

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
OCTOBER 14, 2014 7:00 PM ROOM 210 OF THE HIGH SCHOOL

- PRESENT: Judi Buckalew, John Boogaard,[7:11 PM] Lucinda Collier, Edward Magin, Andrew Mathes, Danny Snyder
- Henry Hann, Elena LaPlaca, Robert Magin, Melanie Stevenson, and approximately 18 guests and staff members.
- ABSENT/EXCUSED Izetta Younglove, Jessica Wright
- CALL TO ORDER President, Edward Magin called the meeting to order at 7:04 PM and led the Pledge of Allegiance,
1. APPROVAL OF AGENDA Lucinda Collier moved and Andrew Mathes seconded the following motion. It passed with a unanimous vote. J. Buckalew, L. Collier, E. Magin, A. Mathes, D. Snyder voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of October 14, 2014.
- 2 PUBLIC ACCESS No one spoke to the Board.
3. PRESENTATIONS Kathy Hoyt, Director of Health, Physical Education and Athletics, provided the Board with an overview of the program and student development. Tim Burns and Kristi King spoke of the curriculum, expectations and progress of the PreK – grade 4 program; Kathy Hoyt spoke of program and expectations of grades 5 through 8. George Wetherell spoke of the secondary level program and the emphasis put on maintaining life-long habits for personal health and fitness.
- Kathy Hoyt told the Board that since 1975 the district has promoted heart health by requiring that all students complete and become certified in CPR. Since 2007, this requirement includes certification in the use of AED [automated external defibrillator] units. North Rose - Wolcott is one of the few schools in the state to make this requirement of students. All Board Members voiced their continued support to require this life-saving training as a graduation requirement.
- 4a. PRINCIPAL & DIRECTOR Mark Mathews, Middle School Principal announced a decline of 40% in the number of students not meeting requirements at the 5 week marking period when compared to the same time last year and a 50% decline in discipline referrals.
- Jennifer Hayden reported on a literacy intervention program to help students who have difficulty with reading. SED will be visiting the district to evaluate the UPK program.
- Paul Benz reported that a number of freshmen are being targeted for extra support in a number of area based on the 5 week marks.

Homecoming events took place last week with Hank Hann taking first place in the popcorn event during the pep rally.

Kathy Goolden reported that weekly meetings are taking place to develop a Local Assistance Plan for Middle School special education students.

Kaaren Thompson reported on the importance of using the district webpage and Facebook page to communicate with parents and district residents.

Melissa Phelps reported on referrals and out of district placements.

Kathy Hoyt reported on the end of fall sports and the start of the winter season.

- 4b. SUPERINTENDENT SEARCH Ed Magin announced that the Board has narrowed the candidate pool to three finalists: Stephan Vigliotti, Eugene Hoskins and Brian Pulvino. Stakeholder groups will be interviewing each candidate during day-long visits in the District.
- 4c. STUDENT UPDATE No report was given.
- 4d. GOOD NEWS John Boogaard commented on the Citizenship Award Ceremony recently held at North Rose - Wolcott Elementary School.
- 4e. OTHER No reports were given.
- 5a. DIRECTOR OF CURRICULUM AND INSTRUCTION Melanie Stevenson reported on recent curriculum meetings and work in Albany. The Professional Development Plan for the 2014-15 school year will be presented for approval at the next meeting.
- 5b. BUSINESS ADMINISTRATOR Robert Magin discussed the Audit, Management Letter and Corrective Action Plan which are on the agenda for approval.
- 5c. SUPERINTENENT'S UPDATE Hank Hann reported that the Board may receive a recommendation at the next meeting to promote the sharing of information throughout all avenues available to the district.
- Mr. Hann mentioned the County Sales Tax issue and the possibility that it may be revisited again by the Board of Supervisors.
6. CONSENT AGENDA Judi Buckalew moved and John Boogaard seconded the following motions. They passed with a unanimous vote. J. Boogaard, J. Buckalew, L. Collier, E. Magin, A. Mathes, D. Snyder, I. Younglove voted yes.
- 6a. MEETING MINUTES Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of September 16, 2014.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of September 17, 2014.

6b. RECOMMENDATIONS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated September 15, 18, 23, and 24, 2014, and October 1, 2014 and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 12555 12155 11722 11325 11010 10623 11447 13069 09856 10899 12057 11158 11523 09661 13428 10338 13065 IEP Amendments: 13429 13412 12537 12955 12849 11597 13374 13206 13439 11483 11484 13066 13207 11405 12155 13438 13428

6c. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

6d. TREASURER'S REPORTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer's Reports for July 2014.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the Treasurer's Reports for August 2014.

6e. BOARD APPOINTMENT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated position with stipends as stated for the 2014-15 school year, effective October 15, 2014.

Medical Director: Dr. Krishna Persaud, Williamson Medical Center, 4418 Ridge Rd., Williamson, NY 14589.

6f. AUTHORIZATION TO REPAIR SEPTIC SYSTEM AT NORTH ROSE ELEMENTARY SCHOOL

Resolution of the North Rose-Wolcott Central School District, Wayne County, New York, adopted October 14, 2014, authorizing repairs to the existing septic system at the North Nose - Wolcott Elementary School and declaring the costs of such repairs to be emergency ordinary contingent expenses.

**WHEREAS**, the District engaged SEI Design Group ("SEI") to assist the District in connection with the District's existing septic system at the North Rose - Wolcott Elementary School, including consultation and advice relative to compliance with the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and **WHEREAS**, the District has been advised by SEI that (a) sand bed filtration materials contained in the existing septic system at the District's North Rose - Wolcott Elementary School building are contaminated with effluent, (b) distribution lines are impacted with effluent material, (c) sewage odor is in the facility, and (d) untreated

liquid has appeared at the surface of the system's distribution field, and therefore such existing septic system is in an advanced state of failure; and

**WHEREAS**, the District has been further advised by SEI that (a) this septic system failure cannot be remedied through strategic/localized repairs and requires the replacement of the system in its entirety to protect the health, welfare and safety of the students and staff assigned thereto and (b) action is immediately necessary for the protection of the health and safety of the students and staff of the District; and

**WHEREAS**, SEI has recommended that the District undertake the replacement of such septic system, including all general construction, plumbing, mechanical and electrical improvements, site improvements, acquisition and installation of furnishings, fixtures and equipment, architectural fees, and all other necessary costs incidental to such work (together, the "Project"); and

**WHEREAS**, the Project does not contemplate the expansion of such facilities, either individually or collectively, by 10,000 square feet of gross floor area or more; and

**WHEREAS**, SEI has reviewed the Project's scope of work and has advised the District that the Project is properly classified as a Type II Action under the Regulations; and

**WHEREAS**, the District is a "local agency" pursuant to the Regulations; and

NOW, therefore Be it resolved, on October 14, 2014, by the Board of Education of the North Rose - Wolcott Central School District, as follows:

**Section 1.** The District, having reviewed the scope of the Project, hereby determines that such action constitutes a "Type II Action" under subsections (2), (8) and (33) of Section 617.5(c) of the Regulations and is not subject to review under SEQRA.

**Section 2.** The District determines that replacement of the septic system at the District's North Rose - Wolcott Elementary School building, including all general construction, plumbing, mechanical and electrical improvements, site improvements, acquisition and installation of furnishings, fixtures and equipment, architectural fees, and all other necessary costs incidental to such work (together, the "Project") constitutes a legal obligation of the District and is necessary to assure the health and safety of the students and staff of the District. The District is hereby authorized to undertake the Project.

**Section 3.** The Board of Education hereby grants its approval of the Project and authorizes the expenditure of an amount therefore, including preliminary costs and costs incidental thereto, not to exceed the estimated maximum cost of \$300,000, and said amount is hereby appropriated therefore.

**Section 4.** The Project constitutes emergency repairs and the cost of the Project is deemed an emergency ordinary contingent expense of the District. Funds shall be transferred from the District's General Fund to the Capital Fund and all costs related to the Project will be paid out of the Capital Fund.

**Section 5.** The Superintendent, or his designee, is hereby authorized to take the necessary legal steps to undertake the Project and is further

authorized to execute and deliver any documents and to take such other action as may be necessary and proper to carry out the intent and provisions hereof.

**Section 6.** This Resolution shall take effect immediately.

- 6g. 2015-16 BUDGET CALENDAR Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves to adopt the Budget Calendar for the 2015-2016 school year.
- 6h. BASIC FINANCIAL STMT. MANAGEMENT LETTER AND CORRECTIVE ACTION PLAN FOR YEAR ENDING 6/30/14 Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the Basic Financial Statements, Management Letter and Corrective Action Plan for the year ending June 30, 2014.
- 6i. EIGHTH GRADE HONOR'S Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Middle School Honor's trip to New York, New York on April 30 – May 3, 2015 with transportation and security provided by Port Bay Travel, a private busing company. The trip will be supervised by Crystal Weigand, Shannon MacRae, Melissa Minichiello and Betsy Smith with support of approximately 15 parent chaperones. The cost of theatre tickets will be supported through the Arts in Education program.
- 6j. APPROVE STUDENT ACTIVITY CLUB SPEAK OUT CLUB Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the creation of the Speak Out Club at the High School.  
Be it further resolved that Amy Wiktorowicz be appointed the volunteer advisor for this club, effective October 15, 2014.
- 6k. DONATION TO DISTRICT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the donation of one boat trailer and one 3/75 hp power washer from Dale VanVechten, 1615 Clover St, Rochester, NY 14618. The total value of the donated equipment is \$200.00.
611. LTR OF RESIGNATION KELLY SMART Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Kelly Smart as a Registered Nurse, effective with the close of business on October 31, 2014.
612. LTR OF RESIGNATION LISA HUMBERT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Lisa Humbert as a Registered Nurse, effective at the close of business on November 7, 2014.
613. LTR. OF RESIGNATION BRIAN LAVALLEY MUSICAL SET CONSTRUCTION Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Brian LaValley from the co-curricular position of Musical Set Construction effective September 1, 2014.

614. PERMANENT APPT.  
DUSTIN WILLIAMS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Dustin Williams as a Maintenance/Groundsman effective October 23, 2014.

615 APPT SPL ED TEACHER  
LINDSAY FITTER

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Lindsay Fitter, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:  
Certification: Initial SWD Gr. 1-6  
Tenure Area: Special Education  
Probationary Period: September 24, 014 – September 23, 2017  
Salary: Step A, \$40,000

616. APPT. SCHOOL COUNSELOR  
AMY BERESFORD

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Amy Beresford, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:  
Certification: Provisional School Counselor  
Tenure Area: School Counseling & Guidance  
Probationary Period: October 20, 2014 – October 19, 2017  
Salary: Step F \$43,256

617. APPT. CLERK/TYPIST  
CHELSEY PALMER

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Chelsey Palmer as a Clerk/Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 for 7.5 hrs./day, \$10.50/hr., 12 mo./yr. for a total estimated annual salary of \$20,554 prorated to start date of September 22, 2014.

618. APPT. BUS DRIVER  
IRMS REED

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Irma Reed, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 for approximately 5.75 hrs./day, \$14.78/hr., 10 mo./yr. for an estimated total annual salary of \$15,892 prorated to start date of October 6 2014.

619. APPT. LIFEGUARDS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals as Lifeguards and Water Safety Instructors effective September 20, 2014:

Gabrielle Bailey	Lifeguard	\$8.75/hr.
Taylor Ellis	Lifeguard	\$8.75/hr.
Adam Keagle	Lifeguard	\$8.75/hr.
Sara Meyers	Lifeguard	\$8.75/hr.
Erin Ferrente	Lifeguard/WSI	\$9.50/hr.

6110. APPT REC. ATTENDANTS  
KAYLA VIRTS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Kayla Virts as a Recreation Attendant at \$8.75/hr. effective September 20, 2014.

LEO VETTER Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Leo Vetter as a Recreation Attendant at \$8.75/hr. effective September 20, 2014.

6111. CO-CURRICULAR APPT. Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following co-curricular appointment for the 2014-15 school year.  
Michael Witkiewitz Musical-Business Advisor \$700

6112. APPROVE CURRICULUM WRITING Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to participate in curriculum writing workshops for 2 hours/week at \$25.00/hr. for the 2014-15 school year and to be paid from the Math Partnership Grant:  
Diana Schultz Betsy Smith Erin Pitcher Ashleigh Gerstner Megan Lown

7. INFORMATION ITEMS The following information was shared with the Board:  
Claims Auditor Reports, *The Advocate*

ADJOURNMENT Danny Snyder moved and Judi Bucklaew seconded the following motion. It passed with a unanimous vote. J. Boogaard, J. Buckalew, L. Collier, E. Magin, A. Mathes, D. Snyder voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the adjournment of the meeting at 8:39 PM.

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Clerk of the Board of Education