

**Lyons Central School District  
Mission Statement**

The Lyons Central School District, including its entire staff and community, is dedicated to the education of the total student. Together, we are committed to the development of the students' academic, emotional, social and physical well being. Our educational system supports the individual student as a whole person and affords students the opportunity to develop their potential to become productive, responsible members of society.

# Administrative Application for Lyons Central School District

Application of \_\_\_\_\_  
Last Name
First Name
Middle Name

Present Address \_\_\_\_\_  
Street
City
State
Zip

Phone (     ) \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Street
City
State
Zip

Phone (     ) \_\_\_\_\_

Administrative Position Sought \_\_\_\_\_ Availability Date \_\_\_\_\_

**I. Education**

A.	College or University	Dates of Attendance	Degrees or Credits
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

B.	Fields	Major	Hours	Minor	Hours
1.	Undergraduate	_____	_____	_____	_____
2.	Graduate	_____	_____	_____	_____

C. All Certificates Held and Subjects of Certification: ( please provide copies)

1.	<input type="checkbox"/> Permanent	<input type="checkbox"/> Provisional	<input type="checkbox"/> Certificate of Qualification
	Area _____	Date Issued _____	Expiration Date _____
2.	<input type="checkbox"/> Permanent	<input type="checkbox"/> Provisional	<input type="checkbox"/> Certificate of Qualification
	Area _____	Date Issued _____	Expiration Date _____
3.	<input type="checkbox"/> Permanent	<input type="checkbox"/> Provisional	<input type="checkbox"/> Certificate of Qualification
	Area _____	Date Issued _____	Expiration Date _____

If you do not have an SAS/SDA Certificate, have you applied for one?  Yes  No  
 If certified in another state, please describe. \_\_\_\_\_  
 Other licenses held: type and issuing authority \_\_\_\_\_ Exp. Date \_\_\_\_\_  
 (please provide copies)

**II. Experience (DO NOT STATE "See Resume")**

School \_\_\_\_\_ School \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Position held \_\_\_\_\_ Position held \_\_\_\_\_  
Dates \_\_\_\_\_ Dates \_\_\_\_\_  
Number of Years \_\_\_\_\_ Number of Years \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_

School \_\_\_\_\_ School \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Position held \_\_\_\_\_ Position held \_\_\_\_\_  
Dates \_\_\_\_\_ Dates \_\_\_\_\_  
Number of Years \_\_\_\_\_ Number of Years \_\_\_\_\_  
Immediate Supervisor \_\_\_\_\_ Immediate Supervisor \_\_\_\_\_

**III. Personal Data:**

- A. Social Security Number \_\_\_\_\_
- B. N.Y.S. Retirement Number \_\_\_\_\_
- C. From what secondary school did you graduate?  
School \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Year \_\_\_\_\_
- D. Present Salary \_\_\_\_\_ Expected Salary \_\_\_\_\_
- E. List persons working for us who know you. \_\_\_\_\_

**IV. Tenure Status**

- A. Were you ever appointed to tenure in a public school district in N.Y.S.  Yes  No  
If yes, complete:  
Tenure Area \_\_\_\_\_  
Date Tenure Granted \_\_\_\_\_  
Name of school where tenure was granted \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_
- B. Were you ever dismissed from the school district conferring tenure pursuant to Education Law section 3020-a?  Yes  No

**V. Other Information**

- A. Have you ever been released or asked to resign from an employment position? Please explain:  
\_\_\_\_\_
- B. Have you ever been convicted of a crime in the past ten years, excluding minor traffic offenses? If yes, please explain on a separate sheet.
- C. Are you legally eligible for employment in this country?  Yes  No  
(Upon employment you will be asked to produce two original forms of identification.)

**VI. Candidate's Statements (Complete Section VI in your own handwriting.) (Attach additional sheets if needed).**

A. Describe your Philosophy of Leadership.

B. List your accomplishments as an Administrator or as a Teacher.

C. What recent innovation in education seems to be most exciting and promising? Why?

D. Briefly explain your supervisory experience.

E. Describe how you promote parental/community involvement?

F. Describe your vision of the areas for which you are applying.

G. Is there any other information you may desire to offer which will assist us to properly evaluate your promise as an administrator in the Lyons Central School District?

**VII. Professional References Please include current supervisor, Teacher Association President, Community/Board Member**

- A. Current Supervisor \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number (     ) \_\_\_\_\_  
Position \_\_\_\_\_
- B. Teacher Association President \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number (     ) \_\_\_\_\_
- C. Community/Board Member \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number (     ) \_\_\_\_\_

**VIII. My placement folder may be obtained from \_\_\_\_\_**

Lyons Central School District is an Equal Opportunity Employer and is in compliance with Title IX, Regulations of the Education Amendment of 1972, which prohibits discrimination on the basis of sex.

**Signature** \_\_\_\_\_

Please return to: Superintendent of School  
Lyons Central School District  
9 Lawrence Street  
Lyons, New York 14489

Lyons is located in Wayne County, upstate New York, between Rochester and Syracuse. The town and village have a population of approximately 6,200. Over 2/3 of the population live in the village of Lyons. Lyons is the seat of county government. Chief occupations are in manufacturing, county government and agriculture.

Lyons Central School District is a comprehensive public school with an enrollment of 1,100 in grades K-12 and employs approximately 120 professional staff.