

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES

June 14, 2016

6:00 PM

AUDITORIUM OF THE HIGH SCHOOL

PRESENT

**BOE Members:** President Edward Magin, Vice President Danny Snyder, John Boogaard, Lucinda Collier, Andrew Mathes, Izetta Younglove  
**Superintendent:** Stephan J. Vigliotti, Sr.  
**Director of Curriculum & Instruction (DCI):** Melanie Stevenson  
**District Clerk (DC):** Tina Fuller  
**Absent:** Linda Eygnor, SBA Magin  
Approximately 50 students, staff and guests

CALL TO ORDER

President Magin called the meeting to order at 6:01PM and led the Pledge of Allegiance.

1a. APPROVAL OF AGENDA

Lucinda Collier moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote, Edward Magin, John Boogaard, Andrew Mathes and Danny Snyder voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Agenda of June 14, 2016.

2. PRESENTATIONS

Kathy Hoyt presented the Triple "C" Awards  
Stacy Denisi, Jennifer Kelsey and Katie Sargent presented an overview of Reading Recovery  
Dr. Silky and Dr. Wachter presented the Organizational Study

3. PUBLIC ACCESS

Crystal Weigand spoke regarding the Spanish program

4a. ADMINISTRATIVE REPORTS

Melanie Stevenson spoke regarding the Special Education Study

4b. STUDENT BOARD MEMBER

Kelly Crane gave her report as the Student Board Member. She reported on upcoming and past events in the High School.

5. CONSENT AGENDA

Andrew Mathes moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote. John Boogaard, Lucinda Collier, Edward Magin, Danny Snyder voted yes.

5a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of the May 24, 2016.

5b. RECOMMENDATIONS FROM  
CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 20 and 25, and May 3, 4, 10, 12, 18, 19, 23, 25 and 31, 2016; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12955 12795 12109 11815 13579 13304 12849 13412 12638  
12963 13708 13270 13558 11283 11860 11212 12638 13124

11818 13637 13539 11772 11722 12414 11818 13637 13539  
11772 11722 12414 13546 11026 13052 13495 11568 13577  
10899 10600 10762 09856 12673 10495 11523 11158 11010

IEP Amendments: 12561 13050 13348

5c. SUBSTITUTE TEACHERS AND  
SUBSTITUTE SERVICE  
PERSONNEL

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

5d. TREASURE REPORTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer Reports as of April 2016.

5e. PROVISIONAL EMPLOYMENT  
OF STAFF

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to provisionally employ staff necessary for Special Education Summer School, Elementary Summer School, 21<sup>st</sup> Discovery/Summer Escape Program, for 2016-17 until their official Board of Education appointment.

5f. REASONABLE ASSURANCE  
LETTERS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the School Business Administrator to transmit reasonable Assurance letters in compliance with Federal Unemployment Act enacted under Public Law 94-566, to all eligible and active employees for the 2016-2017 school year, commencing on July 1, 2016 and ending June 30, 2017.

5g. FINAL RESERVE FUND PLAN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Funding and Use of Reserves Policy to be updated annually.

5h. LONG-TERM FINANCIAL PLAN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Long-Term Financial Plan as presented to the Board of Education by Dr. Rick Timbs on April 12, 2016.

5i1. LETTER OF INTENT TO  
RETIRE  
TINA REED

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts with thanks for years of service, the letter of resignation for the purpose of retirement from Tina Reed effective June 30, 2016.

5i2. CORRECTION OF LETTER OF  
INTENT TO RETIRE  
LYNN GALENS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts with thanks for years of service, the letter of resignation for the purpose of retirement from Lynn Galens effective August 31, 2016.

5i3. ABOLISH TEACHING  
POSITION

Resolved, upon the recommendation of the Superintendent of School that due to economic constraints the Board of Education hereby abolishes a .5 position in the social studies tenure area. The Board of Education has determined that Adam Hawley to be the least senior teacher in the social studies tenure area and hereby terminates his employment effective June 30,

2016.

5i4. ABOLISH TEACHING ASSISTANT POSITIONS

Resolved, upon the recommendation of the Superintendent of School that due to economic constraints the Board of Education hereby abolishes 14.0 positions in the teaching assistant tenure area. The Board of Education has determined that the following individuals, ranked in order of most seniority to least seniority, to be the least senior employees in the teaching assistant tenure area:

- Sandra Bellone
- Megan McNeilly
- Tammy McNabb
- Patricia Wetherby
- Amanda Young
- Christie Edmondson
- Kathleen Spires
- Colin Nash
- Kristin Wilson
- Alison Maloney
- Jennifer McKown
- Robyn Rhoades

The Board of Education hereby terminates the employment of the foregoing teaching assistant effective June 30, 2016. The Board of Education further directs the Superintendent of Schools to provide written notification to the foregoing teaching assistants advising them of their recall rights under Education Law.

5i5. APPOINT SUMMER FOOD SERVICE PERSONNEL

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to provide food services for 2016 summer school program as follows:

<u>Staff</u>	<u>Position</u>	<u>Hrs./ Day</u>	<u>\$/Hour</u>
Joan Whitney	Site Supervisor/Cook	5	\$11.48

5i6. APPOINT SEASONAL CLEANER

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the temporary appointment of Lisa Knorr as a Seasonal Cleaner, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 at \$9.75/hr., effective June 27, 2016 – August 31, 2016.

5i7. APPOINT ELEMENTARY SUMMER SCHOOL STAFF

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions for Elementary Summer School, from July 8-August 5, 2016.

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>hrs. per Day</u>
Julie Yonker	Teacher	\$30.00/hr.	3.5 hours/day
Meagan Caminiti	Teacher	\$30.00/hr.	3.5 hours/day
Patricia Weber	Teacher	\$30.00/hr.	3.5 hours/day
Jenna Jones	Teacher	\$30.00/hr.	3.5 hours/day
Rachel Besaw	Teacher	\$30.00/hr.	3.5 hours/day

Jennifer Kelsey	Teacher	\$30.00/hr.	3.5 hours/day
Alison Maloney	Teacher	\$30.00/hr.	3.5 hours/day
Brenda Mitchell	Teacher	\$30.00/hr.	3.5 hours/day

5i8. APPOINT SENIOR ACCOUNT CLERK

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 12 week probationary appointment of Romanna Lord as a Senior Account Clerk, conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 effective July 1, 2016. Terms and Conditions of employment are on file with the District Clerk.

5i9. APPOINT VOLUNTEERS

Be it resolved that the Board of Education, upon recommendation of the School Business Administrator and pursuant to Education Law approves the following individual to work as a volunteer in the district.

Daniel Hayden

6. INFORMATION ITEMS

- a. Claims Auditor Reports
- b. Four County Mandated Training Flyer

7a. ADDITIONS TO THE AGENDA

Danny Snyder moved and Lucinda Collier seconded the following motion. It passed with a unanimous vote, Edward Magin, John Boogaard, Andrew Mathes, Izetta Younglove voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the June 14, 2016 meeting agenda.

7b. CO-CURRICULAR APPOINTMENTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints Kathryn Hall to fill co-curricular position for the 2015-16 school year:

<u>Name</u>	<u>Bldg</u>	<u>Title</u>	<u>Step</u>	<u>Yr</u>	<u>Salary</u>
Kathryn Hall	HS	Graduation Accompanist			\$150

7c. CO-CURRICULAR APPOINTMENTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2015-16 school year:

<u>Name</u>	<u>Bldg</u>	<u>Title</u>	<u>Step</u>	<u>Yr</u>	<u>Salary</u>
Meyer Bethany	MS	Student Council Advisor (.5 stipend)	1	1	\$595
Bishop Caitlyn	MS	Student Council Advisor (.5 stipend)	1	1	\$595

7d. LETTER OF RESIGNATION ARIANA BATEMENT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Ariana Bateman effective June 30, 2016.

7e. TAX CERTIORARI RESERVE FUND

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes that the Tax Certiorari Reserve Fund will be liquidated and \$10,000.03 will be transferred back to the General Fund.

7f. FUND TRANSFER

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfers of up to \$1,350,000 to the Building Capital Reserve Fund.

EXECUTIVE SESSION

John Boogaard moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote. L. Collier, E. Magin, A. Mathes, D. Snyder voted yes.

Be it resolved that the Board of Education upon recommendation of Superintendent of Schools and pursuant to Education Law, approves Executive Session at 8:03PM for the specific purpose of discussing negotiations and to discuss the employment history of four specific individuals.

The Board took a break prior to starting Executive Session.

REGULAR SESSION

The meeting returned to regular session at 9:45PM.

8. ADDITIONS TO THE AGENDA

Lucinda Collier moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote, Edward Magin, Danny Snyder, Andrew Mathes voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the June 14, 2016 meeting agenda.

8a. SUPERINTENDENT  
EMPLOYMENT AGREEMENT

Andrew Mathes moved and Izetta Younglove seconded the following motion. It passed with a unanimous vote. Edward Magin, Danny Snyder, Lucinda Collier, voted yes.

Be it resolved that the Board of Education hereby re-appoints and continues to employ Stephan J. Vigliotti, Sr. as Superintendent of Schools, for the period of June 14, 2016 to June 13, 2021 and further authorizes the Board president to sign such agreement for its execution. The contract is on file with the District Clerk.

ADJOURNMENT

Andrew Mathes moved and Danny Snyder seconded the following motion. It passed with a unanimous vote. Edward Magin, Lucinda Collier, Izetta Younglove voted yes.

Be it resolved that the Board of Education upon recommendation of Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:48 PM.

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Tina Fuller, Clerk of the Board of Education