

BOARD OF EDUCATION
RED CREEK CENTRAL SCHOOL
RED CREEK, NEW YORK 13143

SUMMARY OF THE
ANNUAL REORGANIZATIONAL AND
REGULAR MEETING
WEDNESDAY, JULY 6, 2005

7:00 P.M.
BOARD ROOM – DISTRICT OFFICE

Board Members Present: Mr. Larry Curtis, Mrs. Barbara Dates, Mrs. Debbie Hicks, Miss Molly Martin, Mr. Matthew Osterhauudt, Mr. Charles Paice, Mr. Richard Stevens

Board Members Absent: None

Administration Present: Mr. David Sholes, Superintendent of Schools
Mr. Andrew DiBlasi, Business Administrator
Mr. Randall Lawrence, Middle School Principal and Clerk of the Board
Mrs. Lynda Sereno, Elementary School Principal
Mrs. Julie Herbst, Director of Special Education
Mr. Noel Patterson, High School Principal
Mr. Scott Sugar, AP/AD

Others Present: None

Pledge of Allegiance.

1. CALL TO ORDER:
The meeting was called to order by Board Clerk, R. Lawrence, at 7:00 p.m.
2. SWEARING IN OF NEW MEMBERS:
Lawrence E. Curtis and Barbara A. Dates were sworn in as Members of the Board of Education by Board Clerk, R. Lawrence.

(R)*A. ORGANIZATION:

3. Election of President:

Board of Education Clerk, R. Lawrence, called for nominations for Red Creek Board of Education President for 2005-06.

A motion was made by Mr. Paice, seconded by Mrs. Dates, to nominate Mr. Stevens for President of the Red Creek Central School Board for the 2005-06 school year. There were no other nominations.

* denotes Reorganizational meeting

By voice vote, Mr. Stevens was elected Red Creek Board of Education President for the 2005-06 school year.

3. Election of Vice President:

Board of Education President Stevens called for nominations for Red Creek Central School Board of Education Vice President for the 2005-06 school year.

A motion was made by Mr. Osterhaut, seconded by Mrs. Hicks, to nominate Mr. Paice for Vice President of the Red Creek Central School Board for the 2005-06 school year. There were no other nominations.

By voice vote, Mr. Paice was elected Red Creek Board of Education Vice President for the 2005-06 school year.

(R)*B. OTHER BUSINESS:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

1. (Appointment of the Clerk of the Board:)

That the Board of Education of the Red Creek Central School District hereby appoints Randall L. Lawrence to the position of Clerk of the Board of Education for the 2005-06 school year; and

That in the absence of the Clerk of the Board of Education, Mr. Andrew J. DiBlasi, Business Administrator, is appointed as Acting Clerk of the Board, and

2. (Appointment of District Treasurer:)

That the Board of Education of the Red Creek Central School District hereby appoints Sharon C. Gregg to the position of District Treasurer of the Board of Education for the 2005-06 school year; and

3. (Appointment of Tax Collector:)

That the Board of Education of the Red Creek Central School District hereby appoints Christine D. Tuttle as Tax Collector for the 2005-06 school year; and

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4. (Appointment of School Physicians & Health Service Rates 2005-06:)

That the Board of Education of the Red Creek Central School District hereby appoints Dr. Richard F. Endres, Dr. Shoemaker, and Dr. Wadsworth from the Wayne Medical Group as School Physicians for the 2005-06 school year; and

That the rates for service for 2005-06 be and hereby are approved as follows:

Student Physicals	\$170.00 per hour for Physician Assistants/Nurse Practitioners
	\$225.00 per hour for Pediatricians
Adult Physicals at Clinic	\$ 72.00 per person
Laboratory work as required by employer	Regular Office Fee Schedule
Pediatrician representation to CSE when specifically requested	\$80.00 per hour

and

5. (Appointment of School Attorney:)

That the Board of Education of the Red Creek Central School District hereby appoints Matthew R. Fletcher of 5933 Lake Street Road, PO Box 240, Cayuga, New York 13034, as School Attorney at the rate of \$160.00 per hour; and

6. (Appointment of Purchasing Agent:)

That the Board of Education of the Red Creek Central School District appoints Andrew J. DiBlasi to the position of Purchasing Agent for the 2005-06 school year; and

7. (Appointment of School Auditor:)

That the Board of Education of the Red Creek Central School District hereby appoints the firm of Raymond F. Wager, CPA, P.C., Corona Executive Commons, 332 Jefferson Road, Rochester, NY 14623, as School District Auditor for the 2005-06 school year at the rate of \$10,650 for the Regular Audit, \$1,200 for the Single Audit, and \$800 for the Extraclassroom Audit; and

8. (Appointment of Information Access Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Jean M. Wilkinson, Administrative Secretary/Stenographer to the Superintendent of Schools and Board of Education, to the position of Information Access Officer for the 2005-06 school year; and

9. (Appointment of Free and Reduced Lunch (Meal) Hearing Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Andrew J. DiBlasi to the position of Free and Reduced Lunch (Meal) Hearing Officer for the 2005-06 school year; and

10. (Appointment of Student Activities Account Clerk:)

That the Board of Education of the Red Creek Central School District hereby appoints Catherine E. Bailey to the position of Student Activities Account Clerk for the 2005-06 school year; and

11. (Appointment of Census Enumerator:)

That the Board of Education of the Red Creek Central School District hereby appoints Catherine E. Bailey to the position of Census Enumerator for the 2005-06 school year; and

That the Board of Education of the Red Creek Central School District appoints Linda M. Burdick to assist the Census Enumerator; and

That the Superintendent of Schools be authorized to make all the necessary arrangements for conducting the Census; and

12. (Appointment of Sexual Harassment Officer:)

That the Board of Education of the Red Creek Central School District hereby appoints Andrew J. DiBlasi to the position of Sexual Harassment Officer for the 2005-06 school year; and

13. (Appointment of Title IX & Section 504 Compliance Officer 2005-06:)

That the Board of Education of the Red Creek Central School District hereby appoints Julia P. Herbst to the position of Title IX and Section 504 Compliance Officer for the 2005-06 school year; and

14. (Appointment: Organizational Liaison for Homeless 2005-06:)

That the Board of Education of the Red Creek Central School District hereby appoints Julia P. Herbst to the position of Organizational Liaison for the Homeless for the 2005-06 school year; and

15. Appointment: LEA Designee for AHERA Compliance 2005-06:)

That the Board of Education of the Red Creek Central School District hereby appoints Andrew J. DiBlasi to the position of LEA Designee for AHERA Compliance for the 2005-06 school year; and

16. (Board of Education Meeting Schedule:)

That the Board of Education of the Red Creek Central School District hereby approves the Board of Education Meeting Schedule for the 2005-06 school year.

Carried unanimously.

(R)* C. DESIGNATIONS:

Upon recommendation by the Superintendent, a motion was made by Mrs. Dates, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves the following designations for the 2005-06 school year:

C-1	General Fund Depositories	Bank of America (Fleet Bank) - Wolcott (not to exceed \$6,000,000) JP Morgan Chase Bank, N.A. – Rochester (not to exceed \$6,000,000)
C-2	Student Accounts Depository	Savannah Bank, N.A.– Fair Haven (not to exceed \$100,000)
C-3	Official Newspaper	Post Herald
C-4	Mileage Rates	\$.32 per mile
C-5	Photocopying Fee	\$.20 per page

*denotes Reorganizational Meeting

C-6	Petty Cash Funds:	
	(a) District Office	\$100.00
	(b) High School	\$100.00
	(c) M.W. Cuyler Elem. School ...	\$100.00
	(d) Pupil Personnel Office	\$100.00
	(e) Middle School	\$100.00
	(f) Tax Collector	\$100.00
C-7	Substitute Teacher Rates	
	(a) Certified	\$65.00

(b) Non-Certified \$50.00

Carried unanimously.

(R)* D. AUTHORIZATIONS:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Osterhaut;

1. (Budget Transfers – Inter-Fund:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve Inter-Fund Transfers for Federal Programs, School Lunch, etc., up to a limit of \$50,000 from general funds to specific funds during the 2005-06 school year; and

2. (Budget Transfers – Intra-Fund:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve budget Intra-Fund Transfers, not to exceed \$20,000 per month, during the 2005-06 school year; and

3. (Authorization to Prepay:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to approve the prepayments of utilities, freight, conference registration, etc., to achieve discounts during the 2005-06 school year; and

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4. (Authorization for Tax Roll Preparation:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to prepare the 2005-06 real property tax warrants in the respective counties of Cayuga and Wayne, and further authorizes payment at the county established rate; and

5. (Authorization for Investment of Idle Funds:)

That the Board of Education of the Red Creek Central School District authorizes the District Treasurer, under the direction of the Assistant Superintendent and Business Administrator, to invest idle funds during the 2005-06 school year; and

6. (Authorization for Superintendent to Approve Staff Conference Requests and Transportation Requests:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to approve staff attendance and participation at conferences and to allocate conference funds and transportation requests within budget or outside funding limits without prior Board approval for the 2005-06 school year; and

7. (Authorization for Board President to Sign School District Documents:)

That the Board of Education of the Red Creek Central School District authorizes the President of the Board of Education to sign School District Documents during the 2005-06 school year; and

8. (Authorization for the Superintendent or Designee to Sign Reports as Required:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to sign reports and documents as may be required by his position during the 2005-06 school year; and

9. (Authorization for Superintendent to Approve Facility Use Requests:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools or his designee to approve facility use requests for 2005-06 and issue periodic reports of such use to the Board of Education; and

10. (Authorization to Hire Employees on a Temporary Basis:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to hire an employee(s) on a temporary basis pending Board of Education approval at the next scheduled Board of Education meeting; and

11. (Authorization to Require Employee Medical Examination:)

That the Board of Education of the Red Creek Central School District authorizes the Superintendent of Schools to require employees of the Red Creek Central

School District to submit to a medical examination upon the employer's request, pursuant to Education Law § 913.

Carried unanimously.

(R)* E. APPOINTMENT OF BOARD COMMITTEES:

President Stevens made the following Board of Education Committee and Association representative appointments for the 2005-06 school year.

2005-06 BOARD OF EDUCATION COMMITTEES & ASSOCIATIONS

POLICY		FINANCE/BUDGET
CHAIR: M. Osterhau dt D. Hicks R. Stevens		CHAIR: R. Stevens M. Osterhau dt D. Hicks
ENERGY/FACILITIES	TRANSPORTATION	NEGOTIATIONS (RCTA)
CHAIR: R. Stevens M. Martin B. Dates	C. Paice L. Curtis B. Dates	CHAIR: C. Paice B. Dates M. Osterhau dt Alt.: M. Martin
NEGOTIATIONS (CSEA)		BOCES
CHAIR: L. Curtis C. Paice B. Dates Alternate: D. Hicks		REP: M. Martin Alt.: D. Hicks
RURAL SCHOOLS	COMMUNITY CENTER BD.	NYSSBA
REP: M. Osterhau dt Alt.: B. Dates	REP: D. Hicks Alt.1: R. Stevens Alt.2: L. Curtis	REP: M. Osterhau dt Alt.: M. Martin

*denotes Reorganizational Meeting

The annual Reorganizational portion of the meeting was followed by a regular business meeting.

A. PUBLIC FORUM:
None.

B. MINUTES:

1. Regular Meeting – June 15, 2005:

A motion was made by Mr. Paice, seconded by Mr. Osterhau dt, to approve the minutes of the Regular Meeting of June 15, 2005.

Carried unanimously.

C. TREASURER'S REPORTS:
None.

D. UNFINISHED BUSINESS AND REPORTS:

Proposed Policy: Animals in the School (Instructional Purposes):

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mr. Osterhault;

That the Board of Education of the Red Creek Central School District hereby approves Revised Policy No. 8213 "Animals in the School (Instructional Purposes)" dated 2005.

Carried unanimously.

E. NEW BUSINESS:

1. Certified Staff:

Appointment: Pre-Kindergarten Teacher (.5 FTE), Tammy L. Griffin; Appointment: Music Teacher (.5 FTE), Donald R. Goodness; Tenure Appointment: Jennifer R. Herbert, Guidance Counselor; Maternity Leave: Kathleen A. Walsh; Resignation: Sara M. Shumway, Music Teacher; Maternity Leave, Tammy L. Griffin:

Upon recommendation by the Superintendent, a motion was made by Mrs. Hicks, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby appoints Tammy L. Griffin to the long-term substitute position of Pre-Kindergarten Teacher (.5 FTE) for the 2005-06 school year effective September 6, 2005 through June 23, 2006. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and

That the Board of Education of the Red Creek Central School District hereby appoints Donald R. Goodness to the position of Music Teacher (.5 FTE) for the 2005-06 school year effective September 6, 2005 through June 23, 2006. Certification area and status are Music Education with Permanent Certification. This appointment is in accordance with Education Law, the Regulations of the Commissioner of Education, and the By-Laws of the Board of Education; and

That the Board of Education of the Red Creek Central School District hereby grants Tenure to Jennifer R. Herbert in the Tenure Area of “Special – School Counseling and Guidance” effective September 1, 2005; and

That the Board of Education of the Red Creek Central School District hereby grants Kathleen A. Walsh a maternity leave of absence beginning December 24, 2005, or thereabouts, and extending through March 31, 2006 in accordance with the Family & Medical Leave Act of 1993 and Article III, Section F of the Contractual Agreement between the Red Creek Teachers’ Association and the Red Creek Central School District; and

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Sara M. Shumway from the position of Music Teacher effective July 22, 2005; and

That the Board of Education of the Red Creek Central School District hereby grants Tammy L. Griffin a maternity leave of absence beginning September 12, 2005 and extending through November 4, 2005 in accordance with the Family & Medical Leave Act of 1993 and Article III, Section F of the Contractual Agreement between the Red Creek Teachers’ Association and the Red Creek Central School District.

Carried unanimously.

Approval: Stipulation of Agreement

Upon recommendation by the Superintendent, a motion was made by Mrs. Hicks, seconded by Miss Martin;

That the Board of Education of the Red Creek Central School District hereby approves the Stipulation of Agreement between the District and Jennifer L. Frazier
(Deferred).

2. Classified Staff:

Appointment: North Rose-Wolcott Summer School Bus Driver; Cuyler Summer School Bus Drivers; Summer Bus Drivers and Summer Bus Monitors; Substitute Receptionist (Front Desk Clerk), Susan M. Lasher; Resignation: Food Service Helper, Tonya R. Jackson; Wage Increase for Lifeguards:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby appoints Joanne Schwartz to the North Rose-Wolcott Summer School Bus Run for the period of July 5 through August 17, 2005; and

That the Board of Education of the Red Creek Central School District hereby appoints the following bus drivers to the M.W. Cuyler Elementary Summer School Bus Runs Nos. 1-4 for the period of July 11 through August 5, 2005: William N. Ketchum, Catherine Natale, David Shurtleff, and Gilbert Simmons; and

That the Board of Education of the Red Creek Central School District hereby appoints the following bus drivers and bus monitors to Special Education routes Nos. 1 through 7, respectively, for the general period of July 6 through August 16, 2005: Denise S. George, Dennis L. Chapman, Kirsten McDorman, Dorothy A. Jensen, Constance J. Rotach, Barbara A. Cranfield, Cynthia S. Mein, Walter Krehling, Lori Rice, Patricia Huntington, Joanne Simons, and Nancy Sheldon; and

That the Board of Education of the Red Creek Central School District hereby appoints Susan M. Lasher as a Substitute Receptionist (Front Desk Clerk) at the Red Creek Community Center effective retroactively to June 20, 2005; and

That the Board of Education of the Red Creek Central School District hereby accepts the resignation of Tonya R. Jackson from the part-time position of Food Service Helper effective immediately; and

That the Board of Education of the Red Creek Central School District hereby increases the hourly wage for Lifeguards at the Community Center.

Carried unanimously.

3. CSE Recommendations:

A motion was made by Mrs. Hicks, seconded by Miss Martin, to approve the following CSE/CPSE recommendations:

3928, 5407, 5407, 5710, 5975, 5746, 5259, 7114, 7046, 5716, 4204, 6050

Carried unanimously.

4. Revised Policy No. 7313: Suspension of Students:

Upon recommendation by the Superintendent, a motion was made by Mr. Osterhaut, seconded by Mr. Paice;

That the Board of Education of the Red Creek Central School District hereby approves Revised Policy No. 7313 "Suspension of Students" dated 2005.

Carried unanimously.

5. Revised Policy No. 7370: Electronic Communication by Students:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School District hereby approves Revised Policy No. 7370 "Electronic Communication by Students" dated 2005.

Carried unanimously.

6. Agreement with Wayne County Action Program: Advantage After School Program:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby approves the Agreement between the Red Creek Central School District and the Wayne County Action Program, Inc.; and

That the Superintendent of Schools is hereby authorized to execute said Agreement.

Carried unanimously.

7. Student Teacher Placement, 2005 Fall Semester:

Upon recommendation by the Superintendent, a motion was made by Mrs. Dates, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby approves the following student teacher placement for the 2005 Fall Semester:

2nd Quarter (October 24 - December 12, 2005)

<u>Name</u>	<u>Grade/Subject</u>	<u>Teacher</u>
John Sebalos	Grade 4	Daryl Prosser

Carried unanimously.

8. Authorization to Borrow Revenue Anticipation Note(s), RAN(s), 2005:

Upon recommendation by the Superintendent, a motion was made by Mr. Osterhault, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School District, Counties of Wayne and Cayuga, New York, hereby delegates the power to authorize issuance of and to sell, not exceeding \$3,200,000, Revenue Anticipation Notes of the Red Creek Central School District, Counties of Wayne and Cayuga, New York, including renewals thereof, in anticipation of the receipt of State Aid becoming due during the fiscal year of said school district commencing July 1, 2005, to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be determined by said President of the Board of Education pursuant to the Local Finance Law; and

That this shall take effect immediately.

Carried unanimously.

9. Authorization for End of Year Budget Adjustments 2004-05:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby authorizes the School District Treasurer, under the direction of the Superintendent of Schools, to make final payments, transfers, and adjustments in the school budget in order for the district to complete all financial transactions for the 2004-05 school year as of June 30, 2005.

Carried unanimously.

10. Summer Transportation for Special Education Students, 2005:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby authorizes transportation expenditures and district runs for the Summer 2005; and

That the administration be and hereby is authorized to enter into contractual agreements with private carriers and/or retain school bus drivers for any and all non-contractual runs.

Carried unanimously.

11. Expenditure of School Bus Reserve:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Dates;

That the Board of Education of the Red Creek Central School hereby authorizes the appropriation of the Bus Purchase Reserve Fund in the amount of \$160,000 as per voter authorization and to increase the 2005-06 school year General Fund appropriation budget code A5510.200.05.0000 in the same amount so that the school buses can be purchased prior to June 30, 2005; and

That the Board of Education hereby authorizes the Superintendent of Schools or his designee to issue a purchase order to expend such funds as may be deemed necessary.

Carried unanimously.

F. CORRESPONDENCE:

Mr. Sholes briefly reviewed correspondence as listed.

1. Letter from R. Cort, Deputy Commissioner for VESID re: Chapter 405 Issue
2. Wayne County Education Coalition minutes from June 13, 2005
3. Letter from J. Dawson, parent
4. Elementary & Intermediate Assessments for 2005-06
5. Education Law Conference - August 9, 2005
6. High Performing/Gap Closing School - Red Creek Middle School

G. SUPERINTENDENT'S CORRESPONDENCE AND REPORTS:

Mr. Sholes reviewed his correspondence and reported on the items listed.

1. Village of Red Creek Vision Plan
2. Notes from Playground meeting
3. Letter to the Editor
4. Thank you note from M. Durocher
5. Enrollment & Attendance Summary, 2004-05 - Period 10
6. June Regents Results Update
7. Non-Resident Students 2005-06
8. Mrs. Hicks shared information with the Board of Education concerning a new quarterly membership option for the Community Center.

EXECUTIVE SESSION:

A motion was made by Mr. Paice, seconded by Mrs. Hicks, to enter into Executive Session at 8:17 p.m. to discuss personnel issues.

Carried unanimously.

Without objection from any Board member, President Stevens moved the Board out of Executive Session at 9:10 p.m.

Approval: Stipulation of Agreement:

Upon recommendation by the Superintendent, a motion was made by Mr. Paice, seconded by Mrs. Hicks;

That the Board of Education of the Red Creek Central School District hereby approves the Stipulation of Agreement between the District and Jennifer L. Frazier.

Carried unanimously.

ADJOURNMENT:

A motion was made by Mr. Paice, seconded by Mr. Curtis, to adjourn the meeting at 9:12 p.m.

Carried unanimously.