

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES

MAY 22, 2012

7:00 PM

ROOM 210 OF THE HIGH SCHOOL

PRESENT:

Judi Buckalew, John Boogaard, Robert Cahoon, Kathy DeAngelis, Kari Durham, Kelly Ferrente, Brigette Henry, Gary Sproul, Phil Wagner

Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and approximately 35 guests.

CALL TO ORDER

Kari Durham called the meeting to order at 7:03 PM and led the Pledge of Allegiance.

1a. APPROVAL OF AGENDA

Kathy DeAngelis moved and Brigette Henry seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 22, 2012.

INTRODUCTION OF NEWLY ELECTED BOARD MEMBERS

Danny R. Snyder, a write-in candidate for a board seat, was introduced and welcomed to his new position.

2. PUBLIC ACCESS

No one spoke to the board.

3a. ART DEPARTMENT PRESENTATION

Kelley Allen introduced the members of the K-12 art department. She spoke of the integration of common core learning standards into art instruction. She provided the board and public with photos of the work at each grade level, competitions and art show entries in all areas of instruction, and highlighted the awards won by all students who participated.

3b. KINDERGARTEN PRESENTATION

North Rose - Wolcott Elementary Principal, Jennifer Hayden, provided the board with a detailed outline for a new kindergarten program for the 2012-13 school year. The K-4 grade configuration has provided teachers with an improved opportunity to increase student achievement across the grade levels. Additionally, the kindergarten teachers are concerned with the progress made by students in reading and math. They have gathered data from entry tests – Brigance – for 4 year olds to determine school readiness, letter and number recognition, vocabulary and word recognition. Additionally they gathered data on 4th grade students and found a correlation between Brigance and ELA test scores.

Based on the research, a half day kindergarten program entitled, Jump Start, is being established next year to prepare students emotionally and socially for a full day program. The curriculum is a hybrid of common core standards. When students are ready to go to a full day program during the year or to 1st grade, they will be moved. This is considered early intervention to help students catch up with their peers. There will be one section of Jump-Start and four sections of full day kindergarten.

4a. ADMINISTRATIVE REPORTS

Michele Sullivan spoke of the strides Middle School students are making in reading levels, reporting remarkable gains for certain students. She credits the effort of the full time reading coach working with teachers to increase student reading readiness.

Paul Benz spoke of the preparations going on at the High School for Regents exams. Preparations are under way for awards night, graduation and the senior banquet.

He is looking forward to instituting a co teaching model next year and thanked Kathy Goolden for working with special education teachers to bring this type of instruction to High School students next year.

Kathy Hoyt announced that Nolan Anthony was chosen as the king of the senior prom this year. The last concert of the year is coming up, as is the Chase Morgan Corporate Challenge race at RIT. Noah Barnes will be performing at the Auditorium Theatre in Rochester. High School student Chris Lewis , along with another student, won the 2012 Ford/AAA New York State Championship at Wayne Technical and Career Center Auto Technology program. They will compete in a national championship in Michigan in June.

Neil Thompson reported on the continuing efforts in the Alternative Learning Center to help students recover course credit so student will be able to graduate in June.

Over 35 candidates have been interviewed for summer school teaching positions. Many programs are being conducted at the High School this summer, including 7-12 summer school, migrant education program, Cougar Academy and Drive Education.

Kathy Goolden reported of the continued hard work by special education teachers to develop a framework for the delivery of instruction. She is excited to be part of the process of developing programs for special needs students. Students are being exposed to the rigor that is part of the regular education classroom and responding very well.

4f. STUDENT BOARD
MEMBER REPORT

Nolan Anthony reported that sports are winding down for the season and sectionals are starting. The prom was well attended and behavior was exemplary. Senior camp-out is scheduled for the first weekend in June at Allegheny State Park. He reported on the up-coming schedule of performances by the Jazz Band.

4b. CAPITAL PROJECT /
BUILDINGS & GROUNDS
COMMITTEE

Phil Wagner reported that the Capital Project and Building and Grounds committee will start work immediately to develop a capital project based on #1 priority items from the Building Condition Survey, as well as work on the Florentine Hendrick building.

Mr. Wagner asked the board to add resolution to the agenda to authorize the Superintendent to work with SEI Design Group to compile information needed to start the development of a capital project.

ADDITION TO AGENDA

Robert Cahoon moved and Kathy DeAngelis seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the addition to the agenda of May 22, 2012.

After discussion it was decided that there should be a dollar limit of \$15,000 stated in the resolution.

Philip Wagner moved and Gary Sproul seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Superintendent to execute a contract not to exceed \$15,000, upon satisfactory review by the School District Attorney, with SEI Design Group, 224 Mill St, Rochester, NY, to compile information necessary to develop a capital project for the District, and to be presented for voter approval.

4c. AUDIT COMMITTEE

The Audit Committee met with internal auditors to get an update on current audit controls. There will be a meeting on June 12 to meet with the Board's Auditor to get a year-end report.

4d. NEGOTIATIONS UPDATE

Kari Durham asked members of the board negotiating committee to meet briefly after the meeting.

4e. BOARD OF ED SELF EVAL

Kari Durham reported that she is compiling the responses from the evaluation documents. What was readily apparent to her was the need to do a better job of orienting new board members. This topic will be discussed during summer board workshops.

4f. OTHER GOOD NEWS OF THE DISTRICT:

John Boogaard reported that Catherine Sarver is the recipient of a Donald K. Rhine Scholarship offered by Reliant Credit Union.

5a. LETTER OF INTENT TO RETIRE: BRENDA MILLER

Robert Cahoon moved and John Boogaard seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts with thanks for years of service, the letter of resignation for the purpose of retirement from Brenda Miller, effective June 30, 2012.

5b. LETTER OF INTENT TO
RETIRE: DAVID MICHELSON

Kathy DeAngelis moved and Judi Buckalew seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts with thanks for years of service, the letter of resignation for the purpose of retirement from David Michelson, effective October 31, 2012.

5c. CURRICULUM AND
INSTRUCTION UPDATE

Cinda Lisanto pointed out that work done as part of the Option B portion of teacher evaluation prompted the proposal to Jennifer Hayden for the Jump Start kindergarten program. The use of common core literacy standards in art classes is a fine example of the delivery of instruction!

The district's APPR Plan is defensible to SED. Good work is being done by teachers and a plan needs to be developed to incorporate the work into teacher observation scoring.

5d. BUSINESS ADMINISTRATOR
UPDATE

Bob Magin reported that external auditors will be in the district next to gather information in preparation of a full audit in July. He will be providing the board with projections for fund balance, long-term financial planning, and allocation of fund balance, reserves and options to access funds legally. He will also provide a long-term budget forecast.

5e. SUPERINTENDENT'S
UPDATE

Mr. Walker thanked the public for voting and for the results being positive. There was a team effort to provide a good budget and value for our educational programs.

Mr. Walker provided the board with information on projected and actual student population. It is a fact that the enrollment has been declining in all schools in Wayne County. In looking at projections versus actual numbers, North Rose - Wolcott enrollment has not declined as was projected.

John Walker will be in touch with Mr. Tomaselli of SEI Design Group to present options and preliminary plans to the board for renovations/additions to the Florentine Building and plans for renovations to the Leavenworth building.

There were questions about changing the grade configuration and what benefit there may be to students. How about a K - 8 building? Concerns were voiced about housing kindergarten students with 8th grade students.

There is a perception that 5th grade students are not doing well this year. However, the 5th grade teaching team is very pleased with how well students adjusted to the move to the Middle School.

Mr. Walker pointed out that the level of state aid received by the district diminishes exponentially after a capital project reaches a certain dollar level.

RESOLUTION TO REDUCE THE NUMBER OF BOARD MEMBERS

Kari Durham spoke of the resolution passed by voters on May 15, 2012 to reduce the number of board members from 9 to 7. This reduction will not take effect this year, but over the next two school years. One seat will be abolished at the end of the 2012-13 school year and one seat will be abolished at the end of the 2012-14 school year.

5f. POLICY FIRST READING

The board received and reviewed new policies and revisions to existing policies.

6. CONSENT AGENDA

Philip Wagner moved and Judi Buckalew seconded the following motions. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 8, 2012.

6b. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 10, 2012 with corrections.

6c. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 15, 2012.

6d. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:

#58-\$630,784.29 #59 - \$40,939.88 w/ Auditor's Report

6e. RECOMMENDATIONS OF CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated April 19, 2012, May 3, 2012, May 8, 2012, May 9, 2012, May 10, 2012, May 11, 2012, and May 16, 2012, and the Committee on PreSchool Special Education dated April 16, 2012, April 17, 2012, and May 1, 2012, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

12537 12048 12658 12784 12854 11879 12620 12910 12837
12699 12535 12453 12539 12411 12555 12447 12295 12671
12826 12113 12417 11821 10596 08473 08287 10283 08316
12680 10253 09151 12429 12393 12600 12960 12440 11597
12402 10899 12602 12603 11158 11419 11273 12839 10220
10278 09083 12679

6f. DISPOSAL OF DISTRICT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes the Technology Coordinator to recycle and/or dispose of computer hardware as stated. The list will be made a part of the minutes.

WHEREAS, the North Rose-Wolcott CSD (“Employer”) maintains the North Rose-Wolcott CSD 403(b) Retirement Plan Document (“Plan”); and

WHEREAS, the Plan was duly adopted on the 1st of November, 2008 by the Employer; and

WHEREAS, the Employer desires to conform the Plan to the requirements of the Heroes Earnings Assistance and Relief Act of 2009 (“HEART”) and the Worker, Retiree and Employer Recovery Act of 2008 (“WRERA”);

NOW, THEREFORE, BE IT RESOLVED that sections 1.16 Includible Compensation, 1.24 Severance from Employment, 4.1 Loans, and 5.3 Minimum Distributions, of the Plan are hereby amended to read as follows:

1.16 Includible Compensation

An Employee's actual wages in box 1 of Form W-2 for a year for services to the Employer, but subject to a maximum of \$200,000 (or such higher maximum as may apply under Section 401(a)(17) of the Code) and increased (up to the dollar maximum) by any compensation reduction election under Section 125, 132(f), 401(k), 403(b), or 457(b) of the Code (including any Elective Deferral under the Plan). The amount of Includible Compensation is determined without regard to any community property laws. Beginning in 2009 and thereafter, such term also includes any “differential pay” that may be received while performing qualified military service under Section 414(u) of the Code.

1.24 Severance from Employment

For purpose of the Plan, Severance from Employment means severance from employment with the Employer and any Related Entity. However, a Severance from Employment also occurs on any date on which an Employee ceases to be an employee of a public school, even though the Employee may continue to be employed by a Related Employer that is another unit of the State or local government that is not a public school or in a capacity that is not employment with a public school (e.g., ceasing to be an employee performing services for a public school but continuing to work for the same State or local government employer).

Notwithstanding any provision to the contrary, a Participant is treated as having a severance from employment during any period that such individual is performing service in the uniformed services described in Code §3401(h)(2)(A).

4.1 Loans

Loans shall be permitted under the Plan to the extent permitted by the Individual Agreements controlling the Account assets from which the loan is made and by which the loan will be secured. Any such loans shall satisfy the requirements of Code section 72(p) and applicable Treasury Regulations.

Loan applications shall be reviewed and authorized by the Employer’s agent, i.e. third party administrator, and said agent shall inform the Service Provider of such authorization so as to proceed with the Service Provider’s process of issuance of the loan.

Information Coordination Concerning Loans. Each Service Provider is responsible for all information reporting and tax withholding required by applicable federal and state law in connection with distributions and loans. To minimize the instances in which Participants have taxable

income as a result of loans from the Plan, the Administrator shall take such steps as may be appropriate to coordinate the limitations on loans set forth in this Section, including the collection of information from Service Providers, and transmission of information requested by any Service Provider, concerning the outstanding balance of any loans made to a Participant under the Plan or any other plan of the Employer. The Administrator shall also take such steps as may be appropriate to collect information from Service Providers, and transmission of information to any Service Provider, concerning any failure by a Participant to repay timely any loans made to a Participant under the Plan or any other plan of the Employer.

Maximum Loan Amount. No loan to a Participant under the Plan may exceed the lesser of:

(a) \$50,000, reduced by the greater of (i) the outstanding balance on any loan from the Plan to the Participant on the date the loan is made or (ii) the highest outstanding balance on loans from the Plan to the Participant during the one-year period ending on the day before the date the loan is approved by the Administrator (not taking into account any payments made during such one-year period); or

(b) One half of the value of the Participant's vested Account Balance (as of the valuation date immediately preceding the date on which such loan is approved by the Administrator).

For purposes of this Section 4.1, any loan from any other plan maintained by the Employer and any Related Employer shall be treated as if it were a loan made from the Plan, and the Participant's vested interest under any such other plan shall be considered a vested interest under this Plan; provided, however, that the provisions of this paragraph shall not be applied so as to allow the amount of a loan to exceed the amount that would otherwise be permitted in the absence of this paragraph.

Loan Repayments for Employees in Qualified Uniformed Service.

Notwithstanding any other provision of an applicable Individual Agreement, loan repayments by eligible uniformed services personnel maybe suspended as permitted under Section 414(u)(4) of the Code and the terms of any loan shall be modified to conform with such requirements.

5.3 Minimum Distributions

Each Individual Agreement shall comply with the minimum distribution requirements of Section 401(a)(9) of the Code and the regulations thereunder. For purposes of applying the distribution rules of Section 401(a)(9) of the Code, each Individual Agreement is treated as an individual retirement account (IRA) and distributions shall be made in accordance with the provisions of Section 1.408-8 of the Income Tax Regulations, except as provided in Section 1.403(b)-6(e) of the Income Tax Regulations. Notwithstanding the preceding, any distributions otherwise required under this section for the 2009 tax year are waived in accordance with the provisions of the Worker, Retiree and Employer Recovery Act of 2008, unless such waiver cannot be accommodated under the Individual Agreement that governs a Participant's Account. BE IT FURTHER RESOLVED that the Plan shall include the following new sections 5.7 Qualified Military Service Distributions and 9.12 Qualified Military Service Benefits:

5.7 Qualified Military Service Distributions

Any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code and dies or incurs a Disability while so serving shall be deemed to have resumed employment with the Employer on the day preceding such death or Disability and then to have incurred a Severance From Service on the actual date of death or Disability.

Any Participant that takes a distribution from the Plan under Section 414(u) following an interruption in employment that qualifies as qualified uniformed service thereunder may not make Elective Deferrals for a period of six (6) months following the date such distribution occurred.

9.12 Qualified Military Service Benefits

Notwithstanding any other provision of this Plan, any Participant whose employment is interrupted by qualified uniformed service in the military under section 414(u) of the Code shall be entitled to all rights, benefits and protections afforded to such individuals thereunder, and such provisions are incorporated into this Plan. Uniformed services by any individual shall be determined as described in section 3401(h)(2)(A) of the Code.

BE IT FURTHER RESOLVED that this amendment is effective as required under HEART and WRERA.

6h1. LEAVE OF ABSENCE
AND APPOINTMENT OF LT
SUBSTITUTE TEACHER
JANIE CAMPBELL

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the leave of absence of Janie Campbell as a Teaching Assistant, effective May 14, 2012 through June 22, 2012.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Janie Campbell as a Long Term Substitute Teacher, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:
Certification: Initial ECE B-2, and ECE 1-6 Control #: on file
Appointment Area: Elementary Education
Start Date: May 14, 2012- June 22, 2012, To serve at the pleasure of the Board
Salary: Step A, \$39,250, prorated to time worked

6h2. APPT. LT SUB
TEACHING ASSISTANT
ANNETTE GILBERT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Annette Gilbert as a Long Term Substitute Teacher , conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 as follows:
Certification: Initial ECE (Grades 1-6), Control #: on file
Start Date: May 14, 2012 – June 22, 2012, to serve at the pleasure of the Board
Salary: Step A, \$17,275. prorated to time worked

6h3. PERMANENT APPT
VELARIE WASHBURN

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Velarie Washburn as a Bus Monitor, effective June 6, 2012.

6h4. APPT LIFEGUARD

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of the following individual as lifeguard, effective May 23, 2012: Bryan Wheeler @ \$7.25/hr.

7. FUTURE AGENDA ITEMS

Membership in Four County SBA and NYSSBA, Board Reorganization, Homeless students in our district

8. INFORMATION ITEMS

The following items of information were shared with the board: Budget Vote Results, Student News, Use of Facilities, BOCES Board Meeting Minutes – April 2012, 4 County SBA Newsletter

9. PUBLIC PARTICIPATION

The board was asked if there was a time frame for voting on the North Rose - Wolcott Teachers' Association contract. Kari Durham reported that it will be presented to the full board at the next meeting for vote.

Kari Durham reminded members of the Board Personnel and Negotiations Committee that they would meet immediately after the board meeting was adjourned.

ADJOURNMENT

Philip Wagner moved and Kathy DeAngelis seconded the following motion. The vote was unanimous. J. Buckalew, J. Boogaard, R. Cahoon, K. DeAngelis, K. Durham, K. Ferrente, B. Henry, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:21 PM.

Clerk, Board of Education