

BOARD OF EDUCATION  
RED CREEK CENTRAL SCHOOL  
RED CREEK, NEW YORK 13143

SUMMARY OF THE  
REGULAR MEETING  
WEDNESDAY, NOVEMBER 14, 2007

7:00 P.M.  
DISTRICT OFFICE

Board Members Present: Mr. Larry Curtis, Mr. Charles Paice, Mr. Richard Stevens,  
Miss Molly Martin, Mrs. Jeanette Treby, Mr. Patrick Scutt  
(arrived at 7:50 pm)

Board Members Excused: Mrs. Barbara Dates

Administration Present: Mr. David Sholes, Superintendent of Schools  
Mr. Andrew DiBlasi, Asst. Superintendent  
Mr. Randall Lawrence, Middle School Principal and Clerk  
of the Board  
Mr. W. Noel Patterson, High School Principal  
Mrs. Lynda L. Sereno, Elementary School Principal  
Mrs. Julia Herbst, Director of Special Education  
Mrs. Cynthia Keeling, Coordinator of Literacy  
Mr. Scott Sugar, Asst.Principal/AD

Others Present: New teachers, Boys' Varsity Soccer Team, Coach Hartley,  
Coach Gregg, Mrs. V. Manning, Team Parents

The meeting was called to order at 7:03 p.m. by President Stevens.

Following the Pledge of Allegiance, the Boys' Varsity Soccer Team members, Section V  
Champions, introduced themselves and Coach Hartley said a few words of thanks concerning  
community support of the team and the efforts of team members.

President Stevens also thanked new teachers for coming to the meeting to spend a little time  
getting to know Board members.

A. PUBLIC FORUM:

Mr. Sugar took a few minutes to thank the Board of Education for its support of him as a  
staff member for the past ten years. He also presented information concerning the state of  
the Red Creek sports program. The program is experiencing success and is growing. Mr.  
Stevens, on behalf of the Board of Education, thanked Mr. Sugar for his years of service.

B. MINUTES:

1. Regular Meeting – October 17, 2007:

A motion was made by Mrs. Treby, seconded by Mr. Paice, to approve the minutes of the Regular Meeting of October 17, 2007.

Carried unanimously.

C. TREASURER’S REPORTS:

None.

D. UNFINISHED BUSINESS AND REPORTS:

None.

E. NEW BUSINESS:

1. Certified Staff:

Maternity Leave, Kimberly A. Prosser, Appointment: Winter Coaches, 2007-08; Appointment: Substitute Teachers, Michelle L. Brooks, Cheryl L. Poirier, Jayson A. Keeton; Maternity Leave, Sara E. Boogaard; Approval: Ski Club Proposal and Advisor, Kelly L. Powers:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby grants Kimberly A. Prosser a maternity leave of absence beginning May 12, 2008, or thereabouts, and extending for approximately six weeks in accordance with the Family & Medical Leave Act of 1993 and Article III, Section F of the Contractual Agreement between the Red Creek Teachers’ Association and the Red Creek Central School District; and

That the Board of Education of the Red Creek Central School District hereby appoints the following coaches for Winter 2007-08.

Derek DeMass	JV Boys’ Basketball
Timothy Mulkey	Jr.High Boys’ Basketball

and

That the Board of Education of the Red Creek Central School District hereby appoints the following as substitute teachers:

Michelle L. Brooks No Certification	No Degree K-12
Cheryl L. Poirier No Certification	No Degree K-12
Jayson A. Keeton No Certification	No Degree Music

and

That the Board of Education of the Red Creek Central School District hereby grants Sara E. Boogaard a maternity leave of absence beginning May 20, 2008, or thereabouts, and extending for approximately six weeks in accordance with the Family & Medical Leave Act of 1993 and Article III, Section F of the Contractual Agreement between the Red Creek Teachers' Association and the Red Creek Central School District; and

That the Board of Education of the Red Creek Central School District hereby approves the Red Creek Ski/Snowboard Club for the 2007-08 school year. Kelly L. Powers would act as the Ski Club Advisors on a voluntary basis.

Carried unanimously.

2. Classified Staff:

Appointment: Status Change, Barbara A. Barber; Appointment: Substitute Head Cook, Barbara A. Barber; Appointment: Food Service Helper, Donna J. Craine; Resignation: Teacher Aide, Ricki L. Mullen; Appointment: Clerk/Typist, Laurie A. DeMass; Appointment: Teacher Aides, Kimmie A. Eggleston and Patricia E. Eggleston; Resignation: Food Service Helper, Denise D. Arquitt; Appointment: Sub. Teaching Assistant, Sub. Teacher Aide, Sub. School Monitor and Sub. Clerk/Typist, Cheryl L. Poirier; Appointment: Sub. Teaching Asst., Sub. Teacher Aide, Sub. Bus Monitor and Sub. School Monitor, Virginia N. Benson; Appointment: Sub. Teacher Assistant, Sub. Teacher Aide and Sub. School Monitor - Kandace J. Palmer and Jill S. Roberts;

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby approves a change in appointment status of Food Service Helper for Barbara A. Barber from Probationary to Permanent effective retroactively to November 12, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints Barbara A. Barber to the position of Substitute Head Cook effective retroactively to October 30, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints Donna J. Craine to the position of Food Service Helper for three hours per day effective retroactively to November 13, 2007; and

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Ricki L. Mullen from the temporary position of Teacher Aide (One-to-One with Disabled Student) effective retroactively to the close of business on November 2, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints Laurie A. DeMass to the position of Clerk/Typist effective November 19, 2007. Said appointment shall be seven and one-half hours per day, twelve months per year; and

That appointment shall be made Provisional pending competitive Civil Service Examination. Said appointment is made in accordance with and subject to New York State Education Law, the Regulations of the New York State Commissioner of Education, Civil Service Laws and Regulations, and the By-Laws of the Board of Education of the Red Creek Central School District. Said appointment is considered emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Kimmie A. Eggleston to the temporary position of Teacher Aide (One-to-One with Disabled Pupil) effective November 19, 2007. Said position shall be full-time, and will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby appoints Patricia E. Eggleston to the temporary position of Teacher Aide (One-to-One with Disabled Pupil) effective November 19, 2007, and will be made annually by the Board of Education and is on a temporary basis; and

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Denise D. Arquitt from the part-time position of Food Service Helper effective at the close of business on November 19, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints George W. Powell as a Substitute Food Service Helper. Said appointment is effective retroactively to October 25, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints Cheryl L. Poirier as a Substitute Teacher Assistant, Substitute Teacher Aide, Substitute School Monitor, and Substitute Clerk/Typist. Said appointments are effective November 15, 2007 and are considered emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Virginia N. Benson as a Substitute Teacher Assistant, Substitute Teacher Aide, Substitute School Bus Monitor and Substitute School Monitor. Said appointments are effective November 15, 2007 and are considered emergency conditional pending clearance from the New York State Education Department; and

That the Board of Education of the Red Creek Central School District hereby appoints Kandace J. Palmer as a Substitute Teacher Assistant, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective November 15, 2007; and

That the Board of Education of the Red Creek Central School District hereby appoints Jill S. Roberts as a Substitute Teacher Assistant, Substitute Teacher Aide and Substitute School Monitor. Said appointments are effective November 13, 2007 and are considered emergency conditional pending clearance from the New York State Education Department.

Carried unanimously.

Appointment: Substitute Food Service Helper, Sub. Groundskeeper & Sub. Cleaner, Franklin V. LaDeau:

Deferred.

3. CSE Recommendations:

A motion was made by Miss Martin, seconded by Mrs. Treby, to approve the following CSE/CPSE recommendation:

7594, 7594, 7594, 7594, 7548, 6942, 7598, 6020, 7585, 7553, 7117, 7512, 7554, 7207, 7109, 7306, 3419, 6877, 7123, 6909, 7531

Carried unanimously.

4. Proposed Policy No. 8000, "Loan of Instructional Computer Hardware":

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Curtis;

That the Board of Education hereby approves Proposed Policy No. 8000 "Loan of Instructional Computer Hardware" dated 2007.

Carried unanimously.

5. Approval: Senior Class Trip, June 2008:

Upon the recommendation by the Superintendent, a motion was made by Mrs. Treby, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves the Senior Trip for the Class of 2008 to Boston and Cape Cod from June 6-9, 2007.

Carried unanimously.

6. Approval: Community Center Advisory Board Member:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Curtis;

That the Board of Education of the Red Creek Central School District hereby approves Wayne Keysor, 11995 State Route 38, Cato, NY as the Town of Victory Representative on the Advisory Board of the Red Creek Community Center.

Carried unanimously.

7. Revised Policy No.8213, “Animals in the School and on School Grounds”:

This proposed revised policy was presented for a first reading.

8. Revised Policy No. 7110, “ Comprehensive Student Attendance Policy”:

This proposed revision was presented for a first reading and approval.

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education hereby approves revised Policy No. 7110 “Comprehensive Student Attendance Policy”, to become effective the first day of the second semester of the 2007-08 school year.

Carried unanimously.

9. 2008-09 Budget Preparation Schedule:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby adopts the Budget Preparation Schedule to develop and enact the 2008-09 school budget.

Carried unanimously.

10. Request for Equity Transfer:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Curtis;

That the Board of Education of the Red Creek Central School District hereby authorizes the Equity Transfer of \$100,000 from the General Fund Unappropriated Fund Balance to the School Bus Purchase Capital Reserve.

Carried unanimously.

(Mr. Scutt arrived at 7:50 p.m.)

11. Bid Award: Fencing for Baseball and Softball Fields:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby awards the bid for Fencing for the Baseball and Softball Fields to the firm of Arrow Fence Company, Inc. for a total of \$14,537.00; and

That the Board of Education of the Red Creek Central School District hereby authorizes the Superintendent of Schools or his designee to execute said bid award with Arrow Fence Company, Inc. in accordance with the laws of the State of New York and the Regulations of the New York State Commissioner of Education.

Carried unanimously.

12. Correction: School Tax Roll 2007-08, Town of Wolcott:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby adjusts the School Tax Roll (Assessment) for the 2007-08 school tax year for the following parcel located in the Town of Wolcott:

Tax Map #78118-14-402288 from \$70,600 to \$39,010

and

That the Tax Collector be and hereby is authorized to issue a new tax statement reflecting said change.

Carried unanimously.

13. Correction: School Tax Roll 2007-08, Town of Sterling:

Upon the recommendation by the Superintendent, a motion was made by Miss Martin, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby adjusts the School Tax Roll (Assessment) for the 2007-08 school tax year for the following parcels located in the Town of Sterling:

Tax Map #9.05-1-2 from \$31,500 to \$0

Tax Map #8.08-1-6 from \$180,400 to \$126,440

Tax Map #15.00-1-7.5 from \$76,000 to \$47,500

Tax Map #9.17-2-42.2 from \$137,600 to \$109,100

and

That the Tax Collector be and hereby is authorized to issue refunds and new tax statements reflecting said changes.

Carried unanimously.

14. Tax Collection Report - Fall 2007:

This report was presented for information only.

15. Adoption: Tax Collector's Report, 2007-08:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby accepts the Tax Collector's Report for 2007-08 for the Towns of Butler, Wolcott, Conquest, Sterling, and Victory; and that said report be entered in the minutes of November 14, 2007.

Carried unanimously.

16. Bid Award: District Office Roof Replacement:

Upon the recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Treby;

That the Board of Education of the Red Creek Central School District hereby awards a contract for the roof replacement at the District Office to RLS Structures, Inc. for the amount of \$22,237 contingent upon review and acceptance of insurance and bonding in accordance with the bidding documents..

Carried unanimously.

F. CORRESPONDENCE:

Mr. Sholes reviewed correspondence as listed.

1. Memo from NYS Education Dept. re: Contracts for Excellence
2. SED Correspondence re: June 2008 Earth Science Performance Test
3. Wayne County Education Coalition Minutes - October 22, 2007

G. SUPERINTENDENT'S CORRESPONDENCE AND REPORTS:

Mr. Sholes shared his correspondence and reported on the items listed.

1. Attendance & Enrollment Summary, 2007-08 - Period 1 and 2
2. MRSA Alert Letter
3. Letters to legislators re: federal funding issues
4. Federal Appropriations/Funding update
5. SAT Results
6. New High School Honor Roll Computation
7. Lyons CSD Employee Retention Program
8. Memorandum from Pam Gallant, School Lunch Director
9. Lockdown Drill Report - The school district staff was involved in two lockdown drills on November 9, 2007 for training purposes.
10. NCERT Conference Report - Mr. Sholes reported briefly on his attendance and participation in this conference.
11. Information on the State "Final Four" Soccer Tournament

H. OTHER BUSINESS AS DETERMINED BY BOARD PRESIDENT:

None

EXECUTIVE SESSION

A motion was made by Mr. Paice, seconded by Mr. Curtis, to enter into Executive Session at 8:16 p.m.

Carried unanimously.

Without objection from any Board member, President Stevens moved the Board out of Executive Session at 9:33 p.m.

I. ADJOURNMENT:

A motion was made by Mr. Paice, seconded by Miss Martin, to adjourn the meeting at 9:34 p.m.

Carried unanimously.