

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
JANUARY 14, 2014                      7:00 PM                      ROOM 210 OF THE HIGH SCHOOL

- PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Kelly Ferrente, Danny Snyder, Laura McDorman
- Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and approximately 50 guests.
- CALL TO ORDER Elena LaPlaca, District Clerk, called the meeting to order at 7:01 PM and led the Pledge of Allegiance.
- 1a. APPROVAL OF AGENDA Robert Cahoon moved and Danny Snyder seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Ferrente, D. Snyder voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of January 14, 2014.
- 1b. ELECTION: PRESIDENT The District Clerk called for nominations for the office of President of the Board of Education. Robert Cahoon nominated Judi Buckalew. No other nominations were made and the process was closed, and a vote was called.
- Robert Cahoon moved and Danny Snyder seconded the call for a show of hands. J. Boogaard, J. Buckalew, R. Cahoon, K. Ferrente, D. Snyder voted Judi Buckalew as President for the remainder of the 2013-14 school year.
- Mrs. Buckalew signed the oath of office and the gavel was turned over to her as President. She then read a prepared statement which has been attached to these minutes.
- 1c. ELECTION: VICE PRESIDENT Judi Buckalew asked for nominations for the position of Vice President. Mrs. Buckalew nominated Robert Cahoon. No other nominations were made and the process was closed and a vote was called.
- Kelly Ferrente moved and Danny Snyder seconded the called for a show of hands. J. Boogaard, J. Buckalew, R. Cahoon, K. Ferrente, D. Snyder voted Robert Cahoon as the Vice President for the remainder of the 2013-14 school year.
- 1d. PROCESS FOR FILLING VACANT BOARD SEATS Judi Buckalew initiated a discussion on how to fill three empty seats on the Board. The term of office would be from the appointment date until May 21, 2014, the date of the budget vote and election of board members. On May 21<sup>st</sup>, whoever was elected by voters would complete the remaining term of office.

Previously, the Board has advertised for interested community members to apply and go through an interview process. The Board can also call a special election, which would not take place until after the middle of March.

After discussion, the Board decided to place an ad in the Wayuga Shopper and Lakeshore News asking for applications. The goal is to appoint new board members at the February 11, 2014 meeting.

#### 1e. BOARD COMMITTEES

Judi Buckalew led a discussion of Board Committee membership for the remainder of this school year. Danny Snyder and Bob Cahoon will join Kelly Ferrente on the Budget Committee. Bob Cahoon suggested that the Board consider having a community member on this committee. As the Budget Committee Chair, Kelly Ferrente stated that the budget process is too far along to bring someone up to speed considering the strict timeline that Committee must follow. However, it is a good idea for the next budget cycle.

The Board decided to postpone membership decisions for Buildings & Grounds, Personnel & Negotiations and Community Relations under new Board Members are appointed.

#### 2. PUBLIC ACCESS

Lois Wafler spoke to the Board as a follow-up to a letter she sent. She stated that she hopes the Board will form a committee with community members to work through the tasks of educational program configuration and use of buildings.

Kari Durham said that it was an honor to have been elected to the Board of Education. She hopes to have the opportunity to work with the Board Community Linkage Committee. She also expressed her hopes that the community continue to invest in the officials that they elected as their Board of Education.

#### 3. PRESENTATIONS

Peter Treasure and Melissa Phelps presented an update to the co-teaching model on behalf of the Special Education Leadership Team. A copy of the handout has been made a part of the minutes.

#### 4a. ADMINISTRATIVE REPORTS

All Administrators provided Board Members with updates of the educational program in their respective departments/buildings.

#### 4b. BUDGET COMMITTEE

Kelly Ferrente reported on the last Committee meeting.

#### 4c. AUDIT COMMITTEE

Judi Buckalew reported that the Committee met and reviewed the Single Audit Report [state and federal grant funds] and Extraclassroom Activity Audit Report. Both audits are being recommended to the entire Board for approval at the next meeting.

#### 4d. POLICY COMMITTEE

Kelly Ferrente reported that five required policies were reviewed and would be recommended for a first reading at the next meeting.

- 4e. STUDENT BOARD MEMBER REPORT  
 Laura McDorman reported on various holiday celebrations during the last week of school, student preparations for mid-term exams, yearbook and the High School play.
- 4f. PTO UPDATE  
 No report was given.
- 4g. GOOD NEWS  
 John Boogaard reported that he attended the Holiday Tea at the Middle School. He commented on the generosity of employees during the annual Toys For Tots toy drive, managed by Amy Lynch Johnson. Mr. Boogaard gave kudos to Cinda Lisanto for how she conducts Curriculum Council meetings and for how she encourages teachers to use their best skills to help students learn.
- 5a. LETTER OF INTENT TO RETIRE: JACINDA LISANTO  
 John Boogaard moved and Robert Cahoon seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder voted yes.  
 Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts with thanks for years of service the letter of resignation for the purpose of retirement from Jacinda Lisanto, effective with the close of business on March 31, 2014.
- 5b. LETTER OF INTENT TO RETIRE: CYNTHIA DUPREY  
 Kelly Ferrente moved and Danny Snyder seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder voted yes.  
 Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts with thanks for years of service the letter of resignation for the purpose of retirement from Cynthia F. Duprey, effective at the close of business on June 30, 2014.
- 5c. LETTER OF INTENT TO RETIRE: HOWARD SKINNER  
 Robert Cahoon moved and John Boogaard seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder voted yes.  
 Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts with thanks for years of service the letter of resignation for the purpose of retirement from Howard J. Skinner, effective at the close of business on June 30, 2014.
- 5d. CORRECTION OF CONTACT FOR SUPERINTENDENT  
 Judi Buckalew tabled the discussion of the item until the February 11, 2014 meeting.
- 5e. CURRICULUM AND INSTRUCTION UPDATE  
 Cinda Lisanto reported on the last Curriculum Council meeting. They discussed the fact that funding from Race To The Top grant end this school year and discussed ways to sustain the good work and accomplishments that this funding provided to the district.  
 Michele Bartholomew and Laurie Elliott presented the Social Studies Framework for teaching; what it looks like and what will be taught. It is anticipated that it will be adopted by the Regents in the spring. Science Framework will follow soon. Plans for the March 14 Conference Day are underway.

5f. BUSINESS ADMINISTRATOR UPDATE

Bob Magin reported that his office is in the midst of planning for the 2014-15 budget. He has no revenue projections from NYS yet. Sue Riley and Mike Steve have both resigned and he will be redefining some roles and responsibilities and filling the positions. Bob will be presenting at a Board Member Fiscal Training workshop sponsored by Four County School Board Association.

5g. SUPERINTENDENT'S UPDATE

John Walker expressed his hope that community members will consider joining the Board of Education. He announced that any questions regarding the role and responsibilities of the position could be answered in a mini workshop.

Interviews for the Director of Curriculum position will take place on January 24<sup>th</sup> with Curriculum Council and Administration taking an active role.

Full day Pre-kindergarten funding is pending. It is an exciting opportunity for the young children of the community. The Board is supporting great educational opportunities. This makes for a stronger community.

Four teachers have announced their retirement as of this meeting. During this budget process, the district is staffing to enrollment, not position.

6. CONSENT AGENDA

Robert Cahoon moved and John Boogaard seconded the following motions. They passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of December 5, 2013.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of December 12, 2013.

6b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants: #0035 - \$60,082.95 #0036 - \$61,930.55 #0038 - \$335,906.16 #0039-\$91,073.86

6c. RECOMMENDATIONS OF CSE & CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated November 20, and 21, 2013, and December 4, 9, 10, 11, 16, 17, 18, 19, 20, 23, 26, 27, and 30, 2013, and January 8, 2014, and the Committee on Preschool Special Education dated December 6, 9, 10, 17 and 20, 2013, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:  
12497 13161 13276 13083 13206 11752 13284 12333 13066  
10595 13202 12235 12907 11447 12547 12062 12312 09709  
11152 10297 11184 13069 12696 11740 11223 10127 11177  
11025 10639 10918 10133 10597 11464 13068 13050 12182  
IEP Amendments: 13216 13116 13014 12672 11547 11872 12393  
11860 10797 11726

- 6d. SUBSTITUTES Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.
- 6e. TRESURER REPORTS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the treasurer's Reports for November 2013.
- 6f1. EXTENSION OF PROBATIONARY APPT. ALEX RICHWALDER Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the extension of the probationary appointment of Alex Richwalder from February 15, 2014 through February 14, 2015 according to the signed JUUL Agreement of January 10, 2014.
- 6f2 & 3. LTR. OF RESIGNATION SUSAN RILEY & APPT. AS A BUSINESS OFFICE CONSULTANT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Susan Riley as a Senior Clerk/Typist, effective January 10, 2014.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Susan Riley as a Business Office clerical/sub consultant at \$13.95/hr. for the 2013-14 school year.
- 6f4. LTR. OF RESIGNATION MICHAEL STEVE Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation of Michael Steve as the Director of Facilities and Operations effective with the close of business on January 31 2014.
- 6f5. APPT. FOOD SERVICE HELPER: YOLANDA DUBOIS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approved the 26 week probationary appointment of Yolanda Dubois as a Food Service Helper conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows: 3 hrs/day, \$9.75 Hr., for a total annual estimated salary of \$5,353, prorated to start date of January 15, 2014.
- 6f6. APPT. LIFEGUARD KIRK BAILEY Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Kirk Bailey as a lifeguard/water safety instructor at \$9.75/hr., for the 2013-14 school year.
- 6f7. APPT. AFTER THE BELL EXTENDED SCHOOL DAY STAFF Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following to be paid from the After The Bell Program Grant or the Extended Day/Violence Grant:
- |                  |              |             |
|------------------|--------------|-------------|
| Andy Maloney     | Teacher      | \$25.00/hr. |
| Jonathan Topping | Teacher Aide | \$10.00/hr. |
| Erin Jacobs      | Teacher      | \$25.00/hr. |

6f8. CO-CURRICULAR APPTS.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following co-curricular appointments for the 2013-14 school year.

Christine Schwind	Sr. High All State	Step 3/ Yr. 7	\$571
Michael Witkiewitz	Musical/Dramatic Production Business Advisor		\$700

7. PUBLIC PARTICIPATION

No one commented on the discussions that took place during this meeting.

Judi Buckalew declared the meeting closed at this time and asked for a motion for adjournment.

ADJOURNMENT

Danny Snyder moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 8:39 PM.

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Clerk of the Board of Education