

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING MINUTES  
SEPTEMBER 18, 2012                      7:00 PM  
AUDITORIUM OF NORTH ROSE – WOLCOTT ELEMENTARY SCHOOL

- PRESENT: Judi Buckalew, John Boogaard, Robert Cahoon, Kari Durham Kelly Ferrente, Brigitte Henry, Danny Snyder, Gary Sproul, Phil Wagner  
Elena LaPlaca, Cinda Lisanto, John Walker and approximately 25 guests.
- CALL TO ORDER Kari Durham President, called the meeting to order at 7:03 PM and led the Pledge of Allegiance,
- 1a. APPROVAL OF AGENDA Philip Wagner moved and Gary Sproul moved and seconded the following motion. The vote was unanimous. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, B. Henry, D. Snyder, G. Sproul, P. Wagner voted yes  
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of September 18, 2012.
- 1b. TOUR OF BUILDING Principal, Jennifer Hayden, led the board and guests on a tour of the building.
2. PUBLIC ACCESS No one spoke to the board.
3. PRESENTATIONS Director of Curriculum and Instruction, Cinda Lisanto, provided the board and guests with an extensive chronicling of Grades 3-8 ELA and Math Scores and Regents exam scores for the 2011-12 school year. Students have made some great strides in test scores. There is room for improvement at every level, and the district is on a path of continuing improvement. The presentation has been made a part of the minutes.
- 4a. PRINCIPAL REPORTS Paul Benz, High School Principal reported that of the ninety-eight students who entered started as seniors in September 2011, ninety-six graduated. He attributed this success to the hard work by staff and students. According to new APPR mandates, teachers are giving pre-assessments. These assessments are used to help target instruction based on student need.  
Kathy Goolden reported that there are now co-teaching classrooms in grades K-1, which are helping integrate special education needs into a regular classroom setting.  
Neil Thompson reported that the ALC is beginning the year with 17 students. Cary Merritt is the backbone of the program, customizing educational programs to focus on individual needs.  
Michele Sullivan reported on the building celebration that ushered in the new school year. Being a school in good standing is a big deal!  
Jennifer Hayden reported that opening ay at North Rose - Wolcott Elementary school went extremely well. Benchmarking assessments are taking place. These instruments will provide teachers with data to formulate instruction.

Kathy Hoyt reported that the fall sports season has reached the half way mark. They are concentrating efforts to help 9<sup>th</sup> grade students become comfortable in their new environment and help them become involved in the high school experience.

#### 4b. BUILDINGS & GROUNDS

Phil Wagner read a statement regarding the work that the board buildings and grounds committee has been undertaking to make a long-term plan for school buildings. Citing a synopsis of tasks undertaken by previous superintendents and the board of education [including an extensive efficiency study done in 1998 by Syracuse University] the committee has refined all the analysis to three basic questions: What type of educational institution does the community desire? What is the State of New York able to contribute in order to assist the first question? What is the local community able/willing to contribute [economically] in order to assist the first question?

The direction recommended by the committee is a K-6 building in a renovated Florentine Hendrick building, and grades 7-12 at the High School building. Following this work would be a new bus garage and maintenance/storage facility on property at the high school.

Representatives from SEI Design Group will be presenting proposed layouts and costs for board consideration at the October 16, 2012 meeting, which will be held at the Leavenworth building.

#### 4c. NEGOTIATIONS

Judi Buckalew reported that the North Rose - Wolcott Service Employees' Association and the district had reached a tentative agreement. The negotiating team was a pleasure to work with and the process went smoothly.

#### 4d. AUDIT COMMITTEE

Judi Buckalew outlined the charge and function of the audit committee. She discussed the fund balance resolution that was on the agenda. Some major incidents happened causing the fund balance to be larger than anticipated. Due to a mild winter, fuel costs were lower than anticipated. We received a greater reimbursement than anticipated from Medicaid. Grant funds were used instead of money from the general fund. There were fewer expenditures in special education than anticipated and a health insurance bill that is normally paid in June didn't arrive in the district until August.

Bob Cahoon asked if a discussion took place about a better place to put the funds than the capital reserve account. Judy reported that the committee decided that it was the right decision given the fact that there will be a capital project vote in the near future. He also asked if consideration was given to replenish accounts there were used to formulate the 2012-13 budget.

#### 4d. STUDENT BOARD MEMBER REPORT

Ben Gerstner reported that students are adjusting to the new schedule of 60 minute A-B-C-D blocks. The band is practicing to march at various school functions. The first art show of the season opens September 21<sup>st</sup> at the High School art gallery. Practice for the fall drama has started at the High School, and fall swim lessons are under way. Homecoming is September 29<sup>th</sup>.

- 5a. CURRICULUM AND INSTRUCTION UPDATE Cinda Lisanto reported that the new pre assessments are being given as part of the growth score for each student assigned to a specific teacher. It is needed to gage student growth over the course of the year, as required by new APPR regulations.
- 5b. BUSINESS ADMINI UPDATE No report was given.
- 5c. SUPERINTENDENT'S UPDATE John Walker pointed out that APPR requires that each teacher be observed, evaluated and documented a number of times each year by the administrative staff. The evaluation process can take up to 150 hours per teacher. The district is fortunate to have 10 administrators certified in NYS Teachscape Training, which will help ease the responsibility of building principals performing this required task.
- POSTPONE VOTE Philip Wagner moved and John Boogaard moved and seconded the following motion. The vote was unanimous. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, B. Henry, D. Snyder, G. Sproul, P. Wagner voted yes.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the postponement of the vote on resolution 6f. *Fund Balance Transfer*, until the October 16, 2012 meeting, pending more information.
6. CONSENT AGENDA Philip Wagner moved and Kelly Ferrente moved and seconded the following motions. The vote was unanimous. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, B. Henry, D. Snyder, G. Sproul, P. Wagner voted yes.
- 6a. MEETING MINUTES Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of August 21, 2012.
- 6b. WARRANTS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants: #15 - \$108,929.97 #16 - \$56,230.74 #18 - \$343,339.11 #19 - \$426,709.09
- 6c. RECOMMENDATIONS OF CSE AND CPSE Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated August 17, 2012, and the Committee on PreSchool Special Education dated August 17, 2012, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 12672 12767 11223 12691 09148 IEP Amendments: 12235 13035 11570 11010 13060 11579 11177 11158 13057 13029 13069 10597 13056 13052 12206
- 6d. SUBSTITUTES Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

- 6e. INTERNAL AUDIT AND CORRECTIVE ACTION PLAN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the Internal Online Banking Services Audit and Risk Assessment Report prepared by Management Advisory Group of NY dated May 2012. BE IT FURTHER RESOLVED that the board accepts the Corrective Action Plan as outlined in the Internal Audit Report.
- 6g. DISPOSAL OF DISTRICT PROPERTY Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Business Administrator to discard outdated textbooks. The list is on file with the District Clerk.
- 6h. APPT. SCHOOL PHYSICIAN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves Dr. Michael Shoemaker as school physician.
- 6i. DONATION TO DISTRICT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts a donation of 78 backpacks from Garlock Sealing Technologies, 1666 Division St., Palmyra, NY 14522 in the amount of \$2500.00.
- 6j1. TERMINATION TERRI THOMPSON Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the termination of employment of Terri Thompson as a Cleaner, effective August 27, 2012.
- 6j2. APPT. FOOD SERVICE HELPER: LISA BROWN Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 26 week probationary appointment of Lisa Brown as a Food Service Helper, for 5 hrs/day, \$9.785/hr., estimated 2012-13 wages of \$8,921, effective September 19, 2012. Salary may be adjusted based on negotiations with NRWSEA.
- 6j3. APPT. RECREATION ATTENDANT Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Joe Burnett as a Recreation Attendant for 7.25/hr. effective September 19, 2012.
- 6j4. APPT. MENTOR TEACHERS Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Joseph Rotelli as Mentor Teacher at \$35.00/hr. up to \$10,000, effective July 1, 2012 – June 30, 2013.
- Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Amy L. Johnson as Mentor Teacher at \$35.00/hr. up to \$10,000, effective July 1, 2012 – June 30, 2013.
- 6j5. CO-CURRICULAR APPTS. Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2012-13 school year:

<i>Last</i>	<i>First</i>	<i>Bldg</i>	<i>Title</i>	<i>Step/Yr</i>		<i>Salary</i>
Allen	Tara	MS	Bus Loader	1	1	\$912
LaValley	Cathy	MS	N.Jr. Honor Society	1	1	\$544 (.5)

DeBan	Priscilla	MS	N.Jr. Honor Society	1	1	\$544 (.5)
Correction:						
LaValley	Brian	HS	Set Construction-Musical	4 / 10		\$590

6j6. COACHING APPTS.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2012-13 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Fall:			<u>Step</u>	<u>Years</u>	<u>Salary</u>
Boys Swimming	Modified	Brian Cole	1	1	\$2342
Boys Soccer	Volunteer	Mike Virts			
	Volunteer	Ben Wilson			
Girls Soccer	Volunteer	Mike Virts			
	Volunteer	Dan Stadtmiller			
Girls Volleyball	Volunteer	Ashley Gerstner			
Cross Country	Volunteer	Joe Barravecchio			
Girls Swimming	Volunteer	Dale Binggeli			
	Volunteer	Brian Cole			
	Volunteer	Kelly Cole			
Girls Tennis	Volunteer	Bob Monroe			

7. FUTURE AGENDA ITEMS

Vic Tomaselli of SEI Design Group will be presenting information, design and cost projections as requested by the Buildings & Grounds Committee in conjunction with their vision for education for the community in 2020.

8. INFORMATION ITEMS

The following items of information were shared with the board: School Nutrition article: Lake Shore News, Hunger in the Classroom article: Lake Shore News, Dollars for Scholars article: Lake Shore News, Opinion page: Lake Shore News, Thank you note, Use of Facilities

9. PUBLIC PARTICIPATION

None

ADJOURNMENT

Robert Cahoon moved and Danny Snyder moved and seconded the following motion. The vote was unanimous. J. Boogaard, J. Buckalew, R. Cahoon, K. Durham, K. Ferrente, B. Henry, D. Snyder, G. Sproul, P. Wagner voted yes

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:39 PM.

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Clerk of the Board of Education