

**Steering Committee
R.I.T. Inn and Conference Center
January 8, 2003**

Members Present:

Joe Backer, Letchworth CSD
Rich Boyes, Marion CSD
Gary Hammond, GV BOCES
Bob Leiby, Manchester-Shortsville CSD
Tom Manko, York CSD
Jack McCabe, WFL BOCES
Camille Sorenson, EduTech

Members Absent:

Mike Glover, GV BOCES
Joe Marinelli, WFL BOCES
Tim McElheran, Victor CSD
Bob Smith, Elba CSD

Guest:

Chris Saxby, EduTech

2003-2004 Budget

Next Steps:

- Review and Input by EduTech Steering Committee (November 14, 2002)
- Review and Input by EduTech Steering Committee (December 13, 2002)
- Special Pricing Meeting January 8, 2003
Committee Recommendation to proceed
Committee representative update at 1/16, 1/17 CSO meetings
- District notification that EduTech pricing packets will not be available until early February(2/7)
- Review by WFL BOCES Board (January 27, 2003)

Goal:

- Healthy functional budget (including a safety component)
- Which supports the infrastructure of district services and necessary staff
- Flexible balance in a changing environment
– district services and necessary staff
- Lower expenditures where no service
- New services
- Maintain existing install base
- Direct charge for services currently embedded
- Build Customer Relationships
- Re-conform service level

Listened to your comments from the November 14 meeting and continued to cut budget from \$10,001,703 to \$9,697,670 representing a decrease of \$82,262 from the prior year.

Camille reviewed the history of the budget beginning in 1996.

Expenditure Budget History (budget has increased \$300,000 over past 4 years)

2000-01	\$9,329,578
2001-02	\$9,994,501
2002-03	\$9,774,935
2003-04	\$9,697,670

2003-04 budget as compared to 2001-02

Overall	-3%
Equipment	-53%
Training	-45%
Other expenses	-12%

Average District Pricing increase +5.91%

- Increase Test Scoring/State Data Reporting/STEP
- Charge for Erate filing
- Increase LAKENet
- Increase Medicaid
- Cover all expenses in Shared Staff service

Why are prices increasing if budget is decreasing?

- Revenue in prior years based on hardware/software sales
- Resources/effort increasing in Assessments

Revenue Sources

- Annual Service Fees (required service delivery standards, buy-in services; i.e. Finance, Student)
- One-time Service Fees (install income, extra reports)
- Grants
- Cross Contracts

Summary

- -.84% Decrease over last year's budget
- Budget increases in health care/retirement, all other major account categories reduces
- Overall average District Pricing increase +5.91%
- Program pricing increases in:
 - test scoring/state reporting, Erate, LAKENet, Medicaid, Shared Staff

After discussion and comments the Committee recommended to proceed with budget and pricing as presented. Committee representatives, Manko, Backer for GV and Boyes for WFL will present to respective CSO meetings. Camille will prepare a cheat sheet for the presenters and district pricing will be provided for each individual district.