

To: ALL DISTRICT EMPLOYEES  
From: The District Office  
Subject: **2008-2009 Personnel Directory**  
Date: August 28, 2008

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Welcome Back!!!!

Soon you will be receiving a copy of the North Rose-Wolcott Personnel Directory. In order to complete this task in a quick, efficient manner I am asking that you please provide the information listed below. **Even if your information HAS NOT CHANGED, I respectfully request that you fill out all areas.** Thank you SO MUCH for your help with this!

Name

Mailing Address

Street # (if PO Box)

City

State

Zip

Telephone #

Building

Subject/Area

Please check here if this information is the same as last year.

**M Connect ED is our telephone notification system.**

Do you have an additional number that you would like to be reached at for Connect ED calls? Please provide it:

**M** Please remember that this information is only shared throughout the district. It does not go to the public. If you would **not** like your phone number or address published in the directory please check here

Please return this form to Sara Visconti at the District Office **no later than September 14, 2008**. Thank you and have a GREAT school year!!