

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES

JUNE 25, 2013

7:00 PM

CAFETERIA AND ROOM 210 OF THE HIGH SCHOOL

Board members and guests gathered in the cafeteria to celebrate the retirement of ten district employees and to recognize tenure appointments for two teachers.

John Walker individually recognized retiring non-certified staff and teachers thanking each for their dedication to the students, staff and community throughout the years. Their contributions totaled over 210 years of service.

The meeting moved to Room 210.

PRESENT:

Judi Buckalew, Robert Cahoon, Kari Durham Kelly Ferrente, Danny Snyder, Gary Sproul, Phil Wagner

Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and 2 guests.

ABSENT/EXCUSED

John Boogaard

CALL TO ORDER

Kari Durham President called the meeting to order at 7:01 PM and led the Pledge of Allegiance,

1. APPROVAL OF AGENDA

Judi Buckalew moved and Robert Magin seconded the following motion. The motion passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of June 25, 2013.

2. TENURE APPOINTMENTS
KRISTIN DE FEO

Robert Cahoon moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Kristen DeFeo as a teacher on tenure in the special subject area of Reading, effective August 28, 2013.

CYNTHIA SALOW

Judi Buckalew moved and Gary Sproul seconded the following motion. The motion passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Cynthia Salow as a teacher on tenure in the special subject area of Mathematics, effective September 1, 2013.

3. PUBLIC ACCESS	No one spoke to the Board
3. PRESENTATIONS	No presentations were made.
4a. ADMINISTRATIVE REPORTS	No reports were given.
4b. BUILDINGS & GROUNDS	No report was given.
4c. POLICY COMMITTEE	Kelly Ferrente reported on the Policy Committee meeting. She referred to those policies listed on the agenda for a first reading and reported that there would be a resolution at the next meeting for adoption. Committee members will answer any questions.
4d. BUDGET COMMITTEE	Phil Wagner reported on the last committee meeting and the process followed to make recommendations for fund balance transfers. Those recommendations are item 7.11 of this agenda.
4e. STUDENT BOARD MEMBER REPORT	Ben Gerstner made his final report as the Student Representative on the board. He reported that approximately half the class participated in project graduation. He felt that attendees had a great time. He said that it had been a pleasure sitting with the board this past year. It was an honor and a great learning experience.
4f. OTHER GOOD NEWS	85% of seniors graduated this year. Additionally, the graduation rate for special education students has risen to 75% from a low of 33% just five years ago. These figures are a testament to teachers embracing program changes to improve instruction. It is obvious that the district is making great strides!
4g. OTHER	None
5a. POLICY FIRST READING	Kelly Ferrente reported earlier in the meeting on the following policies: 5110- Budget Planning and Development 6130-Evaluation of Personnel 6551-Family and Medical Leave Act 7210-Student Evaluation 7313-Suspension of Students 7512-Student Physicals 7550-Dignity for All Students Act 7660-Parent Involvement for Children with Disabilities
5b. CURRICULUM AND INSTRUCTION UPDATE	Cinda Lisanto reported on end of year tasks of compiling and reporting data on SLOs [Student Learning Objectives]. It has been a stressful first year of completing the initiatives set forth by Return To The Top and new Regents reform to develop and administer the new exams. Teachers will be writing assessments as teams this summer. The goal is to have students own the task of learning the curriculum.
5c. BUSINESS ADMINISTRATOR UPDATE	Closing out the business operations to complete 2013-14 financial operations and start the next year. The 21 st Century/Summer Escape grant was just awarded.

5d. SUPERINTENDENT'S
UPDATE

John Walker reported that High School students Kirk Bailey, Tommy Grambo, Kaleb Reed, Catherine Smith, Brian Perotta and Ryan Early were recently inducted into the National Technical Honor Society at Wayne Finger Lakes BOCES. These students attend classes at the Regional Technical Career Center in Williamson.

The district received a 21st Century grant of \$1.2M each year for three years. The funds will be shared with Clyde-Savannah, Lyons and Newark School Districts. The grant stipulates that the funds must be used K-12 to provide summer activities and for extended school day programs once instruction starts in September.

Mr. Walker commended students for the dignity and respect displayed by graduating seniors.

A date needs to be set for a Board of Education workshop.

John Walker extended his thanks and best wishes to Sara Finch, who has accepted a position with the Newark school district.

6. CONSENT AGENDA

Judi Buckalew moved and Robert Cahoon seconded the following motions. They passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 28, 2013.

6b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

#0073-\$106,047.80	#0075-\$25,397.77	#0076-\$636,424.57
#0077-\$61,249.71	#0078-\$3,861.00	#0080-\$11,496.13

6c. RECOMMENDATIONS OF
CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated May 22, 2013, May 30, 2013, June 12, 2013, June 13, 2013, June 17, 2013, and June 18, 2013, and the Committee on Preschool Special Education dated June 5, 2013, June 12, 2013, and June 17, 2013, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 2196 13087 13084 12945 13116 12531 12767 13014 10600 11570 13159 13066 12537 13170 11598 12671 13152 12281 13058 11987 13017 12570 10597 IEP Amendment: 10507 11818 12402 11231 11179 11579 11772

6d. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

- 6e TREASURER’S REPORTS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Treasurer’s Reports of April 2013.
- 6.f REQUEST FOR TRANSPORTATION Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the request to transport the following students to the Burton Road School for the 2013—2014 school year:
Susan & Lydia Stutzman, 4836 Edmonds Rd., North Rose, NY 14516
Jonathan, Eli & Rebecca Miller, 4878 Edmonds Rd., North Rose, NY 14516
- 6g. APPT. BOND COUNSEL TRESPASZ & MARQUARDT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent of Schools to enter into an agreement with Trespasz & Marquardt, LLP, Attorneys and Counselors t Law, 251 W. Fayette St., Syracuse, NY 13202 to provide legal counsel, including SEQRA compliance review, for the preparation and issuance of revenue and bond anticipation notes and serial bonds as follows:
Revenue Anticipation Note issues up to \$4,00,000: \$3,000
Revenue Anticipation Note issues over \$4,000,000: \$4,000
Bond Anticipation Notes \$1,750 base fee plus 90¢/\$1,000 principal amount
Serial Bond \$5,500 base fee plus \$1.40/\$1,000 principal for the first \$10,000,000 and \$1.00 /\$1,000 principal amount thereafter
Additional charges may apply if an issue is divided into multiple series which close on the same day. Services associated with compliance with SEQRA shall be billed at the hourly rate, currently \$250.00/hr.
\$75.00 flat fee to cover the cost of overnight mail, phone, fax and copying charges.
- 6h1. PROVISIONAL EMPLOYMENT OF STAFF FOR SUMMER SCHOOL PROGRAMS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to provisionally employ staff necessary for the 2013 Special Education Summer School, 21st Century After School/Summer Escape, Summer Transportation and Food Service Programs until their official Board of Education appointment.
- 6h2. LTR OF RESIGNATION SARAH FINCH Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the letter of resignation from Sarah Finch as a Sr. Clerk/Typist, effective July 7, 2013.
- 6h3. APPT. SPL. ED TEACHERS REBECCA ELLIS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Rebecca Ellis as a Special Education teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
Certification: Initial SWD Grades 1-6
Tenure Area: Special Education
Probationary Period: August 28, 2013 – August 27, 2016
Salary: Step A, \$39,650

DIANA VAN VECHTEN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Diana M. VanVechten as a Special Education teacher, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
 Certification: Initial SWD Grades 7-12
 Tenure Area: Special Education
 Probationary Period: August 28, 2013 – August 27, 2016
 Salary: Step D, \$41,454

6h4. APPT. SPEECH THERAPIST LAURA BROWN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Laura Brown as a Speech Therapist, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
 Certification: Permanent Speech & Hearing Handicapped
 Tenure Area: Speech
 Probationary Period: August 28, 2013 – August 27, 2016
 Salary: Step C, \$40,749

6h5. APPT. CLEANER NICOLAS AMAN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Nicolas J. Aman as a Cleaner, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 for \$9.75/hr. 8 hrs./day, estimated 2013-14 annual salary of \$20,000 plus \$650 shift differential, effective June 18, 2013.

6h6. LEAVE OF ABSENCE BRIENNE STRATTON Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the unpaid child rearing leave of absence for Brienne Stratton, from approximately October 23 through December 1, 2013.

6h7. APPT. COUGAR ACADEMY STAFF Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill positions Cougar Academy for the 2013-14 school year:

Staff	Position	Salary	Staff	Position	Salary
Nick Wojieck	Coordinator	\$2,500	Cathy Peterson	Tutor	\$2,200
Brian LaValley	Tutor	\$2,200	Tina Reed	Tutor	\$2,200
Jessica Hosier	Tutor	\$2,200			
Amy Wiktorowicz	Tutor	\$2,200			

6h8. APPT. ZUMBA INSTRUCTOR Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approved Katrina Beckman as a Zumba instructor from April 9 – May 16, 2013 at the rate of \$12.00 per class.

6h9. PERMANENT APPT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Susan Wren as a Teacher Aide, effective June 18, 2013.

6h10. 2013-14 REDUCTION & CREATION OF TEACHING POSITIONS

Section 1.

Resolved, that the Board of Education hereby abolish positions in the following tenure areas effective June 30, 2013:

Business and Distributive Education .3 FTE
 FTE Physical Education .5 FTE

Section 2.

It is further resolved, that the Board has determined that the services of the following individual shall be discontinued effective June 30, 2013 in accordance with Section 3013 of the Education Law as they (or he/she) are determined to be the least senior teacher in their respective tenure areas:

Business and Distributive Education tenure area: Jennifer Judge
 Physical Education tenure area unfilled due to retirement

Section 3.

Be it further resolved, that positions in the following tenure areas be and hereby are established effective July 1, 2013:

Special Education tenure area: .5 FTE

6h11. SUMMER ESCAPE/AFTER THE BELL STAFF

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work in the Summer Escape Enrichment Program from July 9 through August 16, 2013 and in the After the Bell Program for the 2013-2014 school year:

Staff	Position	Salary
Colton Gregg	Program Aide	\$10.00/hr.
Sundra Besaw	Program Aide	\$10.00/hr.
Tyler Interlichia	Program Aide	\$10.00/hr.
Laurie Crippen	Program Aide	\$10.00/hr.
Sandy Wilson	Program Assistant	\$12.00/hr.
Patricia Wetherby	Program Assistant	\$12.00/hr.
Scott Cunningham	Teacher	\$25.00/hr.
Kelly Cole	Teacher	\$25.00/hr.
Priscilla DeBan	Teacher	\$25.00/hr.
Crystal Weigand	Teacher	\$25.00/hr.
Mark Williams	Teacher	\$25.00/hr.
Shannon LaClair	Teacher	\$25.00/hr.
Alex Richwalder	Teacher	\$25.00/hr.
Michelle Patterson	Teacher	\$25.00/hr.
John O'Brien	Teacher	\$25.00/hr.
Mary Jo Gunderson	Teacher	\$25.00/hr.
Janie Campbell	Teacher	\$25.00/hr.
Samantha Converse	Program Aide/Teacher	\$10.00/hr. - \$25.00/hr.
Gerry DeCausemaker	Program Aide/Teacher	\$10.00/hr. - \$25.00/hr.
Amy Lynch Johnson	Program Aide/Teacher	\$10.00/hr. - \$25.00/hr.
Andrea Ceccarelli	Program Aide/Teacher	\$10.00/hr. - \$25.00/hr.

6h12. APPT. LIFE GUARD

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Danielle Hoyt as a Life Guard/Water Safety Instructor at \$9.50/hr., effective June 26, 2013.

6i. BUDTET TRANSFERS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law Section 3651(1-a), has determined that \$59,781 deposited into the Tax Certiorari Reserve be returned to Unassigned Fund Balance.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the transfers of up to \$700,000 to the Building Capital Reserve Fund 2012 Account, up to \$200,000 to the Retirement Contribution Reserve Account, up to \$100,000 to the School Bus Capital Reserve Fund 2013 Account, and up to \$300,000 to the Insurance Reserve Account to be funded with unexpended funds as of June 30, 2013.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, amend the 2012-2013 budget by an increase of \$150,508.65 to appropriations code A9950-900-07-0000 (interfund transfers) for the transfer from General Fund to Capital Fund in lieu of issuing debt, using surplus unassigned fund balance based on voter approved bus purchases on the May 21, 2013 vote.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, amend the 2012-2013 budget by an increase of \$200,000 to appropriations code A9950-900-07-0000 (interfund transfers) for the transfer from Bus Capital Reserve to Capital Fund based on voter approved bus purchases on the May 21, 2013 vote..

8. INFORMATION ITEMS

The following information was given to the board: WTCC News, Lake Shore News Article, Letter of Congratulations, Use of Facilities

9. PUBLIC PARTICIPATION

No one spoke to the board.

Kari Durham asked board members to forward any questions they may have about the effectiveness and function of the board committees. Kelly Ferrente recommended that the Community Relations committee be reinstated to facilitate community participation and feedback for the next capital project.

10. EXECUTIVE SESSION

Philip Wagner moved and Robert Cahoon seconded the following motion. The motion passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Executive Session at 7:47 PM for the specific purpose of discussing the employment contracts of various personnel.

OPEN SESSION

The meeting returned to open session at 8:54 PM and Kari Durham declared the meeting closed.

ADJOURNMENT

Kelly Ferrente moved and Philip Wagner seconded the following motion. The motion passed with a unanimous vote. J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 8:55 PM.

Clerk of the Board of Education