Report of the Claims Auditor

Date of Report: Warrant #64 April 22, 2016

Vendor Name	Date	Check Number	Coding/Department	Amount	Reason	Corrective Action

Claims which had minor deficiencies however approved by the claims auditor:

Claims held for additional information:

- No findings to report -

Claims Rejected:

The above information is being reported to you as part of the duties of the claims auditor.

Amy Reed

(signature)

Report of the Claims Auditor

Date of Report: Warrant #66 April 29, 2016

Vendor Name	Date	Check Number	Coding/Department	Amount	Reason	Corrective Action

Claims which had minor deficiencies however approved by the claims auditor:

Claims held for additional information:

- No findings to report -

Claims Rejected:

The above information is being reported to you as part of the duties of the claims auditor.

Amy Reed

(signature)

Report of the Claims Auditor

Date of Report: Warrant #67 May 6, 2016

Vendor Name	Date	Check Number	Coding/Department	Amount	Reason	Corrective Action
Claims which had minor deficiencies however approved by the claims auditor:						
Rachel's Challenge	3/20/2016	1250	F-EXT-2110-400-16-PRE	6,500.00	PO dated after invoice	Informed department.
Claims held for additional information:						
Claims Rejected:						

The above information is being reported to you as part of the duties of the claims auditor.

Amy Reed

(signature)

Reed, Amy

From: Lord, Romanna
Sent: Friday, April 29, 2016 1:38 PM
To: Reed, Amy
Subject: RE: PO# 16-00993 - Rachel's Challenge

I just called and asked Brandy this question.

She stated she thinks it is because they called and requested a price quote so that they knew how much to enter for the PO and they sent the invoice.

That is about the only thing that she can think of why it would be dated before the PO.

Romanna Lord
Senior Account Clerk
111 Drumlin Court - Maple Bldg.
Newark, NY 14513
Phone: (315) 332-7344
Fax: (315) 332-7505

From: Reed, Amy
Sent: Friday, April 29, 2016 1:25 PM
To: Lord, Romanna
Subject: RE: PO# 16-00993 - Rachel's Challenge

Hi Romanna,
I did sign it. But I have to ask you if you know why the po is dated after the bill from Rachel's Challenge?
Thank you,
Amy

-----Original Message-----
From: Lord, Romanna
Sent: Friday, April 29, 2016 1:14 PM
To: Reed, Amy
Subject: PO# 16-00993 - Rachel's Challenge

Amy,

I added this payment to next week's warrant but need to cut the check early.

Please audit and let me know if it is okay. As always, original is in the interoffice mail to you.

Thank you.

Romanna Lord
Senior Account Clerk
111 Drumlin Court - Maple Bldg.
Newark, NY 14513
Phone: (315) 332-7344