed which is at the end of the 3rd grade wing. The Boiler Room was visited and the Board was able to view a boiler which has fire brick deterioration, and is scheduled for replacement as part of the Capital Project.
2. PUBLIC ACCESS: No one spoke to the Board at this time.
- 4a. OTHER GOOD NEWS OF THE DISTRICT Everyone is encouraged to attend the High School Play, “*The Long Red Herring*” this coming weekend. Future events to mark on your calendars are the High School musical, “*Beauty and the Beast*” on March 7th & 8th, and the Middle School musical, “*The Lady Pirates of Captain Bree*” on March 28th & 29th.
- 4d. OTHER:
- 5a. SUPERINTENDENT’S UPDATE Mrs. Miner introduced and welcomed Mr. John Addyman to the Board and the guests present. Mr. Addyman is a newspaper reporter from the *Finger Lakes Times* and has been assigned by his employer to cover the District’s Board of Education meetings.
- Mrs. Miner has requested approval to attend the National Conference on Education in Tampa. This request will be voted on at the next meeting.
- 5b. BUSINESS ADMINISTRATOR’S UPDATE: Bob Magin reported on a brief meeting that he participated in recently with the auditors from the State Comptrollers Office, Board members, and the Superintendent. The auditors will be focusing on the following areas during their last two weeks in our District: IT, Payroll, and Cash Receipts and Disbursements.
- Bob Magin also mentioned that Raymond Wager, the District’s internal auditor, will be here to meet with Board Members, the Superintendent and himself on Thursday to review the internal audit.
- Mr. Magin is working diligently on the Budget project.
- 6a. MEETING MINUTES November 13, 2007 The meeting minutes of November 13, 2007 were approved with corrections made to the Board members present for voting in entering Executive Session and Adjournment of the meeting.
- C. Parton moved and J. Buckalew seconded the following motion. The vote was unanimous. E. Magin, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Ferrente, C. Parton, O. Rothfuss, III voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of November 13, 2007.

7. CONSENT AGENDA C. Parton moved and M. DeBadts seconded the following motion. The vote was unanimous. E. Magin, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Ferrente, C. Parton, O. Rothfuss, III voted yes.
- 7a. WARRANTS: Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the following Warrant:
- Warrant #20 \$81,629.97
- 7b. SUBSTITUTES: Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.
- 7c. RECOMMENDATIONS FROM CSE AND CPSE: Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations from the Committee on Special Education dated November 5, 2007, November 7, 2007, November 13, 2007, and November 15, 2007 and the Committee on Pre School Special Education dated November 5, 2007 and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:
- | | | | | | |
|-------|-------|-------|-------|-------|-------|
| 11998 | 06830 | 06970 | 11297 | 07776 | 06153 |
| 09737 | 06434 | 07287 | 07564 | 11963 | 11961 |
| 11740 | 11652 | 11156 | | | |
- 7d. APPROVAL OF POLICIES: Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following policies:
- Policy #6231 – Professional Certification: 175 Hours of Professional Development Requirement
- Policy #8340 – (Revised) Textbooks/Workbooks/Calculators/Instructional Computer Hardware
- 7e. APPROVAL OF BUDGET CALENDAR: Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves to adopt the Budget Calendar for the 2008-2009 school year.
- 7f1. LETTER OF RESIGNATION AMANDA LEFFLER: Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts with thanks for years of service, the resignation of Amanda Leffler, effective December 19, 2007.
- 7f2. APPOINT FOOD SERVICE HELPER BONNIE FAHRER: Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Bonnie Fahrer as a Food Service Helper, conditional upon a criminal history record check, according to Commissioners Regulations §80-1.11 and Part 87, for \$8.25/hour, 3 hours/day, 10

months/year, \$4,653.00 annual salary prorated to \$3,267.00, effective November 28, 2007.

7f3. APPOINT BUS DRIVER
LOUIS MINACAPELLI:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Louis Minacapelli as a Bus Driver, conditional upon a criminal history record check, according to Commissioners Regulations §80-1.11 and Part 87, for \$13.00/hour, 5 hours/day, 10 months/year, \$12,350.00 annual salary prorated to \$8,450.00, effective December 3, 2007.

7f4. APPOINT CLERK/TYPIST
BRANDY STARCZEWSKI:

Be it resolved that the Board of Education, upon recommendation of Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Brandy Starczewski to the position of Clerk/Typist, conditional upon a criminal history record check, according to Commissioners Regulations §80-1.11 and Part 87, for \$9.00 /hour, 7.5 hours/day, 12 months/year, \$17,550.00 annual salary, prorated to \$10,328.00, effective November 28, 2007.

7f5. RESIGNATION OF CURR. COUNCIL LEAD TEACHER
AMY PLOWE:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the resignation of Amy Plowe as Curriculum Council Lead Teacher for the 2007-08 school year. Amy’s stipend of \$1,500 will be prorated to \$195.00 for the time of service she provided through October 9, 2007.

7f6. APPOINT CURR. COUNCIL LEAD TEACHER:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, appoints the following individual to serve on Curriculum Council and as Lead Teacher at the North Rose Elementary school, effective November 1, 2007-June 30, 2008.

| <u>Name</u> | <u>Position</u> | <u>Salary</u> |
|-------------|-----------------|-----------------------------|
| Dawn Zegers | Grade 3 | \$1,500 prorated to \$1,200 |

7h7. COACHING APPOINTMENTS:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the winter coaching appointments for the 2007-08 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses as follows:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Step/Years</u> |
|-----------------|-----------------------|---------------|-------------------|
| Brian Cole | Boys Varsity Swimming | \$3,8441 | 1 |
| Toran Gordinier | Wrestling | Volunteer | |

8a. The North Rose-Wolcott Teachers’ Association Contract of Agreement 7/1/2007 – 6/30/2011 was shared with the Board.

8b. Rachel's Challenge items were shared with the Board.

8c. Policy #6231 Regulation information was shared with the Board.

8d. Policy #8340 Regulation information was shared with the Board.

8e. The North Rose-Wolcott Central School District Directory was shared with the Board.

9. PUBLIC
PARTICIPATION:

Sally Smith voiced her concern regarding the procedure to be followed for employees picking up their pay checks from the auditors located at the District Office this pay period.

Michele Sullivan reported that the first report cards of the school year have been mailed home. Middle School Honor roll is determined by a student obtaining a grade point average of 85 or above, high honor is obtained by a grade point average of 90 or above, and this year, Middle School has a Principal's honor roll, which is a grade point average of 95 or above. Mrs. Sullivan announced that 55% of Middle School students received an 85% or higher in their overall grade point average. Mrs. Sullivan also reported on eligibility rules pertaining to students who are not passing classes.

Mrs. Sullivan answered questions from the Board related to the ARMOR program. ARMOR is a recently approved program for referred Middle School males, aimed at reducing incidents of aggression and violent behaviors.

The next PTSA Meeting and Community Forum will be held on Monday, December 3, 2007 at 6:30 p.m. at the High School. The topic is Student Achievement.

EXECUTIVE SESSION:

B. Cahoon moved and O. Rothfuss, III seconded the following motion. The vote was unanimous. E. Magin, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Ferrente, C. Parton, O. Rothfuss, III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Executive Session at 9:10 pm for the purpose of discussing a specific personnel matter.

OPEN SESSION

The meeting returned to open session at 9:53 pm.

ADJOURNMENT

K. DeAngelis moved and C. Parton seconded the following motion. The vote was unanimous. E. Magin, J. Buckalew, R. Cahoon, K. DeAngelis, M. DeBadts, K. Ferrente, C. Parton, O. Rothfuss, III voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:53 pm.

Clerk, Board of Education