NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES
August 9, 2016 6:00 PM AUDITORIUM OF THE HIGH SCHOOL

PRESENT:
BOE Members: Edward Magin, Danny Snyder, John Boogaard, Lucinda Collier, Linda Eygnor, Andrew Mathes, Izetta Younglove
Superintendent: Stephan J. Vigliotti, Sr.
Assistant Superintendent for Business and Operations: Robert Magin
Assistant Superintendent for Instruction & School Improvement: Melanie Stevenson
District Clerk (DC): Tina Fuller
Approximately 2 students, staff and guests

1. ***Call to Order/Pledge of Allegiance:***
President, Lucinda Collier called the meeting to order at 6:00 PM and led the Pledge of Allegiance.

Approval of Agenda:
Andrew Mathes moved and Linda Eygnor seconded the following motion. It passed with a unanimous vote. J. Boogaard, L. Collier, E. Magin D. Snyder, I. Younglove voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of August 9, 2016.

2. ***Public Access to the Board:***
No one addressed the Board of Education

3. ***Reports and Correspondence:***
   a. Reports: (Note to BOE: Please email questions to the Superintendent)
      - Principals – **no reports were given**
      - Directors – **no reports were given**
      - Assistant Superintendent for Instruction and School Improvement – **Discussed the 3-8 and regents test results. Asked the Board to review for further discussion at the next BOE meeting.**
      - Assistant Superintendent for Business and Operations – **discussed the Audit, Reserve Balance transfers and the capital outlay project.**
      - Superintendent – **Discussed visit to NYSED to meet with the Head of Facilities and Planning**
      - Student BOE Member – **no report given**
      - Committees – **No reports were given**
        - Audit Committee – Danny Snyder, John Boogaard, Izetta Younglove
        - Budget Committee – Danny Snyder, Linda Eygnor, Lucinda Collier
        - Building and Grounds/Capital Project/Energy Committee – All BOE Members
        - Personnel & Negotiations Committee – Edward Magin, Izetta Younglove
        - Community Relations – Izetta Younglove & Linda Eygnor
        - Four County SBA Liaison – Edward Magin & Lucinda Collier
   b. Good News – **Superintendent Vigliotti was pleased with the number of faculty members he has seen working over the summer.**
   c. Other – **scheduled a second BOE meeting on August 30th for the purpose to appoint new faculty members. Proper notification will be sent out.**

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4. *Consent Agenda:*

a) Board of Education Meeting Minutes
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of July 12, 2016.

b) Recommendations from CSE and CPSE
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 26, July 11, 18, 19, 21 and 26, 2016; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13188 12985 13736 13691

IEP Amendments: 13733 12535 11815 12537 11597 12429 11879 13683

c) Substitute Teachers and Substitute Service Personnel
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d) "Acting Principal" Empowered to Suspend Students
BE IT RESOLVED that on the recommendation of the Superintendent the Board of Education hereby approves that for the duration of the 2016-2017 school year, in the absence of a Building Principal, the Assistant Principal for the building shall be designated as "Acting Principal" and shall be empowered to suspend a student for a period of five (5) school days or less.

e) Donation to the District
Whereas, Merry-go-Round Playhouse Musical & Youth Theatre has made a donation of $4,600.00 to the North Rose - Wolcott Central School District, and;
Whereas, Merry-Go-Round Playhouse Musical & Youth Theatre has designated that the funds be used solely for the purpose Arts in Education programming; NOW,
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the donation in the amount of $4,600.00 and amended the 2016-2017 budget by an increase of $4,600 to Arts in Education code A-2110-450-05-0000.

f) 2016 School Tax Warrant
Whereas the Board of Education has been authorized by the voters of North Rose - Wolcott CSD to collect School Taxes at a sum not to exceed $ 9,208,861 (General Fund) and $115,100 (Wolcott Public Library and Rose Free Libraries).
Be it Resolved that the tax warrant of the Board, duly signed, shall be affixed to the tax rolls authorizing the collection of said taxes to begin September 1, 2016 and end October 31, 2016, giving the tax warrant an effective period of 61 days, at the expiration of which time the tax collector shall make an accounting, in writing, to the Board of Education.
Be it Further Resolved that the delinquent tax penalties shall be fixed as follows: September 1, 2016 – October 1, 2016 - No Penalty; October 2, 2016 – October 31, 2016 - 2% Penalty; After October 31, 2016- Unpaid taxes turned over to the County will incur additional penalties to be retained by the County.

g) Board Appointments:
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions with stipends as stated for the 2016-17 school year, effective August 10, 2016:

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Position	2015-2016	2016-2017
Central Treasurer , Extra Classroom Activities Account:		
North Rose Elementary	Eric Pentycofe, Stipend $250	Kathleen Krivitza, Stipend $250

h) Increase hours per day for Karen Meyer
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to New York State Civil Service Law, approves the increase from 5 hours per day to 6 hours per day for Karen Meyer as a Teacher Aide, effective September 1, 2016.

i) Reserve Fund Transfer Resolutions
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfer of $928,339.37 from the Workers' Compensation Reserve Fund to the Building Capital Reserve Fund in accordance with the district's Funding and Use of Reserves Policy adopted on June 14, 2016.
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfer of $467,573.70 from the Unemployment Insurance Reserve Fund to the Building Capital Reserve Fund in accordance with the district's Funding and Use of Reserves Policy adopted on June 14, 2016.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfer of $429,395.21 from the Employee Benefit Accrued Liability Reserve Fund to the Building Capital Reserve Fund in accordance with the district's Funding and Use of Reserves Policy adopted on June 14, 2016.

j) Substitute Rate for Retired Service Employees
BE IT RESOLVED that the hourly rate of pay for retired support staff will be the substitute hourly rate plus $2.00 per hour when subbing in the same area as prior to retirement.

k) Personnel Items:
1. Letter of Intent to Retire – William Hendrix
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the letter of resignation for the purpose of retirement from William Hendrix effective January 15, 2017.

2. Letter of Resignation – Jennifer Maloney
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Jennifer Maloney, Leavenworth Middle School Teacher effective August 31, 2016.

3. Letter of Resignation – Diana Schultz
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Diana Schultz, Leavenworth Middle School Teacher effective July 21, 2016.

4. Letter of Resignation – Melissa Reeves
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Melissa Reeves, North Rose Wolcott High School Mathematics Teacher effective August 11, 2016.

5. Letter of Resignation –Sarah Oeschger
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

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pursuant to Education Law, accepts the resignation from Sarah Oeschger as the Girls Jr. Varsity Soccer Coach, effective July 15, 2016.

6. Letter of Resignation –Brian Tinsley
   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the letter of resignation from Brian Tinsley effective August 8, 2016.

7. Appoint Clerk/Typist – Carrie Brown
   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Carrie Brown as a Clerk/Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
   Hours/Day: 7.5 Months/Year: 12
   Probationary Period: August 22, 2016 – February 19, 2017
   Salary: $10.50/hour

8. Appoint Teacher Aide – Susan Pierce
   Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Susan Pierce as a Teacher, Aide, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
   Hours/Day: 7 Months/Year: 10
   Probationary Period: September 1, 2016 –March 1, 2017
   Salary: $9.75/hr.

9. Reinstatement of Teacher Aide– Jennifer McKown
   Be it resolved that the Board of Education, upon recommendation of the superintendent of Schools and pursuant to Civil Service Law, approves the reinstatement of Jennifer McKown, as a Teacher Aide for 7 hours per day, 10 months, $10.85 per hour, effective September 1, 2016.

10. Appoint Teacher of Deaf/Teacher of Visually Impaired – Jennifer Renzi
    Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four year probationary appointment of Jennifer Renzi as a Teacher of the Deaf/Teacher of Visually Impaired, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
    Certification: Deaf and Hearing Impaired – Permanent
    Blind and Visually Impaired - Professional
    Tenure Area: Teacher of the Deaf
    Probationary Period: August 31, 2016 – August 30, 2020
    Salary: Step W $65,397 – to be adjusted upon completion of negotiations
    This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

11. Appoint Elementary Summer School Staff
    Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Elementary Summer School, from July 11-August 5, 2016.

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Name	*Position*	*Salary*	*hrs. per Day*
Julie Norris	Substitute Teacher	$30.00/hr.	3.5 hours/day
Jennifer Evener	Substitute Teacher	$30.00/hr.	3.5 hours/day

12. Coaching and Athletic Department Appointment
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2016-17 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

FALL COACHING POSITIONS:

			Step	Years	Salary
Girls Soccer	Jr. Varsity	Kelly Ferrente	1	1	$2,100

13. ***Correction*** - 21st Century Program Appointments
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs for the 2016-17 school year. These programs are funded by the 21st Century Community Learning Centers Grant.

Staff	*Position*	*$/Hr.*
Susan Lasher	Grant Program Attendance Clerk~~/Program Aide~~	$12.00
Susan Lasher	***Grant Program Aide***	***$10.00***

14. ***Correction*** - Appoint Extended School Year Summer School Staff
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Special Education Summer School, from July 11 through August 18, 2016.

Name	*Position*	*Salary*	*hrs. per Day*
Shannon ~~LaClair~~ MacRae	Substitute Teacher	$30.00/hr.	

5. *Information Items:*
a. Claims Auditor Reports
b. Four County New Member Training

6. Additions to the Agenda:

a. **RESOLUTION**
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the addition to the August 9, 2016 meeting agenda.

Andrews Mathes moved and Linda Eygnor seconded the following motion. It passed with a unanimous vote. J. Boogaard, L. Collier, E. Magin D. Snyder, I. Younglove voted yes.

b. Letter of Resignation –Andrew Episcopo
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the letter of resignation from Andrew Episcopo, Leavenworth Middle School Reading Teacher, effective August 3, 2016.

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John Boogaard moved and Linda Eygnor seconded the following motion. It passed with a unanimous vote. L. Collier, E. Magin A. Mathes, D. Snyder, I. Younglove voted yes.

c. Appoint Elementary Teacher – Alison Maloney

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four year probationary appointment of Alison Maloney as an Elementary teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Professional ECE Gr. B-2 and Gr. 1-6
Tenure Area: Elementary
Probationary Period: August 31, 2016 – August 30, 2020
Salary: Step D $41,947 – to be adjusted upon completion of negotiations
This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

Danny Snyder moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. L. Collier, L. Eygnor, E. Magin, A. Mathes, I. Younglove voted yes.

d. Appoint Long Term Substitute Teacher – Joanna Samar

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Joanna Samar as a Long Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Initial ECE Gr.B-2 and Gr. 1-6
Appointment Dates: August 31, 2016 – approximately January 27, 2017
Salary: Step A $40,500 – to be adjusted upon completion of negotiations

John Boogaard moved and Linda Eygnor seconded the following motion. It passed with a unanimous vote. L. Collier, E. Magin A. Mathes, D. Snyder, I. Younglove voted yes.

e. Aquatics Program

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs for 2015-16.

Name	*Rate/ Hr.*	*Position(s)*
Kat Lange	$23.50	Program Director
Amanda Randall	$13.00	Lifeguard/WSI
Loren Searle	$9.25 (7/1/16-12/30/16) $9.70 (12/31/16-6/30/17)	Lifeguard
Kalen Bjerga	$9.50 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard/WSI
Mercedes Rizzo	$9.00 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard
Samantha Levreault	$9.50 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard/WSI
Karli Starczewski	$9.25 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard

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Gabrielle Bailey	$9.00 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard
Dylan Wood	$9.25 (7/1/16-12/30/16) $9.70(12/31/16-6/30/17)	Lifeguard/WSI
Kaitlyn Cox	$22.00	Lifeguard/WSI/Program Director
Casen Lange	$15.50	Lifeguard/WSI/Assistant Program Director & Program Director
Gorton "Scotty" Martin	$30.00	Program Director/ Lifeguard IT/WSI IT (IT – Instructor Trainer)

Danny Snyder moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. L. Collier, L. Eygnor, E. Magin, A. Mathes, I. Younglove voted yes.

f. Appoint Extended School Year Summer School Staff

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Special Education Summer School, from July 11 through August 18, 2016.

Name	*Position*	*Salary*	*hrs. per Day*
Becky Rose	Substitute Teacher	$13.50/hr. + $20.69	6
Melissa Stevens	Substitute Teacher	$13.50/hr. + $20.69	6
Denise Youngs	Substitute Teacher	$13.50/hr. + $20.69	6

Edward Magin moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. L. Collier, L. Eygnor, D. Snyder, A. Mathes, I. Younglove voted yes.

g. Appoint Mentor Teachers

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Tarsilla Thompson as Mentor Teacher at $35.00/hr. for the 2016-2017 school year.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Laurie Navratil as Mentor Teacher at $35.00/hr. for the 2016-2017 school year.

Danny Snyder moved and John Boogaard seconded the following motion. It passed with a unanimous vote. L. Collier, L. Eygnor, E. Magin, A. Mathes, I. Younglove voted yes.

h. Award Bid for Capital Outlay Project – General Construction

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows.

Bidder	Items	Amount
Bouley Associates, Inc. 265 Genesee Street Auburn, NY 13021	General Construction	$21,000.00

Danny Snyder moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. John Boogaard, L. Collier, L. Eygnor, E. Magin, I. Younglove voted yes.

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i. <u>Purchase of Material and Services for Repair and Renovation of Certain Athletic Surfaces</u>
RESOLUTION TO APPROVE AND RATIFY PURCHASE OF MATERIAL AND SERVICES FOR REPAIR AND RENOVATION OF CERTAIN ATHLETIC SURFACES OF THE SCHOOL DISTRICT THROUGH A CONTRACT BETWEEN FIELDTURF USA, INC. AND THE CENTRAL SUSQUEHANNA INTERMEDIATE UNIT, D/B/A KEYSTONE PURCHASING NETWORK ("KPN") FOR MATERIALS AND WORK MORE PARTICULARLY DESCRIBED IN PURCHASE ORDER 17-00215 AND A PROPOSAL OF FIELDTURF USA, INC., DATED JULY 13, 2016, PURSUANT TO GENERAL MUNICIPAL LAW § 103(16).

WHEREAS, the Board of Education has determined that the School District's athletic services, including and, in particular, the High School's tennis courts, are presently in an unacceptable state of deterioration and in immediate need of repair so as to avoid injury and facilitate their safe and continued use by the School District in athletic competitions, physical education programs, and by the community; and

WHEREAS, the Board of Education's architects have advised it that athletic surfaces manufactured and sold by Beynon Sports Surfaces, Inc. are of excellent quality and considered preferred athletic surfaces within the industry and that FieldTurf, USA, Inc. and its subcontractor, Nagle Athletic Surfaces, Inc., are authorized distributors and installers of such products; and

WHEREAS, the Board of Education's architects have advised the Board that contracting with FieldTurf USA, Inc. for the purchase and installation of such athletic surfaces will best ensure proper installation of the athletic surfaces, minimize potential for warranty issues after completion of the work is completed, and will not require the presence of a representative of Beynon Sports Services, Inc. on job site during installation of the athletic surfaces, thereby minimizing potential scheduling conflicts; and

WHEREAS, the Board of Education's architects have advised the Board that completion of such work prior to the start of school is unfeasible if the School District seeks bids for the purchase and installation of the athletic surfaces through the competitive bidding process described in General Municipal Law § 103; and

WHEREAS, pursuant to General Municipal Law § 103(16) authorizes municipalities, including school districts, to purchase materials and services without competitive bidding when such purchases are made through a contract available through the New York State Office of General Services or other agencies or political subdivisions of New York State or the United States, any of its agencies, any of the 50 States or any of their agencies, provided such contracts are obtained through a competitive bidding process that is

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similar to that required by New York State law; and

WHEREAS, the Board of Education's counsel has advised it that Central Susquehanna Intermediate Unit, d/b/a Keystone Purchasing Network ("KPN"), is a governmental educational agency of the State of Pennsylvania that offers special terms and pricing through various contracts with several entities, including a contract with FieldTurf USA, Inc. for the purchase and installation of athletic surfaces, which contract was obtained through a competitive bidding process that is similar to the process required by New York State law; and

WHEREAS, the Board of Education's architects have advised the Board of Education that FieldTurf USA and its subcontractor, Nagle Athletic Surfaces, Inc., are well known contractors and vendors for the purchase and installation of athletic surfaces and are widely known as preferred and competent contractors for such work and material; and

WHEREAS, based on the above-stated information, the Board of Education has determined that it is in the best interests of the School District to purchase the above-referenced services and goods through the FieldTurf USA-KPN contract, pursuant to General Municipal Law § 103(16);

THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT that it hereby authorizes and approves of the purchase of the above-stated goods and services through the FieldTurf USA-KPN contract as more specifically described in the District's Purchase Order 17-00215 and the FieldTurf USA proposal dated July 13, 2016, and the Board of Education hereby ratifies and approves all negotiations and commitments made by its administration in regard to same.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

Edward Magin moved and Linda Eygnor seconded the following motion. It passed with a unanimous vote. J. Boogaard, L. Collier, A. Mathes, D. Snyder, I. Younglove voted yes.

EXECUTIVE SESSION:

Danny Snyder moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. J. Boogaard, L. Collier, L. Eygnor, E. Magin, I. Younglove voted yes.

Be it resolved that the Board of Education upon recommendation of Superintendent of Schools and pursuant to Education Law, approves Executive Session at 7:18 PM for the specific purpose to discuss the employment history a specific individual.

The Board took a break prior to starting Executive Session.

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REGULAR SESSION:
The meeting returned to regular session at 7:53PM.

Adjournment:
Linda Eygnor moved and Danny Snyder seconded the following motion. It passed with a unanimous vote. J. Boogaard, L. Collier, E. Magin, A. Mathews, I. Younglove voted yes.

Be it resolved that the Board of Education upon recommendation of Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 7:54PM.

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Tina Fuller, Clerk of the Board of Education

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