

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES

MARCH 11, 2014

6:30 PM

ROOM 210 OF THE HIGH SCHOOL

- PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Lucinda Collier, Kelly Ferrente (6:33 PM), Edward Magin, Danny Snyder and Laura McDorman
- Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and approximately 20 guests.
- CALL TO ORDER President, Judi Buckalew called the meeting to order at 6:31 PM and led the Pledge of Allegiance,
1. APPROVAL OF AGENDA John Boogaard moved and Edward Magin seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, E. Magin, D. Snyder voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 11, 2014.
2. EXECUTIVE SESSION Lucinda Collier moved and John Boogaard seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, , E. Magin, D. Snyder, M. Virts voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves Executive Session at 6:33 PM specifically to discuss the appointment of particular persons.
3. OPEN SESSION The meeting returned to open session at 6:46PM and Board Members took a short break. The meeting resumed at 6:59 PM.
- 3a. APPOINT BOARD MEMBERS OATH OF OFFICE Judi Buckalew announced that the Board was prepared to appoint an individual to fill one vacant Board seats.
- Kelly Ferrente nominated Michael Virts. Edward Magin seconded the nomination. No other nominations were made.
- By a unanimous show of hands, the Board approved the appointment of Michael Virts to fill one vacant Board seats with the term ending on May 20, 2014.
- Mr. Virts signed the Oath of Office. It is on file with the District Clerk.
- 3b. COMMITTEE ASSIGNMENTS Mrs. Buckalew asked Mr. Virts to consider membership on a number of Board Committees. His decision(s) will be forthcoming.
4. TENURE RECOMMENDATION PAUL BENZ Robert Cahoon moved and Danny Snyder seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Paul Benz as an administrator on tenure in the administrative area of Secondary Principal, effective March 21, 2014.

Mr. Walker gave kudos to Paul Benz. He pointed out that in three years the High School has become a positive learning environment, alive with optimistic, caring interactions with students and staff. This is due to the leadership style brought to the district by Mr. Benz. Board recognizes your contributions and is grateful for your leadership.

5. PUBLIC ACCESS

No one spoke to the Board.

6. PRESENTATIONS

No presentations were made.

7a. ADMINISTRATIVE REPORTS

Paul Benz thanked the Board for their confidence and recognized that he has a great partnership with Kathy Hoyt and all staff in the High School, which contributes to his success.

Mr. Benz provided the Board with an outline of plans for staff development during the March 14<sup>th</sup> Conference Day.

Kathy Hoyt reported that Jake Stevenson has been selected as a member of the Class B 2 all Tournament Basketball team. Additionally she reported that there would be no Junior Varsity Baseball team for spring sports.

Mark Mathews reported that Middle School staff is preparing students for ELA exams the first week of April. Students are concentrating on “close reading” strategies. This approach helps students identify problem areas when reading so they can seek help to understand and comprehend the meaning of the text.

Megan Paliotti reported on the number of referrals and the enrollment numbers for classified students.

Mrs. Paliotti reported that Ms. Amy Plowe’s special class English, was required to take the English 11 Regents exam this past January. In order to provide some motivation for this very difficult exam, the three teachers in the room (Miss Plowe, Mrs. Roder and Mrs. L’Hommedieu) agreed to dye their hair (highlights only) to a color of the students choice, if and only if, EVERYONE in the class scored above 35% and at least one person scored above a 70%. Not only did everyone earn above a 30%, two students passed the English Regents exam – one of them, earning an 80%! The students worked incredibly hard on preparing for the exam and deserved the “reward” of seeing their teachers dye their hair crazy colors!

Jennifer Hayden reported that she is working to change the format of Report Cards at the elementary level to more closely resemble those issued at the Middle School and High School. This will enable parents to

better access student information through the PASS system and foster more involvement in student education.

North Rose-Wolcott Elementary school was the host site for *Inventive Minds* competition with Red Creek and Hannibal school districts. This program challenge children to create an invention that solves a problem, or makes life a bit easier. It was a fun day filled with innovative solutions and camaraderie.

Michele Sullivan reported that 40 students are enrolled in ALC this semester seeking recovery of academic credit. Regents exam preparation of students in ALC resulted in an 89% passing rate and two graduates.

The PreK Expansion Grant funds are being utilized 68 plus four year-old students have been enrolled in Huron Head Start and Pirates Cove. A full-time elementary teacher was hired through the grant to teach at Pirates Cove, using Common Core Learning Standards.

Grant applications have been submitted for Records Management to convert paper archives to electronic format. Additionally, applications have been submitted for both a Math and Science grant which would provide professional development opportunities through local universities to improve teaching techniques.

7b. STUDENT UPDATE

Laura McDorman reported on the NRW vs. Red Creek faculty basketball game which raised funds for Golisano Children's Center. She reported that Dollars For Scholars has initiated fundraising efforts for this school year. Sam Meyers has been selected to attend Girls' State. No one has been selected yet for Boys' State.

7c. PTSO UPDATE

no report was given.

7d. GOOD NEWS

Judi Buckalew reported that she was pleased with the responses she has received from her articles on Board Meetings that are being published in *Lakeshore News* and *Times of Wayne County*.

John Boogaard reported that there was an article in *Finger Lakes Times* about former Director of Buildings & Grounds, Mike Steve.

7e. OTHER

Judi Buckalew reported that some follow-up work ahs been done to address Nancy Kasper's recent proposal for schoolyard gardens at each building. Communication and work is continuing on this proposal..

8a. SUPERINTENDENT'S  
EMPLOYMENT AGREEMENT

Robert Cahoon moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Whereas, John Walker is currently serving as the District's Superintendent of Schools pursuant to an employment agreement approved by the Board of Education in August 2012; and

Whereas, Mr. Walker has agreed to accept the Board's offer to extend his term of employment with the District through June 30, 2016;

Now, Therefore, Be it Resolved, by the Board of Education of the North Rose - Wolcott Central School District that the Employment Agreement of the Superintendent of Schools for the period of March 11, 2014 through June 30, 2016, in the form presented to the Board at this meeting, including a 1% increase in salary each year, a term extended through June 30, 2016, and a sick leave buy-out in the amount of \$35.00 per day upon retirement, and all other terms and conditions set forth therein, is hereby approved and the President is authorized to sign on behalf of the Board.

#### 8b. DIR. CURRICULUM AND INSTRUCTION

Melanie Stevenson reported that her first week of transition as the Director of Curriculum has gone well. She feels she has great support from Administration and staff.

The District is still and will continue to teach to Common Core standards. Media sources refer to changes to the standards, but have been non-specific. At this point, test results as they relate to student and staff evaluations will not count.

Ms. Stevenson reported that no date has been identified for administering PARC assessments [on-line test taking]. Curriculum Council met and identified where students may have trouble with the technology, and discussed ways to educate students prior to the tests.

John Boogaard, the Board representative to Curriculum Council was impressed with the demo provided by Kaaren Thompson at the last meeting.

Cinda Lisanto reported that the transition in the Curriculum Office will be as seamless as hoped. Melanie Stevenson is capable and ready to take charge.

John Walker stated that the entire District owes Ms. Lisanto a debt of gratitude for the hard work and dedication to staff and to promoting a solid education plan for students.

#### 8c. BUSINESS ADMINISTRATOR UPDATE

Bob Magin presented the first draft of the 2014-2015. He discussed proposed changes in staffing, which is driven by projected enrollment in specific grade levels.

There is a proposed increase in the budget of \$116,453 or .45% over the current year budget. Some debt service will be ending this year, which means those funds can be used for other expenditures. The Budget Committee is recommending 1.15% increase in the tax levy. The Tax Cap would allow the district to increase the levy up to 3.7%, which is three times what is recommended. This proposed budget will use \$229,000 from reserves.

Mr. Magin requested that the Budget Committee discuss some long range budget planning at the next meeting on March 19<sup>th</sup>.

In addition to the budget, the ballot will include a proposition to purchase new school buses and a proposition to establish a new school bus reserve account.

8d. SUPERINTENDENT

John Walker thanked everyone for their efforts to negotiate contracts which were reasonable. He thanked Mr. Magin and the Budget Committee for the dedicated efforts to develop this budget.

Mr. Walker reported that Scott Converse, Head Bus Driver, has completed his SED certification as a school bus driver instructor.

The faculty basketball game against Red Creek raised over \$1,700!

Administrators have finalized staff development days and parent/teacher conference days and the 2014-15 school calendar will be given to the Board at the March 25<sup>th</sup> meeting.

9. CONSENT AGENDA

Edward Magin moved and Robert Cahoon seconded the following motions. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

9a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of February 20, 2014.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of February 25, 2014.

9b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants: #0049-\$706,178.26 #0050-\$531,676.93

9c. RECOMMENDATIONS OF CSE/CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated January 22 and 23, 2014, February 4, 5, 10, 12, 13, 26, and 28, 2014, and March 4 and 5, 2014 and the Committee on Preschool Special Education dated February 3 and 11, 2014, and March 4, 2014, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 12336 13084 13283 13155 13083 13296 11066 12711 11335 11179 11184 12671 12003 10797 13069 11156 12323 11956 12163 12393 12267 12168 10233 13170 11331 13204 13203 13052 IEP Amendments: 13301 12672 11318 13297 11119 12272 13312

9d. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

- 9e. TREASURER'S REPORT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Treasurer Reports for January 2014.
- 9f1. TERMS & CONDITIONS OF EMPLOYMENT  
JAN McDORMAN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the terms and conditions of employment for Jan McDorman as a Confidential Secretary, at a salary of \$30,000 prorated to March 1, 2014 for the 2013-2014 school year.
- 9f2. PROVISIONAL APPT. SENIOR CLERK/TYPIST  
TINA FULLER Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approve the provisional appointment of Tina Fuller as Senior Clerk/Typist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 at \$13.00/hr., 7.5 hrs./day, total annual salary of \$25,350, prorated to start date of March 24, 2014.
- 9f3. APPT. LT SUBSTITUTE  
REBECCA CALDWELL Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Rebecca Caldwell as a long term substitute teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:  
Certification: CE Grades 1-6  
Employment Period: Approx. March 17 – June 1, 2014 to serve at the pleasure of the Board.  
Salary: \$198.25/day
- 9f4. APPT. LIFEGUARD  
KATIE MATHES Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Katie Mathes as a lifeguard at \$8.00/hr., for the 2013-14 school year.
10. FACILITIES & PROGRAM Judi Buckalew began a board discussion regarding the next steps that the board must develop to address repairs that must be done to buildings. Additionally, the Board must start to formulate a charge to the Buildings & Grounds Committee.
- Mrs. Bucklaew has offered to form an ad hoc committee, to include three new board members and to meet immediately. The purpose would be to educate these members on the work of the Buildings & Grounds Committee. It would include the input from all stakeholders and the financial ramifications of various scenarios that this Committee used.
- No future plans for building configuration can be formulated until it is determined whether or not the Board can continue to support a K-6 / 7-12 educational delivery system. Discussion on next steps will start at the March 25<sup>th</sup> Board Meeting.
11. INFORMATION ITEMS The following items of interest were shared with the Board: The Advocate Jan/Feb 2014, Regents Exam News from Amy Plowe

EXECUTIVE SESSION

Lucinda Collier moved and Kelly Ferrente seconded the following motion. It passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Executive Session at 8:53 PM to discuss the employment history of specific persons and to discuss litigation strategy in the case XXX vs. the Board of Education.

OPEN SESSION

The meeting returned to Open Session at 9:17 PM.

ADDITION TO AGENDA

Robert Cahoon moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves additions to the agenda of March 11, 2014.

FUNDS TRANSFER

Edward Magin moved and Danny Snyder seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, amends the 2013-2014 budget by an increase of \$15,000.00 to appropriations code 1930-400-05-0000, to be funded from the Liability Reserve for a settlement.

ADJOURNMENT

Danny Snyder moved and John Boogaard seconded the following motion. It passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, L. Collier, K. Ferrente, E. Magin, D. Snyder, M. Virts voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:18 PM.

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District Clerk, Board of Education