NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
April 11, 2017 6:00 PM AUDITORIUM OF THE HIGH SCHOOL

PRESENT:
BOE Members: Lucinda Collier, Edward Magin, Linda Eygnor, Andrew Mathes, Danny Snyder, Izetta Younglove, John Boogaard
Superintendent: Stephan J. Vigliotti, Sr.
Assistant Superintendent for Business and Operations: Robert Magin
Assistant Superintendent for Instruction and School Improvement: Melanie Stevenson
District Clerk (DC): Tina Fuller
Approximately 35 students, staff and guests

1. ***Call to Order/Pledge of Allegiance***
President, Lucinda Collier called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Approval of Agenda:
Andrew Mathes moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote. L. Collier, D. Snyder, L. Eygnor, E. Magin, J. Boogaard voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of April 11, 2017.

2. ***Public Access to the Board:***
- Mr. Jackson spoke regarding the approval of volunteers for the Youth Center.

3. ***Presentations:***
- Mr. Read presented the Student Athlete of the Week Awards for the winter sports.

4. ***Reports and Correspondence:***
- Board members asked various questions regarding the Administrative Reports.
- Mr. Magin discussed the proposed budget and the property tax report card.
- Committees
  - Policy Committee – John Boogaard, Andrew Mathes
    - Erie 1 BOCES has completed their policy audit. The following policies were submitted to the BOE for the first reading.

1000	**By-Laws**	
1110	School District and Board of Education Legal Status and Authority	Revised
1120	Board of Education Authority	Deleted
1130 changed to #1120	Board of Education: Qualifications, Numbers and Terms of Office	Revised
1210	Board of Education Members: Qualifications	Deleted
1220 changed to #1210	Board Members: Nomination and Election	Revised
1320	Nomination and Election of Board Officers and Duties of the President and Vice President	Revised
1321	Duties of the President of the BOE	Deleted
1322	Duties of the Vice President of the BOE	Deleted
1330	Appointments and Designations by the Board	Revised
1334.1	Appointment & Duties of the Claims Auditor	Revised
1336	Duties of the School Attorney	Revised
1340	Principals of School Board Members	Rescind and Delete

UNOFFICIAL

1511	Agenda Format	Rescind and Delete
1520	Special Meeting of the Board of Education	Revised
1530 changed to #1570	Minutes	Revised
1530 changed to #1540	Executive Sessions	Revised
1541changed to #1611	Business of the Annual District Election	Revised
1260 changed to #1650	Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings	Required and Revised
2000	**Internal Operations**	
2110	Orienting and Training New Board Members	Revised
2130	Board Member Training	Deleted
2310	Membership in Associations	Rescind and Delete
3000	**Community Relations**	
3110	Media/Municipal Governments/Senior Citizens	Revised
3120	Relations with the Municipal Governments	Rescind and Delete
3130	Senior Citizens	Rescind and Delete
3160 changed to #3120	School District Standards & Guidelines for Web Page Publishing	Revised
3210	Visitors to the School	Revised
3211	Use of Service Animals	Revised
3231	Complaints and Grievances by Employees	Rescind and Delete
3232	Complaints and Grievances by Students	Rescind and Delete
3240	Student Participation	Rescind and Delete
3250	Parent-Teacher Organizations	Rescind and Delete
3251	Booster Clubs	Rescind and Delete
3260	Public Sales on School Property	Rescind and Delete
3263 changed to #3262	Solicitation of Charitable Donations	Revised
3262	Solicitation of Funds	Rescind and Delete
3410	Code of Conduct on School Property	Required Policy - Revised
3420	Non-Discrimination and Anti-Harassment in the District	Required Policy - Revised
3430	Uniform Violent and Disruptive Incident System	Rescind and Delete
4000	**Administration**	
4120 changed to #4110	Administrative Personnel	Revised
4210	Administrative Organization and Operation	Revised
4211	Line Responsibility	Rescind and Delete
4212	Organizational Charts	Rescind and Delete
4230 changed to #4220	Administrative Authority	Revised
4220	Abolishing an Administrative Position	Rescind and Delete
4240	Administrative Latitude in the Absence of Board Policy	Rescind and Delete
4310	Superintendent of Schools	Revised
4330	Administrative Staff	Rescind and Delete
4410	Professional Development Opportunities	Rescind and Delete
4420	Compensation and Related Benefits	Rescind and Delete
5000	**Non-Instructional/Business Operations**	
5110	Budget Planning and Development	Revised
5111changed to #5120	School District Budget Hearing	Revised
5120 changed to #5130	Budget Adoption	Revised
5130	Dissemination of Budget Information	Rescind and Delete
5140	Administration of the Budget	Revised
5150	Contingency Budget	Revised
5220	District Investments	Required Policy
5221	Operation and Reporting of District Investments	Rescind and Delete
5240	School Tax Assessment/Property Tax Exemptions	Revised
5241	Property Tax Exemptions	Rescind and Delete

UNOFFICIAL

5. *Consent Agenda:*

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Edward Magin and seconded by Izetta Younglove. It passed with a unanimous vote. L. Collier, A. Mathes, L. Eygnor, D. Snyder and J. Boogaard voted yes.

a) Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of March 28, 2017.

b) Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated February 15, 17, 28 March 1, 3, 7, 8, 10, 13, 16, 17, 20, 21, 22, 23, 24, 27; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

11283 12032 13673 13759 13758 13852 12537 13744 11772 11722 11579 11721
13677 12402 11752 13282 13456 13110 12849 13664 11026 12672 13424 13488
12547 12602 12714 13076 12333 13014 11303 11820

IEP Amendments: 13210 11860 11781 11209 11424 12711 11212 13124 13495 11568
13750 13170

c) Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d) Treasurer Reports

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Reports for February 2017.

e) 2017-2018 Academic School Calendar

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Academic Calendar for the 2017-2018 school year.

f) 2017-2018 Board of Education Meeting Calendar

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law adopts the 2017-2018 Board of Education Meeting Calendar.

g) Adoption of the 2017-2018 Budget

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the proposed 2017-2018 Budget in the amount of $27,907,192.

UNOFFICIAL

h) Approval of Real Property Tax Report Card

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the North Rose-Wolcott Central School District's Real Property Tax Report Card for the 2017-2018 tax year.

i) Establish Scholarship – Terri A. Clingerman Scholarship

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the establishment of the Terri A. Clingerman Scholarship Award, which will give $200.00 to a High School senior on a yearly basis who meets the criteria set forth by the donor. The Assistant Superintendent for Business and Operations will hold the funds in an interest bearing Trust and Agency account for distribution according to written criteria established for the fund.

j) Authorizations - Petty Cash Custodians

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the custodians of each fund.

- High School – $100.00 General Fund - Carrie Brown
- Middle School - $100.00 General Fund - Karol Mumby

k) Personnel Items:

1. Letter of Intent to Retire –Donald Cloonan

   RESOLUTION

   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation for purpose of retirement from Donald Cloonan, effective July 1, 2017.

2. Letter of Intent to Retire –Doreen Brooks

   RESOLUTION

   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation for purpose of retirement from Doreen Brooks, effective November 27, 2017.

3. Permanent Appointment – Bettsey Barker

   RESOLUTION

   Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Bettsey Barker as Food Service Helper effective May 11, 2017.

4. Appoint Acting Principal of Record – Melanie Stevenson

   RESOLUTION

   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools appoints Melanie Stevenson, Assistant Superintendent for Instruction and School Improvement, as acting Principal of record for North Rose-Wolcott Elementary School from May 11, 2017 through June 30, 2017.

5. Program Appointments

   RESOLUTION

   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual to work various enrichment programs effective April 12, 2017 through June 30, 2017.

UNOFFICIAL

Staff	*Position*	*$/Hr.*
Jean Gregory	Grant Program Tutor	$25.00
Jolene Caselli	Grant Program Teacher	$25.00
Christine Schwind	Grant Program Tutor	$25.00

6. Appoint Volunteers
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as volunteers in the district.

Linda Eygnor	Deborah Doucet	Marcia Fowler	Christen Jackson
Mina Barham	Avery Mitchell	Kirsten Graham	Nathan Graham
Jared Abbott	Gary Abbott	Sandra Motyka	Sharon Hall

7. Increase hours per day for Karen Meyer
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to New York State Civil Service Law, approves the increase from 6 hours per day to 6.5 hours per day for Karen Meyer as a Teacher Aide, effective March 27, 2017.

8. Change of Tenure Area – Melanie Stevenson
Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools pursuant to Education Law 3012 approves the four-year probationary appointment of Melanie Stevenson in the tenure area of Assistant Superintendent for Instruction and School Improvement effective July 1, 2016, thereby amending the original appointment made and recorded in the April 12, 2016 Board of Education Minutes.

6. Items Requiring a Roll Call Vote:

a) SEQRA Resolution – Pool Filters Project

WHEREAS, the North Rose-Wolcott Central School District (the "District") desires to undertake a capital improvement project (the "Project") consisting of replacing the filters in the high school aquatics center, including all general construction, demolition, HVAC, plumbing, mechanical and electrical improvements, site improvements, acquisition and installation of furnishings, fixtures and equipment, professional fees, and all other necessary costs incidental to such work, which do not contemplate the expansion of such facilities by 10,000 square feet of gross floor area or more; and

WHEREAS, the District is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.,* and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and BE IT RESOLVED, as follows:

Section 1. The District, having reviewed the impact of the Project, hereby determines that the Project constitutes a "Type II Action" under Section 617.5(c)(8) of the Regulations and is not subject to review under SEQRA.

Section 2. This resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were - 7 - votes in favor of the resolution and - 0 - votes against the resolution as follows:

UNOFFICIAL

Edward Magin	Voting	__X yes	_____ no
Danny Snyder	Voting	__X yes	_____ no
John Boogaard	Voting	__X yes	_____ no
Lucinda Collier	Voting	__X yes	_____ no
Linda Eygnor	Voting	__X yes	_____ no
Andrew Mathes	Voting	__X yes	_____ no
Izetta Younglove	Voting	__X yes	_____ no

Information Items:

a. Claims Auditor Reports

***Additions* to the Agenda:**

a. **RESOLUTION**
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the April 11, 2017 meeting agenda.

Motion for approval by Linda Eygnor seconded by Izetta Younglove. It passed with a unanimous vote. L. Collier, D. Snyder, E. Magin, A. Mathes, J. Boogaard voted yes.

b. Agreement – SWBR Architecture, Engineering & Landscape Architecture
RESOLUTION TO APPROVE AND AUTHORIZE THE AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT AND SWBR ARCHITECTURE, ENGINEERING & LANDSCAPE ARCHITECTURE REGARDING THE PROVISION OF PROFESSIONAL DESIGN AND RELATED SERVICES FOR THE 2017 CAPITAL IMPROVEMENT PROJECT: REMOVAL OF DISTRICT OFFICE BUILDING AND ALTERNATIONS, RENOVATIONS AND IMPROVEMENTS OF THE DISTRICT HIGH SCHOOL, MIDDLE SCHOOL, ELEMENTARY SCHOOL AND BUS GARAGE.

WHEREAS, the voters of the North Rose-Wolcott Central School District ("School District") authorized by referendum a capital project entailing the improvement and renovation of the District's buildings, and known as the 2017 *Capital Improvement Project: Removal of District Office Building and Alternations, Renovations And Improvements of the District High School, Middle School, Elementary School and Bus Garage* ("2017 Capital Project");

WHEREAS, the Board of Education of the North Rose-Wolcott Central School District has previously received services from SWBR Architects, Engineering & Landscape Architecture, P.C. ("SWBR") and has selected SWBR to serve as its architects and to provide professional design and architectural services to the Board of Education during and relative to the 2017 Capital Project; and

WHEREAS, the administrators of the Board of Education negotiated an agreement with SWBR stating the scope of services to be provided by SWBR during the 2017 Capital Improvement Project and the terms and conditions under which SWBR will provide such services ("SWBR Agreement"); and

UNOFFICIAL

WHEREAS, the Board of Education has reviewed and given due consideration to the terms and provisions stated in the SWBR Agreement and, upon such review and consideration, and on the advice of its administrators and counsel, it has found the SWBR Agreement to be acceptable in its form and terms;

THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT that it hereby authorizes and approves the SWBR Agreement and it authorizes and directs its Superintendent of Schools to execute the SWBR Agreement on its behalf and to take such additional action as may be necessary to effectuate the SWBR Agreement;

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The Motion having been duly seconded by Edward Magin it was adopted and the following votes were cast:

Edward Magin	Voting	__X yes	_____ no
Danny Snyder	Voting	__X yes	_____ no
John Boogaard	Voting	__X yes	_____ no
Lucinda Collier	Voting	__X yes	_____ no
Linda Eygnor	Voting	__X yes	_____ no
Andrew Mathes	Voting	__X yes	_____ no
Izetta Younglove	Voting	__X yes	_____ no

c. Letter of Resignation –Jennifer Hayden

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Jennifer Hayden effective May 10, 2017.

Motion for approval by John Boogaard seconded by Izetta Younglove. It passed with a unanimous vote L. Collier, D. Snyder, L. Eygnor, A. Mathes and E. Magin voted yes.

d. Appoint Long Term Substitute Teacher – Andrea Gill

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Andrea Gill as a Long Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Initial Students with Disabilities Grades 1-6
Appointment Dates: Approximately April 24, 2017 through June 5, 2017
Salary: $202.50/day

Motion for approval by Edward Magin seconded by Andrew Mathes. It passed with a unanimous vote L. Collier, D. Snyder, L. Eygnor, J. Boogaard and I. Younglove voted yes.

UNOFFICIAL

e. Letter of Resignation –Amy Reed
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Amy Reed, Senior Clerk Typist, effective April 28, 2017.

Motion for approval by Danny Snyder seconded by Linda Eygnor. It passed with a unanimous vote L. Collier, E. Magin, A. Mathes, J. Boogaard and I. Younglove voted yes.

EXECUTIVE SESSION:

Andrew Mathes moved and John Boogaard seconded the following motion. It passed with a unanimous vote. L. Collier, E. Magin, I. Younglove, L. Eygnor, D. Snyder voted yes.

Be it resolved that the Board of Education upon recommendation of Superintendent of Schools and pursuant to Education Law, approves Executive Session at 7:09 PM for the specific purpose to discuss negotiations and the employment history of nine specific employees.

The Board took a break prior to starting Executive Session.

REGULAR SESSION:
The meeting returned to regular session at 8:19 PM.

***Additions* to the Agenda:**

a. **RESOLUTION**
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the April 11, 2017 meeting agenda.

Motion for approval by Edward Magin seconded by Linda Eygnor. It passed with a unanimous vote. L. Collier, D. Snyder, J. Boogaard, A. Mathes, I. Younglove voted yes.

b. Abolish .5 FTE Assistant Principal and .5 FTE Athletic Director Positions
RESOLUTION
Be it resolved**,** that on the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the positions of .5 FTE Assistant Principal and .5 FTE Athletic Director as assigned to the District's High School effective April 11, 2017.

Motion for approval by Edward Magin seconded by Izetta Younglove. It passed with a unanimous vote L. Collier, D. Snyder, L. Eygnor, J. Boogaard and A. Mathes voted yes.

c. Creation of Assistant Principal/Director of Health, Physical Education & Athletics Position
Be it resolved**,** that on the recommendation of the Superintendent of Schools, the Board of Education hereby creates the position of Assistant Principal/Director of Health, Physical Education & Athletics as assigned to the District's High School effective April 11, 2017.

Motion for approval by Linda Eygnor seconded by John Boogaard. It passed with a unanimous vote L. Collier, D. Snyder, E. Magin, I. Younglove and A. Mathes voted yes.

UNOFFICIAL

d. Letter of Resignation –Robyn Roberts-Grant
Robyn Roberts-Grant, Assistant Principal has submitted a letter of resignation from her current position as Assistant Principal contingent upon the appointment to the position of Assistant Principal/Director of Health, Physical Education & Athletics.

RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Robyn Roberts-Grant effective April 11, 2017.

Motion for approval by Izetta Younglove seconded by Andrew Mathes. It passed with a unanimous vote L. Collier, D. Snyder, E. Magin, L. Eygnor and J. Boogaard voted yes.

e. Appoint Assistant Principal/Director of Health, Physical Education & Athletics – Robyn Roberts-Grant
RESOLUTION
Be it resolved**,** that on the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Robyn Roberts-Grant, to a four year probationary appointment in the tenure area of Assistant Principal/Director of Health, Physical Education & Athletics with the probationary appointment commencing on April 12, 2017 and expiring on April 11, 2021 (unless further extended as required by law pursuant to Section 3012-d).

Certification: School District Leader –Professional
School Building Leader
Tenure Area: Assistant Principal/Director of Health, Physical Education & Athletics
Probationary Period: April 12, 2017 and April 11, 2021
Salary: $85,000.00

Motion for approval by Izetta Younglove seconded by John Boogaard. It passed with a unanimous vote L. Collier, D. Snyder, E. Magin, L. Eygnor and A. Mathes voted yes.

f. Direct Employee To Undergo 913 Examination
RESOLVED, that in accordance with Section 913 of the Education Law, the District employee identified in the discussion in executive session this evening, is hereby required and directed to submit to a comprehensive examination by the District's school physician, and/or one or more medical inspectors to be designated by the Superintendent, for as many visits as they shall reasonably request, so that the said school physician and/or medical inspector(s) may determine the said employee's physical and/or mental capacity to perform his/her duties.

To facilitate this examination, the employee shall furnish releases permitting the school physician and/or the medical inspectors to review all relevant medical records from all health care providers with whom he/she has consulted or from whom he/she has received treatment during the last three years, or such other time period as is deemed appropriate by the District's school physician and/or medical inspector(s).

The District's school physician, and/or medical inspector shall issue a report to the Board and Superintendent in this matter as soon as possible.

The Superintendent shall inform such employee of this resolution and these requirements, and make arrangements with the school physician, and/or one or more medical inspectors for these purposes.

Motion for approval by Edward Magin seconded by Andrew Mathes. It passed with a unanimous vote L. Collier, D. Snyder, I. Younglove, L. Eygnor and J. Boogaard voted yes.

UNOFFICIAL

Adjournment:
Andrew Mathes moved and Danny Snyder seconded the following motion. It passed with a unanimous vote. L. Collier, L. Eygnor, I. Younglove, E. Magin voted yes.

The meeting adjourned at 8:28 PM.

_____
Tina Fuller, Clerk of the Board of Education

UNOFFICIAL